

MINUTES
EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
May 13, 2014

I. Meeting Opened

Chairman Hemping called to order the regular meeting of the East Naples Fire Control and Rescue District's Board of Fire Commissioners at 5:30 PM on May 13, 2014 at the Fire Code Office, 2700 North Horseshoe Drive, Naples, FL 34104. Present were Chairman Hemping, Commissioner's Cross, Cottiers, Boyer and Page. In attendance were Fire Chief Schuldt, Chief Sapp, Chief Biondo, Chief Hanson, FCO Riley, Administrative Assistant Packard, Administrative Assistant Chesser, Zach Ludwigsen & family, George Danz, Jim Burke, Chris Tobin, Craig Weinbaum, Kimberly Carey, Shar Hingson, Charlotte Johnson, Jim Horner, Linda Simmons, Jamie Popiol, Jackie de la Osa, Domingo Chinaea, Eugene Bogert, and Michael Ramsey. Others were in attendance but did not sign in.

A. Pledge of Allegiance and Invocation

Chairman Hemping opened the meeting with the Pledge of Allegiance followed by the invocation.

B. Line of Duty Deaths Reading and Moment of Silence

Chief Schuldt stated that there were a total of 3 FF fatalities for the month of April, bringing the total for 2014 to 36 followed by a moment of silence.

C. Additions and Deletions to the Agenda

Chief Schuldt stated that, at Commissioner's Page request, item II.D. Weapons Free Workplace Policy, be tabled.

Chief Schuldt also requested that III.B. ALS Program MOU, be moved to I.K.

And lastly, Chief Schuldt requested that III. B. will now become Station 21 A/C.

D. Approval of the Agenda

Commissioner Page moved to approve the amended agenda. Commissioner Cross seconded the motion. Motion passed 5-0.

E. Approval of the Board Minutes for April 8, 2014 - Regular Meeting

Commissioner Cross moved to approve the minutes for the April 8, 2014 regular meeting. Commissioner Cottiers seconded the motion. Motion passed 5-0.

F. Consent Agenda

Commissioner Cross moved to approve the consent agenda. Commissioner Page seconded the motion. Motion passed 5-0.

1. ENFD's Treasurer Report
2. FCO's Treasurer Report
3. Operations Report – Assistant Chief Sapp
4. Administration and Finance Report- Director Bishop
5. Logistics Report - Deputy Chief Biondo
 - a) Fire and Life Safety Report - Division Chief Hanson
6. Fire Code Officials Office – FCO Riley
7. At –A-Boys

G. Awards and Recognition

1. Citizen Thank You – Zach Ludwigsen for assistance at a vehicle accident.

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Chief Schuldt, along with A/C Sapp, recognized and presented Zach Ludwigsen a certificate for his assistance at a vehicle accident.

2. 5 Year Service Award - FCO Administrative Assistant Sarah Pike
Not in attendance.
3. 2013 Career Firefighter of the Year – FF Manny Morales
Not in attendance.

Chairman Hemping recognized Chief Schuldt for receiving the Fire Chief of the Year.

H. Fire Administration - Chief Schuldt

1. Fire Chief's Board Update

Chief Schuldt highlighted on the following:

- Represented the State of Florida at the 2014 Congressional Fire Service Institute Caucus along with Chief Parrish from the St. Lucie County Fire District in Washington D.C. Met with Congressman, Senators and staff members to discuss current issues facing the fire service including federal grant programs that provide staffing opportunities to the joint fire district.
- ALS program continues to do well. The Chief and A/C Sapp met with EMS Chiefs Kopka and Butcher to go over some of the final pieces before implementation. With the increased responsibility of delivery of ALS programs there may be a need for additional support in the areas of ALS training, quality assurance and management of the program. Discussion has begun with Chief Kopka on the development of a interlocal agreement for the year transition period whereby EMS would assign one of their personnel to our agency to assist us day to day. This will help build the relationship between the Districts and EMS. This will also keep the organization effective with a lean staff and remain cost conscious on our organizational objectives. A recommendation on this could come to the Board as soon as next month.
- Several members from ENFD and GGFD will be participating in the Brotherhood Ride to the Florida Panhandle. The joint districts have entered into a partnership with Bancorp who will provide a six month lease and Ford who will provide a support vehicle to utilize on this ride. After six months, the vehicle could be available for purchase at a reduced cost.
- 2013 ENFD/GGFD Annual Report has been completed and distributed.
- Recommendations for vehicle purchases for both agencies will be coming to the Board next month. One suppression vehicle for GGFD and two for ENFD; a water tender and a suppression/quint unit.
There was a lengthy discussion between the Chief and Commissioners on making these purchases a priority.
- A Florida Fallen Firefighter Memorial is being constructed on the grounds of the Florida State Capitol. This project will be completely funded and built with donations.
- Work continues updating the non union job classifications. The newly created Executive Assistant to the Fire Chief was presented to the Board for review. In addition, it was noted that a salary analysis is being done alongside these new classifications. Recommendations from staff should be brought back to the Board next month.

