

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
April 12, 2016

I. MEETING OPENED

Chairman Page called to order the regular meeting of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 5:30 PM on April 12, 2016 at Administrative Headquarters. Present were Chairman Page, Commissioners Cottiers, Hemping, Cross, Gerrity, Stedman, McMahon and Boyer. Executive staff in attendance: Chief Schuldts, Assistant Chief Sapp, Deputy Chief Low, Division Chief Hanson, Deputy Directors Bishop and Martin. Staff in attendance: Nicole Chesser, Manny Arroyo, Stephen Keene, James Cody, Maria Mercedes Carrillo, John Bigica, Mike Cruz, Brian Beauvais, Clay Wilroy and Trenton Mading. Members of the public included; Keith Dameron Ron Jefferson, Gail Dolan, Jim Burke, George Danz and Jean Kungle Others were in attendance but did not sign in.

A. Pledge of Allegiance and Invocation

Chairman Page opened the meeting with the Pledge of Allegiance followed by the invocation by Commissioner Gerrity.

B. Line of Duty Deaths Reading and Moment of Silence

Chief Schuldts, reported that there were a total of 6 FF fatalities for the month of March, bringing the total for 2016 to 18, followed by a moment of silence.

C. Additions and Deletions to the Agenda

Director Bishop requested the addition of presenter Keith Dameron of Step Smart Collier after the Consent Agenda.

Commissioner Gerrity requested the addition of II. Old Business A. Emergency Services Task Force Meeting, 1. Joint Meeting Proposal.

D. Approval of the Agenda

Commissioner Hemping moved to accept the agenda as amended. Commissioner Boyer seconded the motion. Motion passed 7-0.

E. Approval of the GNFD Board Minutes for March 8, 2016

Commissioner Cross moved to approve the board minutes for the March 8, 2016 regular meeting as presented. Commissioner Hemping seconded the motion. Motion passed 7-0.

F. Consent Agenda

Commissioner Hemping moved to approve the consent agenda as presented. Commissioner Boyer seconded the motion. Motion passed 7-0.

1. Treasurer's Report
2. Operations Section Report – Assistant Chief Sapp
3. Administration and Finance Section Report – Deputy Director Bishop
4. Planning Section Report – Deputy Chief Martin
5. Logistics Section Report – Deputy Chief Low
6. Investigations Section Report – Division Chief Hanson
7. At-A-Boys
 - a) CCPS Career Night – Bright, Sawyer, CCEMS Medic, Nixon, Anzualda, Garretto, Good, Crouse, Newman, Keene & Nelson

G. Step Smart Collier – Chairman Keith Dameron

Mr. Dameron, Chairman for Step Smart Collier, an injury prevention organization with a focus on falls. Falls have become very common among seniors and there is a need for education to make them more aware of the risks that surround them in normal everyday living. North Collier Fire and Marco Island Fire are participating in this program. North Collier Fire created a safety check list, for businesses which provides procedures for reducing the risk of falls for customers as well as employees. Copies of the checklist were handed out. Marco Island Fire is producing something similar geared towards citizens in their homes and condos.

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
April 12, 2016

H. Awards and Recognition:

1. Completion of Probation – FF’s Stephen Keene, Anthony Marrero, Nicholas Garofalo, Inspector James Cody and Receptionist Maria Mercedes Carrillo Chief Schuldt, along with Asst. Chief Sapp, Division Chief Hanson and Deputy Director Bishop presented Stephen Keene, James, Cody and Maria Mercedes Carrillo a certificate and a District Challenge Coin in recognition of their achievement. The remaining recipients were not in attendance.
In addition, Chief Schuldt presented former Isles of Capri PT FF John Fickey with a District Challenge Coin and stated that John has now become a FT FF with the District.
2. 10 Year Service Awards – DE Christopher Tomei, LT Inspectors John Bigica and Michael Cruz
Chief Schuldt, along with Division Chief Hanson, recognized and presented a plaque to Michael Cruz and John Bigica for their 10 years of service to the District. Christopher Tomei was not in attendance.

Commissioner Stedman arrived to the meeting at 6:01 PM

3. 30 Year Service Awards – DE’s Brian Beauvais & Clay Wilroy
Chief Schuldt, along with Asst. Chief Sapp, congratulated and recognized both on their outstanding achievement. He went on to state that the 30 year awards were stolen in transit. They are getting replaced and given at a later date.

