

**EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 8, 2014**

I. Meeting Opened

Chairman Hemping called to order the regular meeting of the East Naples Fire Control & Rescue District's Board of Fire Commissioners at 5:30 PM on September 8, 2014 at the Fire Code Office. Present were Chairman Hemping, Commissioners Cottiers, Cross, Boyer and Page. In attendance, Fire Chief Schuldt, Assistant Chief Sapp, Director Bishop, Chief Hanson, Admin Asst. Packard, Exe. Asst. Chesser, Tony McGee, Craig Weinbaum, Dr. Horner, Trenton Mading, Walter Kopka, Shar Hingson & family, Corey Craft & family, June Sapp, Wayne Martin, Leo Davis, Steve Liford, Steve Riley, Bill Moss, Bill Packard and Sean Hunt. Others were in attendance but did not sign in.

A. Pledge of Allegiance and Invocation

Chairman Hemping opened the meeting with the Pledge of Allegiance followed by the invocation.

B. Line of Duty Deaths Reading and Moment of Silence

Chief Schuldt stated that there were a total of 5 FF fatalities for the month of August, bringing the total for 2014 to 58 followed by a moment of silence.

C. Additions and Deletions to the Agenda

Director Bishop requested moving III. E. City of Naples Automatic Aid/Closest Unit Response under I.G. Awards and Recognition.

D. Approval of the Agenda

Commissioner Boyer moved to approve the amended agenda. Commissioner Cottiers seconded the motion. Motion passed 5-0.

E. Approval of the Board Minutes for August 12, 2014 - Regular Meeting

Commissioner Page moved to approve the board minutes for the August 12, 2014 regular meeting. Commissioner Cottiers seconded the motion. Motion passed 5-0

F. Consent Agenda

Commissioner Cross moved to approve the consent agenda. Commissioner Page seconded the motion. Motion passed 5-0.

1. ENFD's Treasurer Report
2. FCO's Treasurer Report
3. Operations Report – Assistant Chief Sapp
4. Administration and Finance Report- Director Bishop
5. Logistics Report - Deputy Chief Biondo
 - a) Fire and Life Safety Report - Division Chief Hanson
 - b) Fire Prevention Day Flyer – Sat. Oct. 4, 2014 @ Coastland Mall
6. At-A- Boys
 - a) Thank You Letter – Letter of appreciation to DE Matt Nixon, DE Lucas Garcia and FF Mike Leal for their calmness and teamwork in the rescue of a dog accidentally locked inside a vehicle.

**EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 8, 2014**

G. Awards and Recognition

1. 25 Year Service Award – Lieutenant Chris Ogden
Not in attendance.
2. 5 Year Service Award – Firefighter Jay Crouse
Not in attendance.
3. Completion of Probation – Mechanic Corey Craft
Chief Schuldt, along with Asst. Chief Sapp presented a certificate to Mechanic Corey Craft for a successful completion to his probation.
4. Captain Pinning – Deputy Fire Marshal Shar Hingson
Chief Schuldt, along with Asst. Chief Sapp presented Deputy Fire Marshal Shar Hingson her Captain's badge which was pinned on her by her husband.

H. City of Naples Automatic Aid/Closest Unit Response – Commissioner Page

Commissioner Page reported that the City of Naples voted not to participate in the automatic aid/closest unit response. He continued by saying that there are areas in the City that ENFD respond to with automatic aid. Since ENFD will not be receiving the same benefits from the City then maybe the Board would want to consider entering into discussion or negotiation with the City to see how the City would like to compensate ENFD for response on those City calls either on a per call basis or annual retainer. ENFD will continue to respond to the benefit of the citizens.

Naples City Manager Bill Moss responded by first pointing out that the City did vote to join with the Collier County Sheriff's Office new CAD system which should vastly improve on the communications than what is in place now; the City and County run on two different CADs. There is no reason that agencies cannot continue with the current automatic aid agreements. With the new CAD being used, this should improve on response. It may not be that closest unit response is necessarily the fastest response. City Manager Moss requested ENFD continue to work with the City as it is now. He went on to assure the Board that the City will continue to work with ENFD and believes there is a good working relationship between the Districts. There was some additional discussion between the Commissioners and the City Manager.

It was decided to appoint a Board member to represent ENFD in discussion on the particular issues revolving around this topic.

Commissioner Boyer moved to approve appointing Commissioner Page as the Liaison between ENFD and the City of Naples. Commissioner Cottiers seconded the motion. Motion passed 5-0.

In addition, Chief Schuldt stated that the City of Naples did an excellent job at the Goodlette Arms fire.

