

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
April 14, 2015

I. Meeting Opened

Chairman Page called to order the regular meeting of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 5:31 PM on April 14, 2015 at Administrative Headquarters. Present were Chairman Page, Commissioners Boyer, Cottiers, Cross, Gerrity, Hemping, McMahon and Stedman. Executive staff in attendance: Deputy Chief Biondo and Deputy Director Bishop. Staff in attendance: Michele Packard, Nicole Chesser, Deputy Fire Marshal Hingson, Trenton Mading and Jamie Popiol. Members of the public included; George Danz, Jim Horner, Jim Burke, Chief Stolts, Jean Kungle, Thomas Cooper, Kim and Kaylee Anderson. Others were in attendance but did not sign in.

A. Pledge of Allegiance and Invocation

Chairman Page opened the meeting with the Pledge of Allegiance followed by the invocation by Commissioner Gerrity.

B. Line of Duty Deaths Reading and Moment of Silence

Chief Biondo, in Chief Schuldt's absence, reported that there were a total of 8 FF fatalities for the month of March, bringing the total for 2015 to 22 followed by a moment of silence.

C. Additions and Deletions to the Agenda

Director Bishop requested the addition of the Cooperative Equipment Loan Agreement to III. New Business, J.

Director Bishop also requested that items C and D under III. New Business be removed from the agenda. Chief Schuldt would like to look at some additional options before approval.

D. Approval of the Agenda

Commissioner Hemping moved to approve the amended agenda. Commissioner Boyer seconded the motion. Motion passed 8-0.

E. Approval of the GNFD Board Minutes for March 10, 2015

Commissioner Gerrity moved to approve the board minutes for the March 10, 2015 regular meeting. Commissioner McMahon seconded the motion. Motion passed 8-0.

F. Consent Agenda

Commissioner Gerrity moved to approve the consent agenda as presented. Commissioner Cottiers seconded the motion. Motion passed 8-0.

1. Treasurer Report
2. FCO's Treasurer Report
3. Operations Report – Assistant Chief Sapp
4. Administration and Finance Report- Deputy Director Bishop
5. Support Services Report - Deputy Chief Biondo
 - a) Fire and Life Safety Report - Division Chief Hanson
 - b) Fleet Report
 - c) Logistics Report
6. At-A-Boys
 - a) CCPS Career Day: GGHS 3/12/15 Odum, Pernak and Tobin
GCHS 2/6/15 Bright and Sawyer, LHS Anzaulda, Garcia and Padilla

G. Awards and Recognition:

1. Introduction of New Receptionist – Maria Mercedes Carrillo
Director Bishop introduced Receptionist Maria Mercedes Carrillo to the Board.
Director Bishop thanked the Board for approval of this position; having a receptionist has been fantastic.

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2. Introduction of New Fire Inspectors- Aaron Stewart and James Cody
Not in attendance.
3. 33 Year Retirement – Battalion Chief Dean Anderson
Chief Biondo, along with Commissioner Gerrity presented a retirement axe to wife Kim Anderson and daughter Kaylee, in BC Anderson’s absence, for his 33 years of service to the District and community.

H. Fire Administration - Chief Schuldt

1. Fire Chief’s Board Update

Chairman Page stated that Chief Schuldt is in Tallahassee today. The Chief’s report is in the packet and any questions the Board has can be answered by himself or Director Bishop.

Director Bishop reported, per Chief Schuldt:

- Strategic Planning is working on a draft version which is being finalized for May.
- The new branding has started with reference to the Commissioner’s new name tags. The digitizing for the embroidery and screen printing is in the final stages. BC Nelson and Director Bishop are finalizing the RFP for uniforms; getting them ready to send out for bid.
- There have been several personnel movements as noted in the Chief’s report. In addition, two offers of employment have been accepted for the Vehicle Technician position. There is a third candidate that is pending.
- Chief Schuldt’s travel schedule is on page 58 if anyone is looking for him.
- It was noted by Chief Biondo that Chief Sapp is out of town due to a family illness.

