



AGENDA
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 13, 2017

- I. Meeting Opened
 - A. Pledge of Allegiance and Invocation
 - B. Line of Duty Deaths Reading and Moment of Silence
 - C. Additions and Deletions to the Agenda
 - D. Approval of the Agenda
 - E. Approval of the GNFD Board Minutes for August 8, 2017 1 - 5
 - F. Approval of the GNFD Budget Workshop for August 8, 2017 6 - 7
 - G. Consent Agenda

All matters listed under this item are considered routine and action will be taken by one motion without separate discussion of each item; if discussion is desired by a member of the Board, that item(s) will be removed from the Consent Agenda and considered separately.

 - 1. Treasurer Report 8 - 23
 - 2. Operations Section Report - Assistant Chief Sapp
 - 3. Administration and Finance Section Report - Deputy Director Bishop 24
 - 4. Planning Section Report - Deputy Director Martin 25 - 26
 - 5. Logistics Section Reports 27
 - 6. Investigation Section Report - Division Chief Hanson 28 - 31
 - 7. At-A-Boys
 - H. Awards and Recognition
 - 1. Introduction of New Employees – Inspector Jennifer Meredith & Part-time Inspector Ian Stewart
 - 2. 20 Year Anniversary – Lieutenant Manny Arroyo
 - I. Fire Administration - Chief Schuldt
 - 1. Fire Chief's Board Update 32 - 35
 - J. Chapter 175 Firefighters' Pension Plan
 - K. Local 2396 Report – President Trenton Mading



AGENDA
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 13, 2017

II. OLD BUSINESS

- A. Emergency Services Task Force Meeting - Commissioner Hemping
- B. Board Chair Roles and Responsibilities Policy – Commissioner Page/Director Bishop
- C. AIW- Strategic Plan Update- Deputy Director Martin 36-49
- D. AIW- New Apparatus Finance/ Purchase Authorization- Deputy Director Bishop 50-51

III. NEW BUSINESS

- A. AIW- Public Programs Fund Transfer Request to the Foundation- Director Bishop 52
- B. AIW- ULP Settlement Authorization – Chief Schuldt 53
- C. AIW- 2017 Local Delegation Bill Proposal- Commissioner Henning 54-58
- D. Alternative Funding- Commissioner Gerrity 59-65
- E. Ratification of Resolution 2017-11- State of Emergency Hurricane Irma – Director Bishop 66
- F. Topics Initiated by the Board of Fire Commissioners
- G. Public Comment

IV. SIGNATURE OF BOARD APPROVED ITEMS

V. ADJOURNMENT

Final Public Budget Hearing September 26, 2017 @ 5:05 pm

Next Regular BOFC Meeting Tuesday October 10, 2017



MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
August 8, 2017

MEETING OPENED

Chairman Page called to order the regular meeting of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 5:30 pm., on August 8, 2017 at Administrative Headquarters. Present were Chairman Page, Commissioners Boyer, Cottiers, Cross, Gerrity, Hemping, Stedman and Henning. Executive staff in attendance: Chief Schuldt, Chief Sapp, Chief McLaughlin, Directors Bishop and Martin, Deputy Chiefs McLaughlin and Hanson. Staff in attendance: Suanne Woeste and Nicole Chesser. Members of the public included: Norman Feder, Jim Burke, Kevin N., Jamie Popiol, Charles Heweker and Robert McGowan. Others were in attendance but did not sign in.

A. Pledge of Allegiance and Invocation

Chairman Page opened the meeting with the Pledge of Allegiance followed by the invocation by Commissioner Gerrity.

B. Line of Duty Deaths Reading and Moment of Silence

Chief Schuldt reported there were a total of 10 Firefighter fatalities for the month of July bringing the total for 2017 to 59, followed by a moment of silence.

C. Additions and Deletions to the Agenda

Commissioner Henning made a motion that a 7 page letter he just received in his mailbox not be added to the agenda, as he has had no time to review. Commissioner Stedman seconded the motion.

D. Approval of the Agenda

Commissioner Henning moved to accept the agenda as presented. Commissioner Stedman seconded the motion. Motion passed 8-0.

E. Approval of the GNFD Board Minutes for July 11, 2017

Commissioner Cottiers moved to accept the minutes as presented. Commissioner Hemping seconded the motion. Motion passed 8-0.

F. Consent Agenda

Commissioner Hemping moved to approve the consent agenda as presented. Commissioner Boyer seconded the motion. Motion passed 8-0.

1. Treasurer's Report
2. Operations Section Report – Assistant Chief Sapp
3. Administration and Finance Section Report – Deputy Director Bishop
4. Planning Section Report – Deputy Chief Martin
5. Logistics Section Report
 - a) Deputy Chief Low
 - b) Deputy Chief McLaughlin
6. Investigation Section Report – Deputy Chief Hanson
7. At-A-Boys
 - a) Enchanting Shores – Thank You
 - b) James Kehoe (Retired Fire Commissioner – Chicago) – Thank You
DE Schilling, FF Hamilton and FF/PM Jimenez

G. Awards and Recognition

Chief Schuldt recognized the following employees not in attendance:
FF's Gregory Arbogast & Nick Soto – 1 Year Anniversary
DE Dolores Perez - 10 Year Anniversary.

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
August 8, 2017

Chief Schuldt congratulated LT. Scott Brewer on his recent promotion.

Chief Schuldt thanked Lt. John Handley for his years of service and presented him with a GNFD retirement plaque.

H. Fire Administration – Chief Schuldt

Chief Schuldt reported on the following:

- Local delegation if set for October 19th, any draft Bills would need to be submitted by September 29th.
- GNFD's Honor Guard participated in the FFCA Conference in Sanibel Island.
- Staff continues to work with North Collier regarding Fire Station 24/47 Staffing Options. Assistant Chief Sapp and North Collier Operations Chief Smith have been assigned to develop a plan for an October 1, 2017 implementation.
- Inter-Agency Cooperation - Deputy Chief Low is working with North Collier Deputy Chief Jorge Aguilera to formulate a joint training agenda.
- F&LS has hired one full-time and one part-time Fire Inspector, Scott Brewer was promoted to Lieutenant, and Apprentice FF Hunter Sims has moved to full-time status. Four Driver/Engineer positions remain open until the promotional testing is completed. The Operations Section is currently coordinating interviews for Acting Battalion Chief.
- Greater Naples Fire Foundation is officially a 501 (c) (3) Foundation and is now eligible to receive tax exempt donations.
- Director Martin has been working with Collier County EMS to establish timelines for construction of a joint facility at the Lords Way property. Additionally Staff met with Collier County Sheriff's Office for a site visit at the Lake Park property.
- Chief McLaughlin continues to upgrade and standardize numerous items of equipment. New equipment includes structural firefighting gear, non-structural gear, battery powered hand tool, and hoses. Standardization of hose loads and testing remain in progress for all front-line apparatus. Discussion continued about hose and pump testing.
- Commissioner Boyer stated GNFD should go into reserves funds and do what it takes to bring our equipment and safety standards back up to a high level. Discussion continued about what is needed.
 - *Commissioner Boyer made a motion to release \$75,000 from Reserves to purchase new hoses. Commissioner Hemping seconded the motion. Discussion continued among the Board. Commissioner Boyer amended his motion to release \$135,000 from Reserves to purchase new fire hoses. Commissioner Stedman seconded the motion. Motion passed 8-0.*
 - *Commissioner Boyer made a motion to release \$440,000 from Reserves to put towards the purchase of 4 new firetrucks (\$110,000 per truck). After discussion among the Board, Commissioner Boyer removed motion.*
 - *Commissioner Boyer made a motion to purchase 5 sets of Jaws with mounts at \$35,000 each using funds from Reserves. Commissioner Stedman seconded for discussion purposes. Commissioner Stedman noted the purchase needs to follow GNFD's Purchasing Policy and have 3 quotes to compare. Deputy Chief McLaughlin stated there is a sole source for this item and will present letter stating that. Commissioner Boyer amended his motion to reflect that and Commissioner Stedman seconded. Motion Passed 8-0.*

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
August 8, 2017

- *Commissioner Boyer made a motion to purchase 10 Thermal Imaginers with funds from Reserves and to purchase an additional 5 in next year's budget. Commissioner Stedman seconded. Discussion continued. Director Bishop explained that if the purchases are not in house by 9/30/2017 they cannot come out of Reserves from the FY16 – 17 Budget, they will be put in the FY 17 -18 Budget from Reserves. **Motion Passed 8-1 (Cross).***
- *Commissioner Boyer made a motion to release \$15,600 from Reserves to purchase 10 sets of Mikta tools. Commissioner Cottiers seconded. Discussion continued among the Board. **Motion Passed 6-2 (Cross, Gerrity).***

I. Chapter 175 Firefighters' Pension Plan – Chairman Arroyo

Next Quarterly Meeting is Friday August 11, 2011 at 9:00am at GNFD's headquarters.

J. Local 2396 Report

- Vice President Brian Mading thanked the Board for the money just allocated for new equipment.
- VP Mading questioned the hold up of promoting more Captains and promotions to help with overtime. The Board asked if the Union would reopen part of the contract to allow changes that would open up the amount of candidates eligible for promotions. VP Mading stated they would be open to changes in regards to time in service and time in position but not qualifications.

II. OLD BUSINESS

A. Emergency Services Task Force Meeting – Commissioner Hemping

- Commissioner Hemping highlighted the points of the ESTF Merger Policy Framework document.

Commissioner Hemping made a motion for the Board to approve the ESTF Merger document and have merger ready to go via voter referendum in 2018. Seconded by Commissioner Gerrity. Discussion continued about the proposed merger.

Motion failed 2-6 (Cross, Boyer, Page, Stedman, Cottiers, and Henning).

*Commissioner Hemping amended his motion to have merger ready to go via voter referendum in 2020. Seconded by Commissioner Gerrity. Discussion continued among the Board. **Motion Passed 6-2 (Boyer, Cross).***

Commissioner Henning made a motion that Staff only attends ESTF meeting when it fits their schedule and they have the available time. Chairman Page seconded.

*After discussion **Motion Passed 6-2 (Hemping, Gerrity).***

III. NEW BUSINESS

A. Strategic Plan Update – Deputy Director Martin

Deputy Director Martin highlighted the distributed document - an updated version of the original 2015 strategic plan.

Commissioner Stedman asked for document to be resubmitted next month in packet.

Chairman Page agreed that handouts for items on the agenda need to be included when the original packet is distributed.

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
August 8, 2017

B. AIW – Ochopee Transition Time Line and Ad Valorem Variations

Chairman Page presented information on the Ochopee transition timeline and the option of having a Special Election instead of waiting for the General Election. Discussion among the Board focused on PHLT funding, homestead exemption increase and gradual Millage Rate decrease.

C. AIW – Supply Hose Purchase Request- Deputy Chief McLaughlin

Discussion and motion passed under Fire Chief's Report.

D. Topics Initiated by the Board of Fire Commissioners

- Commissioner Cottiers asked Chief Schuldts to follow up on the pumps mentioned earlier. Chief Schuldts acknowledged that Fleet is aging and can be challenging. Director Martin has done an assessment of Fleet in the absence of Deputy Chief Low and made some recommendations that may help. Trucks in need of work are being redirected to the shop, mechanics are working together on trucks, and we are working on hiring another mechanic. Commissioner Cottiers also stated we need to be diligent with preventative maintenance to ensure our trucks stay in good working condition.
- Commissioner Cottiers explained how he has been approached by some Paramedics with concerns about our ALS Program. Discussion of whether this should be brought up at the Board meeting or to the Chief privately was debated among Board Members. Commissioner Cross suggested that all concerns be presented to the attorney so that no laws from the CBA, handbook, FF's Bill of Rights or contract are violated.
- Commissioner Boyer recommended that when there is a heat index warning the firefighters do training at night.
- Commissioner Boyer also stressed he feels strongly that GNFD needs to hire 2 mechanics not just one.