I. Fire Administration - Chief Schuldt

1. Fire Chief's Board Update
Chief Schuldt highlighted the following:
 - Several community events are scheduled for 9/11. Among them, Chief Schuldt will serve as the Master of Ceremonies at the Golden Gate Memorial Service which will be held at the Golden Gate Community Center at 9:30 AM.
 - There was a significant incident at the Goodlette Arms apartment complex to which ENFD/GGFD responded. Chief Schuldt extended his

EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 8, 2014

appreciation for everyone's assistance. This was a very serious incident. There were a number of rescues and evacuation where assistance was provided thereby avoiding a potentially life threatening incident for many. The Chief went on to share his appreciation to the City of Naples Fire, North Naples Fire, Collier County EMS, Collier County Bureau of Emergency Management, City of Naples Police and the Sheriff's office. The efforts by everyone that responded saved lives that day.

In addition to the post incident analysis, this is potentially one of the highest hazard target areas in the County. Meetings are going to be scheduled with the staff to discuss some voluntary improvements and update target hazards.

- ENFD Lieutenant Craig Weinbaum entered a firefighter cooking contest sponsored by Steak-Umms and has been chosen as one of three finalists in the nation. There is online voting through September 30th to choose the "fan favorite". Lots of positive PR for the District through this contest.
- There are some changes with the leadership in the Local.
- Two town hall meetings are scheduled; Tuesday, September 30th at the South Regional Library and Tuesday, October 7th at the Golden Gate Community Center. Both meetings begin at 7:00 PM.
- The Isles of Capri referendum did not pass. More discussion to come under old business.
- A letter was received from North Naples Fire in regard to the Fire Code Office. This will be discussed at the joint meeting scheduled for Wednesday, September 10th.
- The ALS program is coming together well. The second round of credentialing is scheduled for September 24th, 25th, and 26th with Collier County EMS. An EMS training liaison employee will begin next week to help with the training of the program for both divisions. ENFD Acting Lt. Jarett Cotter and GGFD Driver Engineer Jose Santana are actively involved in assisting with the program.
- The interview process has been completed. There are 3-4 vacancies for firefighters between the Divisions. These positions will be filled as quickly as possible.
- Rescue 75 has been placed in service at EMS Station 75 on Santa Barbara Blvd. This unit has been very busy and will certainly help in reducing response times in the area.
- The final phase of the lieutenant promotional testing is scheduled this week with 11-12 candidates going through the process. Once complete there will be a new list of eligible officers coming out in the next two weeks.
- The Weekly Fire Chief's Message is being sent out via email. Community members can sign up to receive this newsletter through the joint district website.

**EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 8, 2014**

J. Chapter 175 Firefighter's Pension Plan – Chairman Arroyo

In Chairman Arroyo's absence Director Bishop highlighted the following:

- District Seat #2 for a resident Trustee will terminate on September 30, 2014. The search for a new Trustee is underway. This is a District appointed seat.
- There is also a search for a replacement bookkeeping services provider.
- Quarter ending June 30th, the pension had a net gain increase of 3.8%.
- The next quarterly meeting is scheduled for Friday, November 14th at 9:00 AM at the ENFD/GGFD Administrative Headquarters.

K. Local 2396 Report – District President Craig Weinbaum

District President Weinbaum reported:

- The Goodlette fire was a significant event; it was not tragic due to everyone coming together and doing what needed to be done.
- Going along with what the Chief stated, any leadership transition will be seamless and the Local will continue to work with management as they always have.

Chairman Hemping recessed the meeting at 6:24 PM for a 10 minute break.

Chairman Hemping reconvened the meeting at 6:36 PM.

II. OLD BUSINESS

A. Isles of Capri Consolidation - Commissioner Page/Chief Schuldt

It was reported that the Isles vote failed. Fiddler's Creek resident Phil Brougham has stated that he will go in front of the Collier County Commission at the budget hearing to express the need to move forward on the annexation of Fiddler's Creek into ENFD.

ENFD will be taking on the annual fire inspections for Isles.

Commissioner Page stated that the County cannot continue as is with Isles. The County Commissioners need to consider their options, one being a contract for services at 2.0 mils. Right now Commissioner Page supports Fiddlers. Let the County worry about the others.

Chief Schuldt stated that he is asking for a sit down with Representative Hudson to discuss Isles.

B. GGFD/ENFD Merger - Commissioner Hemping/Chief Schuldt

Chairman Hemping reminded everyone that there are two Town Hall meetings scheduled; September 30th and October 7th. The merger team is

actively working on the campaign phase of the merger along with support from the Local. The Districts cannot lose sight of the goal of a successful merger.

Chairman Hemping concluded by stating that if the District had more control of the message for Isles; things would have been different and believes the vote would have been different.

1. Cost Savings Worksheet

The Joint District has realized a net savings of \$704,205.12.

C. District Owned Properties Updates - Commissioner Cross

1. 951 and Sable Palm Road – Executed Contract

Director Bishop stated that the executed contract between the District and

**EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 8, 2014**

Waterman is in the Board packet for reference.
Commissioner Cross added that he met with the insurance company interested in the Village Falls offices and informed them that the District is not interested in becoming landlords and not interested in leasing and invited them to make an offer.

