

**MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
DECEMBER 9, 2015**

I. MEETING OPENED

Chairman Page called to order the regular meeting of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 5:30 PM on December 9, 2015 at Administrative Headquarters. Present were Chairman Page, Commissioners McMahon, Cottiers, Hemping, Cross, Gerrity and Boyer. Commissioner Stedman arrived at 5:38 PM. Executive staff in attendance: Chief Schuldt, Assistant Chief Sapp, Deputy Chief Low, Division Chief Hanson, Deputy Directors Bishop and Martin. Staff in attendance: Michele Packard, Nicole Chesser, Trenton Mading, Aaron Asher, Manny Arroyo, John Fickey, Jason Bright and Shar Hingson. Members of the public included; Walter Kopka, Donna Dolan, Michael Ramsey, George Danz, Marci Seamples, Jack Mulvena and Jim Burke. Others were in attendance but did not sign in.

A. Pledge of Allegiance and Invocation

Chairman Page opened the meeting with the Pledge of Allegiance followed by the invocation by Commissioner Gerrity.

B. Line of Duty Deaths Reading and Moment of Silence

Chief Schuldt reported that there were a total of 4 FF fatalities for the month of November, bringing the total for 2015 to 75 followed by a moment of silence.

C. Additions and Deletions to the Agenda

Director Bishop requested the removal of III. A. Future Merger Plans.

D. Approval of the Agenda

Commissioner Cross moved to approve the agenda as amended. Commissioner Boyer seconded the motion. Motion passed 7-0.

E. Approval of the GNFD Board Minutes for November 10, 2015

Commissioner Hemping requested an "s" be added to the word Commissioner on page 4, II.C. Fire Chief Performance Evaluation.

Commissioner Hemping moved to approve the board minutes for the November 10, 2015 regular meeting as amended. Commissioner Cottiers seconded the motion. Motion passed 7-0.

F. Consent Agenda

Commissioner Hemping moved to approve the consent agenda as presented. Commissioner Boyer seconded the motion. Motion passed 7-0.

1. Treasurer's Report

2. Operations Report – Assistant Chief Sapp

3. Administration and Finance Report – Deputy Director Bishop

4. Planning Division Report – Deputy Chief Martin

5. Logistics Report – Deputy Chief Low

6. Investigations Section Report – Division Chief Hanson

7. 2016 FFS Annual Operating Plan – Assistant Chief Sapp

8. At-A-Boys

a) FSPMA Thank You – Captain/Deputy Fire Marshal Shar Hingson

b) Habitat for Humanity Thank You – LT Matt Nixon, DE Tony Palermo & FF Daniel Garretto

G. Awards and Recognition

1. Boo at the Zoo Thank You – Marci Seamples

Chief Schuldt introduced Marci Seamples and Jack Mulvena who thanked GNFD for participation at the Boo at the Zoo event and presented GNFD with a certificate of appreciation.

2. NFFF Golf Tournament – BC Hunt

Chief Schuldt recognized the NFFF Golf Tournament Lead Coordinator Sean Hunt and all

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GNFD members that volunteered for the event. Andy Sanchez, in Sean Hunt's absence, presented a plaque of appreciation to the District for their support. He went on to report the tournament raised \$25, 577.

3. **Eagle Award – FF John Fickey**
Chief Schuldt recognized and presented an Eagle Award to FF John Fickey for a successful resuscitation after a cardiac arrest.
4. **Sons of the American Revolution Award – FM Shawn Hanson, LT Jarett Cotter, LT Robert McGowan, DE David Perez, FF Stephen Thigpen**
Chief Schuldt recognized FM Shawn Hanson for being a recipient of the Sons of the American Revolution Award. The remaining recipients were not in attendance.

H. Fire Administration – Chief Schuldt

1. Fire Chief's Board Update

Chief Schuldt reported on the following:

- Rebranding of the organization continues. One of the most significant is the newly designed District badge which has been received and is in process of distribution. Chief Schuldt presented badges to the Commissioners as well as the firefighters that were in attendance.
- With regard to personnel, a resignation was received from AA McIntyre. Work progresses on filling a Lead Mechanic, 3 Firefighters and a Fire Inspector position.
- The Strategic Plan is underway; establishing teams and strategic objectives.
- The Performance Management System continues to move forward; setting up the matrix is now in process.
- Ladder 21 is in service after several weeks of training on it. Engine 75 is expected any day. The 107 ft. aerial has just come offline and is headed to Bradenton for final assembly. The aerial will be displayed at the trade show at Fire Rescue East in January. The air and light unit is similar in completion and might possibly be put on display also.
- Boat sea trials continue for the Marine Program.
- There have been discussions with Pastor Jack Strom in regards to serving as the District Chaplain.
- Being the holiday season, there have been and will be quite a few events planned for the District.

