

MINUTES
EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
March 11, 2014

I. Meeting Opened

Commissioner Cross called to order the regular meeting of the East Naples Fire Control and Rescue District's Board of Fire Commissioners at 5:32 PM on, March 11, 2013 at the Fire Code Office, 2700 North Horseshoe Drive, Naples, FL 34104. Present were Chairman Hemping (arrived a few minutes late), Commissioner's Cross, Cottiers, Boyer and Page. In attendance were Fire Chief Schuldt, Assistant Chief Sapp, Director Bishop, DC Biondo, Division Chief Hanson, Administrative Assistant Packard, Administrative Assistant Chesser, George Danz, Manny Arroyo, Grant Danskine and Michael Ramsey. Others were in attendance but did not sign.

A. Pledge of Allegiance and Invocation

Commissioner Cross opened the meeting with the Pledge of Allegiance followed by the invocation.

B. Line of Duty Deaths Reading and Moment of Silence

Chief Schuldt stated that there were a total of 14 FF fatalities for the month of February, bringing the total for 2014 to 21 followed by a moment of silence.

C. Additions and Deletions to the Agenda

Director Bishop requested the addition of the draft lease agreement as A. under New Business, between ENFD and EMS for an EMS crew to be housed at Station 20.

Director Bishop also requested that FCO Operational Modifications be added to the joint agenda.

D. Approval of the Agenda

Commissioner Page moved to approve the amended agenda. Commissioner Boyer seconded the motion. Motion passed 5-0.

E. Approval of the Board Minutes for Feb. 11, 2014 - Regular Meeting

Commissioner Cross moved to approve the minutes for the February 11, 2013 regular meeting. Commissioner Cottiers seconded the motion. Motion passed 5-0.

F. Consent Agenda

Commissioner Page moved to approve the consent agenda. Commissioner Boyer seconded the motion. Motion passed 5-0.

1. ENFD's Treasurer Report
2. FCO's Treasurer Report
3. Operations Report – Assistant Chief Sapp
4. Administration and Finance Report- Director Bishop
5. Support Services Report - Deputy Chief Biondo
6. Fire and Life Safety Report - Division Chief Hanson
7. Fire Code Officials Office - FCO Ed Riley
8. Atta Boys
 - A. Citizen Thank you to Station 21, B Shift Crew: Lt. Weinbaum, DE McGowan and FF Thigpen
 - B. Lely High School Thank You letter to John Bigica and Mike Cruz

G. Awards and Recognition

1. Toy Drive Command Volunteer Recognition - Deputy Chief Biondo
Deputy Chief Biondo presented certificates to member of the community that assisted with the Toy Drive Command.

**MINUTES
EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
March 11, 2014**

2. 10 Year Service Award - Lt. Weinbaum, DE Asher, DE Garcia, FF Occhipinti
Not in attendance
3. 5 Year Service Award - Greg Houchin
Not in attendance
4. FCO 10 Year Service Award - Margaret Jani
Postponed until the March BOFC meeting.
5. Firefighter of the Year Award
Chief Schuldt presented a plaque to the Firefighter of the Year, Driver Engineer Tony McGee
6. Civilian Employee of the Year Award
Chief Schuldt presented a plaque to the Civilian Employee of the Year, Network and Systems Administrator Brad Sprowls

Commissioner Page moved to recess the meeting at 6:03 PM in order to hold the joint meeting. Commissioner Boyer seconded the motion. Motion passed 5-0.
Chairman Hemping called the meeting back to order at 7:24 PM.

H. Fire Administration - Chief Schuldt

Fire Chief's Board Update

Chief Schuldt highlighted the following:

- ALS Program – The EMS and training groups have initiated programs to prepare for program implementation in the East Naples Division. Golden Gate personnel are participating in training in preparation for implementation in their Division. Chief Kopka and AC Sapp are working together to get the program up and running.
- Staff has been busy preparing for and attending numerous civic, public and political events relating to the merger. Over 1,000 citizens have been addressed during more than 30 presentations. Dr. Pat Lynch with Business Alignment Strategies in Long Beach, CA has been spotlighting our merger efforts in her Public Safety Insights newsletter.
- The 2014 Legislative Session began in March and there will be several proposed bills that may have an effect on the fire service in Florida and Collier County. Staff will be monitoring several legislative issues including commercial fireworks and tent sales and EMS practitioner programs as well as our merger and annexation bills.
- AC Sapp and BC Davenport have been making initial response zone changes to facilitate dispatching the closest unit regardless of division.
- The Golden Gate Division has received their ISO rating of 4/10 which indicates areas in excess of 5 miles of water supply. This rating is relatively the same as the previous 4/9 ISO rating.