E. Public Comments

- A resident of the District (name unclear) questioned what we would do to replace the 3 fire trucks that just failed pump testing in the event of a fire tonight. The Board stated there are reserve apparatus at the fire stations. The resident also asked the Board if they are aware of the video on YouTube and that maybe those funds should have been used to fix trucks.

IV. SIGNATURE OF BOARD APPROVED ITEMS

1. Board Minutes July 11, 2017

**MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
August 8, 2017**

V. ADJOURNMENT

Commissioner Stedman moved to adjourn the meeting at 8:05 pm. Commissioner Heping seconded the motion. Motion passed 8-0.

Duly passed with a vote of _____ to _____ and adopted in session on the 13th day of September.

Chairman Jeff Page

Commissioner Rob Boyer

Commissioner Charles Cottiers

Commissioner Brian Cross

Commissioner Kevin Gerrity

Commissioner Steve Heping

Commissioner Tom Henning

Commissioner David Stedman

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS BUDGET WORKSHOP
AUGUST 8, 2017

Meeting Opened

Chairman Page called to order the Budget Workshop of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 3:34 pm., on August 8, 2017 at Administrative Headquarters. Present were Chairman Page, Commissioners Cross, Hemping, Boyer, Gerrity, Cottiers and Henning. Executive staff in attendance: Fire Chief Schuldt, Deputy Director Bishop, Assistant Chief Sapp, Deputy Chiefs Hanson and McLaughlin and Deputy Director Martin. Staff in attendance Suanne Woeste. Public in attendance George Danz.

A. Pledge of Allegiance and Invocation

Chairman Page opened the meeting with the Pledge of Allegiance followed by the invocation by Commissioner Gerrity.

B. Approval of the Agenda

Motion to approve by Commissioner Henning second by Commissioner Hemping, 7-0.

C. FY 17-18 Proposed Draft General Fund Discussion and Presentation

Deputy Director Bishop presented the GNFD Draft Proposed Budget for FY 17-18. A handout was distributed to the Commissioners that showed the dollar amount difference between FY 16-17 & FY 17-18.

Budget summary, all revenue sources: \$28,529,724

Carry forward from FY 16-17: \$7,625,382

Total General Fund Revenue: \$36,155,106

Expense Summary: \$29,349,947

Reserved for Contingency: \$6,805,159

Total General Fund Budget: \$36,155,106

Income-Expense (Projected use of reserves): -820,223

Commissioner Henning questioned if the County has provided any projected percentage increase of Ad Valorem dollars for the Ochopee area? And what is the Districts projected percentage increase? Director Bishop responded 3.6% for Ochopee and 5.4% for the District, which takes into account the reduced millage rate for District 1, Naples Reserve and Isles of Capri. Discussion continued about different millage rates.

Director Bishop stated that 2 new positions (Emergency Vehicle Technician & Warehouse Technician) are included in Expenses / Employee Cost.

Discussion on how to reduce the amount of overtime pay included hiring more Firefighters, the need to promote more DE's and LT's, and the possibility of opening up the Union Contract to change certain qualifications for promotional testing.

**MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS BUDGET WORKSHOP
AUGUST 8, 2017**

Director Bishop discussed the Fire Apparatus Replacement Strategy. Currently \$175,000 is in budget for large apparatus. We have accelerated the schedule by bringing in more than one apparatus a year but we are still behind. For FY 17-18 GNFD would double the budget having \$350,000 to spend on large apparatus in preparation of purchasing 3-4 truck with 3-5 year financing. Director Bishop stated the Impact Fee Budget would be used to purchase a truck for Station 25 because it would be a new service.

GNFD will no longer has a Public Programs Budget. Greater Naples Fire Foundation has been officially accepted by the IRS as a non-profit 501 (c) (3). The transfer of funds will be requested at the September BOFC Meeting.

D. FY 17-18 Proposed Draft Impact Fee Budget

Total budget: \$3,320,046, with a projected carry forward of \$1,949,086.

E. FY 17-18 Proposed Draft Hydrant Budget

Total budget: \$370,424, Expenses: \$35,000 with a projected carry forward of \$332.924.

G. Commissioner Comment

None

H. Public Comments

None

ADJOURNMENT

Motion offered to adjourn workshop offered by Commissioner Hemping, seconded by Commissioner Cottiers @ 5:10 pm. *Motion approved 7-0.*

Duly passed with a vote of _____ to _____ and adopted in session on the 13th of September.

Chairman Jeff Page

Commissioner Rob Boyer

Commissioner Charles Cottiers

Commissioner Brian Cross

Commissioner Kevin Gerrity

Commissioner Steve Hemping

Commissioner Tom Henning

Commissioner David Stedman

**Balance Sheet
As of 8/31/2017**

Greater Naples Fire Rescue District (GNF)

Assets

CASH IN BANK

10100-001-0000-001	GENERAL FUND CASH ACCOUNT - GNFRD	\$	5,238,430.21
10100-001-0000-002	PAYROLL - GNFRD	\$	195,799.06
10100-001-0000-003	DENTAL ACCOUNT (GNFRD)	\$	9,744.38
10100-001-0000-004	HEALTH FUND (GNFRD)	\$	445,893.50
10100-001-0000-005	UHC - MEDICARE - GNFRD	\$	43,954.04
10100-001-0000-008	MONEY MARKET - ENCORE	\$	2,063,429.68
10100-001-0015-000	DEBT SERVICE RESERVE FUND	\$	699,179.66

Total CASH IN BANK: \$ 8,696,430.53

ACCOUNTS RECEIVABLE

11500-001-0001-000	COLLIER COUNTY RECEIVABLE	\$	18,974.67
11500-001-0003-000	EMPLOYEE RECEIVABLE	\$	8,012.87
11500-001-0007-000	MISCELLANEOUS RECEIVABLE	\$	52,240.28
11500-001-0008-000	MISC. RECEIVABLE- PREVENTION	\$	32,035.00
11500-001-0009-000	COLLIER COUNTY RECEIVABLE	\$	586.64
11500-001-0011-000	RETURNED CHECKS	\$	160.00
11500-001-0013-000	FALSE ALARM RECEIVABLE	\$	2,735.43

Total ACCOUNTS RECEIVABLE: \$ 114,744.89

PROPERTY HELD FOR SALE

15000-001-0000-000	PROPERTY HELD FOR SALE	\$	1,000,000.00
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Total PROPERTY HELD FOR SALE: \$ 1,000,000.00

PREPAID

15500-001-0000-000	PREPAID EXPENSES	\$	2,356.68
15500-001-0001-000	PREPAID INSURANCE	\$	18,795.93

Total PREPAID: \$ 21,152.61

Total Assets: \$ 9,832,328.03

Liabilities

VOUCHER PAYABLE

20100-001-0000-009	EE ELECTIVE LIFE INS - STANDARD INS	\$	15.55
20100-001-0000-010	EE CONTRIBUTION TO FRS	\$	-0.12
20100-001-0000-013	FSA CONTRIBUTION	\$	5,238.41

Total VOUCHER PAYABLE: \$ 5,253.84

OTHER CURRENT LIABILITIES

22900-001-0001-000	GRIT BANKRUPTCY DISPURSEMENT	\$	13,120.85
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Total OTHER CURRENT LIABILITIES: \$ 13,120.85

Total Liabilities: \$ 18,374.69

Equity

PREPAID EXPENSES

27300-000-0000-001	PREPAID EXPENSES	\$	294,448.67
27300-000-0000-002	LAND HELD FOR SALE	\$	1,000,000.00

Total PREPAID EXPENSES: \$ 1,294,448.67

FUND BALANCE

28100-001-0000-000	FUND BALANCE - RESTRICTED	\$	697,321.00
28300-001-0000-000	FUND BALANCE ASSIGNED	\$	3,160,440.00
28400-001-0000-000	FUND BALANCE - UNASSIGNED	\$	4,288,284.63
28400-001-0000-002	Retained Earnings-Current Year	\$	373,459.04
28400-001-0000-002	FUND BALANCE CURRENT YEAR	\$	0.00

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**Balance Sheet
As of 8/31/2017**

Greater Naples Fire Rescue District (GNF)

Total FUND BALANCE:	\$ 8,519,504.67
Total Equity:	\$ 9,813,953.34
Total Liabilities & Equity:	<u>\$ 9,832,328.03</u>

GNFRD INCOME STATEMENT
For The 11 Periods Ended 8/31/2017

Greater Naples Fire Rescue District (GNF)

		Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
Revenue									
TAXES									
31100-001-0000-001	AD VALOREM	2,402.93	0.87	1,939,816.72	86.59	22,820,873.40	86.73	23,277,800.60	86.59
31100-001-0000-002	PRIOR YEAR TAXES	3,148.78	1.14	416.67	0.02	6,337.16	0.02	5,000.00	0.02
31100-001-0000-003	WARRANT DISTRIBUTIONS	4,283.34	1.55	1,054.17	0.05	17,153.10	0.07	12,650.00	0.05
31100-001-0000-004	COUNTY HELD DISTRIBUTIONS	129.84	0.05	18.75	0.00	440.75	0.00	225.00	0.00
31100-001-0000-005	AD VALOREM INTEREST	170.10	0.06	66.67	0.00	1,537.14	0.01	800.00	0.00
31100-001-0000-006	DISTRICT ONE	0.00	0.00	18,809.75	0.84	162,299.32	0.62	225,717.00	0.84
31100-001-0000-007	EXCESS FEES	0.00	0.00	5,833.33	0.26	0.00	0.00	70,000.00	0.26
31100-001-2060-012	AD VALOREM - OCHOPEE	72,523.52	26.23	104,693.75	4.67	1,139,582.49	4.33	1,256,325.00	4.67
31100-001-2090-012	AD VALOREM - ISLES OF CAPRI	0.00	0.00	0.00	0.00	670,155.01	2.55	0.00	0.00
Total TAXES:		82,658.51	29.89	2,070,709.81	92.43	24,818,378.37	94.32	24,848,517.60	92.43
INSPECTION FEES NEW									
32901-001-0000-010	INSPECTION FEES NEW CONSTRUCT	100,777.76	36.45	40,291.67	1.80	525,830.65	2.00	483,500.00	1.80
32901-001-0000-011	INSP/RE-INSP FEES NEW CONST. - TII	675.00	0.24	0.00	0.00	2,900.00	0.01	0.00	0.00
32901-001-0000-012	RE-INSPECTON - NEW	1,100.00	0.40	4,333.33	0.19	43,460.00	0.17	52,000.00	0.19
32901-001-0000-014	KEY BOX INSPECTION - NEW	0.00	0.00	550.00	0.02	6,525.00	0.02	6,600.00	0.02
32901-001-0000-015	HYDRANT THRUST BLOCK	400.00	0.14	750.00	0.03	6,210.00	0.02	9,000.00	0.03
32901-001-0000-016	HYDRANT THRUST BLOCK RE-INSP	100.00	0.04	62.50	0.00	940.00	0.00	750.00	0.00
32901-001-0000-017	FIRE FLOWS	2,250.00	0.81	2,000.00	0.09	23,250.00	0.09	24,000.00	0.09
32901-001-0000-018	FIRE FLOW RE-INSPECTION	150.00	0.05	62.50	0.00	1,450.00	0.01	750.00	0.00
32901-001-2060-000	INSPECTION FEES NEW - OCHOPEE	300.00	0.11	125.00	0.01	2,016.12	0.01	1,500.00	0.01
32901-001-2090-000	INSPECTION FEES NEW - ISLES OF CA	0.00	0.00	333.33	0.01	5,863.15	0.02	4,000.00	0.01
Total INSPECTION FEES NEW:		105,752.76	38.25	48,508.33	2.17	618,444.92	2.35	582,100.00	2.17
INSPECTION FEES EXISTING									
32910-001-1000-110	IINSP. FEES EXISTING - TIMED	75.00	0.03	0.00	0.00	150.00	0.00	0.00	0.00
32910-001-1000-111	OCCUPATIONAL INSPECTION	2,700.00	0.98	2,258.75	0.10	19,950.00	0.08	27,105.00	0.10
32910-001-1000-112	RE-INSPECTION FEES - EXISTING	0.00	0.00	250.00	0.01	2,855.00	0.01	3,000.00	0.01
32910-001-1000-113	INSPECTION FEES 0 - 3,000 SQ FT EXI	575.00	0.21	166.67	0.01	3,975.00	0.02	2,000.00	0.01
32910-001-1000-114	INSPECTION FEES 3,001 - 30,000 SQ F	350.00	0.13	166.67	0.01	3,825.00	0.01	2,000.00	0.01
32910-001-1000-115	INSPECTION FEES 30,001 - 100,000 SC	300.00	0.11	208.33	0.01	2,300.00	0.01	2,500.00	0.01
32910-001-1000-116	INSPECTION FEES OVER 100,000 SQ F	0.00	0.00	291.67	0.01	5,050.00	0.02	3,500.00	0.01
32910-001-1000-117	KEY BOX INSPECTIONS - EXISTING	600.00	0.22	12.50	0.00	975.00	0.00	150.00	0.00
32910-001-1000-119	INSP. FEES APARTMENT/CONDO 4 BL	0.00	0.00	20.83	0.00	110.00	0.00	250.00	0.00
32910-001-1000-120	INSPECT FEES APARTMENT/CONDO(40.00	0.01	0.00	0.00	40.00	0.00	0.00	0.00
Total INSPECTION FEES EXISTING:		4,640.00	1.68	3,375.42	0.15	39,230.00	0.15	40,505.00	0.15

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GNFRD INCOME STATEMENT
For The 11 Periods Ended 8/31/2017

Greater Naples Fire Rescue District (GNF)

	Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%	
FIREFIGHTERS SUPPLEMENT INCOME									
33500-001-0000-210	FIREFIGHTER SUPPLEMENTAL INCOM	0.00	0.00	5,303.50	0.24	50,182.71	0.19	63,642.00	0.24
33500-001-0063-210	FDOT MM 63 GRANT	0.00	0.00	71,724.67	3.20	240,577.86	0.91	860,696.00	3.20
Total FIREFIGHTERS SUPPLEMENT INCOME:		0.00	0.00	77,028.17	3.44	290,760.57	1.11	924,338.00	3.44
FIRE & LIFE SAFETY CHARGES & FEES									
34200-001-0000-202	REIMBURSEMENT FOR OT	0.00	0.00	3,833.33	0.17	10,800.00	0.04	46,000.00	0.17
34200-001-0000-203	FALSE ALARMS	4,850.00	1.75	2,083.33	0.09	36,850.00	0.14	25,000.00	0.09
34200-001-0000-204	FIRE WATCH	0.00	0.00	604.17	0.03	7,177.60	0.03	7,250.00	0.03
34200-001-0000-205	INCIDENT RECOVERIES	0.00	0.00	0.00	0.00	37,031.15	0.14	0.00	0.00
34200-001-0000-206	ISO LETTERS	50.00	0.02	25.00	0.00	350.00	0.00	300.00	0.00
34200-001-0000-207	KEY BOXES SOLD	595.00	0.22	500.00	0.02	7,435.00	0.03	6,000.00	0.02
34200-001-0000-208	DUPLICATE NOC'S	90.00	0.03	0.00	0.00	940.00	0.00	0.00	0.00
34200-001-0000-209	DEFICIENCY REVIEWS	300.00	0.11	0.00	0.00	3,400.00	0.01	0.00	0.00
34200-001-0000-210	VARIANCE REQUESTS	600.00	0.22	0.00	0.00	3,500.00	0.01	0.00	0.00
34200-001-0000-211	FIRE WORK PERMITS	0.00	0.00	0.00	0.00	750.00	0.00	0.00	0.00
34200-001-0000-212	TRAINING DONE BY F & L SAFETY	0.00	0.00	50.00	0.00	580.00	0.00	600.00	0.00
34200-001-0000-904	SPECIAL EVENT INSPECTION FEES	0.00	0.00	41.67	0.00	300.00	0.00	500.00	0.00
34200-001-0000-905	OTHER F & L MISC. INCOME	50.00	0.02	83.33	0.00	400.00	0.00	1,000.00	0.00
Total FIRE & LIFE SAFETY CHARGES & FEES:		6,535.00	2.36	7,220.83	0.32	109,513.75	0.42	86,650.00	0.32
INTEREST EARNINGS									
36100-001-0000-001	INTEREST EARNINGS	3,352.85	1.21	2,500.00	0.11	42,651.70	0.16	30,000.00	0.11
Total INTEREST EARNINGS:		3,352.85	1.21	2,500.00	0.11	42,651.70	0.16	30,000.00	0.11
RENTALS & LEASES									
36200-001-0000-001	ADMIN RENTAL PROPERTY	0.00	0.00	200.00	0.01	1,800.00	0.01	2,400.00	0.01
36200-001-0000-002	CELL TOWER LEASE CONTRACT	42,602.20	15.41	10,833.33	0.48	98,603.36	0.37	130,000.00	0.48
36200-001-0000-003	PUBLIC SAFETY - STATION 21	615.58	0.22	470.00	0.02	5,942.71	0.02	5,640.00	0.02
36200-001-0000-004	PUBLIC SAFETY - STATION 22	586.64	0.21	408.33	0.02	5,428.67	0.02	4,900.00	0.02
36200-001-0000-005	PUBLIC SAAFETY - STATION 23	300.00	0.11	300.00	0.01	3,600.00	0.01	3,600.00	0.01
36200-001-0000-006	PUBLIC SAFETY - STATION 20	770.25	0.28	470.00	0.02	8,018.23	0.03	5,640.00	0.02
Total RENTALS & LEASES:		44,874.67	16.23	12,681.66	0.57	123,392.97	0.47	152,180.00	0.57
DISPOSITION OF FIXED ASSETS									
36400-001-0000-001	DISPOSITION OF FIXED ASSETS	0.00	0.00	1,250.00	0.06	15,201.78	0.06	15,000.00	0.06
Total DISPOSITION OF FIXED ASSETS:		0.00	0.00	1,250.00	0.06	15,201.78	0.06	15,000.00	0.06
CONTRIBUTIONS AND DONATIONS									

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CONTRIBUTIONS AND DONATIONS (Continued)									
36600-001-0000-001	CONTRIBUTIONS AND DONATIONS	25.00	0.01	125.00	0.01	1,200.00	0.00	1,500.00	0.01
Total CONTRIBUTIONS AND DONATIONS:		25.00	0.01	125.00	0.01	1,200.00	0.00	1,500.00	0.01
OTHER MISCELLANEOUS INCOME									
36900-001-0000-901	BLS TRAINING	0.00	0.00	41.67	0.00	655.00	0.00	500.00	0.00
36900-001-0000-902	FIRE MARSHALL MOU REIMBURSEME	0.00	0.00	3,750.00	0.17	38,110.57	0.14	45,000.00	0.17
36900-001-0000-903	GULF AMERICA CORP (GAC) LAND TR	0.00	0.00	4,352.38	0.19	68,818.64	0.26	52,228.60	0.19
36900-001-0000-904	SHOP REVENUE	27,372.41	9.90	7,979.17	0.36	139,038.37	0.53	95,750.00	0.36
36900-001-0000-906	OTHER MISC. INCOME	1,286.38	0.47	833.33	0.04	6,815.49	0.03	10,000.00	0.04
Total OTHER MISCELLANEOUS INCOME:		28,658.79	10.36	16,956.55	0.76	253,438.07	0.96	203,478.60	0.76
Total Revenue:		276,497.58	100.00	2,240,355.77	100.00	26,312,212.13	100.00	26,884,269.20	100.00
Gross Profit:		276,497.58	100.00	2,240,355.77	100.00	26,312,212.13	100.00	26,884,269.20	100.00
Expenses									
LEGISLATIVE SALARIES									
51100-001-0000-011	LEGISLATIVE SALARIES (COMMISSIOI	4,000.00	1.45	4,000.00	0.18	42,571.60	0.16	48,000.00	0.18
Total LEGISLATIVE SALARIES:		4,000.00	1.45	4,000.00	0.18	42,571.60	0.16	48,000.00	0.18
EXECUTIVE SALARIES & WAGES									
51200-001-0000-011	EXECUTIVE SALARIES	171,356.26	61.97	110,797.25	4.95	1,287,838.80	4.89	1,329,567.00	4.95
51200-001-0000-012	EXECUTIVE 175 PENSION CONTRACT	575.07	0.21	395.83	0.02	4,627.10	0.02	4,750.00	0.02
Total EXECUTIVE SALARIES & WAGES:		171,931.33	62.18	111,193.08	4.96	1,292,465.90	4.91	1,334,317.00	4.96
ADMINISTRATIVE SALARIES									
51300-001-1000-012	SALARIES - NON BARGAINING (ADMIN	96,346.36	34.85	73,780.83	3.29	768,839.19	2.92	885,370.00	3.29
51300-001-1000-014	OVERTIME (NON-BARGAINING)	11,738.76	4.25	6,462.50	0.29	89,584.87	0.34	77,550.00	0.29
Total ADMINISTRATIVE SALARIES:		108,085.12	39.09	80,243.33	3.58	858,424.06	3.26	962,920.00	3.58
BARGAINING UNIT SHIFT SALARIES & WAGES									
51310-001-2000-012	BARGAINING UNIT SALARIES - SHIFT	1,179,708.02	426.66	807,048.42	36.02	8,847,914.35	33.63	9,684,581.00	36.02
51310-001-2000-013	FIREFIGHTERS - PART TIME	14,119.00	5.11	13,104.00	0.58	97,129.14	0.37	157,248.00	0.58
51310-001-2000-014	OVERTIME - SHIFT	184,944.26	66.89	111,882.67	4.99	1,562,567.14	5.94	1,342,592.00	4.99
Total BARGAINING UNIT SHIFT SALARIES & WAGES:		1,378,771.28	498.66	932,035.09	41.60	10,507,610.63	39.93	11,184,421.00	41.60
BARGAINING UNIT - NON SHIFT									
51320-001-3000-013	FIRE & LIFE SAFETY WAGES	72,492.20	26.22	86,421.00	3.86	627,933.09	2.39	1,037,052.00	3.86
51320-001-3000-014	OVERTIME FIRE & LIFE SAFETY	4,423.80	1.60	10,416.67	0.46	56,588.24	0.22	125,000.00	0.46

