

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 14, 2016

MEETING OPENED

Chairman Page called to order the regular meeting of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 5:50 pm on September 14, 2016 at Administrative Headquarters. Present were Chairman Page, Commissioners Cross, Gerrity, Hemping, Stedman, Cottiers, Boyer and McMahon. Executive staff in attendance: Chief Schuldt, Assistant Chief Sapp, Deputy Chief Low, Division Chief Hanson, Deputy Directors Bishop and Martin. Staff in attendance: Suanne Woeste, Nicole Chesser, Andy Krajewski, Trenton Mading, Charlie Heweker and Khri Klock. Members of the public included: Donna Dolan, George Danz and Bill McDaniel. Others were in attendance but did not sign in.

A. Pledge of Allegiance and Invocation

Chairman Page opened the meeting with the Pledge of Allegiance followed by the invocation by Commissioner Gerrity.

B. Line of Duty Deaths Reading and Moment of Silence

Chief Schuldt reported there were a total of 8 Firefighter fatalities for the month of August, bringing the total for 2016 to 57, followed by a moment of silence.

C. Additions and Deletions to the Agenda

Director Bishop requested 2 executive sessions, one between Old Business and New Business and the other at the conclusion the meeting. *Commissioner Cross moved to accept the additions to the agenda. Commissioner Boyer seconded the motion. Motion passed 8-0.*

D. Approval of the Agenda

Commissioner Gerrity moved to accept the agenda as amended. Commissioner Cottiers seconded the motion. Motion passed 8-0.

E. Approval of the GNFD Board Minutes for August 9, 2016

Commissioner Gerrity moved to approve the board minutes for the August 9, 2016 regular BOFC meeting. Commissioner Stedman seconded the motion. Motion passed 8-0.

F. Approval of the GNFD First Public Workshop Minutes for August 9, 2016

Commissioner Gerrity moved to approve the board minutes for the August 9, 2016 First Public Workshop. Commissioner Stedman seconded the motion. Motion passed 8-0.

G. Approval of the GNFD Second Public Workshop Minutes August 23, 2016

Commissioner Gerrity moved to approve the board minutes for the August 23, 2016 Second Public Workshop. Commissioner Stedman seconded the motion. Motion passed 8-0.

H. Consent Agenda

Commissioner Gerrity moved to approve the consent agenda as presented. Commissioner Stedman seconded the motion. Motion passed 8-0.

1. Treasurer's Report
2. Operations Section Report – Assistant Chief Sapp
3. Administration and Finance Section Report – Deputy Director Bishop
4. Planning Section Report – Deputy Chief Martin
5. Logistics Section Report – Deputy Chief Low
6. Investigation Section Report – Division Chief Hanson
7. At-A-Boys and Thank You Notes
 - a. Kiwanis Golden Gate Thank You – Chief Schuldt and Nicole Chesser
 - b. Fire Science Technologies Thank You – Deputy Fire Marshal Hingson
 - c. Isle of Capri Fire Rescue District Advisory Board Thank You – Fire Commissioners, Chief Schuldt, Assistant Chief Sapp, Deputy Directors Bishop and Martin, Firefighters Local 4719 and Local 2396

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I. Awards and Recognition:

1. Probation Completed – Charles Heweker
Chief Schuldt congratulated Charlie on his year of service and presented him with a one year completion certificate and a challenge coin.

J. Fire Administration – Chief Schuldt

Fire Chief's Board Update

Chief Schuldt's reports on the following:

- Members of the GNFD attended several Patriot Day events around the district, where the community support was terrific. Chief Schuldt thanked our Firefighters and personnel for all they do to keep us safe.
- All District referendum initiatives including Isles of Capri, District One and Naples Reserve passed during the August 30th Primary Election. Staff has been working to fully transition all Isles of Capri assets and tax collections to GNFD.
Chairman Page asked that the Property Appraisers Office be contacted to update the District Map. Chief Schuldt advised Director Bishop is working on and received the updated map today.
- The Fleet Maintenance facility continues to undergo significant modifications. The exterior has been painted with new color scheme to match our apparatus and it looks better than ever. Inside renovations continue and are about half way done.
- GNFD is currently working with a new vendor to transition the hosting of our website, our previous host is getting out of the business. The enhanced website will reflect our new branding and will be up and running within the next 60 days. Cost will remain the same.
- Chief Schuldt stated that he met with the local Elks Lodge in East Naples which has over 600 members. They are very interested in forming various partnerships with GNFD to assist in helping out the community.
- The last Isles of Capri Advisory Board Meeting was held. Great group of people who we are glad to welcome into our District.
- Chief Schuldt held the first monthly Fully Involved community meeting with approximately ten citizens in attendance. It is a great way to connect with the community and give people a chance to discuss current District activities. Next meeting will be held October 26th.
- Local delegation is scheduled for November 17th, our dead line for any submissions is October 10th.

