

BOARD OF FIRE COMMISSIONERS
GOLDEN GATE FIRE CONTROL & RESCUE DISTRICT
14575 COLLIER BLVD. NAPLES, FLORIDA
MONTHLY MEETING MINUTES

DATE: September 10, 2014

TIME: 5:30 P.M. – 9:00 P.M.

Present were Chairman Gerrity along with Commissioners Stedman and McMahon. In attendance were Chief Schuldt, Assistant Chief Sapp, Deputy Director Bishop, Division Chief Hanson, Administrative Assistant Packard, Executive Assistant Chesser, HR Specialist Debbie Schwarz, Dr. Horner, Bill Packard, Tony McGee, Greg Speers, Pat Case, Trenton Mading, Walter Kopka, June Sapp, George Danz, Mike Ramsey, and Chris Tobin. Others were in attendance but did not sign in.

1. Pledge of Allegiance and Invocation

Chairman Gerrity opened the meeting at 5:31 PM with the Pledge of Allegiance followed by the invocation by Commissioner Stedman.

2. Line of Duty Death Reading and Moment of Silence

Chief Schuldt stated that there were a total of 5 FF fatalities for the month of August, bringing the total for 2014 to 58 followed by a moment of silence.

3. Agenda Approval – Changes, Additions and/or Deletions

Director Bishop requested the addition of a 3 page insert – 10 Year Audit Review of Fund Balance and Reserve Summary under agenda number 5.

Commissioner McMahon moved to approve the agenda with the changes. Commissioner Stedman seconded the motion. Motion passed 3-0.

4. Approval of Past Minutes: 08/13/2014 Regular Meeting

Commissioner Stedman moved to approve the minutes as presented for the August 13, 2014 regular meeting. Commissioner McMahon seconded the motion. Motion passed 3-0.

5. Treasurer's Report/Expenditure

Commissioner McMahon reported that if the District continues on track, at the end of the fiscal year there should be an additional \$200,000 to carry forward. GGFD is spending less than what was budgeted.

Commissioner McMahon moved to approve the expenditures as presented. Commissioner Stedman seconded the motion. Motion passed 3-0.

Director Bishop added that the insert would help explain the reserves after some questions arose during the budget meetings. The insert demonstrates how well management has been managing the budget over the last 10 years.

6. Consent Agenda

Commissioner Stedman moved to approve the consent agenda. Commissioner McMahon seconded the motion. Motion passed 3-0.

A. Operations Report- Assistant Chief Sapp

B. Logistics Report - Deputy Chief Biondo

1. Fire and Life Safety Report - Division Chief Hanson

2. Fire Prevention Day Flyer – Sat. Oct. 4, 2014 @ Coastland Mall

C. Administration and Finance - Director Bishop

7. Awards and Recognition

A. 15 Year Service Award – Lieutenant Chris Tobin

Chief Schuldt and Asst. Chief Sapp recognized Lieutenant Chris Tobin with a plaque and pin for his 15 years of service to the District.

8. **Fire Chief's Report – Chief Schuldt**

Chief Schuldt highlighted on the following:

- Several community events are scheduled for 9/11. Among them, Chief Schuldt will serve as the Master of Ceremonies at the Golden Gate Memorial Service which will be held at the Golden Gate Community Center at 9:30 AM.
- Today is the National Day of Service and with that Mr. Handyman did a remodel of the GGFD board room.
Chairman Gerrity requested a letter be sent to Mr. Handyman in appreciation of the volunteer service of their employees to the District.
- ENFD Lieutenant Craig Weinbaum entered a firefighter cooking contest sponsored by Steak-Umms and has been chosen as one of three finalists in the nation. There is online voting through September 30th to choose the “fan favorite”.
- GGFD Lt. Scott Wilson who is an active participant in the Brotherhood Ride was recognized along with other members at the Collier County Board of Commission meeting. The group was presented with a proclamation.
- Two town hall meetings are scheduled; Tuesday, September 30th at the South Regional Library and Tuesday, October 7th at the Golden Gate Community Center. Both meetings begin at 7:00 PM.
- The ALS program is coming together well. The second round of credentialing is scheduled for September 24th, 25th, and 26th with Collier County EMS. An EMS training liaison employee will begin next week to help with the training of the program for both divisions. ENFD Acting Lt. Jarett Cotter and GGFD Driver Engineer Jose Santana are actively involved in assisting with the program.
- The interview process has been completed. The ENFD Board approved the hiring of two additional part time inspectors and one full time inspector. There are 3-4 vacancies for firefighters between the Divisions. These positions will be filled as quickly as possible.
- Rescue 75 has been placed in service at EMS Station 75 on Santa Barbara Blvd. This unit has been very busy and will certainly help in reducing response times in the area.
- The final phase of the lieutenant promotional testing is scheduled this week with 11-12 candidates going through the process. Once complete there will be a new list of eligible officers coming out in the next two weeks. The Chief thanked everyone, including the Union, for allowing this joint testing process.
- Chief Schuldt thanked Director Bishop and all the staff that worked on the budget process.
- The Weekly Fire Chief's Message is being sent out via email. Community members can sign up to receive this newsletter through the joint district website.
- There was a significant incident at the Goodlette Arms apartment complex to which ENFD/GGFD responded. Chief Schuldt extended his appreciation for everyone's assistance. This was a very serious incident. There were a number of rescues and evacuation where assistance was provided thereby avoiding a potentially life threatening incident for many. The Chief went on to share his appreciation to the City of Naples Fire, North Naples Fire, Collier County EMS, Collier County Bureau of Emergency Management and the Sheriff's office. The efforts by everyone that responded saved lives that day.