I. Fire Administration – Chief Schuldt

1. Fire Chief’s Board Update
Chief Schuldt’s reported on the following:
 - Two copies of letters were passed out to the Commissioners. The first was a congratulatory letter from the District to Dr. Tober for local recognition he received. The second letter was sent to the Sheriff’s office to thank the dispatchers for their hard work. National Public Safety Telecommunicators Week is April 10th through April 16th.
 - The automatic/mutual aid report was found to have a software issue which is currently being worked through. A revised report was passed out to the Commissioners.
 - The Collier County Auction is Saturday at the Naples Airport. Vehicles and equipment from GNFD are being auctioned off.
 - Extremely busy with transition and movement of personnel; retirements, hiring etc.
 - Ladder 72 has been placed in service. The District has taken possession of the squad with equipment arriving daily. A push back ceremony has been postponed and will be rescheduled in the near future.
 - Chief Schuldt, with EMS Chief Kopka’s pending retirement, will be assuming the role of Chairman for the Collier County Fire Chief’s Association.
 - With regard to the Strategic Plan and future land needs, it looks very promising that the District will secure property for a station in the Eastern Estates through the Golden Gate Land Trust. The property will be between 2.5 and 5 acres between the area of Everglades Blvd. and Desoto Blvd.

J. Chapter 175 Firefighters’ Pension Plan – Chairman Arroyo

Chairman Arroyo reported on the following:

- The 2013 and 2014 annual Actuarial Valuation Reports were accepted by the State.

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
April 12, 2016

- The Trustees approved the 2015 Actuarial Valuation Report at a special meeting for submission to the State Actuary.
- An issue in regard to the EIN number for GNFD has been resolved.
- The Trustees approved an increase in its holdings of private real estate in the amount of \$300,000 with American Core Realty Fund.
- The next step in the DROP process is to request preparation of an impact statement from the Plan Actuary before submittal of a draft resolution to the Board.
- The investment loss for the last fiscal year ending Sept. 30, 2015 at just over \$1 million was negative 0.72% of the total portfolio. The Plan still had a positive funding ratio of 112.7%. Currently the preliminary figure for this fiscal year as of March 31, 2016 is a positive 3.5%.
- A meeting will be scheduled later in the month for presentation of the 2015 audit.
- The next quarterly meeting is scheduled for Friday, May 13, 2016 at 9:00 AM at Administrative Headquarters.

K. Local 2396 Report

President Trenton Mading reported on the following:

- The Union has not supported any candidates yet; an invite was given to Commissioners Hemping, Page, Cottiers and McMahan to come to a meeting in April, May or June.
- In regard to consolidation, the unions have met and agree that fire needs to consolidate first, followed by EMS.

II. OLD BUSINESS

A. Emergency Services Task Force Meeting – Commissioner Hemping

Commissioner Hemping reported that the next scheduled meeting is Thursday, April 21, 2016 at 9:00 am at GNFD Administrative Headquarters.

1. Joint Meeting Proposal – Commissioner Gerrity

Commissioner Hemping passed out a handout which lays out a scenario on how GNFD might respond to the consolidation and straw ballot. Commissioner Hemping read over the handout for the record. Chairman Page emphasized the importance of not losing sight of Ochopee and getting that completed. Commissioners McMahan, Cross, Stedman and Boyer all agreed the focus should be on Ochopee and District One; any merger with North Collier should wait. They do not want staff being any more burdened than they are now. Commissioner Gerrity stated that it's important to keep the dialogue open and listen to North Collier's thoughts and ideas with a short one hour meeting. North Collier Fire Commissioner Burke stated that North Collier is willing to talk and discuss consolidation and the straw ballot.

Commissioner Gerrity moved to approve scheduling a joint meeting with North Collier Fire and/or Immokalee Fire Commissioners to meet at the next board GNFD Board meeting on May 17th at 6:00PM for one hour. Commissioner McMahan seconded the motion for discussion. Motion passed 6-2 with Cottiers and Cross opposed.

Chairman Page directed staff to draft a letter inviting North Collier to the next meeting as well as to the Emergency Services Task Force Meetings.

Commissioner McMahan requested that the task force meetings be moved to a better time to accommodate those who work. Commissioner Hemping stated he would request the change to the task force.

B. AIW – Village Falls Property Proposals – Deputy Director Bishop

Director Bishop presented the five offers received to purchase units at the Village Falls. Two offers

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
April 12, 2016

are for purchase of all the units and three are for individual units. There was some discussion on the offers and the best way to move forward.

Commissioner Gerrity moved to approve Resolution 2016-03 allowing Commissioner Cross to negotiate and finalize the sale of all five units above offer C and execute all closing documents.

Commissioner Boyer seconded the motion. Motion passed 8-0.

Commissioner Stedman moved to reject all offers submitted. Commissioner Boyer seconded the motion. Motion passed 8-0.

C. AIW – Tower 72 Sale Offer – Deputy Chief Low

Deputy Chief Low stated there are two parties interested in purchasing Tower 72. A town in Georgia is currently in the process of getting approval from the City Council; no offer has been made. The other is from a Canadian fire department which has authorization to offer up to \$200,000 but they want to see the truck first.

Commissioner Cross moved to lower the asking price of Tower 72 to \$260,000. Commissioner Cottiers seconded the motion. Motion passed 7-1 with Gerrity opposed.

Chairman Page called for a 10 minute break at 7:07 PM.

Chairman Page called the meeting back to order at 7:16 PM.

