

**MINUTES  
GREATER NAPLES FIRE RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
January 10, 2017**

**MEETING OPENED**

Chairman Page called to order the regular meeting of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 5:32 p.m. on January 10, 2017 at Administrative Headquarters. Present were Chairman Page, Commissioners Cross, Cottiers, Gerrity, Hemping, Stedman, and Boyer. Commissioner Henning arrived at 5:37 p.m. Executive staff in attendance: Chief Schuldt, Chief McLaughlin, Deputy Chief Low, Deputy Directors Bishop and Martin. Staff in attendance: Suanne Woeste, Nicole Chesser, Trenton Mading, Chris Tobin, Tom Szempruch, Brian Heath, Jason Sellers, Craig Weinbaum, Michele and Bill Packard. Members of the public included: Donna Dolan, Jean Kunkle, George Danz, Jim Horner, Jim Burke, Sarah Szempruch, Andrew LaBredue, Bella Schindler, Kylli Schindler, Cheryl Smith, Thomas Szempruch and Rita Szempruch. Others were in attendance but did not sign in.

**A. Pledge of Allegiance and Invocation**

Chairman Page opened the meeting with the Pledge of Allegiance followed by the invocation by Commissioner Gerrity.

**B. Line of Duty Deaths Reading and Moment of Silence**

Chief Schuldt reported there were a total 9 of Firefighter fatalities for the month of December, bringing the total for 2016 to 89, followed by a moment of silence.

**D. Additions and Deletions to the Agenda**

None

**E. Approval of the Agenda**

*Commissioner Hemping moved to accept the agenda as presented. Commissioner Boyer seconded the motion. Motion passed 7-0. (Commissioner Henning Absent)*

**F. Approval of the GNFD Board Minutes for December 14, 2016**

*Commissioner Gerrity moved to approve the board minutes for the December 14, 2016 regular BOFC meeting. Commissioner Cottiers seconded the motion. Motion passed 7-0. (Commissioner Henning Absent)*

**F. Consent Agenda**

*Commissioner Hemping moved to approve the consent agenda as presented. Commissioner Boyer seconded the motion. Motion passed 7-0. (Commissioner Henning Absent)*

1. Treasurer's Report
2. Operations Section Report – Assistant Chief Sapp
3. Administration and Finance Section Report – Deputy Director Bishop
4. Planning Section Report – Deputy Chief Martin
5. Logistics Section Report
  - a. Deputy Chief Low
  - b. Deputy Chief McLaughlin
6. Investigation Section Report – Deputy Chief Hanson
7. At-A-Boys and Thank You Notes
  - a. Thank you from Swamp Buggy Parade

**G. Awards and Recognition:**

Chief Schuldt congratulated Administrative Assistant Michele Packard on her 10 years of service. The following personnel were congratulated by Chief Schuldt on their promotions:

Captains Derek Heath, Jason Sellers, and Craig Weinbaum  
Lieutenants Tom Szempruch and Derek Jones (not in attendance)  
Driver /Engineers Ken Moyer and Albert Anzualda (not in attendance)

**H. Fire Administration – Chief Schuldt**

Chief Schuldt's reports on the following:

- Chief Low has formally graduated from the ESLI Program. Next week at the Annual Fire Chiefs Conference, Deputy Chief Hansen will be honored as Fire Marshall of the year.

