

**MINUTES**  
**GREATER NAPLES FIRE RESCUE DISTRICT**  
**BOARD OF FIRE COMMISSIONERS MEETING**  
**JULY 19, 2016**

**MEETING OPENED**

Chairman Page called to order the regular meeting of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 5:30 PM on July 19, 2016 at Administrative Headquarters. Present were Chairman Page, Commissioners Cottiers, Hemping, Cross, Gerrity and McMahon. Commissioner Stedman arrived at 5:55 pm. Commissioner Boyer attended via Skype. Executive staff in attendance: Chief Schuldt, Assistant Chief Sapp, Deputy Chief Low, Division Chief Hanson, Deputy Directors Bishop and Martin. Staff in attendance: Suanne Woeste, Shar Hingson, Rusty Godette, Michele and Bill Packard & family, Charlotte Johnson, Harry Zafiris & family, Kevin Collins & family, Eugene Bogert, Chris Tobin, Manny Arroyo, Trenton Mading, Khrista Klock, Jarett Cotter, FF's Correa, DiSarro, Donovan, Favier, Kinkel, Leal, Lujan, SuarezMurias, Oxar, Soto, Taylor, Temperilli, Tomaselli and Wilcox along with many family members. Members of the public included: Tabatha Butcher and Donna Dolan. Others were in attendance but did not sign in.

**A. Pledge of Allegiance and Invocation**

Chairman Page opened the meeting with the Pledge of Allegiance followed by the invocation by Commissioner Gerrity.

**B. Line of Duty Deaths Reading and Moment of Silence**

Chief Schuldt stated that the room was over capacity. Captain Hingson was posted at the front door and back exits were pointed out in case of emergency.

Chief Schuldt went on to report that there were a total of 8 FF fatalities for the month of June, bringing the total for 2016 to 33, followed by a moment of silence.

**C. Additions and Deletions to the Agenda**

Director Bishop requested the following amendments to the agenda:

Agenda item I.G. Legislative Update be moved below I.H. Awards and Recognition.

**D. Approval of the Agenda**

*Commissioner Cross moved to accept the agenda as amended. Commissioner Hemping seconded the motion. Motion passed 7-0.*

**E. Approval of the GNFD Board Minutes for June 14, 2016**

*Commissioner Hemping moved to approve the board minutes for the June 14, 2016 regular meeting. Commissioner Cottiers seconded the motion. Motion passed 7-0.*

**F. Consent Agenda**

*Commissioner Gerrity moved to approve the consent agenda as presented. Commissioner McMahon seconded the motion. Motion passed 7-0.*

1. Treasurer's Report
2. Operations Section Report – Assistant Chief Sapp
3. Administration and Finance Section Report – Deputy Director Bishop
4. Planning Section Report – Deputy Chief Martin
5. Logistics Section Report – Deputy Chief Low
6. Investigation Section Report – Division Chief Hanson
7. At-A-Boys and Thank You Notes
  - a. Fire Chief Kingman Schuldt Appointment to Emergency Medical Services Advisory Council
  - b. Boyer Family Thank You Notes

**G. Awards and Recognition:**

1. 25 Year Service Award – LT's Bill Packard & Harry Zafiris  
Chief Schuldt presented a plaque to Bill Packard & Harry Zafiris as he thanked them for their 25 years of service with the District.

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2. **10 Year Service Award – Accountant Charlotte Johnson**  
Chief Schuldt presented a plaque to Charlotte Johnson in recognition of her 10 years of service with the District.
3. **Probation Completed – FF Kevin Collins**  
Chief Schuldt presented a certificate to Kevin Collins in recognition of his achievement.
4. **Introduction of New FF's – FFs Arbogast, Correa, DiSarro, Donovan, Favier, Kinkel, Leal, Lujan, Suarez-Murias, Oxar, Soto, Taylor, Temperilli, Tomaselli, Wilcox.**  
Chief Schuldt and Asst. Chief Sapp presented the new FF's with their official Greater Naples Fire District Badge. Arbogast & Suarez-Murias were not in attendance.
5. **Retirement Plaque Presentation – DE Grant Danskine**  
Commissioner Cottiers accepted the award on behalf of DE Grant Danskine

**H. Legislative Update – Representative Matt Hudson**

Chief Schuldt introduced State Representative Matt Hudson who provided a legislative update. The Legislative session started early this year in January and ended March 1<sup>st</sup>. Next year's session will start in March and go through May. It appears the State will be following the alternating cycle of dates. This is important to know from a planning perspective in the event that the District might be considering any additional local bills. He went on to congratulate GNFD on the passage of the two bills the District submitted for legislation. The new budget kicks in July 1<sup>st</sup>. Funding has been maintained for the station out on Alligator Alley, mile marker 63, which is the only facility funded by the DOT. Chief Schuldt presented Representative Hudson with a Fire Chief's Challenge Coin.