J. Chapter 175 Firefighters' Pension Plan – Chairman Arroyo

Next quarterly meeting is Friday, November 4, 2016 at 9:00am.

K. Local 2396 Report

- President Trenton Mading reported the following:
Union has finished negotiations with Chief Schuldt and his staff and has voted to approve the CBA.
- Romp in the Swamp will be held the first weekend in October in Port of the Isles. It's a lot of fun and a great way to help families in need.

II. OLD BUSINESS

A. Emergency Services Task Force Meeting – Commissioner Hemping

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Commissioners Hemping reported the next meeting will be after the November Elections; the first Tuesday in December.

B. Joint Board Meeting Discussion – Chairman Page

Chairman Page stated GNFD will continue to work on management agreement with Ochopee and encourage the progress North Collier has made with Immokalee on functional agreements.

**C. Commissioner Board Meeting Attendance and Payment Policy – Comm. Stedman
*Commissioner Stedman made a motion to approve Policy 904.2, Commissioner Gerrity Seconded.***

Commissioner Cross asked to clarify if a health care payment could be deducted out of the next Commissioner's check. Director Bishop stated the whole premium for the month would be owed and not covered by the paycheck. Commissioner Boyer asked for confirmation that his record shows he has only missed one meeting – the meeting he was not physically present; not marked absent for the two meetings he "attended" via Skype. After continued discussion ***Motion Passed 8-0.***

D. Ochopee Fire District Interlocal – Chairman Page

Chairman Page stated GNFD has an agreement signed by the County Board Chair. Director Bishop has put together a summary of changes the GNFD Board has signed off on, to clarify the agreement. ***Motion to approve Interlocal Agreement as Amended by Commissioner Gerrity, Second Commissioner McMahon. Motion Passed 8-0.***

Chief Schuldt stated that as of November 1, 2016 we begin managing Ochopee Fire District for a 3 year period. Director Bishop has started the process to transition all 26 Ochopee employees over to GNFD. Chief Schuldt introduced Chief McLaughlin as a new member of the team.

E. Drug Free Workplace Policy – Director Martin

Motion to approve Drug Free Workplace Policy by Commissioner Cross, Second by Commissioner Stedman. Commissioner Boyer questioned how this policy is different from the last. Director Martin stated it is very similar to the past policies; a combination of all. Commissioners Boyer & Stedman asked why there is no random drug testing. Chief Schuldt responded we have some of the best employees and would like to set the tone of trust. There are benchmarks in our accident/Incident Reporting Policy that automatically by policy implement drug testing. That along with another SOG work hand in hand with this policy to softly and randomly access a good number of our employees. ***Motion Passed 8-0.***

Recess 6:35pm – Break for Executive Session

III. NEW BUSINESS

A. Ratification of Annual CBA Openers – Chief Schuldt

Chief Schuldt asked Union President Trenton Mading to join him at podium. Negotiations have been going on for our Annual CBA Openers, specifically Articles 1, 12, 21, 34, 44, 45 and Appendix's A and B. We have come to a tentative agreement and present these to the Board to approve. These Articles will take us through the next 2 years of the current contract. We will not meet for negotiations next year with the exception of Health Care which we negotiate every year. ***Commissioner Stedman moved to accept the motion. Commissioner Hemping Second. Motion Passed 8-0.***

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B. Future Growth and Real Estate