**MINUTES  
GREATER NAPLES FIRE RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS MEETING  
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- Staff continues to work with Forestry to develop a wildland mitigation strategy/campaign that will reduce fire hazards in key locations throughout Collier County.
- With the addition of Chief McLaughlin, many projects are being worked on and completed around the District. Great effort out of Logistics.  
*Commissioner Boyer asked what happened to the sign at Sta. 20. Chief Schuldt responded the price to update the marquee was very expensive and it was more cost effective to put up new lighted up sign with updated branded. Old sign will still be available for special use.*
- The two new refurbished brush trucks are complete at no cost to GNFD. Funding was available through land trust – we will be formally thanking them. Training will be scheduled in the next couple weeks before they are released into service.
- With so many recent shooting, we are meeting regularly with the Sheriff's office, EMS, Naples and Marco Police Departments and the Fire Districts Chiefs on very aggressive training for active shooters. We are preparing for those types of incidents.
- Continuing training initiative; Captain Godette and Chief Low recently conducted training on a building we acquired from FPL. Over 3 long days, 75 personnel attended intense training on search, rescue and smoke drills.
- Deputy Chief Martin and 3 others will travel to Louisiana for final inspection of Boat 90. We expect delivery in the next several weeks with training to follow.
- Accreditation class – Center for Public Excellence seminar just completed day 2 of 3 here in the headquarters classroom. Nine of GNFD's personnel are attending classes.
- GNFD continues to work on alternative/squad staffing; 2 person response units are up 61% of the time. We are working in corporation with the Union, when we get the next 12 people on board it will be another step up – getting better and better each month.

**I. Chapter 175 Firefighters' Pension Plan – Chairman Arroyo**

Nothing Significant to Report

**J. Local 2396 Report – Trenton Madding**

Local 2396 is looking at merging with North Collier Union. North Collier Union met last month with over 100 people in attendance and made a motion to start merging with us. We met with their Board last week and started the initial preparations. Our main goal is to have one Labor Union.

**II. OLD BUSINESS**

**A. Emergency Services Task Force Meeting – Commissioner Hemping**

Commissioner Hemping reported next meeting January 19, 2017 at GNFD Headquarters @ 9:00 a.m. With the elections over Commissioner Hemping hopes to reenergize the Emergency Service Task Force meeting with a broader number of community leaders, Commissioners, union members and concerned parties in attendance. With so many things happening in the District there is a lot of things that we can work on and discuss together.

**B. Topic Countrywide Automatic Aid/ Closet Unit Response Agreement – Chief Schuldt**

Chief Schuldt has had multiple meetings with Marco Island's Chief Murphy on how to enhance our relationship with our fleet program and training efforts -it's a great opportunity to work together closely. North Collier is not happy with some of the language in the Agreement, to date only GNFD and Marco Island have signed agreement. Chief Schuldt's position is to leave agreement as is and wait to see if changes are needed in the future. *Discussion among Commissioners agreed to continue with agreement and give it more time.*

*Commissioner Burke stated that City of Naples has also signed agreement, just not brought to City Council until independents work it out. GNFD's is willing to discuss any concerns that may come up in the future.*

**C. Future Fire Stations Update – Chief Schuldt**

In regards to our analysis of future fleet facilities and fire stations we currently have two properties - Sable Palm and Lake Park. The call volume for the 2 properties over the past 3 years is such;

**MINUTES  
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BOARD OF FIRE COMMISSIONERS MEETING  
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Sable Palm 737/ 870 /1261, Lake Park 78 / 98 / 76. Station 23 is the primary resource to Lake Park 6.7 miles, 7.7 minutes away. Station 61 helps out but is located 7.5 miles, 10.7 minutes away. Stations 23 & 72 respond to Sable Palm and are located 3.66 miles/4.41 minutes, and 4.77 miles/5.42 minutes away respectively. If you look at call volume Sable Palm would be the clear choice, but Lake Park is going to increase long term because of the area to grow.

Through continued talks with EMS Chief Butcher we could be looking at the potential of joint/shared stations close to our areas of need.