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Total BARGAINING UNIT - NON SHIFT:	76,916.00	27.82	96,837.67	4.32	684,521.33	2.60	1,162,052.00	4.32
EARNINGS OTHER								
51330-001-9000-011	DISPLACEMENT PAY	0.00	12.50	0.00	0.00	0.00	150.00	0.00
51330-001-9000-012	BONUS	0.00	455.80	0.02	5,466.61	0.02	5,467.00	0.02
51330-001-9000-013	HOLIDAY	280.00	22,404.58	1.00	6,353.28	0.02	268,855.00	1.00
51330-001-9000-014	VACATION	14,915.00	14,755.67	0.66	50,090.13	0.19	177,068.00	0.66
51330-001-9000-015	SICK TIME	1,968.78	27,600.08	1.23	29,450.83	0.11	331,201.00	1.23
51330-001-9000-016	BONUS - 457	576.93	408.33	0.02	4,546.77	0.02	4,900.00	0.02
51330-001-9010-011	LIFE INSURANCE OVER \$50,000	0.00	0.00	0.00	4,042.41	0.02	0.00	0.00
51330-001-9010-012	LIFE INSURANCE OVER \$50,000	0.00	0.00	0.00	-4,042.41	-0.02	0.00	0.00
51330-001-9011-012	CLOTHING ALLOWANCE	0.00	100.00	0.00	1,200.00	0.00	1,200.00	0.00
51330-001-9012-011	DISABILITY BENEFITS	2,092.49	0.00	0.00	47,813.59	0.18	0.00	0.00
51330-001-9012-012	NET DISABILITY BENEFITS	-2,252.57	0.00	0.00	-47,973.67	-0.18	0.00	0.00
Total EARNINGS OTHER:	17,580.63	6.36	65,736.96	2.93	96,947.54	0.37	788,841.00	2.93
DEBT SERVICE								
51700-001-0000-071	DEBT SERVICE - PRINCIPAL PAYMEN	271,637.06	62,773.58	2.80	540,702.49	2.05	753,283.00	2.80
51700-001-0000-072	DEBT SERVICE - INTEREST PAYMENT	0.00	7,500.00	0.33	92,325.07	0.35	90,000.00	0.33
Total DEBT SERVICE:	271,637.06	98.24	70,273.58	3.14	633,027.56	2.41	843,283.00	3.14
FICA TAXES								
52201-001-0000-011	FICA TAXES	131,396.01	88,660.58	3.96	1,018,617.20	3.87	1,063,927.00	3.96
Total FICA TAXES:	131,396.01	47.52	88,660.58	3.96	1,018,617.20	3.87	1,063,927.00	3.96
RETIREMENT CONTRIBUTIONS								
52202-001-0010-022	FRS CONTRIBUTIONS	273,153.51	174,309.50	7.78	2,037,984.55	7.75	2,091,714.00	7.78
52202-001-0011-022	175 RETIREMENT PLAN CONTRIBUTIC	72,392.22	48,770.75	2.18	559,487.02	2.13	585,249.00	2.18
52202-001-0012-022	NATIONWIDE RETIREMENT PLAN	2,945.64	4,878.08	0.22	40,728.97	0.15	58,537.00	0.22
52202-001-0013-022	DISTRICT DEF COMP MATCH	1,400.00	863.75	0.04	11,040.00	0.04	10,365.00	0.04
52202-001-0014-022	NATIONWIDE SPECIAL RISK	0.00	0.00	0.00	10,856.67	0.04	0.00	0.00
Total RETIREMENT CONTRIBUTIONS:	349,891.37	126.54	228,822.08	10.21	2,660,097.21	10.11	2,745,865.00	10.21
LIFE AND HEALTH INSURANCE								
52205-001-0010-023	INS BENEFITS FIXED - DENTAL	1,356.61	1,300.00	0.06	14,191.69	0.05	15,600.00	0.06
52205-001-0011-023	INSURANCE BENEFITS FIXED - LIFE IN	3,680.83	3,300.00	0.15	38,234.56	0.15	39,600.00	0.15
52205-001-0012-023	INS BENEFITS FIXED - MEDICAL	231,164.77	213,599.25	9.53	2,832,476.75	10.76	2,563,191.00	9.53
52205-001-0013-023	INS BENEFITS FIXED - STD/LTD	8,136.13	7,507.83	0.34	86,022.72	0.33	90,094.00	0.34
52205-001-0014-023	INS BENEFITS FIXED - VISION	2,500.82	2,458.75	0.11	27,290.75	0.10	29,505.00	0.11

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LIFE AND HEALTH INSURANCE (Continued)									
52205-001-0015-023	INS BENEFITS - DENTAL CLAIMS	21,524.85	7.78	11,916.67	0.53	140,585.34	0.53	143,000.00	0.53
52205-001-0016-023	INS BENEFITS - MEDICAL HRA	34,686.59	12.54	40,833.33	1.82	548,696.77	2.09	490,000.00	1.82
Total LIFE AND HEALTH INSURANCE:		303,050.60	109.60	280,915.83	12.54	3,687,498.58	14.01	3,370,990.00	12.54
WORKERS COMPENSATION									
52210-001-0010-024	WORKERS COMPENSATION PREMIUM	0.00	0.00	27,840.25	1.24	312,627.26	1.19	334,083.00	1.24
52210-001-0011-024	EE WORKERS COMP CHECKS	-2,658.00	-0.96	0.00	0.00	-16,427.28	-0.06	0.00	0.00
52210-001-0012-024	EXPENSES FOR GRIT CLAIMANTS	0.00	0.00	208.33	0.01	0.00	0.00	2,500.00	0.01
Total WORKERS COMPENSATION:		-2,658.00	-0.96	28,048.58	1.25	296,199.98	1.13	336,583.00	1.25
UNEMPLOYMENT COMPENSATION									
52215-001-0000-025	RE-EMPLOYMENT TAX	0.00	0.00	6,849.83	0.31	0.00	0.00	82,198.00	0.31
52215-001-0000-026	POST EMPLOYMENT BENEFITS (OPEE)	0.00	0.00	13,333.33	0.60	160,000.00	0.61	160,000.00	0.60
Total UNEMPLOYMENT COMPENSATION:		0.00	0.00	20,183.16	0.90	160,000.00	0.61	242,198.00	0.90
PROFESSIONAL SERVICES									
52220-001-0000-031	PROFESSIONAL SERVICES	12,235.32	4.43	18,958.33	0.85	179,200.13	0.68	227,500.00	0.85
52220-001-0011-031	CONTRACTUAL SERVICES - ADV COLI	583.97	0.21	37,584.42	1.68	462,869.24	1.76	451,013.00	1.68
52220-001-0012-031	CONTRACTUAL SERVICES - IMPACT F	1,126.05	0.41	1,000.00	0.04	13,581.65	0.05	12,000.00	0.04
52220-001-0013-031	CONTRACTUAL SERVICES - PROPER	0.00	0.00	10,530.00	0.47	157,812.19	0.60	126,360.00	0.47
52220-001-1000-031	CONTRACTUAL SERVICES - OTHER	6,232.30	2.25	26,942.00	1.20	201,060.88	0.76	323,304.00	1.20
52220-001-2060-031	CONTRACTUAL SERVICES - OCHOPEI	1,565.23	0.57	1,589.92	0.07	20,030.66	0.08	19,079.00	0.07
52220-001-2090-031	CONTRACTUAL - ISLES OF CAPRI	0.00	0.00	625.00	0.03	13,149.52	0.05	7,500.00	0.03
52220-001-3000-031	CONTRACTUAL SERV FIRE & LIFE SAI	765.89	0.28	0.00	0.00	36,054.09	0.14	0.00	0.00
52220-001-4000-031	CONTRACTUAL SERVICES SHOP	6,650.00	2.41	1,666.67	0.07	6,650.00	0.03	20,000.00	0.07
Total PROFESSIONAL SERVICES:		29,158.76	10.55	98,896.34	4.41	1,090,408.36	4.14	1,186,756.00	4.41
ACCOUNTING & AUDITING									
52225-001-0000-032	ACCOUNTING & AUDITING	0.00	0.00	2,308.33	0.10	28,300.00	0.11	27,700.00	0.10
Total ACCOUNTING & AUDITING:		0.00	0.00	2,308.33	0.10	28,300.00	0.11	27,700.00	0.10
CURRENT CHARGES									
52230-001-0000-037	CURRENT CHARGES	472.79	0.17	3,166.67	0.14	17,659.45	0.07	38,000.00	0.14
Total CURRENT CHARGES:		472.79	0.17	3,166.67	0.14	17,659.45	0.07	38,000.00	0.14
TRAVEL & PER DIEM									
52235-001-0000-040	TRAVEL & PER DIEM	0.00	0.00	0.00	0.00	39.59	0.00	0.00	0.00
52235-001-0010-040	EMPLOYEE TOLLS REIMBURSEMENT	23.20	0.01	12.50	0.00	78.30	0.00	150.00	0.00