Chairman Page requested, moving forward, an update to the Isles of Capri management be included in the Chief's report.

Chief Schuldt added that things are going fantastic with Isles of Capri. The District is now responsible to staff the engine with a paramedic 24/7 and EMS is staffing their people. The second engine out for repairs is back and logistics is reorganizing five of the District's apparatus, including one of the Isles pieces, in order for the apparatus to be used more efficiently. The next Isles Advisory Board Meeting is scheduled for Thursday, December 10th.

I. Chapter 175 Firefighters' Pension Plan – Chairman Arroyo

Chairman Arroyo reported on the following:

- The total portfolio for the 9/30/15 investment performance report was \$20,402,106 which included a loss in the 4th quarter. The net fiscal year loss was - 0.67% but the October portfolio rebounded to a plus 5.0%.
- Chairman Arroyo was re-elected to Seat 1 for another four year term.
- The 2016 quarterly meeting dates have been chosen and there may be a special meeting in January for presentation of the Draft 2015 Actuarial Valuation Report.

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- Chairman Arroyo expressed appreciation to Director Bishop and Accountant Johnson for their hard work providing District information for the pension.
- The Trustees reviewed and approved a newly required Administrative Expense Budget.
- The pension received its second allocation of monies for 2014 in the amount of \$200,787.24. The 2014 total distribution was \$661,599.71. There should have been approximately \$300,000 more. The Board has contacted the State Divisions of Retirement and Revenue to clarify if the IPT database is working as designed after the merger and to identify any other issues relating to the allocation of State insurance premium funds.
- The next quarterly meeting will be held on Friday, February, 26, 2016 at 9:00 AM at Administrative Headquarters.

J. Local 2396 Report

President Mading reported on the following:

- Continuing work on policies, ALS and scheduling, creating a GNFD standard.
- The Annual Turkey Drop for St. Matthew's House was held to which the Local donated \$1000.

II. OLD BUSINESS

A. Emergency Services Task Force Meeting – Commissioner Hemping

1. Straw Ballot

Commissioner Hemping reported that at the November meeting, there was discussion on the successful consolidations that have taken place and based on the success of these consolidations, it might be a good idea to prompt Collier County residents through a straw ballot vote to see where the residents would like to go with consolidation for emergency services. The potential language was presented to the Board along with the language that North Collier Fire will present to their Board on December 10th. This straw ballot is recommended for the Presidential Primary in March 2016. If there is agreement with this from both boards, then this would be sent on to the County since they would have to be the ones initiating a straw ballot vote countywide. There was a lengthy discussion among the Board members with Commissioner Boyer against the ballot if incorporating EMS, but is for it if it is just for the fire service. Commissioner McMahon is against this as well and suggested tabling it for now; there are no numbers in yet since the District has not even done this for a full cycle; this is moving too fast.

Commissioner Hemping moved to approve sending a letter to the Board of County Commissioners asking that a non-binding straw ballot be placed on the March 2016 Presidential Primary Ballot which will ask the voters in unincorporated Collier County if they would support the consolidation of the independent fire districts and EMS into one independent, all hazards, first responder organization. Motion was seconded by Commissioner Gerrity. Motion passed 6-2, with Commissioners McMahon and Boyer opposed.

B. Post-Employment Health Plan (PEHP) Policy #903.1 – Deputy Director Bishop

Director Bishop presented the Post-Employment Health Plan Policy #903.1 with the revision that incorporates the annual contribution amount being set by the Commissioners and the initial crediting amount to be set at \$5000 per year with a maximum of \$50,000.

Commissioner Hemping moved to approve the revised Post-Employment Health Plan Policy #903.1. Commissioner Boyer seconded the motion. Motion passed 8-0.

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- C. Commissioner Board Meeting Attendance and Payment Policy #904.2 – Deputy Director Bishop**
Director Bishop presented the revised Commissioner Board Meeting Attendance and Payment Policy #904.2 to the Board. The revisions included the definition of a calendar year and a definition of board meeting.
Commissioner Boyer suggested using election years instead of calendar years. After a discussion, it was decided to leave as is.
Commissioner Cross moved to approve the revised Commissioner Board Meeting Attendance and Payment Policy #904.2. Commissioner Stedman seconded the motion. Motion passed 8-0.
- D. State of Emergency – Employee Scheduling and Compensation Policy #902.3 – Deputy Director Bishop**
Director Bishop presented the revised Employee Scheduling and Compensation Policy #902.3. The concerns of the CBA have been addressed and the Fire Chief is not excluded in the provisions of pay during a State Emergency.
Commissioner Gerrity moved to approve the revised Employee Scheduling and Compensation Policy #902.3. Commissioner Cottiers seconded the motion. Motion passed 8-0.
- E. AIW – 2016 Legislative Update: Election Seats – Deputy Director Bishop**
Director Bishop updated the Board stating that after Attorney Donaldson’s discussion with the Supervisor of Elections Office (Mr. Carpenter), it was determined that there is no legal reason for the seats to be changed from the current Enabling Act/Charter. There is no clear objection to leaving the District Enabling Act/Charter as written and no compelling reason to change it to make all seats at large seats. Representatives Passidomo and Hudson show support on pulling the Bill. Senator Richter is expected to support this as well.
Commissioner Cross moved to approve staff’s recommendation and pull the elections seat bill. Commissioner Boyer seconded the motion. Motion passed 8-0.
- F. Fire Code Office – Deputy Director Bishop**
- 1. Hold Harmless and Indemnification Agreement**
Director Bishop reported that the Board of County Commissioners approved the Ochopee Hold Harmless and Indemnification Agreement for dissolution of the Fire Code Office with only Immokalee Fire remaining outstanding to sign.
Commissioner Cross suggested writing a letter to all the Districts informing them that GNFD has done all it could on this so as not to appear to be holding on to any money. Chief Schuldts stated he has reached out to the Immokalee Chief and has offered to come to a meeting and answer any questions from the Board but has not had a response. Will facilitate again.