Commissioner Boyer stated that he thought the Board had a say on the branding. He also mentioned the importance of having pictures on business cards due to misrepresentation. After discussion, it was decided that Commissioner Boyer would have a picture on his business cards while the other commissioners chose not to have a picture on their cards.

I. Chapter 175 Firefighters’ Pension Plan – Chairman Arroyo

Director Bishop reported that a special meeting was held on April 10th. The pension’s 2014 audit was presented and accepted with no comments or issues. The next quarterly meeting is scheduled in May.

J. Local 2396 Report

District President Trenton Mading reported that the Union is working with Administration on contract negotiations, strategic planning and retiree’s health insurance benefits for current and future employees. Everything is working well; everyone is happy and on the same page.

Chairman Page asked when negotiations might be completed. President Mading is hopeful to have everything completed by June.

II. OLD BUSINESS

A. Emergency Services Task Force Meeting- Commissioner Hemping

Commissioner Hemping reported that the task force continues to meet monthly; the third Thursday of every month, 9:00 AM, at Administrative Headquarters. The meeting is an open meeting for anyone to attend.

1. Asking your Police and Fire Chiefs the right questions to get the right answers-video
Chairman Page stated that quite a few commissioners have signed up for the City

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of Naples workshop presentation on the above referenced video that was presented at the last task force meeting. Director Bishop informed the Board that the video has been posted to the District website for the commissioners and anyone else interested in viewing it.

Chairman Page encouraged everyone who did not see it at the task force meeting to watch the video; it has some very good points and he does not think the format will be the same at the workshop.

B. Fire Code Office - Commissioner Cross

1. FCO Vehicles - Director Bishop

Director Bishop reported that there was one bid was received for 5 of the 6 FCO vehicles from the Greater Naples Fire Rescue District. Chairman Page read the bid into the record submitted on April 6, 2015 for vehicle ID #29088; 2005 Ford Explorer for \$2,000, vehicle ID #23403; 2005 Ford 4X2 for \$3,500, vehicle ID #30686; 2006 Honda Civic for \$3,500, vehicle ID #37313; 2009 Honda Civic for \$6,000 and vehicle ID #36082; 2009 Honda Civic for \$7,000 for a grand total of \$22,000 respectfully submitted by Kingman Schuldt, Fire Chief.

Commissioner Boyer moved to accept the bid. Commissioner Gerrity seconded the motion. Motion passed 8-0.

2. AIW- FCO Post employment Benefit Trust- Director Bishop

Director Bishop presented the FCO OPEB Trust, along with letters received from Commissioner Lombardo of North Collier Fire, Kenneth Thompson representing Immokalee Fire, a letter from Immokalee Fire Chief Anderson and finally an attorney opinion letter on the administration of the Fire Code Official's Office. Fire Chief Anderson's letter had 8 recommendations on the Trust, one of which had already been changed. The other 7 recommendations were reasonable and accepted. These changes have been included in draft 2 of the document. Commissioner Cross stated that the other letters received were requesting that the Board wait on signing the document until all pertinent parties had a chance to review it. Commissioner Cross suggested waiting 30 days to sign to grant the request. In addition, the letter from Commissioner Lombardo requested a mediation to dissolve the Fire Code Officials Office which Commissioner Cross thinks is unnecessary. The attorney letter clearly states that the Fire Code Official's Office belongs to Greater Naples Fire Rescue District and the District has the power to do as they see fit and the District could keep everything if they wanted. Commissioner Cross went on to say that the District intends to do things fair and equitable according to the percentages of each District. Commissioner Cross recommended the Board table the approval of the trust agreement for 30 days allowing for review and changes to the Trust. The Trust could then be created with the money that is there to fund it. Also in that timeframe Immokalee, North Collier and staff work together to come up with the exact percentages of plan reviews for each district without a mediator. After another 30 days, the building should be able to be sold, the Trust created and whatever surplus is left over be dispersed according to the agreed upon the percentages.

Commissioner Boyer concurred with what he thought was a motion for discussion. Director Bishop clarified that there was no motion made.

Commissioner Stedman stated that from the beginning the intention of the Board was to do the right thing with Fire Code. Commissioner Stedman agreed with Commissioner Cross's recommendation.

