

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
December 14, 2016

MEETING OPENED

Chairman Page called to order the regular meeting of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 5:35 p.m. on December 14, 2016 at Administrative Headquarters. Present were Chairman Page, Commissioners Cross, Gerrity, Hemping, Stedman, and Henning. Commissioner Boyer attended via phone. Commissioner Cottiers was absent. Executive staff in attendance: Chief Schuldt, Chief McLaughlin, Deputy Chief Low, Deputy Chief Hanson, Deputy Directors Bishop and Martin, Captain Shar Hingson. Staff in attendance: Suanne Woeste, Nicole Chesser, Trenton Mading, Chris Tobin, Caleb Morris, Tom Purcell, Forrest Campbell, Charlie Heweker, Brian Mading and Manny Arroyo. Members of the public included: Donna Dolan, Jean Kunkle, George Danz, Bill McDaniel, Judge McGarity, Dr. Norine Hemping, and Jim Burke. Others were in attendance but did not sign in.

A. Pledge of Allegiance and Invocation

Chairman Page opened the meeting with the Pledge of Allegiance followed by the invocation by Commissioner Gerrity.

B. Swearing in of the Board – Judge James McGarity

Judge McGarity swore in Commissioners Jeff Page, Steve Hemping and Tom Henning.

C. Line of Duty Deaths Reading and Moment of Silence

Chief Schuldt reported there were a total 6 of Firefighter fatalities for the month of November, bringing the total for 2016 to 78, followed by a moment of silence.

D. Additions and Deletions to the Agenda

Director Bishop requested the following amendments to the agenda:

Agenda item I.I. Chapter 175 Firefighters' Pension Plan: Add handout.

New Business Addition: III. E. Commissioner Board Meeting Attendance and Payment.

Director Bishop requested an Executive Session be added before Agenda item II. Old Business.

E. Approval of the Agenda

Commissioner Cross moved to accept the agenda as amended. Commissioner Hemping seconded the motion. Motion passed 6-0.

F. Approval of the GNFD Board Minutes for November 15, 2016

Commissioner Hemping moved to approve the board minutes for the November 15, 2016 regular BOFC meeting. Commissioner Stedman seconded the motion. Motion passed 6-0.

F. Consent Agenda

Commissioner Gerrity moved to approve the consent agenda as presented. Commissioner Stedman seconded the motion. Motion passed 6-0.

1. Treasurer's Report
2. Operations Section Report – Assistant Chief Sapp
3. Administration and Finance Section Report – Deputy Director Bishop
4. Planning Section Report – Deputy Chief Martin
5. Logistics Section Report
 - a. Deputy Chief Low
 - b. Deputy Chief McLaughlin
6. Investigation Section Report – Deputy Chief Hanson
7. At-A-Boys and Thank You Notes
 - a. Thank you from Swamp Buggy Parade

G. Awards and Recognition:

Chief Schuldt congratulated the following personnel for their years of service:

- Lt. Tom Purcell – 10 years of service
- Lt. Brian Heath – 15 years of service
- Lt. Jason Bright (not in attendance) – 20 years of service
- AA Linda Swisher (not in attendance) – 30 years of service

Chief Schuldt congratulated BC's Campbell and Trent on their promotions.

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H. Fire Administration – Chief Schuldt

Chief Schuldt's reports on the following:

- Transition with Ochopee is largely complete, response and deployment strategies have been modified to enhance staffing and resources to key areas of the Ochopee service area.
- Ochopee inventory is completed; all apparatus and facilities have been rebranded. Monthly transfer of funding from Collier County has begun.
- Station 61 now staffs 3 crew members; Engine 60 staff 3 crew members 53.33% in Nov.
- New Commemorative plaque ordered.
- Work on development and future stations continues, including talks with Chief Butcher to add 2 stations that can accommodate both Fire & EMS.
Commissioner Gerrity noted station locations need to meet response time standards.
Commissioner Cross recommends Title for property is in both names or have GNFD own the land.
- Five part-time firefighters are moving to full time status. New employee interviews are underway with an anticipated orientation class scheduled for February 2017.
Commissioner Hemping expressed concern of needing a more substantial HR department with the continued growth in the organization.
- Staff is working with Forestry and countywide fire services to develop a wildland mitigation strategy that will reduce fire interface hazards in Collier County. Highest hazard areas in Collier County are located in GNFD's jurisdiction, specifically Golden Gate Estates and Bayshore corridors. Working on awareness campaign – distributing handouts and a door to door campaign.
Commissioner Henning suggested implementing the growth management plan and looking into State funds for Hardening Grants.
- GNFD's annual Toy Drive Command is underway with over 725 kids signed up.
- Accreditation class – Center for Public Excellence seminar will be hosted at Greater Naples Fire District in January 2017.
- Greater Naples Fire Foundation; staff is close to having paperwork finalized (501(C)(3) and working to assemble the first Board of Directors.
- On December 9, 2016 Deputy Chief Hanson was named 2016 Fire Marshal of the Year by the Florida Fire Marshals Association.