MINUTES
EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
March 11, 2014

- The District has not yet received the second legal opinion requested by the Board in regard to the retiree benefits. Staff anticipates negotiations with Local 2396 to be initiated in the near future.

I. Chapter 175 Firefighters' Pension Plan – Chairman Arroyo

1. REMINDER- Next meeting Fri. May 9, 2014 @ FCO @ 9am

Chairman Arroyo highlighted on the following:

- A motion was made to keep the same officers; Emanuel Arroyo, Chairman, Victoria DiNardo, Vice Chair and Tim Sims as Secretary/Treasurer.
- A former employee has been sent the notice to term his benefits. This employee has until May 9th to appeal after which a Forfeiture Order will be entered as of August 15th. He is only entitled to receive his 1% contribution which he has to apply for.
- For the quarter ending 12/31/13, the Pension Plan had a value of \$18,065,475 with an investment gain of \$810,000 or net increase of 4.8%. Also reported for the one year period the Plan increased by \$2.0 million or a 13.9% gain.
- The Plan shall continue to receive the state premium tax monies until fully funded if the ENFPP is closed to new members. Fully funded means that there will be payment through the last benefit payment. The Plan attorney has advised the Board to seek an Actuarial Opinion to confirm the Plan's Actuary's agreement with this understanding
- A revision of the calculations of a retiree's benefits was approved; providing the retiree with retroactive monies and increased monthly premiums.
- Trustee Approval of the Foster & Foster 2013 Actuarial Valuation Report.

J. Local 2396 Report – Grant Danskine

Grant Danskine highlighted on the following:

- Contract committee continues to work on the both division's contracts; going through the contracts section by section, making revisions in order to make the two contracts similar for easier transition into a merged contract.
- ALS program is moving forward with both divisions. Negotiations should be beginning soon on the program.
- DVP Weinbaum has resigned his position. Board members Grant Danskine and Tony McGee will be working together until a new DVP is voted in.

II. OLD BUSINESS

A. Isles of Capri Consolidation - Commissioner Page/Chief Schuldt

Chairman Heping informed the Board that the next Advisory Board Meeting is March 13, 2014 at 4:00 PM which will be attended by the Chief and Commissioner Page.

**MINUTES
EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
March 11, 2014**

B. GGFD/ENFD Merger - Commissioner Hemping/Chief Schuldt

Chairman Hemping presented a hand out with a summary of the merger meeting progress. He went on to say that everything continues to move in an affirmative direction, with mostly positive feedback. Merger team members continue to address any questions or concerns.

1. Cost Savings Worksheet
The Joint District has realized a net savings of \$430,000.

C. District Owned Properties Updates - Commissioner Cross

1. US 41 and Outer Drive Vacant Land Offer- Premier Sotheby's International Realty- Craig Cervantes
Craig Cervantes on behalf of Gibson Development presented a cash offer of \$1,150,000 to purchase the above stated property. Mr. Cervantes requested that either the counter offer or acceptance of the offer be in by April 1st to which the Board agreed. Commissioner Cross moved to approve spending no more than \$1,000 for an appraisal of the Outer Drive property and if the appraisal comes in higher than offer, ENFD will counter with the appraisal amount. If the appraisal is the same or lower than the offer, ENFD will accept the offer. Commissioner Boyer seconded the motion. Motion passed 5-0.
2. Village Falls 4981 & 4977
Discussed at the joint meeting.
3. 951 and Sable Palm Road update
Discussed at the joint meeting.

D. Fire Chief Performance Review - Chairman Hemping

Chairman Hemping requested that the Commissioner complete the Chief's Performance Review and have it in to Chairman Hemping by April 2nd.