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Total TRAVEL & PER DIEM:	23.20	0.01	12.50	0.00	117.89	0.00	150.00	0.00
COMMUNICATIONS & FREIGHT								
52240-001-0000-041 COMMUNICATIONS- CELL PHONES	200.00	0.07	2,801.33	0.13	21,049.47	0.08	33,616.00	0.13
52240-001-0000-042 FREIGHT & POSTAGE SERVICES	186.42	0.07	212.50	0.01	2,842.47	0.01	2,550.00	0.01
52240-001-0015-041 COMMUNICATIONS-GENERAL	9,277.39	3.36	9,345.83	0.42	105,652.14	0.40	112,150.00	0.42
52240-001-2060-041 COMMUNICATIONS - OCHOPEE	2,407.47	0.87	1,666.67	0.07	23,480.04	0.09	20,000.00	0.07
Total COMMUNICATIONS & FREIGHT:	12,071.28	4.37	14,026.33	0.63	153,024.12	0.58	168,316.00	0.63
UTILITY SERVICES								
52245-001-0000-043 UTILITIES	14,204.61	5.14	13,875.83	0.62	161,511.28	0.61	166,510.00	0.62
52245-001-2060-043 UTILITY SERVICES - OCHOPEE	1,079.53	0.39	1,062.50	0.05	13,366.07	0.05	12,750.00	0.05
Total UTILITY SERVICES:	15,284.14	5.53	14,938.33	0.67	174,877.35	0.66	179,260.00	0.67
RENTALS & LEASES								
52250-001-0000-044 RENTALS & LEASES	2,643.12	0.96	1,458.33	0.07	18,689.78	0.07	17,500.00	0.07
52250-001-3000-044 RENTALS & LEASES E-FLEET	5,180.73	1.87	3,741.67	0.17	38,388.70	0.15	44,900.00	0.17
Total RENTALS & LEASES:	7,823.85	2.83	5,200.00	0.23	57,078.48	0.22	62,400.00	0.23
INSURANCE GENERAL								
52255-001-0000-045 GENERAL INSURANCE	0.00	0.00	30,425.50	1.36	399,155.34	1.52	365,106.00	1.36
Total INSURANCE GENERAL:	0.00	0.00	30,425.50	1.36	399,155.34	1.52	365,106.00	1.36
REPAIR & MAINT								
52260-001-0000-046 REPAIR & MAINTENANCE - RADIO	187.50	0.07	916.67	0.04	2,279.68	0.01	11,000.00	0.04
52260-001-1000-046 REPAIR & MAINTENANCE - ADMIN	817.10	0.30	2,083.33	0.09	15,349.06	0.06	25,000.00	0.09
52260-001-1010-046 GG LAND TRUST - BRUSH TRUCKS	0.00	0.00	4,435.75	0.20	48,318.80	0.18	53,229.00	0.20
52260-001-1050-046 REPAIR & MAINTENANCE - FACILITIES	0.00	0.00	0.00	0.00	29,990.00	0.11	0.00	0.00
52260-001-2000-046 REPAIR & MAINTENANCE - OPERATIO	11,022.21	3.99	6,666.67	0.30	98,072.92	0.37	80,000.00	0.30
52260-001-2060-046 REPAIR AND MAINTENANCE - OCHOP	423.77	0.15	1,166.67	0.05	12,255.28	0.05	14,000.00	0.05
52260-001-2090-046 REPAIR-ISLES OF CAPRI	0.00	0.00	291.67	0.01	904.10	0.00	3,500.00	0.01
52260-001-3000-046 REPAIR & MAINT. FIRE & LIFE SAFETY	0.00	0.00	216.67	0.01	8,651.07	0.03	2,600.00	0.01
52260-001-4010-046 VEHICLE REPAIR - GNFRD VEHICLES	38,473.95	13.91	25,000.00	1.12	244,503.49	0.93	300,000.00	1.12
52260-001-4011-046 VEHICLE REPAIR - NON GNFRD	4,505.12	1.63	6,666.67	0.30	81,759.93	0.31	80,000.00	0.30
52260-001-4012-046 REPAIR & MAINTENANCE - MARINE VI	102.57	0.04	500.00	0.02	5,082.48	0.02	6,000.00	0.02
52260-001-4013-046 REPAIR & MAINT. MARINE VESSEL (N	19,411.76	7.02	0.00	0.00	19,411.76	0.07	0.00	0.00
52260-001-4060-046 VEHICLE REPAIR - OCHOPEE	1,062.62	0.38	2,500.00	0.11	28,324.26	0.11	30,000.00	0.11
52260-001-4061-046 REPAIR & MAIN-OCHOPEE- MARINE V	150.00	0.05	625.00	0.03	4,449.96	0.02	7,500.00	0.03
52260-001-6010-046 REPAIR & MAINTENANCE - DIVE EQUI	0.00	0.00	1,083.33	0.05	641.20	0.00	13,000.00	0.05

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REPAIR & MAINT (Continued)									
52260-001-6012-046	REPAIR & MAINTENANCE - SCBA	0.00	0.00	833.33	0.04	9,634.41	0.04	10,000.00	0.04
52260-001-7000-046	REPAIR & MAINTENANCE - MEDICAL	133.00	0.05	375.00	0.02	133.00	0.00	4,500.00	0.02
52260-001-9000-046	REPAIR & MAINTENANCE - INSURANA	-1,012.24	-0.37	0.00	0.00	-13,730.12	-0.05	0.00	0.00
Total REPAIR & MAINT:		75,277.36	27.23	53,360.76	2.38	596,031.28	2.27	640,329.00	2.38
PRINTING									
52265-001-0000-047	PRINTING & BINDING	287.40	0.10	166.67	0.01	287.40	0.00	2,000.00	0.01
Total PRINTING:		287.40	0.10	166.67	0.01	287.40	0.00	2,000.00	0.01
OFFICE SUPPLIES									
52270-001-0000-051	OFFICE SUPPLIES	2,708.79	0.98	958.33	0.04	11,587.25	0.04	11,500.00	0.04
Total OFFICE SUPPLIES:		2,708.79	0.98	958.33	0.04	11,587.25	0.04	11,500.00	0.04
FUELS & LUBRICANTS									
52275-001-0010-052	FUELS & LUBRICANTS	292.79	0.11	958.33	0.04	7,772.60	0.03	11,500.00	0.04
52275-001-0011-052	FUELS & LUBRICANTS - UNLEADED	3,575.10	1.29	4,416.67	0.20	48,443.31	0.18	53,000.00	0.20
52275-001-0012-052	FUELS & LUBRICANTS - DIESEL	11,483.41	4.15	9,416.67	0.42	110,267.45	0.42	113,000.00	0.42
52275-001-0060-052	FUEL - OCHOPEE	0.00	0.00	708.33	0.03	8,042.80	0.03	8,500.00	0.03
52275-001-0090-052	MARINE NON-ETHANOL UNLEADED	1,192.58	0.43	687.50	0.03	12,300.00	0.05	8,250.00	0.03
Total FUELS & LUBRICANTS:		16,543.88	5.98	16,187.50	0.72	186,826.16	0.71	194,250.00	0.72
OPERATING SUPPLIES									
52285-001-1000-052	OPERATING SUPPLIES - ADMIN	9.78	0.00	250.00	0.01	569.31	0.00	3,000.00	0.01
52285-001-2000-052	OPERATING SUPPLIES - OPS	10,842.78	3.92	2,916.67	0.13	30,161.43	0.11	35,000.00	0.13
52285-001-2060-052	OPERATING SUPPLIES - OCHOPEE	0.00	0.00	291.67	0.01	3,194.44	0.01	3,500.00	0.01
52285-001-3000-052	OPERATING SUPPLIES - FIRE & LIFE S	1,462.45	0.53	1,250.00	0.06	4,494.05	0.02	15,000.00	0.06
52285-001-4000-052	OPERATING SUPPLIES - SHOP	153.12	0.06	833.33	0.04	5,131.71	0.02	10,000.00	0.04
52285-001-5000-052	OPERATING SUPPLIES - TRAINING	0.00	0.00	250.00	0.01	2,983.50	0.01	3,000.00	0.01
52285-001-6000-052	OPERATING SUPPLIES - SPECIAL OPS	10.95	0.00	291.67	0.01	2,569.95	0.01	3,500.00	0.01
52285-001-7000-052	OPERATING SUPPLIES - MEDICAL	4,079.93	1.48	4,166.67	0.19	35,518.65	0.13	50,000.00	0.19
52285-001-8000-052	OPERATING SUPPLIES - FACILITIES/M	0.00	0.00	291.67	0.01	6,093.82	0.02	3,500.00	0.01
Total OPERATING SUPPLIES:		16,559.01	5.99	10,541.68	0.47	90,716.86	0.34	126,500.00	0.47
EXTRAORDINARY ITEMS									
52900-001-0000-099	EXTRAORDINARY ITEMS	0.00	0.00	0.00	0.00	-28,726.09	-0.11	0.00	0.00
Total EXTRAORDINARY ITEMS:		0.00	0.00	0.00	0.00	-28,726.09	-0.11	0.00	0.00
SMALL EQUIPMENT									

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GNFRD INCOME STATEMENT
For The 11 Periods Ended 8/31/2017

Greater Naples Fire Rescue District (GNF)

		Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%	
SMALL EQUIPMENT		(Continued)								
52910-001-1000-049	SMALL EQUIPMENT - ADMIN	-2,009.44	-0.73	1,304.17	0.06	7,085.20	0.03	15,650.00	0.06	
52910-001-2000-049	SMALL EQUIPMENT - OPS	5,954.76	2.15	5,716.75	0.26	85,472.81	0.32	68,601.00	0.26	
52910-001-2060-049	SMALL EQUIPMENT - OCHOPEE	398.01	0.14	1,000.00	0.04	48,799.30	0.19	12,000.00	0.04	
52910-001-3000-049	SMALL EQUIP - FIRE & LIFE SAFETY	1,428.00	0.52	1,704.67	0.08	17,417.39	0.07	20,456.00	0.08	
52910-001-4000-049	SMALL EQUIPMENT - SHOP	0.00	0.00	250.00	0.01	8,970.65	0.03	3,000.00	0.01	
52910-001-5000-049	SMALL EQUIP - TRAINING	0.00	0.00	458.33	0.02	352.48	0.00	5,500.00	0.02	
52910-001-6010-049	SMALL EQUIP - DIVE RESCUE	0.00	0.00	833.33	0.04	419.38	0.00	10,000.00	0.04	
52910-001-6011-049	SMALL EQUIP - HAZ MAT	0.00	0.00	166.67	0.01	0.00	0.00	2,000.00	0.01	
52910-001-6012-049	SMALL EQUIP - USAR	0.00	0.00	583.33	0.03	4,048.92	0.02	7,000.00	0.03	
52910-001-7000-049	SMALL EQUIP - MEDICAL	590.00	0.21	666.67	0.03	590.00	0.00	8,000.00	0.03	
Total SMALL EQUIPMENT:		6,361.33	2.30	12,683.92	0.57	173,156.13	0.66	152,207.00	0.57	
UNIFORMS										
52920-001-1000-052	UNIFORMS - ADMIN	1,267.70	0.46	916.67	0.04	11,139.97	0.04	11,000.00	0.04	
52920-001-2010-052	UNIFORMS - OPERATIONS	9,897.80	3.58	6,250.00	0.28	72,233.31	0.27	75,000.00	0.28	
52920-001-2011-052	UNIFORMS - BUNKER GEAR	16,123.48	5.83	10,708.33	0.48	188,408.87	0.72	128,500.00	0.48	
52920-001-3000-052	UNIFORMS - FIRE & LIFE SAFETY	388.48	0.14	416.67	0.02	3,386.29	0.01	5,000.00	0.02	
52920-001-6000-052	UNIFORMS - SPECIAL OPS	0.00	0.00	208.33	0.01	0.00	0.00	2,500.00	0.01	
Total UNIFORMS:		27,677.46	10.01	18,500.00	0.83	275,168.44	1.05	222,000.00	0.83	
BOOKS, DUES										
52930-001-1000-055	BOOKS, DUES - ADMIN	1,787.17	0.65	3,665.83	0.16	31,409.90	0.12	43,990.00	0.16	
52930-001-2000-055	BOOKS, DUES - OPERATIONS	16,522.57	5.98	10,833.33	0.48	85,304.71	0.32	130,000.00	0.48	
52930-001-3000-055	BOOKS, DUES - FIRE & LIFE SAFETY	1,330.82	0.48	720.00	0.03	13,991.48	0.05	8,640.00	0.03	
52930-001-4000-055	BOOKS, DUES - SHOP	192.00	0.07	1,088.33	0.05	10,449.67	0.04	13,060.00	0.05	
52930-001-5000-055	BOOKS, DUES - TRAINING	-50.00	-0.02	2,028.33	0.09	3,063.84	0.01	24,340.00	0.09	
52930-001-5010-055	BOOKS, DUES - CPR TRAINING	0.00	0.00	41.67	0.00	180.00	0.00	500.00	0.00	
52930-001-6011-055	BOOKS, DUES - SPECIAL OPS	0.00	0.00	83.33	0.00	0.00	0.00	1,000.00	0.00	
52930-001-7000-055	BOOKS, DUES - MEDICAL	510.00	0.18	696.25	0.03	1,988.28	0.01	8,355.00	0.03	
Total BOOKS, DUES:		20,292.56	7.34	19,157.07	0.86	146,387.88	0.56	229,885.00	0.86	
CAPITAL OUTLAY										
52940-001-0000-062	CAPITAL OUTLAY - BUILDING & IMPRC	0.00	0.00	18,958.33	0.85	33,114.75	0.13	227,500.00	0.85	
52940-001-0000-063	CAPITAL OUTLAY - IMPROVEMENTS C	4,606.33	1.67	7,500.00	0.33	129,792.70	0.49	90,000.00	0.33	
52940-001-0000-064	CAPITAL OUTLAY - EQUIP & FURNISHI	103,269.05	37.35	33,536.62	1.50	454,654.38	1.73	402,439.20	1.50	
52940-001-0000-068	CAPITAL OUTLAY - INTANGIBLE ASSE	0.00	0.00	2,216.67	0.10	0.00	0.00	26,600.00	0.10	
52940-001-4060-062	CAPITAL OUTLAY - OCHOPEE BUILDIN	0.00	0.00	0.00	0.00	4,995.00	0.02	0.00	0.00	
52940-001-4060-064	CAPITAL OUTLAY - OCHOPEE EQUIP	0.00	0.00	0.00	0.00	6,158.37	0.02	0.00	0.00	