In addition to the post incident analysis, this is potentially one of the highest

hazard target areas in the County. Meetings are going to be scheduled with the staff to discuss some voluntary improvements and update target hazards.

- NFPA has invited Chief Schuldt as one of 23 fire chiefs selected from the Country to attend the National Residential Fire Sprinkler Summit in November.

9. Local 2396 Labor Report

District President Trenton Mading reported that with the political season coming up that it is good news that Commissioner Stedman is running unopposed as this is the candidate that the Local is supporting along with Chairman Gerrity.

In addition, it was reported that the 10th Annual Romp in the Swamp Fishing Tournament is scheduled for October 3rd and 4th with the money raised going to the Maclarty family and the Take a Serviceman Fishing Tournament Saturday, September 13th at 1:00 PM at Bay Colony.

10. Old Business:

A. Consolidation Issues – Chairman Gerrity

1. Cost Savings Worksheet

The Joint District has realized a net savings of \$704,205.12.

B. Fire Code Office Update

Agenda items 10.A. and 10 B. was discussed at the ENFD/GGFD joint meeting.

Refer to the ENFD/GGFD BOFC Joint Meeting minutes dated September 10, 2014.

11. New Business:

A. AIW – Annual Benefits Selection – Deputy Director Bishop

Director Bishop presented the health benefits package recommendation for FY 14-15 which would include a move from Blue Cross to a comparable United Health Care plan which includes a 15% savings totaling \$105, 445.00 for medical. A recommendation to switch from a fully insured dental and vision plan with Guardian to a self-funded platform for both using the administrative services from Guardian with an approximate savings of \$11,342.00 for both plans depending on claims. The life insurance and AD&D would continue with The Hartford due to a two year rate hold until October 1, 2015.

Commissioner McMahon moved to accept staff's recommendation and switch the major medical benefits to United Health Care. Commissioner Stedman seconded the motion. Motion passed 3-0.

Commissioner Stedman moved to accept staff's recommendation and switch to a self-funded dental and vision platform with Guardian and renew life and AD&D benefits with The Hartford. Commissioner McMahon seconded the motion. Motion passed 3-0.

Chairman Gerrity shared his appreciation to Pat Case for all of her hard work on the renewal.

Chairman Gerrity moved to recess the meeting to hold the joint ENFD/GGFD BOFC meeting at 6:04 PM. Chairman Gerrity reconvened the meeting at 6:59 PM.

B. AIW – FY 13-14 Audit Engagement Letter – Deputy Director Bishop

Director Bishop presented the annual audit engagement letter from Philips Harvey Group for the annual financial audit for FY 13-14.

Commissioner McMahon moved to approve the hiring of Philips Harvey Group to prepare the audit for FY 13-14. Commissioner Stedman seconded the motion. Motion passed 3-0.

- C. AIW – Workman’s Compensation Annual Renewal – Deputy Director Bishop
 Director Bishop presented the workers’ compensation renewal for FY 14-15 with Preferred Governmental Insurance Trust (PGIT). The District was unable to secure a quote with the Florida League of Cities. The cost of the premium is \$100,380.00 which represents an annual savings of \$4,365.00 from FY 13-14.
Commissioner McMahon moved to accept the workers’ comp renewal with PGIT for 2014-2015. Commissioner Stedman seconded the motion. Motion passed 3-0.
- D. Locution Presentation – Assistant Chief Sapp
 Chief Sapp described and demonstrated the locution system dispatch with a PowerPoint presentation.
 There was discussion between the Commissioners and staff on the advantages of locution which could dramatically decrease response time to incidents which also could save more lives.
- E. AIW – Administrative Assistant Job Classification – Deputy Director Bishop
 Director Bishop presented the Administrative Job Classification which will replace the six job descriptions the joint district currently have. This is an effort to standardize and capture the expectations for those working in the assigned positions. It has become necessary to revise and modernize this job classification.
Commissioner Stedman moved to approve staff’s recommendation to reclassify the Administrative Assistant Job Classification. Commissioner McMahon seconded the motion. Motion passed. 3-0.

12. Comments from Public and Commissioners

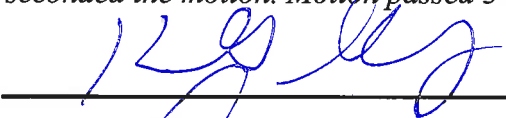


Commissioner McMahon reminded everyone on the community events planned to commemorate 9/11 and invited everyone to attend.

13. Items for Next BOFC Meeting Agenda (October 8, 2014)

None

Adjourn

Commissioner Stedman moved to adjourn the meeting at 7:24 PM. Commissioner McMahon seconded the motion. Motion passed 3-0.

	<i>10-8-2014</i>
Chairman Kevin Gerrity	Date
	<i>10-8-2014</i>
Commissioner David Stedman	Date
	<i>10/8/14</i>
Commissioner Chuck McMahon	Date