

JOINT BOARD OF FIRE COMMISSIONERS MEETING MINUTES  
BETWEEN  
EAST NAPLES FIRE CONTROL & RESCUE AND GOLDEN GATE FIRE CONTROL &  
RESCUE DISTRICTS

January 8, 2014

THESE MINUTES ARE JUST HIGHLIGHTS OF THE MEETING. REFER TO THE RECORDING IF MORE INFORMATION IS NEEDED.

The joint board meeting of the GGFD and ENFD Fire Commissioners convened at 6:00 P.M. The following

Commissioners were present: GGFD David Stedman      ENFD Steve Hemping  
GGFD Kevin Gerrity      ENFD Jeff Page  
GGFD Chuck McMahon      ENFD Charlie Cottiers  
ENFD Brian Cross

The following were in attendance:

Assistant Chief Nolan Sapp	Chief Kingman Schuldt	EN Dir Tara Bishop
Pat Meulenberg	Susan Morris	Jim Horner
FCO Ed Riley	FM/DC Nick Biondo	FF Brian Mading
Union Pres Chris Tobin	NNFD Com Jim Burke	Michele Packard
Bill Ramsey	Michael Ramsey	NNFD PIO Jerry Sanford
George Danz	Chief Dick Knopf	Eng Chris Rossi
BC Dean Anderson	CC Com Tom Henning	

Total in attendance: 27

It was noted that Commissioner Rob Boyer was not in attendance for the meeting.

MEETING OPENED:

The meeting was called to order by GGFD Chairman Gerrity and identified as the joint meeting between Golden Gate Fire Control & Rescue and East Naples Fire Control & Rescue Districts' Boards of Fire Commissioners at 6:00 p.m. on January 8, 2014, at Golden Gate Fire Control & Rescue District Headquarters, 14575 Collier Blvd., Naples, FL 34119.

A. Pledge of Allegiance

B. Additions or Deletions to Agenda

Director Bishop requested to add under New Business:  
Item "D" Commissioner Voting Requirements  
Item "E" Future Scheduling of Joint Commission Meetings  
Item "F" Contract Approvals by Joint Commissions

There were no other additions or deletions to the agenda others than noted above.

**A MOTION WAS MADE BY COMMISSIONER STEDMAN TO APPROVE THE AMENDED AGENDA. COMMISSIONER MCMAHON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY FOR THE GGFD BOARD.**

**A MOTION WAS MADE BY COMMISSIONER HEMPING TO APPROVE THE AMENDED AGENDA. COMMISSIONER CROSS SECONDED THE MOTION. MOTION PASSED BY THE FOUR COMMISSIONERS PRESENT FOR THE ENFD BOARD.**

C. Approval of Minutes of November 5, 2013

**A MOTION WAS MADE BY COMMISSIONER STEDMAN TO APPROVE THE MINUTES OF THE LAST JOINT BOARD MEETING NOVEMBER 5, 2013, AS PRESENTED. COMMISSIONER MCMAHON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY FOR THE GGFD BOARD.**

**A MOTION WAS MADE BY COMMISSIONER CROSS TO APPROVE THE MINUTES OF THE LAST JOINT BOARD MEETING NOVEMBER 5, 2013, AS PRESENTED. COMMISSIONER HEMPING SECONDED THE MOTION. MOTION PASSED BY THE FOUR COMMISSIONERS PRESENT FOR THE ENFD BOARD.**

**II. OLD BUSINESS**

A. Consolidation-Golden Gate and East Naples

1. Merger Team Update

Commissioner Hemping reported they have a busy year coming up and the merger team hopes 2014 will lead to the referendum vote passing in November 2014. The merger team will continue to meet two times a month at Joint Headquarters and the public is welcomed to attend the meetings. He thanked everyone on the merger team for all their creativity and support for the process. He also thanked public organizations for providing their input. He advised the next step is to get out before the public at the HOAs and nonprofit groups and other organizations to make the public aware of the referendum. They will be ramping up now through May and will start up again in October and November. He extended invitation to all the Commissioners from both Boards to attend as many events as possible. Chief and his staff are busy doing the heavy leg work to set up the meetings with the HOAs. The feedback from the presentations has been informative and very positive.

### **III. NEW BUSINESS**

#### **A. Transition of Fire Chief Employment agreement to New Entity**

Chairman Gerrity shared Chief Schuldt would be out of a job once the merger passes and commented that he would like to see Chief Schuldt carry the Chief position in the newly merged joint district. He suggested having discussion on ways (in a binding fashion) to keep the great leadership team through the merger and beyond. Commissioner Cross suggested executing an addendum to the agreement stating if the merger goes through he (Chief Schuldt) would continue as the Chief and his pay would come from Greater Naples Fire. After discussing the current Employment Agreement with the Fire Chief both Boards agreed to assign Commissioner Cross to work with the Chief to secure a long-term agreement post merger. The current Agreement will terminate at such time the merger is complete.

#### **B. FCO Fee Collection Update-FCO Riley:**

FCO Ed Riley provided an update on the current changes and proposed fee collections due to the decision of the County to transfer the collection of related fees to the FCO. The FCO has been collecting the fees since January 2, 2014. They have been working to clear up issues associated with the County failing to give all information to the public regarding the new process of temporary use. FCO Riley explained all temporary use requests need to go to the District ten days in advance to their use.