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GNFRD INCOME STATEMENT
For The 11 Periods Ended 8/31/2017

Greater Naples Fire Rescue District (GNF)

	Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
Total CAPITAL OUTLAY:	107,875.38	39.01	62,211.62	2.78	628,715.20	2.39	746,539.20	2.78
Total Expenses:	3,149,018.59	1,138.90	2,369,691.49	105.77	25,938,753.09	98.58	28,436,295.20	105.77
Net Income from Operations:	-2,872,521.01	-1,038.90	-129,335.72	-5.77	373,459.04	1.42	-1,552,026.00	-5.77
Earnings before Income Tax:	-2,872,521.01	-1,038.90	-129,335.72	-5.77	373,459.04	1.42	-1,552,026.00	-5.77
Net Income (Loss):	-2,872,521.01	-1,038.90	-129,335.72	-5.77	373,459.04	1.42	-1,552,026.00	-5.77

Balance Sheet
As of 8/31/2017

GNFRD Impact Fee (IMP)

Assets

10100-301-0000-001 IMPACT FEES (IBERAIBANK) \$ 4,114,716.83

Total Assets:

\$ 4,114,716.83

Equity

28100-301-0000-001 FUND BALANCE - IMPACT FEES PRIOR YEAR RESTRICTED \$ 3,548,594.96

28100-301-0000-002 Retained Earnings-Current Year \$ 566,121.87

28100-301-0000-002 FUND BALANCE IMPACT FEES CURRENT YEAR \$ 0.00

Total Equity:

\$ 4,114,716.83

Total Liabilities & Equity:

\$ 4,114,716.83

**Impact Fees Income Statement
For The 11 Periods Ended 8/31/2017**

GNFRD Impact Fee (IMP)

		Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
Revenue									
IMPACT FEES									
32400-301-0000-110	IMPACT FEES	214,305.14	99.24	83,000.00	99.45	1,202,482.06	98.92	996,000.00	99.45
Total IMPACT FEES:		214,305.14	99.24	83,000.00	99.45	1,202,482.06	98.92	996,000.00	99.45
GRANTS									
33100-301-0000-200	FEDERAL GRANT - PUBLIC SAFETY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33400-301-0000-200	STATE GRANT - PUBLIC SAFETY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total GRANTS:		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTEREST EARNINGS									
36100-301-0000-100	INTEREST	1,634.71	0.76	458.33	0.55	13,129.13	1.08	5,500.00	0.55
Total INTEREST EARNINGS:		1,634.71	0.76	458.33	0.55	13,129.13	1.08	5,500.00	0.55
OTHER MISCELLANEOUS INCOME									
36400-301-0000-000	DISPOSITION OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36400-301-0000-001	OTHER MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total OTHER MISCELLANEOUS INCOME:		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue:		215,939.85	100.00	83,458.33	100.00	1,215,611.19	100.00	1,001,500.00	100.00
Gross Profit:		215,939.85	100.00	83,458.33	100.00	1,215,611.19	100.00	1,001,500.00	100.00
Expenses									
IMPACT FEE EXPENSE									
51700-301-0000-071	DEBT SERVICES	1,049.63	0.49	21,788.88	26.11	143,713.97	11.82	261,466.56	26.11
51700-301-0000-072	DEBT SERVICES -INTEREST	0.00	0.00	0.00	0.00	43,040.36	3.54	0.00	0.00
52200-301-0000-031	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	975.00	0.08	0.00	0.00
52200-301-0000-032	FREIGHT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52200-301-0000-037	CURRENT CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52200-301-0000-044	RENTAL AND LEASE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52200-301-0010-046	NEW VEHICLE SMALL PARTS	0.00	0.00	0.00	0.00	397.97	0.03	0.00	0.00
Total IMPACT FEE EXPENSE:		1,049.63	0.49	21,788.88	26.11	188,127.30	15.48	261,466.56	26.11
CAPITAL OUTLAY									
52900-301-0000-061	LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52900-301-0000-062	BUILDINGS AND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52900-301-0000-063	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52900-301-0000-064	EQUIPMENT AND FURNITURE	0.00	0.00	0.00	0.00	43,263.98	3.56	0.00	0.00

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**Impact Fees Income Statement
For The 11 Periods Ended 8/31/2017**

GNFRD Impact Fee (IMP)

	Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%	
CAPITAL OUTLAY	(Continued)								
52900-301-0000-065 CONSTRUCTION WORK IN PROGRES:	0.00	0.00	41,666.67	49.93	0.00	0.00	500,000.00	49.93	
52900-301-0000-067 SPECIAL RESPONSE TEAMS	0.00	0.00	5,000.00	5.99	13,595.00	1.12	60,000.00	5.99	
52900-301-0000-068 INTANGIBLE ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
52900-301-0000-069 VEHICLES	0.00	0.00	0.00	0.00	404,503.04	33.28	0.00	0.00	
52900-301-0000-070 CAPITAL OUTLAY-FIRE & RESCUE VEI	0.00	0.00	45,833.33	54.92	0.00	0.00	550,000.00	54.92	
52900-900-0000-059 DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total CAPITAL OUTLAY:	0.00	0.00	92,500.00	110.83	461,362.02	37.95	1,110,000.00	110.83	
Total Expenses:	1,049.63	0.49	114,288.88	136.94	649,489.32	53.43	1,371,466.56	136.94	
Net Income From Operations:	214,890.22	99.51	-30,830.55	-36.94	566,121.87	46.57	-369,966.56	-36.94	
Earnings Before Income Tax:	214,890.22	99.51	-30,830.55	-36.94	566,121.87	46.57	-369,966.56	-36.94	
Net Income (Loss):	214,890.22	99.51	-30,830.55	-36.94	566,121.87	46.57	-369,966.56	-36.94	

**Balance Sheet
As of 8/31/2017**

GNFRD Hydrant Fund (HYD)

Assets				
10100-101-0000-001	HYDRANT OPERATING ACCOUNT	\$	427,039.03	
	Total Assets:			<u>\$ 427,039.03</u>
Equity				
28200-101-0000-001	FUND BALANCE - HYDRANT ASSIGNED (PRIOR YTD)	\$	401,708.84	
28200-101-0000-002	FUND BALANCE- ASSIGNED -PRIOR YEAR	\$	115,447.78	
28200-101-0000-003	Retained Earnings-Current Year	\$	25,330.19	
28200-101-0000-003	FUND BALANCE-CURRENT YEAR	\$	<u>-115,447.78</u>	
	Total Equity:			<u>\$ 427,039.03</u>
	Total Liabilities & Equity:			<u>\$ 427,039.03</u>

HYDRANT FUND INCOME STATEMENT
For The 11 Periods Ended 8/31/2017

GNFRD Hydrant Fund (HYD)

	Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
Revenue								
HYDRANT MAINTENANCE INCOME								
32400-101-0000-900 HYDRANT MAINTENANCE	0.00	0.00	625.00	91.46	25,000.00	94.95	7,500.00	91.46
Total HYDRANT MAINTENANCE INCOME:	0.00	0.00	625.00	91.46	25,000.00	94.95	7,500.00	91.46
INTEREST EARNINGS								
36100-101-0000-100 INTEREST EARNINGS	163.16	100.00	58.33	8.54	1,330.19	5.05	700.00	8.54
Total INTEREST EARNINGS:	163.16	100.00	58.33	8.54	1,330.19	5.05	700.00	8.54
Total Revenue:	163.16	100.00	683.33	100.00	26,330.19	100.00	8,200.00	100.00
Gross Profit:	163.16	100.00	683.33	100.00	26,330.19	100.00	8,200.00	100.00
Expenses								
52200-101-0000-046 REPAIR AND MAINTENANCE	0.00	0.00	2,916.67	426.83	1,000.00	3.80	35,000.00	426.83
52220-101-0000-031 PROFESSIONAL SERVICES - COUNTY	0.00	0.00	208.33	30.49	0.00	0.00	2,500.00	30.49
Total Expenses:	0.00	0.00	3,125.00	457.32	1,000.00	3.80	37,500.00	457.32
Net Income From Operations:	163.16	100.00	-2,441.67	-357.32	25,330.19	96.20	-29,300.00	-357.32
Earnings Before Income Tax:	163.16	100.00	-2,441.67	-357.32	25,330.19	96.20	-29,300.00	-357.32
Net Income (Loss):	163.16	100.00	-2,441.67	-357.32	25,330.19	96.20	-29,300.00	-357.32



GREATER NAPLES FIRE RESCUE DISTRICT

Administration and Finance Report

REPORTING OFFICER	Tara Bishop, Deputy Director
TYPE	Monthly - Commission
SUBMITTAL DATE	September 1, 2017

August 1 to August 31, 2017

1. Administration:

- Participated in FGCU Compensation Study Planning Meeting
- EMS/Fire EOC Workstation Training with Mike Shaw
- Attended 175 Quarterly Pension Plan Meeting
- Attended Sexual Harassment/Diversity Training
- Participated in Officer Leadership Development Program
- Attended Labor Management Meeting
- Reviewed GDC documents and attended monthly meeting
- Coordination of light duty personnel
- Preparations of Board Meetings, Agenda and Packet
- Filled 29 public records requests
- Coordination of meeting room reservations
- Processed class funding and travel paperwork
- Daily office operations; mail distribution, walk in traffic interactions and guidance to needed staff Weekly, bi-weekly, monthly review of general ledger, weekly attendance, payroll, monthly purchase report, etc. Attended weekly staff/division and monthly BOFC meetings.