**I. Fire Administration – Chief Schuldt**

**Fire Chief's Board Update**

Chief Schuldt's reports on the following:

- Isles of Capri had its first public workshop during the Town Hall Meeting. It was well received and very positive.
- The Foundation paperwork is moving forward. Staff is working with legal to file all the necessary documents.
- An Executive Session is on the agenda. Management is in active negotiations with labor for the annual re-openers.
- Vehicle and staffing options are being reviewed for Station 76, which is planned as a two person, medical only response unit. It is anticipated three more people will need to be added to staff. If needed the District could staff this station right now by bringing part time firefighters over to full time if within budget. EMS Chief Butcher mentioned October 1st as a possible opening date. A new vehicle for the station could be ready in 60-90 days.
- In regard to personnel movement, two part time employees have been moved to full time and another inspector has been added to Fire & Life Safety. Inspection turnaround time has been reduced to 48 hrs.
- Logistics has implemented two new fleet programs. The WEX Fuel Management Program will keep detailed accounts of fuel usage and road miles. GNFD will no longer use on-site fueling for day to day operations which will create reserves to be used in case of an emergency. Dossier Fleet Management software will track inventory parts & work orders.
- Chief Low and Division Chief Hanson attended classes through the Emergency Services Leadership Institute.
- 17 customer service surveys received this month and all have been positive.
- GNFD is setting the trend being the first fire district in Florida using the Tenzinga performance management software. Orange County, Miami Dade and Marco Island have

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all contacted GNFD about the program. GNFD is setting the mark for other districts to follow.

- Chief Schuldt has been officially appointed to the Emergency Medical Services Advisory Council.

**J. Chapter 175 Firefighters' Pension Plan – Chairman Arroyo**

Nothing Significant to Report

**K. Local 2396 Report**

President Trenton Mading reported the following:

The Union will be supporting the four fire commissioner incumbents in the upcoming election.

**II. OLD BUSINESS**

**A. Emergency Services Task Force Meeting – Commissioner Hemping**

Commissioner Hemping reported that the meetings have been moved to 5:30 pm the first Tuesday of the month. It is important to continue with the meetings and give evening meetings a few months to see if response picks up. Next meeting is August 2<sup>nd</sup> at North Collier Fire Headquarters.

**B. Joint Board Meeting Discussion – Chairman Page**

Chairman Page proposed two dates to the Board to meet with North Collier Fire and Immokalee Fire. It was agreed most could attend on August 16<sup>th</sup> at 6pm. Commissioner Hemping will be out of town but will try to participate. Meeting will be held at the University of Florida Agriculture Center located at 14700 Immokalee Rd. Director Bishop will relay to staff.

**C. Ochopee Fire District Interlocal – Chief Schuldt**

Chairman Page noted that the interlocal should be brought before the Board of County Commissioners in September, in order to meet an October 1<sup>st</sup> transition date. An October 1<sup>st</sup> transition would be the best plan since it is the beginning of a new budget year. GNFD has put together a transition plan as solicited by the County. GNFD provided the County a draft document that mirrors the Isles of Capri interlocal as much as possible. County staff is not in full agreement for an October 1<sup>st</sup> transition and is not providing the District any clear direction. Chairman Page will submit the interlocal to Commissioner Henning for a September presentation to the Board of County Commissioners if the motion passes.

*Commissioner Cottiers moved to accept the proposed Interlocal Agreement between Greater Naples Fire District and Collier County. Commissioner Hemping seconded the motion. Motion passed 8-0.*

**D. Strategic Plan Update – Deputy Director Martin**

Director Martin presented the Strategic Plan update to the Board. Commissioner Cottiers moved to accept the updated Strategic Plan. Commissioner Hemping seconded the motion. Motion passed 8-0.

