



## GREATER NAPLES FIRE RESCUE DISTRICT ADMINISTRATIVE HEADQUARTERS

14575 Collier Boulevard • Naples, FL 34119  
Phone: (239)348-7540 Fax: (239)348-7546

*Kingman Schuldt, Fire Chief*

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### **APPLICATION HIGHLIGHTS**

Read and complete the entire application [CLICK HERE](#)

The Greater Naples Fire Rescue District is accepting applications for the position of **Fleet Mechanic**. Application details at GNfire.org – Resources tab/ Employment.

Position is full time, candidate needs great communication, computer, organizational and mechanical skills.

Requirements:

- High school graduate or GED
- Possess a current Florida Driver's License
- Must own tools relative to vehicle mechanics
- Signed and Submitted Tobacco Free affidavit
- Preferred experience/qualifications in EVT and/or ASE
- Salary Range \$39,520- \$44,000 dependent on qualifications, plus benefit and incentive package
- EOE employer

**All applications must be delivered in a sealed envelope or mailed to:  
Greater Naples Fire Rescue District Attn: HR/Mechanic, 14575 Collier Blvd.  
Naples, FL 34119** Faxed or emailed applications will not be accepted.

Incomplete applications will not be processed. Please attach copies of certificate(s) and/or degree(s) pertinent to position.

To claim Veteran's Preference, a copy of your DD214 must be submitted at time of application.

Additional requirements if selected for an interview may include: an oral interview, a written test, a background check, submitting a Driver's License Record, and/or passing a pre-employment physical including a drug screen test.

Application deadline until filled.

Questions should be directed to [dschwarz@gnfire.org](mailto:dschwarz@gnfire.org)

*Professionalism ~ Integrity ~ Compassion*

Board of Fire Commissioners  
*Rob Boyer, Charlie Cottier, Brian Cross, Kevin Gerrity, Steve Hemping, Tom Henning, Jeff Page, Dave Stedman*

<b>Greater Naples Fire Rescue District</b>	
<b>Job Classification</b>	
<b>Position Title:</b> Mechanic (EVT)	
<b>Rank:</b> N/A	
<b>Division Assignment:</b> Logistics	
<b>FLSA Status:</b> Non- Exempt	<b>Probationary Period:</b> 1 year
<b>Approved By:</b> K. Schuldt, Fire Chief	<b>Date:</b> August 8, 2017

**1. Introduction:**

The Greater Naples Fire Rescue District Fleet Branch is a premier emergency vehicle service and maintenance provider for fire apparatus, command, and specialty vehicles that is growing rapidly. We are seeking highly self-motivated and team oriented individuals that are energetic and able to multi-task.

**2. Summary Description:**

Under the direction of the Fleet Branch Supervisor the Emergency Vehicle Technician (EVT) Mechanic is responsible for performing service, maintenance, repair, and preventative maintenance work on department apparatus and other vehicles. Assists other mechanics with maintenance and repair work on department equipment as needed. Work requires high degree of technical knowledge, as well as the ability to exercise independent judgment when determining repair methods. The EVT Mechanic is subject to occasional call back assignments outside of regularly scheduled work hours.

**3. Nature of Work:**

Complex mechanical work in the repair and maintenance of fire apparatus, staff vehicles, and other equipment including; gasoline, electric, and diesel motors.

**4. Physical Requirements:**

Heavy physical stress on back. Involves frequent lifting over 50 pounds, often combined with bending, twisting, working above ground, under vehicles, or on irregular surfaces.

Requires very frequent lifting, positioning, and carrying of automotive assemblies, tools, and equipment weighing 30 to 50 pounds and heavier, Items in excess of 70 pounds are normally hoisted by mechanical devices or involve more than one person.

Requires prolonged standing on concrete floors and working in cramped or awkward positions.

This position requires standing, running, walking, sitting, kneeling, stooping/bending, lifting, squatting, pushing, pulling, crawling, jumping, sliding, climbing, pinching, gripping, digging, spraying, reaching over head, reaching away from body and repetitive motion.

This position demands frequent use of sensory activities such as talking, seeing, hearing, smelling, feeling (identifying objects by touch), depth perception, and color vision.

## **5. Illustrative Tasks:**

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification.

Repairs and rebuilds gasoline and diesel engines, drive trains, and chassis components.

Services and repairs HVAC systems and other electrical components.

Performs preventative maintenance tasks and diagnoses problems on all types of fire district vehicles and equipment.

Troubleshoots hydraulic and electrical problems.

Operates department vehicles as needed for inspection and testing.

Uses common air and hand tools for the maintenance and repair of fire district vehicles.

Prepares and maintains accurate records of maintenance work.

Maintains a clean and safe working environment.

Operates other equipment such as a hoist jack, overhead crane, and tools to fabricate, service, and repair vehicles.