2. HR Specialist:

- Number of new W/C claims: 5 Report Only, 1 New, 2 Continuing
- FMLA – 1 New, 1 Continuing Short Term Disability – 1 New, 1 Continuing
- Job Posting current: Fleet Analyst/ Service Writer, Fleet Supervisor, Fleet Mechanic, F/T and P/T Firefighter
- New Hires: 2 - (1) P/T & (1) F/T Inspector
- Annual Physical Exams planning for Fall 2017 - ongoing
- I-9 Internal Audit - ongoing
- Meeting with Leading Edge for Benefit Renewal Presentation
- Follow up with Worker's Compensation Case Managers for detailed information regarding on-going cases
- Sexual Harassment/Diversity/Inclusion Presentations 8/7, 8/14, 8/21
- Credentialing Internal Audit
- Seminars/HR Meetings/Webinars attended: I-9 Roundtable, HR Collier Membership Breakfast, Walk the Tightrope – HR Sensitive Investigations, Leadership Development Course

3. Finance:

- Worked on Compensated and Sick Time
- Set up account #s for Non-Fund Balance accounts and entered balances from GNFD and Impact Fee companies
- Insurance spreadsheet for reporting on year end W-2's
- Reviewed Balance Sheet and Income Statement
- Continued to update Fixed Assets in updated program
- Processed monthly closings on all companies after all information verified
- Normal accounts payable and receivables
- Attended Sexual Harassment Training
- Worked on Iberiabank loan schedule to agree to fiscal years and to reflect percentage payments
- Set up Greater Naples Fire Foundation in Sage



**GREATER NAPLES FIRE RESCUE DISTRICT
Planning Section Report**

REPORTING OFFICER	Wayne Martin, Deputy Director
TYPE	Monthly- Fire Commission
SUBMITTAL DATE	September 1, 2017

August 1, 2017 to August 31, 2017

Meetings, Training, Conference, Special Events:

- * Assigned Fleet and Training Branch
- * Coordinated Captain Leadership Training
- * Participated in Command Staff Meetings
- * Participated Section Managers Meeting
- * Attended August 2017 Fire Commission Meeting
- * Facilitate Strategic Planning Meeting
- * Attended Officer Leadership Development Program
- * Sexual Harassment and Diversity Training
- * Attended ISO Training
- * ALS Coordinator Interviews

Projects:

- * Updated Capital Expenditure Time Line
- * ISO Training
- * ISO Registration Coordination
- * Presented Fire Station Locations to Board of Fire Commissioners
- * Met with Sheriff and CCEMS reference Joint Station
- * Contacted FDOT and Collier county asset transfer.
- * Consolidated Section Manger response to Strategic Plan
- * Updated Chief Duty Officer Handbook
- * Assisting with ACLS Renewals for our Paramedics
- * Ordered business cards for Pension Trustees
- * Creation, review, processing of District Standard Operating Guidelines
- * Informal Investigation
- * Created Fire District Fact Sheet
- * Updated GNFD Phone List
- * Reviewed data for Emergency Services Task Force
- * Created District Annual Calendar
- * Quotes for Fleet Purchases
- * Coordinated Registration and Payment for Leadership Seminar

East Battalion

- * Attended Everglades City Council Meeting
- * Monthly meeting with Everglades City Mayor
- * Attended special Everglades City council meeting
- * Battalion Chiefs meeting with Chief
- * New Apparatus display at Station 73



GREATER NAPLES FIRE RESCUE DISTRICT Planning Section Report

- * Sexual harassment / diversity training
- * MERT meeting with team leaders
- * Tenzinga leadership training
- * Proctored DE promotional written exam

Fleet:

- * Conducted District wide Apparats Pump Testing
- * Turned vehicles over that needing repair prior to pump testing
- * Lead Mechanic Jamie Popiel Serving on new apparatus committee
- * Mechanic Tom King attended EVT School
- * Lead Mechanic Mark Records Completed ASA Master Certification
- * Follow-up on Honda Air Bag recall. All vehicles complete
- * Set up program for DEF reporting

Training:

- * Assigned to Planning
- * Assigned to Battalion 60
- * Coordinated Captains Leadership Training



GREATER NAPLES FIRE RESCUE DISTRICT Logistics Section Report, Facilities Branch

REPORTING OFFICER	Alan McLaughlin, Deputy Chief
TYPE	Monthly- Commission
SUBMITTAL DATE	Sept 7, 2017

Aug 1, 2017 to Aug 31, 2017

Meeting, Training, Conference, Special Events:

- * Participated in all Staff Meetings
- * Participated in General Staff Meeting
- * Participated Section Managers Meeting
- * Participated in I.S.O training

Projects: Completed

- * 3M system installed in all stations except 21.
- * 3 saws repaired
- * 2 Chainsaw's decommissioned non-repairable
- * Bay doors repaired at Station 23, 73, 21, and 70
- * Hose ordered
- * Makita project order completed
- * Extraction tools ordered
- * Thermal imagers ordered, delivered and in service
- * Multiple minor station repairs completed
- * Grainger dispenser supply completed
- * Six hand lights repaired

Projects: In Process

- * Station equipment identification in process
- * Bay door opener and safety stop project in process
- * Ferrall Gas continuity supply in process
- * Station 20 Phase One remodel in process
- * Equipment asset control and inventory in process
- * Station site security in process
- * Station 20 generator in permitting
- * Annual hose testing in process
- * Apparatus intake valve standardization on process
- * Nozzle standardization in process
- * Front line apparatus LDH standardization in process
- * Station maintenance program in final review
- * Streamlight hand light repair and distribution project in process
- * High Rise pack replacement in process



GREATER NAPLES FIRE RESCUE DISTRICT
Investigative Section/Fire & Life Safety Report

REPORTING OFFICER	Shawn M. Hanson, Deputy Chief
TYPE	Monthly
SUBMITTAL DATE	September 6, 2017

August 1 through August 31, 2017

Inspection Statistics

Permitted Inspections: 425

Occupational/Business Tax License Inspections: 39

Annual Inspections: 84

Other Inspections: 164





GREATER NAPLES FIRE RESCUE DISTRICT Investigative Section/Fire & Life Safety Report

Average wait time for an inspection in August: 2 - 3 Days

Current average wait time as of September 6th is 2 Days

47 hours of overtime were utilized in August to conduct 16 inspections.

Fire Plan Review Statistics

Fire Plan Building Reviews: 322

-decrease of 15 from August

*each review generates a minimum average of 3 field inspections

Site Development/Planning Reviews: 56

-decrease of 7 from August

Average Review Time: 3 days

Pending Projects From Site Development Meetings

- Rezone 40 +/- acres - 2101, 2301, 2401 County Barn Road (north of Cope Lane), to allow a maximum of 270 residential dwelling units (up to 156 duplexes) which will include single family, multifamily, along with accessory uses, recreational amenity, and associated infrastructure
- 31 Acres located on Port Au Prince Rd off of Collier Boulevard are being rezoned from mobile home use to multi-family residential use - this is proposed to include 280 multi-family units; the property is currently vacant
- Proposed 90,000 square foot rezoning of property located at 7550 Immokalee Road, 8245 and 8251 Logan Blvd for the development of commercial use
- Union Way (Port of the Islands) site development for a 12 unit multi-family building located at the end of the current paved terminus of Union Way.
- New Hope Ministries located at 7576 Davis Blvd; - the proposed project includes the development of five multi-family buildings totaling 304 units.
- Proposed Woodsprings Suites, 4 story hotel, located at 2500 Tamiami Trail E.
- Proposed amendment to the existing site at Marco Shores to permit group housing for Senior on the residential parcel
- Proposed FPL substation located at East Tamiami Trail and St. Andrews - FPL Substation
- Moorings Park at Grande Lake located on the East side of Airport Pulling Rd; phase one to include eleven 6-story Independent Living Facility mid-rises (over parking) totaling 164 units.
- 25,248 square foot Aldi Store within Countryside Shopping Center off Santa Barbara Blvd
- Marquesa Isles County Barn Rd., approval for parking lot and sales trailer for future subdivision.
- Azure at Hacienda Lakes - Rattlesnake east of Collier - This phase of the project consists of 56 units (14 multi-family, 4 unit buildings)



GREATER NAPLES FIRE RESCUE DISTRICT Investigative Section/Fire & Life Safety Report

Special Events/Public Education

Crowd Manager Training: 2 classes; 33 attendees
Fire Extinguisher Training: 2 classes; 27 attendees

Investigations

One incident required assistance from the Investigative Section in the month of August.
IS staff hours: 5 hours

AHJ Report

- IS Investigative (IS) staff attended and facilitated the CCFMA (Collier County Fire Marshals) meeting
- IS staff members participated in Target Solutions training
- IS staff members attended and participated in classes, committees and other training, including OMD training, Water-Based Systems Committee meeting, Fire Alarm Committee meeting and Public Education Committee meeting
- IS staff attended the Collier County Task Force meetings
- IS staff attended the DSAC meeting at Collier County Growth Management (GMD)
- Participated in the Strategic Planning activities
- Participated in the Governing Documents Committee activities
- IS staff participated in meetings for plan review items, variance requests, deficiency form requests, site development concerns and other issues
- IS staff assisted with Fire Plans Reviewer interviews at Collier County GMD
- Participated in Florida Fire Sprinkler Coalition activities
- Participated in FFMIA Legislative Committee activities
- IS staff attended the CCFMA Public Education Committee meeting
- IS staff participated in FFMIA Executive Board activities
- Participated in IAFC Diversity Executive Leadership Program (iDELP) activities
- Participated in NFPA Technical Committee activities
- Ongoing cross-training inspectors
- IS staff participated in Labor Management meetings
- Participated in the Collier County Fire and EMS Chiefs Association meeting
- IS staff participated in Health and Safety Committee activities
- Participated in multiple Knox meetings
- Attended the CCFMA Bylaws Committee update meeting
- Attended meeting with Public Utilities regarding new and existing hydrants
- IS staff attend Web EOC training at the Collier County EOC
- IS staff participated in ISO preparation activities
- IS staff participated in facilitating Captain's Orientation training
- IS staff participated in Officer Leadership Training
- Participated in Executive Staff level training
- IS staff participated in the Fire Chief's meeting at FLS
- IS staff attended ISO preparatory training class at FLS

GREATER NAPLES FIRE RESCUE DISTRICT
 Investigative Section/Fire Life Safety Branch
 Public Education Programs Report

Program	Event Date	Event Time	Organization	Location	Attendees	Ages	Inspector	Materials Distributed
Fire Extinguisher Demo Training	08/03/17	9:00 AM	Naples Christian Academy	3161 Santa Barbara Blvd	25	Adult (18-59 yrs)	Kristen King	Fire Ext Safety Brochures
Crowd Control Manager Class	08/14/17	6:00 PM	Golden Gate Area Civic Assn.	4701 Golden Gate Pkwy	28	Adult (18-59 yrs)	Lt. Mike Cruz	Crowd Manager Cards
Crowd Control Manager Class	08/17/17		Grace Place	4300 21st Ave SW	5	Adult (18-59 yrs)	Kristen King	Crowd Manager Cards
Fire Extinguisher Demo Training	08/17/17	1:30 PM	Private Business	3887 Mannix Dr	2	Adult (18-59 yrs)	Kristen King	Fire Ext Safety Brochures



GREATER NAPLES FIRE RESCUE DISTRICT FIRE CHIEF REPORT

AUGUST, 2017

REPORTING OFFICER	Kingman Schuldt, Fire Chief
TYPE	Monthly – Commission
SUBMITTAL DATE	September 6, 2017

ACTIVITIES REPORT

Personnel – One apprentice and two full time firefighters have tendered their resignation. Two apprentice firefighters have been transitioned to full-time. Staff has initiated efforts to establish a new candidate list. Interviews have been held for Acting Battalion Chiefs and the ALS Coordinating Officer position.

North Collier Merger - GNFD and NCFD staff members met to begin drafting a merger timeline as directed by the ESTF. Operational staff members also met to reach agreement on the joint staffing of Station 24/47. There are several areas that have not yet been agreed upon; staffing rotation, apparatus, labor considerations. We will continue to work in cooperation with NCFD to come to agreement on a strategy.

Staff from both organizations met to discuss finances of the two Districts and consideration of conducting a study for alternative funding strategies. This was the result of NCFD Board discussion during their recent monthly meeting.

Staff continues to work in cooperation with North Collier to continue discussions and options for joint staffing. Discussion has also continued with the labor unit with several concerns being raised such as apparatus, staffing assignments and deployment strategies. GNFD staff will continue to work cooperatively with all parties to develop a strategy that will work for all parties involved.

