

**MINUTES**  
**GREATER NAPLES FIRE RESCUE DISTRICT**  
**BOARD OF FIRE COMMISSIONERS MEETING**  
**JULY 14, 2015**

**I. MEETING OPENED**

Chairman Page called to order the regular meeting of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 5:32 PM on July 14, 2015 at Administrative Headquarters. Present were Chairman Page, Commissioners Cottiers, Gerrity, Hemping, McMahon and Stedman. Commissioner Boyer attended via FaceTime. Commissioner Cross was excused for a family emergency. Executive staff in attendance: Chief Schuldt, Assistant Chief Sapp, Division Chief Hanson, Deputy Directors Bishop and Martin. Staff in attendance: Michele Packard, Nicole Chesser, Jarett Cotter, Matt Trent, James Youngsman, Mike Bays and family and Sean Hunt. Members of the public included; Orly Stolts, Jim Horner, JR Rossodivito, Jean Kungle, Donna Dolan, Walter Kopka. Others were in attendance but did not sign in.

**A. Pledge of Allegiance and Invocation**

Chairman Page opened the meeting with the Pledge of Allegiance followed by the invocation by Commissioner Gerrity.

**B. Line of Duty Deaths Reading and Moment of Silence**

Chief Schuldt reported that there were a total of 8 FF fatalities for the month of June, bringing the total for 2015 to 46 followed by a moment of silence.

**C. Additions and Deletions to the Agenda**

None

**D. Approval of the Agenda**

*Commissioner Hemping moved to approve the agenda as recommended. Commissioner Cottiers seconded the motion. Motion passed 6-0.*

**E. Approval of the GNFD Board Minutes for June 9, 2015**

*Commissioner Hemping moved to approve the board minutes for the June 9, 2015 regular meeting. Cottiers seconded the motion. Motion passed 6-0.*

**F. Consent Agenda**

*Commissioner Gerrity moved to approve the consent agenda as presented. Commissioner Stedman seconded the motion. Motion passed 6-0.*

1. Treasurer's Report
2. FCO's Treasurer Report
3. Operations Report – Assistant Chief Sapp
4. Administration and Finance Report – Deputy Director Bishop
5. Support Services Report – Deputy Chief Biondo
  - a) Fire and Life Safety Report – Division Chief Hanson
  - b) Fleet Report
  - c) Logistics
6. At-A-Boys
  - a) Lely High School Thank You – Lt. John Bigica

**G. Awards and Recognition**

1. Introduction of New Employees: Deputy Director Wayne Martin, FF Arael Contreras, FF Marta Soto, FF Jordan Vitale, and DE Ben Krick  
Chief Schuldt, along with Chief Sapp introduced and swore in Deputy Director Wayne Martin to the Board. The others were not in attendance.
2. Military Appreciation Award – DE Ben Krick  
Not in attendance.

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3. **10 Year Service Award – Inspector Mike Bays**  
Chief Schuldt, along with AC Sapp and DC Hanson recognized Inspector Mike Bays for his 10 years of service to the District.
4. **15 Year Service Award – Lieutenant Scott Hogan**  
Not in attendance.

**H. Fire Administration – Chief Schuldt**

**1. Fire Chief's Board Update**

Chief Schuldt reported on the following:

- Notified the Board that Commissioner Cross had a death in his immediate family and would not be in attendance.
- The new GNFD challenge coin (which is a tradition in the fire service) has been finished. The Chief gave one to each of the Commissioners and informed everyone that they are for sale to the general public. Appreciation went to Tony Palermo and Craig Weinbaum for designing the coin.
- The rebranding of the organization continues; t-shirts, hats and shorts have been distributed, patches are on order and there is some new artwork that has been put up.
- The TRIM analysis has been distributed and at the 1.5 millage rate, the District is projected to received \$24,241,258 in ad valorem revenue, an approximate 10% increase from 2014-2015. This number will be used to prepare the 2015-2016 budget.
- The Fire and Life Safety Office relocation has begun. Chief Hanson and Captain Hingson are working out of the new office. The full transition is anticipated to be completed by August.
- Staff continues to work with Local 2396 on negotiations which should be wrapping up very quickly.
- Attending the FFCA Conference held in Naples, July 17<sup>th</sup> - 21<sup>st</sup>

**I. Chapter 175 Firefighters' Pension Plan**

Nothing significant to report.

**J. Local 2396 Report**

Treasurer Matt Trent reported on the following:

- Work continues on negotiations; fine tuning some language.
- The relationship with the Isles of Capri firefighters continues to grow; seeing what concerns the Isles firefighters have and defining expectations.