Director Bishop stated our real estate attorney suggested lowering the price on the property located at US 41 and Thomason Dr. to \$999,000; down from \$1.3 million. It is staff's recommendation to leave property at current list price. ***Motion to accept staff's recommendation by Commissioner Stedman. Second by Commissioner Cottiers. Motion passed 8-0.***

C. Interpretation of FY 15 Financial Statement Letter by Grau and Associates

At the request of the Chairman and Others, Director Bishop presented the clarification by the District Auditors in response to public comment that the District is \$19 million in debt. Director Bishop directed the Board to turn to page 75 – GNFD Statement of Net Position. The Total Liabilities is listed as just over \$19 million, but \$6 million (bank loan) is our only true debt. All items under "Due in more than one year" are things that may never realize or we are required by GASB68 to put on our Statement of Net Position. GNFD has more than enough reserves and assets to cover our debt.

D. Countywide Automatic Aid Status Report

With the new dispatch system the Sheriff has spent millions and millions of dollars on, Districts within the County migrate to the closest unit in dispatch. All the Districts in the County have an Interlocal Agreement typically called Automatic Aid. Director Martin is writing a new Interlocal Agreement for all the agencies in the County. Chief Schuldt's position for GNFD is that any language or mention of annexation or fee for service should not be in the document. Discussion about annexation, separate agreements and fees continued amongst the Board and Chief Schuldt. The Board agrees with Chief Schuldt's position.

E. Motion Making and Voting Process by the Board

Commissioner McMahan started a discussion on the amount of time Commissioners have to "Second" a motion before it is abruptly denied. He felt that when he made a Motion last month Chairman Page denied it immediately for lack of a second. Commissioner McMahan felt we should have a policy on that, so Commissioners can have time to think. Chairman Page responded that if a Commissioner was going to "Second" they would speak up even if a Motion was denied quickly. Chairman Page agreed to use his digression to determine an acceptable time frame.

F. Disposition of Fixed Assets #16-004 – Surplus Radios

Commissioner Cross moved to accept the Disposition of Fixed Assets #16-004 – Surplus Radios. Commissioner Stedman Second. Motion Passed 7-1. Commissioner Boyer opposed.

G. Disposition of Fixed Assets #16-005 – Obsolete Suction Units

Commissioner Gerrity moved to accept the Disposition of Fixed Assets #16-005 – Obsolete Suction Units. Commissioner Stedman Second. Motion Passed 8-0.

H. Topics Initiated by the Board of Fire Commissioners

- Chairman Page apologized to Commissioner McMahan for abruptly denying his motion last month for lack of a second. It was not his intention to silence Commissioner McMahan.
- Commissioner Cross thanked GNFD's staff and Union for all the hard work done to finalize the Ochopee Agreement. Chairman Page agreed we could not have done without the Union support.

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- Commissioner McMahon thanked everyone and Chief McLaughlin for all the work done with Ochopee. He looks forward to further talks with North Collier and Immokalee for County wide consolidation.

I. Public Comments
None

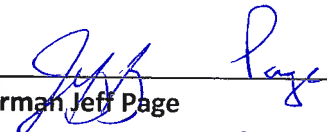
IV. SIGNATURE OF BOARD APPROVED ITEMS

1. GNFD Regular Board Meeting Minutes for August 9, 2016
2. GNFD First Public Budget Workshop Minutes for August 9, 2016
3. GNFD Second Public Budget Workshop Minutes for August 23, 2016
4. Ratification of Annual CBA Openers
5. Disposition of Fixed Assets #16-004 – Surplus Radios
6. Disposition of Fixed Assets #16-005 – Obsolete Suction Units

V. ADJOURNMENT

Commissioner Cross moved to adjourn the meeting at 7:25pm. Commissioner Stedman seconded the motion. Motion passed 8-0.

Duly passed with a vote of 8 to 0 and adopted in session on the 11th day of October 2016.



Chairman Jeff Page



Commissioner Charles Cottiers



Commissioner Kevin Gerrity



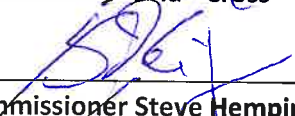
Commissioner Chuck McMahon




Commissioner Rob Boyer



Commissioner Brian Cross



Commissioner Steve Hemping



Commissioner David Stedman