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Commissioner Page moved to approve the Executive Assistant to the Fire Chief job classification with the intention of bringing the financials associated with this classification to the next meeting. Commissioner Cross seconded the motion. Motion passed 5-0.

- Some vacancies exist in both divisions. Preparations are underway to advertise for several positions; full and part time firefighters, full and part time certified fire inspectors, and full and part time non certified fire inspectors.
- A notice of resignation was received from ENFD Administrative Assistant Crystal Zamarripa-Sosa, effective May 16th.
- The transition of the FCO is underway; transferring responsibilities of ENFD and GGFD plans review under the County with the Growth Management division. The District has hired a Deputy Fire Marshal. NNFD has provided their notice to withdraw from the FCO and effective June 2nd, NNFD will be doing their own plans review. Update meetings continue with CBIA keeping them in the loop. As a result of these changes, the Fire Chiefs of the other fire districts have suggested holding a joint meeting with all of the boards of the independent fire districts but no date has been confirmed. ENFD will continue to oversee plans review for Immokalee and Big Corkscrew. FCO employees Linda Simmons and Jackie de la Osa have tendered their resignations effective June 1st. Maggie Jani and Ed Riley have tendered their retirement for no later than June 6th. This will leave the office with no fire plan reviewers. A solution to this plan will be brought to the Board later in the meeting. The Board and Staff are very appreciative of the level of service and professionalism displayed by FCO Riley and his staff. Commissioner Cross wants to make sure there is an updated legal opinion on what the District's rights and responsibilities are with regard to FCO to which the Chief confirmed the District already had.

I. Chapter 175 Firefighters' Pension Plan – Chairman Arroyo

Nothing significant to report.

J. Local 2396 Report

Local 2396 President Tobin referenced the passage of the ALS MOU.

Chairman Hemping moved to recess the meeting for a break at 6:50 PM. Chairman Hemping reconvened the meeting at 6:57 PM.

II. OLD BUSINESS

A. Isles of Capri Consolidation - Commissioner Page/Chief Schuldt

Commissioner Page reported that both he and Chief Schuldt attended an Isles Advisory Board Meeting and was informed that Wayne Martin has been hired to go through the Isles assets to facilitate a list to ENFD. There was also discussion of hiring a part time inspector through the County to handle Everglades City. A Town Hall meeting has been scheduled at the Isles of Capri Community Center on July 10, 2014 at 4:00 PM. Commissioner Page encouraged the attendance of the entire board. Commissioner Page feels the citizens on Isles of Capri are looking at the upcoming vote as a merger instead of the taxing question. Len Price will be providing the language that was sent out in the questionnaire and review with Chief Schuldt to prepare for the July 10th meeting because of all of the confusion. There is also some confusion on what will happen if the vote does not pass. Some citizens are under the

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assumption that things will remain the same. Commissioner Page is hoping Commissioner Henning will get this addressed at the July 8th BCC meeting so it can be discussed at the town hall meeting.

Chief Schuldt added that the ALS program on Isles will continue. The County has a marine program and the joint district is looking to implement one and to work with the county to bring them both together.

B. GGF/ENFD Merger - Commissioner Hemping/Chief Schuldt

Chairman Hemping reminded everyone of the merger team meeting scheduled for Thursday, May 15th at 8:30 AM. He went on to say that the Governor signed both CS/HB 949 and CS/HB 951 now will go to referendum.

Chief Schuldt reported that the referendums have been successfully translated into Spanish. Chairman Hemping added a meeting is going to be scheduled with the Supervisor of Elections to go over the language in the referendum.