#### **C. Proposal of Joint BOFC Workshop on FCO Office:**

Both Boards expressed desire to hold a public workshop for the purpose of discussing the current changes in the plans review processes, withdrawing of NNFD from the FCO and future direction of the FCO as it relates to improving services to the building industry as well as better coordination with the fire district's fire inspectors. Staff was directed to advertise for a Joint Board Public Workshop at the FCO. The workshop will be held January 29, 2014 at 3:00 p.m.

#### **D. Board Voting Requirements:**

Commissioner Stedman advised the past practice for the GGFD commissioners was to not vote on the approval of past minutes but abstained from the vote if they had been absent from the meeting when the minutes had occurred. Director Bishop provided educational background information regarding voting requirements of sitting commissioners. The requirements for mandatory voting and abstentions were discussed. Commissioners are required to vote on all issues brought before them. Commissioners could vote no on the approval of the minutes had they not attended the meeting from which the minutes were seeking approval.

Commissioners could comment (after the vote of the motion) their reason for voting no was due to their absence at the meeting from which the minutes were seeking approval.

E. Future Joint Meetings:

Discussion ensued among the Joint Board members regarding future meetings. In an effort to be more efficient and save time the Boards would like to have only joint meetings in the future rather than the two individual meetings. Most of the same information was repeated at both meetings. Staff was directed to research legal requirements and options for holding only joint meetings in the future.

F. Contracts and Agreements:

Commissioners discussed the approval of all future contracts and agreements regarding the two districts. Commissioners agreed future contracts and agreements that potentially affect the joint districts should be vetted by the joint boards in an effort to maximize coordination and management as the districts prepare for the merger. It was suggested to have Director Bishop and staff place like items on the agendas for joint meetings.

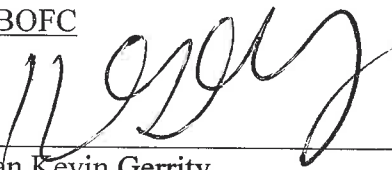
**IV. ADJOURNMENT**

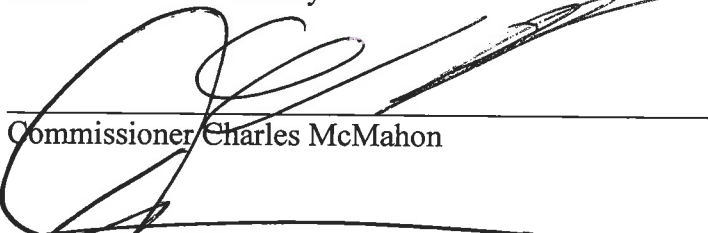
**A MOTION WAS MADE BY COMMISSIONER STEDMAN TO AJOURN AT 6:55 P.M. COMMISSIONER MCMAHON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY FOR THE GGF D BOARD.**


**A MOTION WAS MADE BY COMMISSIONER PAGE TO AJOURN AT 6:55 P.M. COMMISSIONER CROSS SECONDED THE MOTION. MOTION PASSED BY THE 4 ENFD COMMISSIONERS PRESENT FOR THE ENFD BOARD.**

Minutes of the 1/8/14 Joint Board Commission Meeting were approved on 2/12/14.

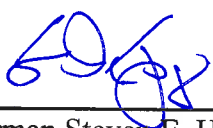
GGFD BOFC

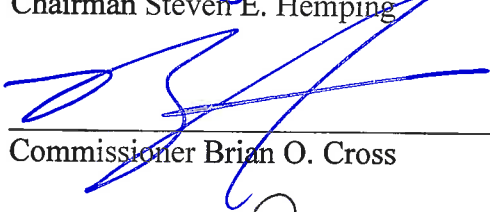
  
Chairman Kevin Gerrity Date 3/12/14

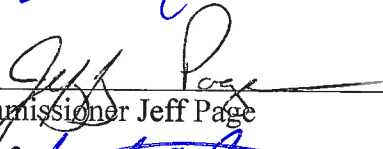
  
Commissioner Charles McMahon Date 3/12/14

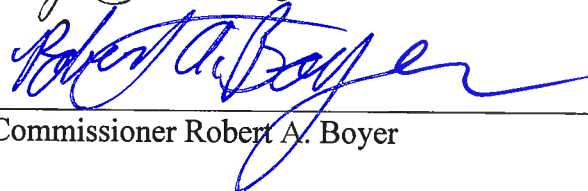
  
Commissioner David Stedman Date 3/12/14

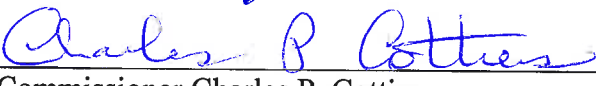
ENFD BOFC

  
Chairman Steven E. Hemping Date 3-11-14

  
Commissioner Brian O. Cross Date 3/11/14

  
Commissioner Jeff Page Date 3/11/14

  
Commissioner Robert A. Boyer Date 3-11-14

  
Commissioner Charles P. Cottiers Date 3-11-14