III. NEW BUSINESS

A. AIW – Mechanic Apprenticeship Program – Asst. Chief Sapp

Asst. Chief Sapp presented the apprentice program for the apprentice mechanic hired a year ago. The mechanic was given educational goals to achieve which were associated with an anticipated monetary compensation for completion. Two of the goals have been met. Staff would like to implement a continuing education program and would like to see a \$1.00/hr. raise for completion of each of the mandatory classes the District designates. There are 13 courses recommended which would take 5-8 years to complete.

Commissioner Page moved to approve staff's recommendation to support an educational program for the mechanic apprentice, with an associated \$1.00/hr. raise for completion of the courses and the mechanic apprentice salary be raised to \$13.32/hr. Commissioner Cottiers seconded the motion. Motion passed 5-0.

B. AIW – Annual Benefits Renewal – Deputy Director Bishop

Director Bishop presented the annual benefits renewal with a staff recommendation to renew with United Health Care under the same plan and a 10% premium decrease; to renew with the Standard for life and disability with a rate hold; to renew with Assurant for dental benefits with a 11% rate increase (\$.52 per employee per month) to the ASO premium and renew with Humana for Vision with a rate hold. The total estimated annual expense is \$1,656,632 with an additional estimated cost for the HRA \$281,250 - \$375,200 depending on usage.

Chairman Hemping did question the GGFD plan and the similarity between the two. Director Bishop clarified that the plans are very similar and each have an HRA associated with them.

Commissioner Cross moved to approve staff's recommendation to approve the renewal with United Health Care, The Standard, Assurant and Humana. Commissioner Boyer seconded the motion. Motion passed 5-0.

C. AIW – Administrative Assistant Job Classification – Deputy Director Bishop

Director Bishop presented the Administrative Job Classification which will replace the six job descriptions the joint district currently have. This is an effort to standardize and capture the expectations for those working in the assigned positions. It has become necessary to revise and modernize this job classification.

Commissioner Page moved to approve the Administrative Assistant Job Classification; thereby removing all previous Administrative Assistant job descriptions. Commissioner Cottiers seconded the motion. Motion passed 5-0.

D. AIW – Quint Pay-Off Request – Deputy Director Bishop

Director Bishop explained to the Board that once the financing had been completed for the Quint, it was discovered that the 2.350% interest for financing a two year pay-off would amount to \$8,414.90. The current rate the bank is paying ENFD to have its money in the bank is .29%. A comparison between what the District is earning in

**EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 8, 2014**

interest and will be spending in interest suggests that it is better to pay the vehicle off in full.

Commissioner Boyer moved to support staff's recommendation and move to authorize the release of \$218,396 from reserves to pay off the Quint. Commissioner Cross seconded the motion. Motion passed 5-0.

E. AIW – Fire and Life Safety Personnel Modifications – Chief Schuldt

Chief Schuldt stated that with the increased demand for new construction inspection requests due to growth and development, there is a need to hire additional fire inspectors. Staff recommends the hiring of two part time fire inspectors and one full time fire inspector.

Commissioner Page moved to approve staff's recommendation and move to hire additional Fire and Life Safety personnel as proposed in the budget. Commissioner Boyer seconded the motion. Motion passed 5-0.

F. Isles of Capri/Ochopee Fire and Life Safety Transition Plan – Division Chief Hanson

Division Chief Hanson presented the transitional/operational plan signed by ENFD and Isles that will work in conjunction with the MOU that was signed earlier in the year naming the ENFD Fire Marshal the Collier County Fire Marshal. Beginning on October 1st, ENFD will take over the annual fire inspections for existing buildings and all new construction inspections for Isles of Capri and Ochopee but will not include Everglades City. The County will continue to do the plans reviews for these districts.

Commissioner Page was concerned that an agreement similar to this would need to be approved by the County Commissioners. Chief Schuldt explained he thought the same but this plan is just an operational agreement between the chiefs.

G. Public Comment

None

H. Topic Initiated by the Board of Fire Commissioners

None

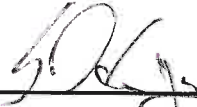

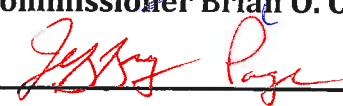


IV. SIGNATURE OF BOARD APPROVED ITEMS

1. Board Minutes for July 8, 2014 - Regular Meeting
(amended – approved at the Aug. 12th BOFC mtg)
2. Board Minutes for August 12, 2014 - Regular Meeting
3. Administrative Assistant Job Classification

V. ADJOURNMENT

Commissioner Cross moved to adjourn the meeting at 7:12 PM. Commissioner Boyer seconded the motion. Motion passed 5-0.

EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 8, 2014

 Chairman Steven E. Hemping	10-14-14 Date
 Commissioner Brian O. Cross	10/14/14 Date
 Commissioner Jeffrey Page	10-14-14 Date
 Commissioner Robert A. Boyer	10-14-14 Date
 Commissioner Charles P. Cottiers	10-14-14 Date