Commissioner Gerrity agreed with Commissioner Stedman. He went on say that there is a deadline of April 24th to provide a response to Commissioner Lombardo's letter and Commissioner Lombardo states that it is imperative to move quickly but actually the process is being slowed down. If we have good numbers then these are the numbers we should present and do it.

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Commissioner Cottiers was in total agreement with Commissioner Cross.
Commissioner McMahon thinks the building should be utilized, instead of just sitting.
Chairman Page agreed with Commissioner McMahon in that it is a crime to continue to deplete the account and the District should buy the building and take over the responsibility of payments.
Commissioner McMahon is not sure he agrees with Commissioner Page's suggestion but does think it needs to be utilized.
Chairman Page did state that there was a proposal to lease the building to cover expenses but there was blowback from that.
Commissioner Hemping was in favor of the recommendation.
Commissioner Burke from North Collier Fire explained that even though the letter was signed by Commissioner Lombardo, it is from the entire board. At the last North Collier Fire Board meeting, there was no fault found with the trust agreement; actually the comfort level would be higher if the entire issue was resolved before committing to the Trust. He emphasized that the issue needs to get resolved; it has been dragging on too long and that is the just of the letter. Commissioner Burke did request a response in writing to lay out everything that Commissioner Cross recommended to which the Board agreed.
There was more discussion on how the issue should be resolved.
Commissioner McMahon moved to table the Trust until the May Board meeting. Commissioner Boyer seconded the motion. A point of order came from Commissioner Stedman stating he did not think a motion was necessary to table an item to which everyone agreed.
Commissioner Hemping wanted to make sure, since everyone wants this done quickly, that the next Board meeting is in the 30 day timeframe so that it does not drag on any longer.
Commissioner Cross changed the recommendation from 30 days to the next Board meeting.
There was additional discussion on the recommendation once again. After all discussion, the Board agreed to Commissioner Cross's recommendation with action being taken at the May BOFC meeting and staff was directed to respond to Commissioner Lombardo's letter in writing.

3. FCO Real Property - Commissioner Cross
Discussed previously under the Trust.

C. Legislative Update- Director Bishop

Director Bishop reported that both bills; 859 and 861 have passed all committees in the House and are on their second reading for the full House of Representatives. The second reading and final vote is scheduled for April 15th.

D. 175 Pension Plan Seat #2 Trustee - Director Bishop

Director Bishop presented two resumes from Amy McGowan and Thomas Cooper for the 175 Pension Plan Seat #2 Trustee position that became vacant September 30, 2014. At direction of the Board, at staff's request, the position was re advertised last month with an appointment date of April 14th. Staff's recommendation is to choose one of these candidates. Even after opening up the geographical area to include Golden Gate, these are the only two that applied. Commissioner Gerrity believes that Mr. Cooper brings a wealth of talent which would benefit the pension. With that, *Commissioner Gerrity moved to appoint Thomas Cooper as Trustee to Seat #2 of the 175 Pension Plan. Commissioner Hemping seconded the motion. Motion passed 7-1 with Commissioner Cottiers opposed.*

E. Collier County Fire Service Request - Chairman Page

Chairman Page reported the document is being finalized and it will be on time. Director Bishop is reviewing again some of the content and the intent of the agreement itself. The Board will get a chance to review it even before the County Board sees it.

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F. Sable Palm Property- Commissioner Cross

Commissioner Cross updated the Board informing them that everything has been approved for the exchange of property. A company was hired to remove all the debris. Director Bishop stated that the cleanup took 3 days and 4 dump trucks to get rid of debris and trash on 6 acres which included 100 + tires, a boat, etc. The cost was about half the cost of the initial quote.

Commissioner Cross told the Board that the closing was expected to be on Friday, April 17th but will be going to the lawyer's office tomorrow, April 15th, to execute all the closing documents and sign everything.