**II. OLD BUSINESS**

**A. Emergency Services Task Force Meeting – Commissioner Hemping**

Commissioner Hemping reported a July meeting will not be held. The next meeting will be held August 20<sup>th</sup>. A great representation and dialogue continue in these meetings to move emergency services ahead today and in the future.

Commissioner Gerrity spoke about the article written by him and Commissioner Burke in regard to bringing together a regional Fire/EMS training facility here in Collier County. The system seems to deteriorate when multiple agencies respond to a critical situation. Not the fault of the personnel, it's the system that fails. The intentions to solve the problem will be laid out soon.

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**B. Fire Code Office – Director Bishop**

Director Bishop reported Commissioner Cross is working on a response from a June 18<sup>th</sup> letter from North Collier Fire in response to the District's June 9<sup>th</sup> resolution. North Collier questioned the date of the appraisal for the building; why the building was not offered for sale and finally, who gets the post-employment benefits. Director Bishop provided the answers to the questions to the Board. The appraisal was done in November of 2014 and was not too old of an appraisal to use. The building was already in the District's name so only a transfer of funds needed to be done from GNFD's account into FCO's account to complete the final transfer of ownership. All ENFD's employees were eligible for the benefits; Fire Code employees were considered ENFD employees, therefore eligible for the benefits as well.

**C. Legislative Update – Deputy Director Bishop**

Director Bishop reported that all legislation for this session has been wrapped up. The next step for the bills is to get them through the election process.

The next legislative delegation is meeting earlier so legislation language for Isles of Capri and District One will be brought to the Board soon.

There was discussion and consensus from the Board to have the attorney start looking at having the seats redistricted; all seats should be at large. Commissioner Gerrity agreed to follow up with the Supervisor of Elections office on this.

**D. Isles of Capri Update – Chairman Page**

Chairman Page provided an update stating that the draft Isles Interlocal from 2013 has been submitted and a revision is currently being worked on.

Work is being done to hire the Isles employees prior to the anticipated Oct 1<sup>st</sup> starting date when GNFD begins management of Isles of Capri.

Chairman Page thought it was important for the County to remain responsible for any capital expenses related to equipment, vehicles and inventory in excess of \$5000 for repair or replacement as in the prior agreement. All board members agreed.

Chief Schuldts added; things are moving in a very positive direction.

**III. NEW BUSINESS**

**A. AIW – Disposition of Fixed Assets #15-005 – Deputy Chief Biondo**

Chief Sapp, in Chief Biondo's absence, presented the disposition of assets for two old and non-repairable items; a light bar assembly and a pump.

*Commissioner Cottiers moved to approve staff's recommendation to approve Disposition of Fixed Assets #15-005 authorizing the disposal of the old pump from Brush 22 and the light bar assembly from Captain 70, both currently located at Fleet Maintenance. Commissioner Boyer seconded the motion. Motion passed 7-0.*

**B. AIW – Resolution 2015-11 Fire & Life Safety Fee Schedule – Division Chief Hanson**

Chief Hanson presented the resolution stating that several of the fees needed updating for certain inspection types, lock boxes and fire hydrant replacement or repair. The biggest cost adjustment would come from the Hydrant Ownership Maintenance Agreement. Lifetime upkeep and maintenance costs for fire hydrants have risen significantly since the original ownership and maintenance fee of \$500. A single hydrant replacement with underground repairs can be in excess of \$14,000 therefore Chief Hanson is requesting an increase from \$500 to \$5000 per hydrant.

Commissioner Gerrity requested better regulation of firework tent sales and would like Chief Hanson to discuss with North Collier about implementing a \$1000 permit fee for setting up the tents and require a 24/7 fire watch while pyrotechnics are under the tent.

Chairman Page stated that he has been asked if there could be a stop to the fireworks sales.

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Chief Hanson stated she was not sure what could be done because the District is bound by county ordinances as well as state statute but would look into all of the concerns.

*Commissioner Hemping moved to approve staff's recommendation by approving Resolution 2015-11; Fire & Life Safety Fees Schedule effective July 14, 2015. Commissioner Cottiers seconded the motion. Motion passed 7-0.*

**C. AIW – Fleet Purchase (T72 replacement & E75) – Chief Schuldt & AC Sapp**

Chief Schuldt presented the new replacement strategy for apparatus purchase which would provide for the purchase of 10 new engines in 10 years. Director Bishop has found some very attractive financing programs to use on these future purchases. The Chief went on to explain the need of a smaller engine for the primary responses, which are mostly medical calls, from Station 75 and the need to remove Tower 72 from the fleet due to recurring costly mechanical issues and nearing its life cycle on any value. Ten-8 has agreed to enter into a broker agreement to sell the tower for an asking price of \$300,000 with a 5% commission. An opportunity has presented itself for the purchase of two Pierce demo trucks. The first being a Pierce 107' aerial truck which would replace T72 at a cost of \$785,500 and second, a Saber pumper. Due to the pumpers smaller size it would become Engine 75. The cost for this pumper is \$353,970. There would be a need to release \$392,215 from reserves. Proceeds from the sale of T72 would be put in reserves or forwarded to the finance company to reduce payment terms.