1. Cost Savings Worksheet
The Joint District has realized a net savings of \$522,174.36.

C. District Owned Properties Updates - Commissioner Cross

1. Resolution 2014 -02 Providing Authorization to Determine District Property for Sale in the Best Interest of the Public, Authorizing the Purchaser, Authorizing a Commissioner to Execute Closing Documentation, and Releasing any Automatic Reservations of Mineral Rights or Right of Entry to Property Pursuant to F.S. Section 270.11 – Chief Schuldt
Commissioner Cross reported that the closing for the units at the Village Falls will be on May 16th. The units sold for \$115,000 with a net to ENFD \$111,542.05. Commissioner Cross presented the resolution authorizing him to execute the closing documentation for the sale of the Village Falls units.
Commissioner Page moved to approve Resolution 2014-02 “Providing Authorization to Determine District Property for Sale in the Interest of the Public, Authorizing the Purchaser, Authorizing a Commissioner to Execute Closing Documentation, and Releasing any Automatic Reservations of Mineral Rights or Right of Entry to Property Pursuant to F.S. Section 270.11.” Commissioner Boyer seconded the motion. Motion passed 5-0.
2. US 41 and Outer Drive Vacant Land
Commissioner Cross and Chief Schuldt reported that this property is under contract and the seller is honoring the original offer of \$1,150,000.00 million even though the appraisal came in lower. Currently the seller is under the 120 day due diligence period and the playground still needs to be addressed.
Commissioner Boyer informed the Board that he spoke with one of the officers that own the daycare and was told they were interested in giving the playground up. Commissioner Cross emphasized the monies from the sale of this property should go toward Capital Improvement to which the rest of the Board agreed.
3. 951 and Sable Palm Road Update
Commissioner Cross reported that a new 1.3 buildable acres parcel has been proposed. With this new proposal Commissioner Cross would like ENFD to be put into Waterman’s PUD application and exempt us from any restrictions. He went on to say that he feels with this new proposal we would not have to account for any water runoff. There would be no additional \$30,000 cost as previously asked for with the 1.5 acre property.

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- D. AIW – Adoption of New Policy: Weapons Free Workplace – Chief Schuldt**
Tabled until further notice.

III. NEW BUSINESS

A. AIW – Contract Fire Plan Review Services – Chief Schuldt

Chief Schuldt presented the three proposals from consulting firms, along with each firm's pricing schedule, to provide for temporary fire plan review services at Fire Code. Staff analyzed the three proposals, along with pricing and recommends contracting with Elite Consulting of SWFL, LLC. The pricing schedule with Elite is percentage based instead of hourly which should provide for a more timely turnaround.

Commissioner Cross moved to approve staff's recommendation to hire Elite Consulting of SWFL, LLC to conduct fire plan review services as needed through the transitional process at the compensation rates submitted in their proposal. Commissioner Page seconded the motion. Motion passed 5-0.

B. AIW - ALS Program MOU - Chief Schuldt

Chief Schuldt presented the ALS MOU which was agreed upon between labor and management to streamline the ALS program and enhance EMTs to participate in the program.

Commissioner Page moved to approve staff's recommendation and approve the Advanced Life Support MOU with Local 2396. Commissioner Cottiers seconded the motion. Motion passed 5-0.

C. AIW – Station 21 A/C - Chief Biondo

Chief Biondo explained that the air conditioners at Station 21 are in serious need of replacement. After discussion from the Board and Staff, the Board requested going out again to bid; purchasing a larger, more efficient system.

Commissioner Cross moved to direct Support Services Chief Biondo to spend up to but not to exceed \$13,000 to purchase the most efficient air conditioners for Station 21 with a rebid from the same three companies. Commissioner Boyer seconded the motion. Motion passed 5-0.

D. Public Comment

None

E. Topics Initiated by the Board of Fire Commissioners

1. Shar Hingson provided a heartfelt tribute to her co-workers at Fire Code.
2. Commissioner Boyer commended Ed Riley on the fantastic job he has done at Fire Code over the years.
3. Commissioner Page stated there is a new device on the market that assists first responders in the performance of CPR that allows them to do a better job at compressions for longer periods. This device has been approved by the FDA and as such Dr. Tober would like to purchase and provide these devices(\$80 each) at no cost to us for all of GGFD and ENFD response vehicles. Commissioner Page requested that Dr. Tober be invited to June's ENFD and GGFD BOFC meetings to demonstrate the device. Commissioner Page stated that this is an honor for us to be the first ones to use these devices in the County.

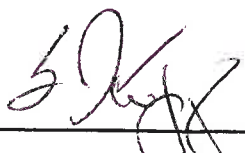

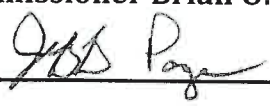
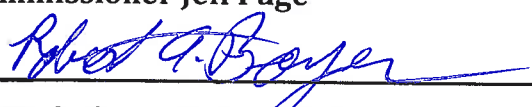

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IV. SIGNATURE OF BOARD APPROVED ITEMS

1. Board Minutes for April 8, 2014 - Regular Meeting
2. Resolution 2014-02
3. Contract Fire Plan Review Services
4. ALS Program MOU

V. ADJOURNMENT

Chairman Hemping moved to adjourn the meeting at 7:51 PM. Commissioner Boyer seconded the motion. Motion passed 5-0.

	6-10-14
Chairman Steven E. Hemping	Date
	6/10/14
Commissioner Brian O. Cross	Date
	6/10/14
Commissioner Jeff Page	Date
	May 6-10-14
Commissioner Robert A. Boyer	Date
	6-10-14
Commissioner Charles P. Cottiers	Date