

**BOARD OF FIRE COMMISSIONERS**  
**GOLDEN GATE FIRE CONTROL & RESCUE DISTRICT**  
**14575 COLLIER BLVD. NAPLES, FLORIDA**  
**MONTHLY MEETING MINUTES**

DATE: May 14, 2014

TIME: 5:30 P.M. – 9:00 P.M.

**1. Pledge of Allegiance and Invocation**

Chairman Gerrity opened the meeting with the Pledge of Allegiance followed by the invocation.

**2. Line of Duty Death Reading and Moment of Silence**

Chief Schuldt stated that there were a total of 3 FF fatalities for the month of April, bringing the total for 2014 to 36 followed by a moment of silence.

**3. Agenda Approval – Changes, Additions and/or Deletions**

Director Bishop requested to add EMS Station 75 Lease to 11.F. and subsequently move all EMS agenda items up to the beginning of the agenda after awards and recognition.

Commissioner Stedman moved to approve the amended agenda. Commissioner McMahon seconded the motion. Motion passed 3-0.

**4. Approval of Past Minutes: 04/09/2014 Regular Meeting**

Commissioner McMahon moved to approve the minutes for the April 9, 2014 regular meeting. Commissioner Stedman seconded the motion. Motion passed 3-0.

**5. Treasurer's Report/Expenditure**

Commissioner McMahon reported that budget continues to look good and the District is right where it should be.

- A. AIW – Release Funds from Assigned Amount – Director Bishop  
Director Bishop reported that funds need to be released from the Code #9902 - Leave Credit Reserves in order to pay a former employee his due accumulated leave pay.

Commissioner McMahon moved to approve the release of \$8,859.06 from the assigned amount in the Leave Credit Reserves – Code #9902.

Commissioner Stedman seconded the motion for discussion. Motion passed 3-0.

**6. Certificates and Awards**

- A. Driver Engineer Promotion – Jose Santana  
Chief Schuldt, along with A/C Sapp, recognized FF Jose Santana for his promotion to Driver/Engineer. His Father pinned him.  
In addition, Chief Schuldt noted that FF Manny Morales from the ENFD division was named the 2013 Firefighter of the Year at the 2014 Florida Fire Service Awards Ceremony Tallahassee.  
It was also mentioned that Chief Schuldt was named Fire Chief of the Year.

**7. Fire Chief's Report**

Chief Schuldt highlighted on the following:

- 2013 ENFD/GGFD Annual Report has been completed and distributed.
- A Florida Fallen Firefighter Memorial is being constructed on the grounds of the Florida State Capital. This project will be completely funded and built with donations.