III. NEW BUSINESS

A. AIW- Interlocal Agreement w/ Collier County for Hydrant Ownership- Chief Biondo

Chief Biondo presented the Interlocal Agreement for Hydrant Ownership with Collier County. The South Battalion hydrants are owned and maintained by the District. The Collier County Water-Sewer District (CCWSD) own and maintain the North Battalion hydrants. The County has proposed, with the two districts merging, to take over ownership and maintenance of the South Battalion hydrants that are within the boundaries of the CCWSD. The District will pay a onetime fee of \$200,000 to the County to take the hydrants back. This is all of the hydrants except for what is behind the backflow, which legally the District still has to maintain and repair.

Commissioner Boyer expressed concern on how the County maintained the hydrants to which Chief Biondo responded that the County does a good job at maintenance and with both entities flushing the hydrants, etc., there is more wear and tear on the hydrants than need be.

Commissioner Boyer asked Chief Stolts from North Collier Fire, since the County has been maintaining their hydrants, if there had been any problems. Chief Stolts answered that there have not been any problems and that the law requires that someone needs to be certified for testing, flowing and maintenance. The County is the only means since they have the staff that is certified.

Commissioner Stedman moved to support staff's recommendation to enter into the Interlocal agreement with CCSWD for the purpose of ownership and maintenance of fire hydrants previously managed by Greater Naples Fire Department for a onetime cost of \$200,000. Commissioner Cottiers seconded the motion. Motion passed 8-0.

Commissioner Hemping emphasized that the \$344,000 in excess in the hydrant account, be put in a separate trust and not be allowed to be put in the general operating fund; it needs to be protected. It is not an amount that can be added to negotiations. He went on to say he wanted to remain in open communications with the Union on this so they knew where the money belonged. Director Bishop added that the funds in question for this budget year are assigned to the Hydrant fund and could not be used unless the Board released them by a motion.

B. AIW - Staff Fleet Purchase- Chief Biondo

Chief Biondo stated that with the District currently in the hiring process for a new executive staff member position there will be a need for the addition of one staff vehicle to the fleet. Staff purposes purchasing one additional vehicle using the State of Florida contract pricing plan as set forth with Gerber Chevrolet Buick GMC Truck for a 2015 Chevy Tahoe 2WD, 4 DR for \$29,696.

Commissioner Gerrity move to support staff's recommendation for the staff fleet purchase not to exceed \$30,000. Commissioner Cross seconded the motion. Motion passed 8-0.

C. AIW- Apparatus Purchase: Engine- Director Bishop

Removed from the agenda per Chief Schuldt

D. Resolution 2015-07 Authorization for Pumper financing- Director Bishop

Removed from the agenda per Chief Schuldt

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E. AIW- Apparatus Purchase: Air and Light Unit - Director Bishop

Director Bishop began by stating that in the vehicle replacement program, included in this budget year was the purchase of an Engine and an Air and Light Truck. The District is looking at a cost of \$314,000 for this truck from EVI. Staff's recommendation is to pay \$150,000 now and pay the balance off next fiscal year upon delivery. This would result in a savings of \$10,745. Commissioner Cross stated that the truck should be paid in full and not give the bank any money.

Commissioner Boyer requested a comparison between the current truck and the new proposed truck. Fleet Supervisor Popiol stated that the proposed truck is a completely self contained unit with an air compressor on board which would negate a trip back to get more air to fill bottles. Commissioner Hemping requested the apparatus plan be included with any future apparatus purchase for the Board to see.

Commissioner McMahon moved to approve the AIW for the apparatus purchase of the air and light unit as presented paying it off in full. Commissioner Cottiers seconded the motion. Motion passed 8-0.

F. AIW- Disposition of Fixed Assets # 15-002- Chief Biondo

Chief Biondo presented the Disposition of Fixed Assets #15-002 to dispose of a used shop air compressor which is broken and a VHF repeater which is obsolete.

Commissioner Stedman moved to support staff's recommendation for the deposition of the obsolete shop air compressor and VHF repeater listed on the Disposition of Assets 15-002. Commissioner Hemping seconded the motion. Motion passed 8-0.

G. AIW- Disposition of Fixed Assets # 15-003- Chief Biondo

Commissioner Cross moved to support staff's recommendation for the disposition of said vehicles on Disposition of Fixed Assets Form #15-003. Commissioner Gerrity seconded the motion. Motion passed 8-0.