I. Chapter 175 Firefighters' Pension Plan – Chairman Arroyo

- Pension Seat #2 is open – to be advertised.
- Portfolio Investment is up.
- Working on becoming paperless.
- Total funds received in 2016 for Insurance Premium Taxes Distributions were \$531,384.41 – a decrease of just over \$150,000.
- Next Board of Trustees' Quarterly Meeting is Friday, February 10, 2017 at 9:00 a.m.

J. Local 2396 Report – Trenton Madding

- As a result of the recent Ochopee/CBA impact bargaining, an agreement between the District and the Union has been reached.

6:40 p.m. - BREAK FOR EXECUTIVE SESSION

7:10 p.m. – Commissioner Page called meeting back to order

II. OLD BUSINESS

A. Emergency Services Task Force Meeting – Commissioner Hemping

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Commissioner Hemping reported next meeting December 15th at GNFD Headquarters @ 9:00 a.m. Commissioner Henning stated at Collier County's last Board Meeting, they approved purchase of private land to Collier County – problem is it removes it from tax roll. Payment in lieu of taxes should be looked at. Commissioner Page stated moratorium also voted out East Naples. Staff might want to work on what uses would and wouldn't be allowed.

III. NEW BUSINESS

A. AIW – Election of Board Member positions – Deputy Director Bishop

- Commissioner Gerrity moved to nominate Chairman Page to retain the office of Chairman. Commissioner Stedman seconded the nomination. Motion Passed 7-0.
(Commissioner Boyer nominated Commissioner Cross to Chairman. Commissioner Page seconded the nomination. - Commissioner Cross declined the nomination.)
- Commissioner Cross moved to nominate Commissioner Hemping to retain the office of Vice-Chairman. Commissioner Henning seconded the nomination. Motion passed 7-0.
- Commissioner Page moved to nominate Commissioner Cross to Secretary. Commissioner Gerrity seconded the nomination. Motion passed 7-0.
- Commissioner Cross moved to nominate Commissioner Stedman to Treasurer. Commissioner Henning seconded the nomination. Motion passed 7-0.
(Commissioner Gerrity nominated Commissioner Henning to Treasurer. Commissioner Page seconded the nomination. - Commissioner Henning declined the nomination.)

B. Annual review of the Administrative Handbook – Deputy Director Bishop

Commissioner Gerrity made a motion to approve Administrative Handbook as presented. Commissioner Stedman seconded the motion. Motion passed 7-0.

C. PEHP Policy 903.1 Revision – Fire Chief Schuldt

Chief Schuldt proposed a slight modification to the current PEHP – Policy #903.1. Future members crediting shall begin upon promotion or appointment to a senior management position regardless of years of service.

Commissioner Gerrity moved to accept PEHP Policy #903 as presented. Commissioner Stedman seconded the motion. Motion passed 7-1.

D. Approval of CBA Ochopee MOU – Fire Chief Schuldt

Commissioner Henning moved to approve the Memorandum of Understanding as presented. Commissioner Gerrity seconded the motion. Motion passed 7-0.

E. Communication Equipment Purchase - Deputy Director Bishop

Commissioner Cross moved to approve the Communication Equipment Purchase as presented. Commissioner Gerrity seconded the motion. Motion passed 7-0.

F. Topics Initiated by the Board of Fire Commissioners

- Chairman Page formally welcomed Commissioner Henning to the Board.
- Commissioner Henning thanked the Board and stated he is looking forward to being part of the team.
- Commissioner Hemping brought up for discussion the amount of calls going to nursing homes and the use of our expensive trucks to get there, when they are not needed. Approximately 10 -12 runs are made to nursing homes in a day. Chairman Page stated a possible solution is if the Fire Chiefs and EMS could get together and have Dispatch decide what the appropriate Unit to respond is. Chief Schuldt will discuss with Dr. Tober and Chief Butcher.
- Commissioner Hemping mentioned the FGCU Compensation Study to be done after January 1, 2017 and questioned if we should ask North Collier to participate.

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- Commissioner Hemping brought up discussion on sick leave; taking a closer look at where we stand. The District has done a great job of cutting back as it is a big expense. What are monthly totals? Employees have access to Employee Advisory Resources – we need to raise awareness. Chief Schuldt replied they are implementing a Mental Health Awareness Program with Chaplin Jack - first meeting is Friday.

G. Public Comments
None

IV. SIGNATURE OF BOARD APPROVED ITEMS

1. GNFD Regular Board Meeting Minutes November 15, 2016
2. Post-Employment Health Plan (PHEP) Policy #903.1
3. CBA Ochopee MOU

V. ADJOURNMENT

Commissioner Stedman moved to adjourn the meeting at 7:43pm. Commissioner Gerrity seconded the motion. Motion passed 7-0.

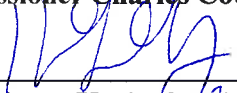
Duly passed with a vote of 8 to 0 and adopted in session on the 14th day of December 2016.



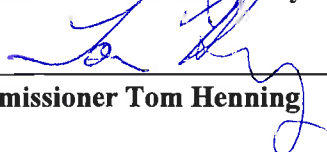
Chairman Jeff Page



Commissioner Charles Cottiers



Commissioner Kevin Gerrity




Commissioner Tom Henning



Commissioner Rob Boyer



Commissioner Brian Cross



Commissioner Steve Hemping



Commissioner David Stedman