Assists other mechanics when necessary.

Performs physical inventories of service truck parts, tools, and supplies.

Communicates with co-workers, supervisors, and district personnel to establish and maintain effective working relationships.

Prepares written repair order comment sheets and reports regarding repairs made and equipment status.

Performs other duties as assigned. The above job description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the needs of the District.

## **6. Supervisory Responsibilities: N/A**

**7. Required Knowledge, Skills and Abilities (KSA):** To perform this job successfully, an individual must be able to demonstrate each essential duty satisfactorily. The following descriptions are representative of the knowledge, skill, and/or ability required.

### **7. Minimum requirements at entry:**

Skill in the use and care of tools and equipment associated with the servicing of vehicles and motorized equipment.

Skill in service and repair of air brakes and air systems.

Ability to diagnose and repair operational problems on automotive equipment.

Ability to perform preventative maintenance tasks on a variety of vehicles and motorized equipment.

Ability to understand and effectively carry out verbal and written instructions.

Ability to read and interpret service manuals, schematics, charts, etc.

Ability to diagnose and repair electronic control systems.

Ability to meet scheduling and attendance requirements.

Ability to establish and maintain effective working relationships with coworkers, supervisors, and other fire department personnel

### **8. Requirements and Qualifications at entry:**

High school diploma or equivalent.

Combination of training, education and experience equivalent to four (4) years of journey-level mechanic experience; OR four (4) years as an equipment service worker with demonstrated equipment mechanic abilities and/or apprenticeship as a mechanic

### **9. Minimum Licenses and Certifications at entry:**

Valid Florida Driver's License.

Preferred is an EVT certification and/or Automotive Service Excellence (ASE) certifications.

Qualified candidates who do not have an EVT and/or Automotive Service Excellence (ASE) certifications may be given two (2) years from the time of appointment to complete required coursework.

Training and experience will be used to set hourly rate.

### **10. Working Environment:**

Employee works primarily in a standard shop environment but may be required to provide service at emergency scenes, on roadsides or other locations, in a variety of weather conditions and surface environments.

Work may occasionally be performed under hazardous and adverse conditions, including, but not limited to, proximity to moving mechanical equipment or electrical currents, high noise environments requiring hearing protection, elevated heights and confined spaces.



**GREATER NAPLES FIRE RESCUE DISTRICT**  
POLICIES

Approved:  
2/12/2014

POLICY # 901.4

Revised:

**Smoke and Tobacco Free Workplace**

## **Purpose**

To provide for the implementation of a smoke and tobacco free workplace.

It is the practice of the District to comply with all federal, state and local ordinances regarding smoking of tobacco products in the workplace. This practice is made pursuant to the mandates of the Florida Clean Indoor Air Act.

It is the desire of the District to promote a healthy environment for workers and the public and to reduce insurance and other costs related to health problems and illnesses which may be caused by or exacerbated by exposure to tobacco.

## **Policy**

It is the policy of the District to provide a safe and healthful work environment. Smoking or use of tobacco products or electronic smoking devices is prohibited in any District facility or on any District campus. This policy shall apply equally to employees. At no time shall any employee use tobacco products while on duty or in any District workplace.

Smoking or use of tobacco products is prohibited in all District vehicles.

Smoking is prohibited to all visitors or members of the public at all times in all public places, at all public meetings and in all enclosed areas within any District facility.

All responsible parties shall take immediate action with respect to any reported violations occurring within District buildings and to take any actions and follow any procedures that are necessary and proper to cause any violations to cease, including disciplinary, legal and/or administrative remedies.

The District shall post signs in all District facilities and campuses indicating that smoking and the use of tobacco products is prohibited pursuant to the Florida Clean Indoor Air Act.

The Fire Chief or designee shall strictly enforce this prohibition administratively on behalf of the District.

All violations shall also be considered a violation of District Policy and the Florida Clean Indoor Air Act, Florida Statutes, and will be subject to disciplinary action.

Definitions: The following terms shall have the meanings indicated:

ORIGINAL SIGNED  
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DISTRICT FACILITY- Any building or any portion of any building owned by or leased to the District and used for governmental purposes.

DISTRICT VEHICLE- Any vehicle owned, leased or operated by the District and used for governmental purposes.

PUBLIC PLACE- The term shall mean all enclosed, indoor areas used by the general public in any District building, all external dining areas, and all areas located within 30 feet of an entrance of any District building. The term "public place" does not include areas which are not used by the general public.

SMOKING- Possession of a lighted tobacco product or electronic vapor device.

TOBACCO or TOBACCO PRODUCTS- Tobacco of any kind, including the use of smokeless tobacco, "spit" tobacco, electronic cigarettes, cigars, cigarettes, pipes or any other smoking material or device.