H. AIW- Adoption of Public Records Policy 901.6- Director Bishop

Director Bishop presented the Greater Naples Public Records Requests Policy 901.6 and requested that ENFD Policy 2009-03, Public Records Requests Policy be rescinded.

Commissioner Cross moved to support staff's recommendation to adopt the Public Records Requests Policy 901.6 into the District's governing documents therefore rescinding the previous ENFD Policy 2009-03. Commissioner Boyer seconded the motion. Motion passed 8-0.

I. AIW- Fire Plan Review Agreement- Chief Biondo

Chief Biondo presented a proposed formalized agreement for supplemental plan review services handled through the Fire Code Official's Office for Immokalee fire plan reviews, which are not currently handled through Elite Consulting due to volume and a conflict of interest. Captain Hingson is currently handling these plan reviews. As the administering district, it is the District's responsibility to handle these plan reviews for Immokalee.

Commissioner Gerrity moved to support staff's recommendation; thereby entering into a formal agreement for supplemental plan review services between the District and the Fire Code Office. Commissioner Stedman seconded the motion. Motion passed 8-0.

J. Cooperative Equipment Loan Agreement – Director Bishop

Director Bishop presented the updated agreement with the State of Florida, Department of Agriculture and Consumer Services, Florida Forest Service for the District vehicles owned by the State agency that were on loan to the North Battalion Division. They are for 2-five ton trucks and a recovery vehicle (Tow Truck). The only update is to note the name change of the District. The only requirements are to keep the vehicles and let them know where they are and have them open for inspection.

Commissioner Boyer moved to support staff's recommendation to update the contract with

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the State Department of Agriculture and Consumer Service Florida Forest Service. Commissioner Cross seconded the motion. Motion passed 8-0.

K. Public Comment

Mike Ramsey stated that the Estates Civic Association meeting is tomorrow night, April 15th. Captain Hingson reminded everyone to thank the dispatchers for their hard work since it is Telecommunications Appreciation Week.

L. Topics Initiated by the Board of Fire Commissioners

Chairman Page expressed concern over the lack of hydrants in certain areas and reminded Chief Biondo to bring to the Board's attention any items like that, that need to be addressed before he leaves. Chief Biondo stated that he would and that he has assured the County that there are a few hydrants that need to be painted and repaired. He is determined to honor those outstanding hydrant issues. Since Wayson has retired, he handled the repairs and painting, Kevin Jensen has agreed to repair the outstanding hydrants. Chief Biondo is looking for a company to paint the hydrants.

M. Commissioner Comments

Commissioner McMahon thanked all of administration and staff for their hard work.

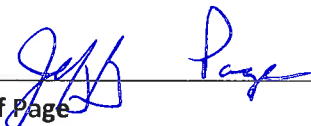
IV. SIGNATURE OF BOARD APPROVED ITEMS

1. Board Minutes for March 10, 2015 – Regular Meeting
2. Interlocal Agreement with Collier County for Hydrant Ownership
3. Disposition of Fixed Assets # 15-002
4. Disposition of Fixed Assets # 15-003
5. Fire Plan Review Agreement
6. Cooperative Equipment Loan Agreement

V. ADJOURNMENT

Commissioner Stedman moved to adjourn the meeting at 6:56 PM. Commissioner Cross seconded the motion. Motion passed 8-0.

Duly passed with a vote of 8 to 0 and adopted in session on the 12th of May 2015.



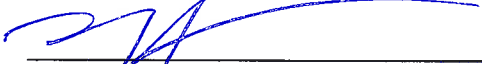
Chairman Jeff Page



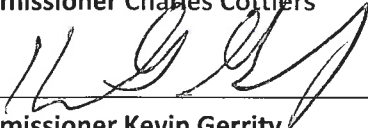
Commissioner Rob Boyer



Commissioner Charles Cottiers



Commissioner Brian Cross



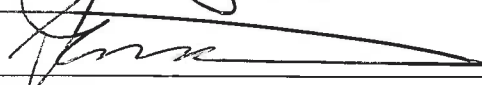
Commissioner Kevin Gerrity



Commissioner Steve Hemping



Commissioner Chuck McMahon



Commissioner David Stedman