- Some vacancies exist in both divisions. Preparations are underway to advertise for several positions; full and part time firefighters, full and part time certified fire inspectors, and full and part time non certified fire inspectors.
- Several members from ENFD and GGFD will be participating in the Brotherhood Ride to the Florida Panhandle. The joint districts have entered into a partnership with Bancorp who will provide a six month lease and Ford who will provide a support vehicle to utilize on this ride. This was initiated by GGFD Lt. Wilson. After six months, the vehicle could be available for purchase at a reduced cost.
- Work continues updating the non union job classifications. The newly created Executive Assistant to the Fire Chief was approved by the ENFD Board last night. In addition, it was noted that a salary analysis is being done alongside these new classifications.
- Represented the State of Florida at the 2014 Congressional Fire Service Institute Caucus along with Chief Parrish from the St. Lucie County Fire District in Washington D.C. Met with Congressman, Senators and staff members to discuss current issues facing the fire service including federal grant programs that provide staffing opportunities to the joint fire district.
- A notice of resignation was received from ENFD Administrative Assistant Crystal Zamarripa-Sosa, effective May 16<sup>th</sup>.
- The ENFD division has completed the bulk of their ALS training and the program is closed to being rolled out in the East division. Chief Schuldt commended Chief Kopka for his cooperation in working on this process. In addition, Isles has an ALS program which East will continue to support. There are some future endeavors being discussed with the County; a marine program and a boat program. Discussion has begun with Chief Kopka on the development of a interlocal agreement for the year transition period whereby EMS would assign one of their personnel to our agency to assist us day to day. This will help build the relationship between the Districts and EMS. This will also keep the organization effective with a lean staff and remain cost conscious on our organizational objectives. A recommendation on this could come to the Board as soon as next month.
- The transition of the FCO is underway; transferring responsibilities of ENFD and GGFD plans review under the County with the Growth Management division. The District has hired a Deputy Fire Marshal. NNFD has provided their notice to withdraw from the FCO and effective June 2<sup>nd</sup>, NNFD will be doing their own plans review. As a result of these changes, the Fire Chiefs of the other fire districts have suggested holding a joint meeting with all of the boards of the independent fire districts with a possible date of July 2<sup>nd</sup>. Chairman Gerrity suggested holding the meeting at the next joint meeting, July 8<sup>th</sup>. ENFD will continue to oversee plans review for Immokalee and Big Corkscrew. FCO employees Linda Simmons and Jackie de la Osa have tendered their resignations effective June 1<sup>st</sup>. Maggie Jani and Ed Riley have tendered their retirement for no later than June 6th. This will leave the office with no fire plan reviewers. ENFD Board approved a consulting firm to temporarily perform the fire plans review for Big Corkscrew and Immokalee. The Chief continues to meet with CBIA to keep them in the loop. Chief Schuldt concluded by informing the Board that Director Bishop is looking into the long term liability with Fire Code with legal and the possibility of a long term trust fund to handle any costs associated with FCO in the future; i.e. retiree benefits, etc.

Chairman Gerrity moved to recess the meeting to go into the ENFD/GGFD joint meeting at 6:07 PM.  
Chairman Gerrity reconvened the meeting at 7:06 PM.

**8. Citizen's Advisory Committee**

Nothing significant to report.

**9. Other Reports**

A. Operations Report- Assistant Chief Sapp

A/C Sapp reported that the joint district responded to 1387 calls. Engine 20 was the busiest engine with 217 calls while the busiest ENFD station was 21 with 262 calls. The busiest GGFD station was 70 with 231 calls. Chief Sapp also stated that average medical vs. other calls for service combined is at 67%.

Chairman Gerrity requested how often NNFD responds into the two districts. A/C Sapp responded by letting the Board know that GGFD went into NNFD 17 times while NNFD came into GGFD 5 times. Chairman Gerrity stated that at meetings NNFD makes it sound like they run 2000 calls a year into GGFD. A/C Sapp stated that NNFD does their count by the truck(s) sent to the incident whereby GGFD does their count by the incident. This does make the numbers inaccurate and misleading. A/C Sapp went on to say that in the CAD there is a recommended slate of vehicles that are called to respond depending on the incident and that NNFD augments that list when they respond. Chief Sapp concluded by letting the Board know that ENFD went into NNFD 8 times and NNFD went into ENFD 18 times.

Chairman Gerrity commended Chief Sapp for doing a great job on his report.

B. Logistics Report - Deputy Chief Biondo

As submitted.

1. Fire and Life Safety Report - Division Chief Hanson

As submitted.

C. Administration and Finance - Director Bishop

As submitted.

**10. Local 2396 Labor Report**

Treasurer Matt Trent thanked staff and administration for the work on the ALS MOUs. Two endorsement letters for Commissioners Gerrity and Stedman were presented from the Local in support of their reelection bid.

Both Commissioners Gerrity and Stedman shared their appreciation for the letters.

**11. Old Business:**

A. Consolidation Issues – Commissioner Gerrity

1. Cost Savings Worksheet

The Joint District has realized a net savings of \$522,174.36.

B. Fire Code Office Update - Chief Schuldt

Provided in the Chief's Report

C. AIW - ALS Program Agreement - Chief Schuldt

Chief Schuldt presented the ALS Program Agreement with Collier County and GGFD.

Commissioner Stedman moved to approve staff's recommendation and approve the ALS Program Interlocal Agreement between Golden Gate Fire Control and Rescue District and Collier EMS. Commissioner McMahan seconded the motion for discussion. After a lengthy discussion between the

Commissioners, Chief Schuldt and the public, the motion passed 3-0.