Chief Schuldt introduced one of the realtors interested in purchasing a unit at the Village Falls; Mr. Armed who explained the unit was for a church that could not afford to buy the unit. He would buy the unit and rent to the church. He would be willing to make a counteroffer. He wanted to know the amount that the District would like for the unit. Chairman Page responded saying that he could meet with Commissioner Cross to discuss.

D. Ochopee Fire/Station 63 Update – Chief Schuldt

Chief Schuldt provided an update stating that staff continues to develop a White Paper and a new interlocal /management agreement that will include Broward County, Collier County and GNFD. An operational plan is also under development.

E. AIW – Marine Vessel Update – Chief Schuldt

Chief Schuldt stated that impact fees could be used in the purchase of the marine vessel. A formal written response from the attorney is forthcoming. Staff also is responding to the Use of Impact Fee Revenues Criteria which dictates applying the two-prong test; between the need for the expenditure and new development and whether fee payers will receive a benefit from the expenditure. The marine unit fits into the criteria and passes the two-prong test. There was significant discussion on the need for the program, vessel and the availability and amount of impact fees for purchase. GNFD MERT Team Member Lt. John Taylor stressed the importance of having a MERT team and marine vessel. The District needs to be responsible for the waters in our District; GNFD should not have to rely on others in a marine emergency.

Commissioner Cross moved to authorize the purchase of a new fire rescue vessel from a GSA vendor Metal Shark LLC in Louisiana using the pricing of the GSA GS-07F-0362T for \$398,959 and authorize up to \$75,000 for equipment and items to ready the vessel to be paid out of impact fees.

Commissioner Stedman seconded the motion. Motion passed 7-1 with McMahon opposed.

F. Strategic Plan Update – Deputy Director Martin

Commissioner Hemping stated that an in depth update is planned and will be presented by staff at the May meeting but he requested monthly updates on the pertinent parts of the plan.

III. NEW BUSINESS

A. AIW – FEMA FP&S Grant Application – Division Chief Hanson

Commissioner Cross moved to support Staff's recommendation and make a motion to submit an application for a 2015 FEMA Fire Prevention and Safety Grant for the position of Public Educator and the purchase of smoke alarms. Commissioner Hemping seconded the motion. Motion passed 8-0.

B. AIW – Bunker Gear Replacement – Deputy Chief Low

Commissioner Gerrity moved to support staff's recommendation and authorize the purchase of bunker gear not to exceed \$70,000. Commissioner Boyer seconded the motion. Motion passed 8-0.

**MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
April 12, 2016**

C. AIW – Fire Chief Employment Agreement Compensation Review – Commissioner Hemping

Commissioner Hemping recommended an increase to the Chief's current base salary. The market range that the District is currently using has increased 2.9% for 2016. The Chief's salary now resides in the lower part of the top 1/3 of the salary range. In addition market data received on fire chief salaries in the area further demonstrate the need for a raise. Commissioner McMahon spoke out against the motion. Commissioner Gerrity recommended the Chief's contract be updated. Commissioners Cross and Gerrity were chosen to go over the contract and revise. This would have to take place in an advertised workshop since it is a meeting of two or more commissioners. A workshop will be scheduled.

Commissioner Hemping moved to approve increasing Chief Schuldt's salary to \$155,000 which is a \$15,000 or 10.7% increase to become effective September 1, 2016. Commissioner Cross seconded the motion. Motion passed 7-1 with Commissioner McMahon opposed.

D. Topics Initiated by the Board of Fire Commissioners

1. Commissioners McMahon, Cottiers and Stedman thanked everyone for their hard work.
2. Commissioner Gerrity praised the District for the improvements in response times.
3. Commissioner Stedman would like to see a 5-6 year plan to slowly lower the millage rate.
4. Chairman Page read a letter of gratitude from Mr. Graham for the assistance he received from Chief Low, Chief Schuldt and Engine 23 after his car broke down.
5. Chairman Page requested support to submit a letter to the Board of Collier County in support of a salary increase for Dr. Lee and Dr. Tober. All Commissioners provided their support.

E. Public Comments

None

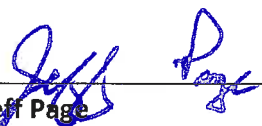
IV. SIGNATURE OF BOARD APPROVED ITEMS

1. GNFD Regular Board Meeting Minutes for March 8, 2016
2. Resolution 2016-03

V. ADJOURNMENT

Commissioner Stedman moved to adjourn the meeting at 8:25 PM. Commissioner Boyer seconded the motion. Motion passed 8-0.

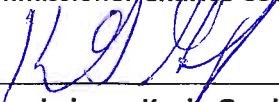
Duly passed with a vote of 8 to 0 and adopted in session on the 17th day of May 2016.



Chairman Jeff Page



Commissioner Charles Cottiers




Commissioner Kevin Gerrity



Commissioner Chuck McMahon



Commissioner Rob Boyer



Commissioner Brian Cross



Commissioner Steve Hemping



Commissioner David Stedman