Commissioner Stedman voiced his concerns for usage of this new tower for medical calls to which AC Sapp and Chief Schuldt assured him that the new tower would not be used on medical calls (only as a last resort if no other apparatus is available) due to apparatus reassignment.

*Commissioner Hemping moved to approve staff's recommendation thereby releasing \$392,215 from reserves for the purchase of two fire apparatus and entering into a broker agreement arrangement with Ten-8 for the disposition of Tower 72. Commissioner Cottiers seconded the motion. Motion passed 7-0.*

**D. FY 2014-2015 Amended Budget – Deputy Director Bishop**

Director Bishop began her presentation stating that the District has realized the \$18,310,000 budgeted in revenue from Ad Valorem, and the District is now sitting at \$18,395,000. Director Bishop went on to present the ENFD, GGFD and GNFD FY14-15 amended budgets noting that the short audit has begun for ENFD and GNFD for the period October 1, 2014 – November 3, 2014. Due to the audit results of ENFD and GGFD FY 13-14, state statute requires the carry forward numbers be adjusted. ENFD carry forward had to be adjusted to \$5,320,563, an increase of \$807,339. GGFD carry forward had to be adjusted to \$4,012,453 with an increase of \$149,045 for a combined GNFD carry forward increase of \$956,384 with a few adjustments made on line items.

*Commissioner Stedman moved to approve the ENFD FY 13-14 amended budget in the amount of \$17,378,539, GGFD in the amount of \$11,669,775 and GNFD in the amount of \$29,129,913. Commissioner Gerrity seconded the motion. Motion passed 7-0.*

**E. AIW – Aqua Lung Rapid Diver Pro Packs Purchase – Assistant Chief Sapp**

*Commissioner Gerrity moved to support staff's recommendation thereby approving the purchase of the 10 Aqua Lung Rapid Diver Pro Packs in the amount of \$20,000 from Bauer Compressors. Commissioner McMahon seconded the motion. Motion passed 7-0.*

**F. Public Comments**

None, but Chief Schuldt did state that in the last few weeks there has been some more open dialog with members of the Ochopee community saying during this merger effort people are watching on what may be coming for them. This should be taken as a good sign.

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**G. Commissioner Comments**

1. Chairman Page thanked the firefighters for participating in the Humane Society event with Dr. Tober and Engine 20 crew providing CPR training along with the adoptions.
2. AC Sapp addressed Commissioner Stedman saying that the data he is pulling for his report for turn out, response and arrival times are now coming directly from the Sheriff's office. He went on to say that for the month of June, the District is at 90.91 seconds on getting out the door. The District target is 90 seconds. Commissioner Stedman shared his appreciation on AC Sapp's diligence in preparing this information and is happy the District has access to this information from the County; the information just needs to be made useful. Commissioner Stedman requested a presentation on fractals for next month's meeting.
3. Commissioner Mc Mahon thanked everyone for their hard work and staying on top of the issues and for bringing all the information to the Board.

**Topics Initiated by the Board of Fire Commissioners**

**II. SIGNATURE OF BOARD APPROVED ITEMS**

1. GNFD Board Minutes for June 9, 2015
2. Disposition of Fixed Assets # 15-005 Resolution
3. Resolution 2015-11 Fire & Life Safety Fee Schedule

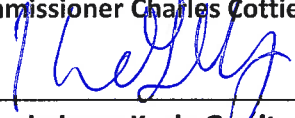
**III. ADJOURNMENT**

Commissioner McMahon moved to adjourn the meeting without a need for an Executive Session at 6:54 PM. Commissioner Stedman seconded the motion. Motion passed 7-0.

Duly passed with a vote of 7 to 0 and adopted in session on the 11<sup>th</sup> of August 2015.

  
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Chairman Jeff Page

absent  
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Commissioner Charles Cottiers


  
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Commissioner Kevin Gerrity

  
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Commissioner Chuck McMahon

  
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Commissioner Rob Boyer

  
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Commissioner Brian Cross

  
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Commissioner Steve Heping

  
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Commissioner David Stedman