- D. **AIW - ALS Program MOU - Chief Schuldt**  
Chief Schuldt presented the ALS MOU between union and management to address work conditions and financial implications under the ALS program. Commissioner McMahon moved to approve the MOU as presented. Commissioner Stedman seconded the motion for discussion. A small discussion ensued on the financials. Motion passed 3-0.
- E. **AIW - Station 72 Deployment Analysis – AC Sapp**  
A/C Sapp presented a deployment analysis for Station 72. Tower 72 currently is operating daily out of Station 72. This apparatus responds to all calls in its primary area as well as well as the aerial for the two districts. The call volume for this station for the last three months was 683 calls of which 59% of those calls were medical. It was requested from the Board to look at putting a smaller response vehicle in that station for non fire calls. After Staff discussion it has been decided to relocate Squad 20 to Station 72 and be designated as Squad 72. This vehicle will be a first response unit for medical and second due with Tower 72 as a task force unit for serious calls and fires. This will lead to decreased wear and tear on the larger apparatus and allow a more maneuverable medical response unit into neighborhoods and developments. This unit will also be able to cross the median on the interstate which the tower could not do. Personnel will be able to get to an accident sooner rather than later when the larger unit would have to go to a turnaround sometimes miles. Station 72 will become a five person station. This will create more efficiency within the organization in this particular area of the district. No motion is needed on this item.  
Commissioners Gerrity and Stedman fully support this operations change.
- F. **EMS Station 75 Lease Agreement**  
Director Bishop presented the EMS Station 75 Lease Agreement which would allow for a piece fire apparatus and crew to be placed at EMS Station 75. Commissioner Stedman moved to approve the Station 75 lease with EMS for signing. Commissioner McMahon seconded the motion. Motion passed 3-0.

**12. New Business:**

- A. **AIW – Radiator Repair: Tower 72 – DC Biondo**  
Commissioner McMahon moved to approve spending \$3567.91 including freight to repair the radiator on Tower 72. Commissioner Stedman seconded the motion. Motion passed 3-0.  
A/C Sapp informed the Board that the District will be receiving a check from VFIS for damage to Engine 70 on a fire a few months back. The truck was significantly damaged from the high heat of the fire.  
Commissioner Stedman shared his appreciation for staff providing the sole source letter in the documentation presented to the Board.

**13. Comments from Public and Commissioners**

Commissioner McMahon thanked staff for all of their hard work and he realizes he can be difficult at times. He went on to express his support for the operations plan at Station 72. School Board candidate Dusty Holmes stated that Chiefs Schuldt's HOA's meetings were informational and professional; he learned a lot.

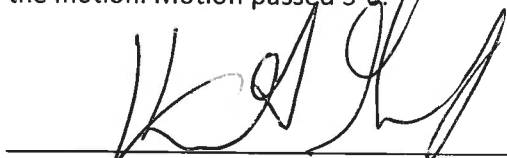
**14. Items for Next BOFC Meeting Agenda (June 11, 2014)**

Commissioner McMahon requested an update on what the plan is for FCO.

Commissioner McMahon also requested to see a first year budget of what the combined districts might look like as soon as possible.

**Adjourn**

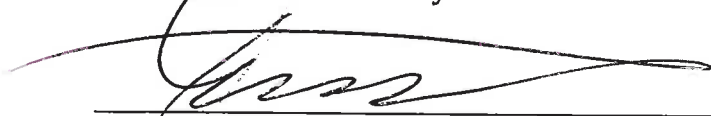
Commissioner Stedman moved to adjourn the meeting at 7:50 PM. Commissioner McMahon seconded the motion. Motion passed 3-0.



**Chairman Kevin Gerrity**

6/11/2014

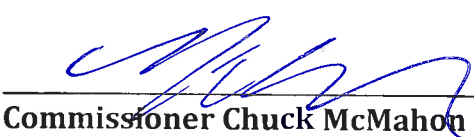
**Date**



**Commissioner David Stedman**

6/11/14

**Date**



**Commissioner Chuck McMahon**

6/11/14

**Date**