**III. NEW BUSINESS**

**A. AIW – FY 16-17 Budget Workshop Dates – Deputy Director Bishop**

Director Bishop presented a list of dates for the budget workshops and hearings. The First Budget Workshop will be held Tuesday, August 9<sup>th</sup> at 4:30pm prior to the August BOFC Meeting. If a second workshop is needed it will be held on Tuesday, August 23<sup>rd</sup> at 5:30pm. The September BOFC Meeting will be moved from Tuesday, September 13<sup>th</sup> to Wednesday, September 14<sup>th</sup>. The First Public Hearing will be held September 14<sup>th</sup> at 5:05pm before the Board Meeting. The Final Public Hearing will be held Wednesday September 28<sup>th</sup> at 5:05pm.

*Commissioner Cross moved to accept staff's recommendation and make a motion to approve the Workshop & Public Hearing dates and times as presented. Commissioner Cottiers seconded the motion. Motion passed 8-0.*

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**B. AIW – Truth in Millage – Reserve Funds – Chief Schuldt / Commissioner Gerrity**  
Chief Schuldt recommended that a strategy be put in place for the anticipated increase in ad valorem revenue the District may realize. GNFD needs to make sure there is adequate funding available for future capital needs including but not limited to fire stations, vehicle replacement and employee retention. *Commissioner Cross moved to approve staff's recommendation to allocate 50% of any ad valorem increase be specifically set out in the Budget for debts, retirement, capital improvements and infrastructure improvements. Commissioner Gerrity seconded the motion. Motion passed 8-0.*

**C. Topics Initiated by the Board of Fire Commissioners**

1. Commissioner Cross would like to know if there was any interest in the cost recovery program for motor vehicle accidents. There is an 80/20 split with the insurance company which could result in an additional \$100,000 - \$200,000 of income to the District. This program will not put any financial burden on the District. The Board agreed more information is needed to make an educated decision. Chief Schuldt recommended a presentation to the Board. Chairman Page likes the idea but requested a month or so before addressing.
2. Commissioner Hemping stated that on behalf of his wife, himself and extended family he appreciated all the kind words on the loss of his grandson.
3. Commissioner Gerrity encouraged the other commissioners to attend the Emergency Services Task Force meeting on Tuesday Aug. 2<sup>nd</sup> at 5:30pm.
4. Commissioner Cottiers stated on behalf of his wife and family he would like to thank the entire Board of Commissioners and many others for being part of the wake service for his Mother In-law.
5. Commissioner McMahon thanked everyone for their hard work and for the firefighters taking care of the community.
6. Chairman Page stated he has questions on the response/turnout times. The automatic aid numbers seem high, specifically the increase in automatic aid for North Collier Fire. He suggested Commissioner Stedman take a look at some of those response times and meet with Assistant Chief Sapp to address the issues. Chief Schuldt replied that the numbers are more accurate now. The closest unit response applies to both medical and fire. Chief Schuldt added that he would be happy to keep an eye on it.
7. Commission Boyer thanked staff for their support on the passing of his brother. He went on to state that he supports the cost recovery program.

**D. Public Comments**

None

**IV. SIGNATURE OF BOARD APPROVED ITEMS**

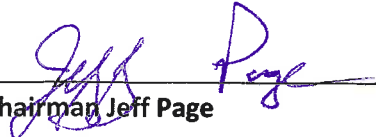
1. GNFD Regular Board Meeting Minutes for June 14, 2016
2. Ochopee Fire District Interlocal Agreement

**V. ADJOURNMENT**

*Commissioner Page moved to adjourn the meeting at 7:20pm and move into an executive session. Commissioner Hemping seconded the motion. Motion passed 8-0.*

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Duly passed with a vote of 5 to 0 and adopted in session on the 9<sup>th</sup> day of August 2016.

  
Chairman Jeff Page

*Absent*  
Commissioner Charles Cottiers


  
Commissioner Kevin Gerrity

  
Commissioner Chuck McMahon

*Attended via Skype*  
Commissioner Rob Boyer

  
Commissioner Brian Cross

*Attended via phone*  
Commissioner Steve Heping

  
Commissioner David Stedman