*Commissioner Stedman would like to see more data – call time/beat #'s – a map with overlays showing data for a 5 mile radius. Commissioner Gerrity would consider consolidation but ALS within 4 miles is important. Lengthy discussion continued stating more information needed on cost/mitigation, analysis of station locations, call studies to be done and workshops needed to discuss.*

### **III. NEW BUSINESS**

**A. AIW – Big Cypress Preserve MOU – Deputy Director Martin**

*Commissioner Stedman moved to approve the MOU as presented by Director Martin.*

*Commissioner Gerrity seconded the motion. Motion Passed 8-0. Commissioner Henning observed there is no dollar transfer from the District for covering this area, however the County receives PILT. We need to keep reminding the County it's obligation to GNFD for taking over Ochopee and providing a service to the area. Commissioner Page stated before the 3 year agreement ends we need to address this issue. Commissioner Henning will draft a letter and do the reminding with the County Manager.*

**B. AIW – Release of Reserves for Station 20 Improvements - Deputy Chief McLaughlin**

*Commissioner Stedman moved to approve staff's recommendation to release funds from dedicated reserves-capital infrastructure in the amount of \$181,000. Commissioner Gerrity seconded the motion. Motion passed 8-0.*

**C. AIW – Protective clothing purchase authorization Deputy Chief McLaughlin**

*Commissioner Cottiers made a motion to approve staff's recommendation to purchase from the approved budget line item 33 sets of protective clothing in the amount of \$56,000. Commissioner Boyer seconded the motion. Motion passed 8-0.*

**D. AIW – FY 15-16 175 funding notification – Deputy Director Bishop**

*Commissioner Boyer made a motion to support staff's recommendations, thereby authorizing payment of the FY 15-16 175 Pension Plan liability totaling \$316,185.39. Commissioner Stedman seconded the motion. Motion passed 7-1 (Cross).*

**E. AIW – Nationwide 401(a) Retirement Plans – Deputy Director Bishop**

*Commissioner Henning made a motion to approve setting up a 401 (a) retirement plan with Nationwide that matches Florida Retirement System's term and conditions for new employees ineligible to join FRS and to name Deputy Director Bishop, HR Specialist Debbie Schwarz and a Commissioner as trustees for the plan. Commissioner Stedman seconded the motion. Motion passed 8-0.*

*Commissioner Cottiers made a motion to approve replacing AA Michele Packard with HR Specialist Debbie Schwarz as a trustee to the former East Naples Fire 401 (a) Nationwide Retirement Plan. Commissioner Boyer seconded the motion. Motion passed 8-0.*

**F. Resolution 2017-01 Nationwide 401 (a) creation – Deputy Director Bishop**

*Commissioner Henning made a motion to approve resolution 2017-01 as presented by Deputy Director Bishop. Commissioner Gerrity seconded the motion. Motion passed 8-0.*

**G. Topics Initiated by the Board of Fire Commissioners**

**MINUTES  
GREATER NAPLES FIRE RESCUE DISTRICT  
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January 10, 2017**

- Commissioner Cottiers has received lot of positive responses on how great the crews are doing containing the brush fires. He also submitted a letter to staff on the work Fiddles Creek is doing with CERT.
- Commissioner Hensing stated while at Habitat for humanity meeting many people told him how much they loved the fire trucks during the holiday season. They appreciated having them in the community.

**H. Public Comments**

Jean Kunkle stated how much the "Port" liked the candy cane run.

**IV. SIGNATURE OF BOARD APPROVED ITEMS**

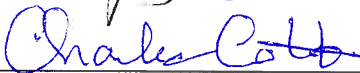
1. GNFD Regular Board Meeting Minutes December 14, 2016
2. Big Cypress Preserve MOU
3. Resolution 2017-01 Nationwide 401 (a) Creation

**V. ADJOURNMENT**


*Commissioner Gerrity moved to adjourn the meeting at 7:25 P.M. Commissioner Stedman seconded the motion. Motion passed 8-0.*


Duly passed with a vote of 8 to 0 and adopted in session on the 10th day of January.

  
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Chairman Jeff Page

  
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Commissioner Charles Cottiers


  
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Commissioner Kevin Gerrity

  
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Commissioner Tom Henning

  
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Commissioner Rob Boyer

  
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Commissioner Brian Cross

*Via Phone*  
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Commissioner Steve Hensing

  
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Commissioner David Stedman