III. NEW BUSINESS

- A. Future Merger Plans – Commissioner McMahon**
Removed from the Agenda.
- B. AIW – Commissioner Pay – Deputy Director Bishop**
Director Bishop stated that annually the Commissioners are to set their salary, not to exceed \$500 per month, per member. Any change to current salary would require a special publication 14 days in advance of the meeting where commissioners would consider a change.
Commissioner Gerrity moved to approve staff’s recommendation confirming the commissioner salary amount at \$500 per month per commissioner remain in effect for January 2016 – December 2016. Commissioner Stedman seconded the motion. Motion passed 8-0.
- C. AIW – Election of Officers – Deputy Director Bishop**
Commissioner Hemping moved to nominate Chairman Page to retain the office of Chairman. Commissioner Stedman seconded the nomination. Motion passed 8-0.
Commissioner Hemping moved to nominate Commissioner Gerrity to retain the office of Vice-

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Chairman. Commissioner Cottiers seconded the motion. Motion passed 8-0.

Commissioner Gerrity moved to nominate Commissioner Hemping to Secretary. Commissioner Boyer seconded the nomination. Motion passed 8-0.

Commissioner Hemping moved to nominate Commissioner Stedman to Treasurer. Commissioner Gerrity seconded the motion. Motion passed 8-0.

D. Topics Initiated by the Board of Fire Commissioners

Commissioner Cross suggested shorter reports from staff. The Chief stated that a reporting criteria has been put in place and with that the reports should be one page long with the exception of run reports.

Commissioner Boyer has concerns on the run reports and response times. He hopes the District is still watching them. He added that he is anxious to see a new fire station developed and a new engine on board.

Chairman Page thanked the Board for the challenge of being the Chairman for another year. He went on to say that he asked the Chief to look at the District's automatic aid responses. Chief Schuldt told him that the Sheriff's Office Communications Director has indicated they do not want to make any changes to the run cards that dictate what an automatic aid response would be until the CAD is complete. He would like for Chief Schuldt and himself to meet with the Sheriff's Office to get this changed sooner rather than later. Commissioner Stedman stated that the CAD would be complete in a month.

Commissioner McMahon thanked everyone for their hard work.

E. Public Comments

Michael Ramsey informed every one of the Christmas Dinner December 16th for the Golden Gate Estates Civic Association.

Donna Dolan wished everyone a Merry Christmas and Happy New Year.

F. Commissioner Comments

None

IV. SIGNATURE OF BOARD APPROVED ITEMS

1. GNFD Board Minutes for November 10, 2015
2. Post-Employment Health Plan (PEHP) Policy #903.1
3. Commissioner Board Meeting Attendance and Payment Policy #904.2
4. State of Emergency – Employee Scheduling and Compensation Policy #902.3

V. ADJOURNMENT

Commissioner Boyer moved to adjourn the meeting at 7:13 PM. Commissioner Stedman seconded the motion. Motion passed 8-0.


Duly passed with a vote of 8 to 0 and adopted in session on the 12th day of January 2016.



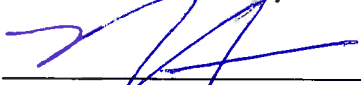
Chairman Jeff Page



Commissioner Rob Boyer



Commissioner Charles Cottiers




Commissioner Brian Cross



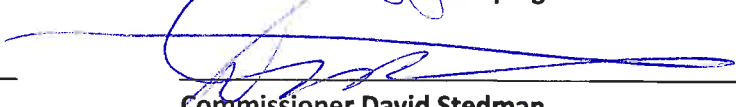
Commissioner Kevin Gerrity



Commissioner Steve Hemping



Commissioner Chuck McMahon



Commissioner David Stedman