E. Fire Code Office Operational Modifications- Chief Schuldt

Commissioner Page moved to approve directing the Fire Chief, with the assistance of an ENFD Commissioner to meet with Collier County staff to draft an MOU that will place all ENFD plan review responsibilities under the management of Collier County Growth Management. The MOU will be brought back to the ENFD board for approval and will (at a minimum) include the following provisions: 1. The East Naples-Golden Gate Fire Chief will retain the authority having jurisdiction as provided under Florida Statute 633. 2. The ENFD-GGFD Fire Marshal, through the authority of the Fire Chief shall be appointed jurisdictional authority and responsibility for all fire plan review and inspection services within the areas agreed upon in Collier County, by Collier County and ENFD (or subsequent entity resulting from a merger between the ENFD and GGFD. 3. Collier County shall agree to hire a number of existing Fire Code employees, yet to be determined, for the purpose of maintaining a compliant, effective and dedicated fire plans review process within the Collier County Growth Management Division.

Commissioner Boyer seconded the motion.

After a lengthy discussion on whether to include the geographical areas, it was decided to leave the motion as is. Commissioner Page stated that the MOU will be brought back to the Board for approval and at that time, any additions or deletions can be made.

Motion passed 5-0.

III. NEW BUSINESS

A. Station 20/EMS Draft Lease Agreement – Director Bishop

Director Bishop explained to the Board that this lease is to house an EMS crew and unit at Station 20. This is a no payment lease with a 40% utility split. The crew would move into a room

**MINUTES
EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING**

March 11, 2014

upstairs. Also going to the GGFD Board is a lease to move a Golden Gate engine into EMS Station 75.

Chief Kopka explained that there is a need of an EMS unit at Station 20 due to the call volume. The Davis Blvd. area is one of the busiest in Collier County with 3,000 calls per year. The EMS unit from Station 24 will be relocated to Station 20. Adding this unit will help with response time. Chief Kopka did state that the draft will need to go back to legal for some changes and will be brought back at the next meeting for approval and is just requesting acceptance of the concept tonight.

Chief Schuldt stated that there are some small issues that also need to be addressed before approval and this will greatly enhance ALS services in the area.

The Board unanimously agreed to the concept.

B. AIW - Adoption of New Policy - Chief Schuldt

1. Weapons Free Workplace

Chief Schuldt presented the Weapons Free Workplace Policy which will also be going to the GGFD Board.

After a lengthy discussion on some wording issues in the policy, the Board decided to table this policy until next month's meeting in order to get some clarification.

C. AIW - 2013 FP&S Grant - Chief Schuldt

Chief Schuldt requested to apply for a fire safety grant which will provide dollars to enhance the safety of the public and firefighters with respect to fire and fire-related hazards. The District would be required to a 5% cost share. To run this program, the ENFD District would like hire a Community Resource Officer. The total approximate cost would be around \$72,101.00 which includes salary, benefits, equipment and supplies. The 5% District share would be approximately \$3605.05.

Commissioner Boyer moved to approve staff's recommendation to submit for the 2013 FEMA Fire Prevention and Safety Grant that would require the District to commit a 5% cost sharing in the estimated amount of \$3650.50. Commissioner Page seconded the motion. Motion passed 5-0.

D. Public Comment

None

E. Topics Initiated by the Board of Fire Commissioners

Commissioner Boyer would like to see some serious consideration given to building Station 25 or 26 with or without the merger. There is lots of development around the Lake Park and Sable Palm properties. This needs to be addressed before selling any of the properties.

Commissioner Boyer requested a legal opinion before the possible sale of the Outer Drive property noting if impact fees were used to purchase the property, do they need to be given back to the contractor or can they be used on other properties the District owns. All of the Commissioners felt this was a good idea and requested that the Chief follow up on this.


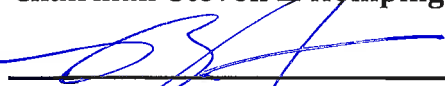

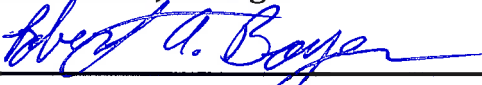

IV. SIGNATURE OF BOARD APPROVED ITEMS

1. Board Minutes for February 11, 2014 - Regular Meeting

MINUTES
EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
March 11, 2014

V. **ADJOURNMENT**

Commissioner Cross moved to adjourn the meeting at 8:50PM. Chairman Hempting seconded the motion. Motion passed 5-0.

 Chairman Steven E. Hempting	4-8-14 Date
 Commissioner Brian O. Cross	4-8-14 Date
 Commissioner Jeff Page	4/8/14 Date
 Commissioner Robert A. Boyer	4-8-14 Date
 Commissioner Charles P. Cottiers	4-8-14 Date