FGCU Compensation Study - GNFD, NCFD and FGCU staffs met to discuss the joint compensation study. Survey questionnaire and accompanying documents were reviewed and finalized. Next meeting will be scheduled by FGCU in late September or early October.

Marco Island Cooperative Efforts - I continued collaboration with Chief Murphy to develop several cooperative efforts that will enhance several areas of common interest. Agreement in the areas of high-rise and EMS training, Fire and Life Safety services, enhanced fleet operations, operational deployment of battalion chiefs, and area coverage. It is anticipated a draft document will be finalized in the upcoming week.

Equipment Upgrade - 15 new thermal imaging cameras were received. Staff is currently working to inventory and ready the equipment and prepare a training strategy to educate personnel prior to being placed in-service. Makita power tools, hydraulic extrication tools, and fire hose have not yet been received.



GREATER NAPLES FIRE RESCUE DISTRICT FIRE CHIEF REPORT

Advance Life Support PM Academy - In consultation with District Physician Dr. Tober, a District program and schedule has been developed in order to prepare GNFD personnel as quickly as possible.

A schedule was developed with a start date of September 18, 2017 and will complete in about one month's time. It is anticipated that classroom and lab sessions will be held primarily at Greater Naples Fire Rescue and Collier County EMS Facilities.

The District is also working directly with Collier County EMS to schedule the Ambulance Orientation program. Currently, County EMS is conducting necessary driver license checks and I anticipate dates to be provided shortly.

Regionalized Training - As part of the District's effort to enhance regional training an ISO seminar was held with approximately 60 attendees from throughout Florida. Several members from the District were in attendance.

Two Chief Officers and two new Captains attended a one-day Leadership program sponsored by the Town of Palm Beach Fire Rescue Department. More than 50 attendees from the southwest Florida are were in attendance.

The District secured a third-party provider to deliver two days of leadership and conflict training. The program was available to outside agencies. Over the two days there were 15 outside attendees producing \$1,225.00 of revenue offset. There were approximately six in-service units assigned over the two days and a small number of District personnel attended voluntarily.

The District held its monthly District Physician in-service training. All Collier County fire rescue agencies were invited however, no outside agencies participated.

Organizational Restructure - Several temporary organizational changes were implemented in order to enhance management effectiveness. I anticipate further evaluation during the budget preparation process, and until such time the Command Staff returns to full capacity. I anticipate these temporary organizational reassignments will enhance effectiveness and provide members with the best possible support.

- Fleet Maintenance - Remain assigned to the Planning Section under management of Deputy Director Martin.
- Professional Development - Assigned to Command under management of the Fire Chief. Battalion Chief Morris shall be reassigned to Professional Development, report to the Fire Chief and provide daily oversight to the Training, EMS, and Health & Safety Branches. Battalion Chief Morris will continue to manage the MERT.
- ALS Program - Assigned to Command under management of the Fire Chief.

Driver/Engineer Promotional Exam - The written test was administered with all participants achieving a passing score, making them eligible to proceed to the practical portion to occur September 12-14. Both the written and practical portions are being administered by the Coral Springs Regional Institute for Public Safety located in Broward County.



GREATER NAPLES FIRE RESCUE DISTRICT FIRE CHIEF REPORT

Captain Orientation Training - Eight of nine Captains, or those on the list participated in a three-day program. Participants met with all Section managers to become oriented to processes of the District and assist in developing the duties and responsibilities of the position.

New Apparatus – Staff met with the REV Representatives to preview a demo unit. Also discussed was the Miami-Dade battalion vehicle bid. Staff also met with their corporate finance specialists to discuss options for a multi-apparatus purchase. Also participating in the demo and financial discussions was a representative from Marco Island Fire Rescue who is considering future purchase options in cooperation with GNFD.

Upcoming Travel

None scheduled

Public Programs

8 Events in August

4,745 Contacts in August

146 Events YTD

131,675 Contacts YTD

Customer Satisfaction Surveys

Emergency Response- 1

Fire & Life Safety- 5

Administrative- 0

MEETINGS AND EVENTS

- Participated in the following teleconferences as board or committee member for the following organizations:
 - Southeastern Association of Fire Chiefs
 - EMS Advisory Council
 - Disaster Response Committee
- Meetings
 - Weekly Command Staff
 - Labor Management
 - Several Budget meetings
 - Sea Stars Luncheon Sneaker Pick up
 - Negotiations
 - Firefighter Cancer Cohort Study
 - Battalion Chief meeting
 - Benefits Renewal
 - ESTF
 - Health & Safety



GREATER NAPLES FIRE RESCUE DISTRICT FIRE CHIEF REPORT

- CCFEMSCA
- Captain Orientation
- Harassment & Diversity Training
- Leadership Training
- HIPPA Presentation
- Fully Involved
- Interviews



**GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS
Action Item Worksheet**

OLD BUSINESS

Agenda Item: II. C.

Subject: Strategic Plan Update 2017

Meeting Date: September 13, 2017

Prepared By: Wayne J Martin Deputy Director

Background

The Greater Naples Fire Rescue District Strategic Plan was adopted in 2015. It was subsequently updated in 2016. In 2017 staff reviewed and added expanded Section strategies to facilitate continued implementation of the plan.

Funding Source/Financial Impact NA

Recommendation

Staff recommends to Board of Fire Commissioners affirm the Strategic Plan review of 2017.

Potential Motion

I, move to affirm the Strategic Plan review of 2017.

A handwritten signature in blue ink, appearing to read "Wayne J Martin", written over a horizontal line.



Greater Naples Fire Rescue District
2015 Strategic Plan
Updated July 2016
Reviewed July 2017



INTRODUCTION

In November 2014, the Greater Naples community voted to create the **Greater Naples Fire Rescue District** by bringing together the Fire Districts for East Naples and Golden Gate.

This decision offered a tremendous opportunity for the fire service to create a comprehensive operational and financial approach to the way that it provides the community with fire and medical emergency response services and education.

The leadership of the new Fire District recognized the need for a strategic plan that would incorporate the best vision and forward-thinking of the men and women whose services are essential to the District's operations and future growth.

To accomplish this, the District called upon 30 fire service professionals and community leaders whose opinions and recommendations would help shape and focus the new strategic plan. Working with an experienced strategic planning consultant from January through April 2015, this group has articulated the Mission, Vision, Values, and Strategies that will make the Greater Naples Fire Rescue District strong.

The **Greater Naples Fire Rescue District Strategic Plan** was affirmed by the members of the Board of Fire Commission at its meeting on May 12, 2015.

The District will now move to create the operational and tactical plans that will support each of the strategies and goals that are outlined on the following pages.

Greater Naples Fire Rescue District
14575 Collier Blvd.
Naples, FL 34119
(239) 348-7540
www.greaternaplesfire.org



2016 UPDATE

On June 1, 2016 as a result of a Staff review of the Strategic Plan the District published the Annual Strategic Planning Update memo to the membership in effort to communicate the accomplishments made since the Plan's adoption in 2015. Then, on June 29, 2016 the District conducted the first annual health check of the Strategic Plan. With guidance from the original facilitator of the Plan a comprehensive review of organizational achievements was conducted, as well as identifying opportunities for improvement for the upcoming year. With 17 members of the District, Commission, labor unit and community at large, the team navigated through the Plan; stimulating conversation and debate on the organizational achievements as well as identifying areas of possible opportunity. The Team was challenged to recognize accomplishments while encouraging District members to raise the bar, exceed expectations and strive for excellence. There were three areas identified as opportunities of improvement. During this next year the District's Leadership team will be challenged to emphasize three additional efforts; enhance the standards of cover (operational readiness and response), develop individual Section operating plans and focus on the development of future leaders of the organization.

The Greater Naples Fire Rescue District Strategic Plan was re-affirmed by the members of the Board of Fire Commission at its meeting on July, 19, 2016.



MISSION

The mission of the **Greater Naples Fire Rescue District** is to protect life and property by providing emergency response services and education for the residents, businesses and visitors of our community.

VISION

Increase response effectiveness
Enhance professionalism and operational efficiencies
Use taxpayer dollars responsibly

VALUES

Professionalism ~ Integrity ~ Compassion



STRATEGY 1 Ensure that the Fire District is ready to meet the community's emergency service and life safety needs by:

- A. Taking steps to anticipate and meet conditions throughout Greater Naples by examining the geographic and economic growth of the community and the financial resources available to the Fire Rescue District.

Financial considerations explored per each developed/proposed community development. Review annually the feasibility of incident recovery based on a three year window forecast of all revenue sources.

As the District continues to grow, it is essential to continue the process of pre-identifying growth areas along with the District functions that may need to be enhanced or evolve in order to sustain the growth and meet the challenges associated with the growth of the District.

Identification of future growth areas will be based upon site development meetings attended by fire plans review personnel and further analyzed by Section staff.

Section staff will evaluate annually in the 3rd quarter of each fiscal year existing fee schedules to determine the necessity of fee modification to stay progressive and in-line with code, geographic, and technological changes to ensure efficiencies.

- B. Preparing comprehensive financial and logistic plans that:

1. Evaluate existing vehicles and equipment to prepare an accurate assessment of the current fleet and to develop a financial allocation and timetable for major acquisitions and necessary repairs.

Assessment of operating equipment, tools, and vehicles for standardization compatibility is performed annually and incorporated into the yearly budgeting process for replacement, repair, upgrade, best practices and standardization.

2. Determine the best location, size, and use for current and future facilities throughout the Fire District.

Present to the Greater Naples Fire Commission during a 3rd quarter meeting a comprehensive and statistical look at current and future facilities.

3. Define an optimal deployment strategy to ensure the Fire District's readiness to respond to the community's needs with the most appropriate personnel and resources.

Looking at historical data, bi-annually take into consideration a plan to utilize smaller Squads or Rescue type vehicles to reduce large apparatus and provide a rapid response.

- C. Renovating current fire rescue and support facilities, as necessary, to help ensure effective and efficient operations throughout the Fire District.

Fire Rescue and support facilities are reviewed annually for renovation and upgrades. Qualification needs and priorities are set for budgeting purposes.

- D. Capitalizing on opportunities for county-wide cooperation and operational efficiencies in Fire Rescue, Emergency Medical, and Life Safety Services.

Continue dialogue with Collier County Emergency Medical Service and Collier County Sheriff for future joint facilities. Utilize CAD and GPS to provide a true closest unit response to the call for service.

- E. Develop a Standards of Response Coverage plan by adopting written policies and procedures that determines the distribution, concentration and reliability of fixed and mobile response forces for fire, emergency medical services, hazardous materials and other forces of technical response (2016).

Continue to maintain staffing allocations. Develop a standard of cover (SOC).



STRATEGY 2 Identify and implement policies and practices that enhance the professional quality of services that the Fire District provides to the Greater Naples Community by:

- A. Developing and monitoring policies and operational procedures that use personnel talent and other Fire District resources effectively and efficiently.

Annually review, update, and prioritize an overview and timeline for implementation of Policies, Standard Operating Guidelines and conversion of General Orders for the District.

- B. Taking proactive steps to conduct research and create operational solutions that reduce risk and maximize benefits for the District's workforce. Then, standardize and institute these solutions District wide.

Research and development through Command Staff along with cooperative discussions with the Labor Unit. This will occur through the regular Joint Health and Safety Committee meetings, and educational opportunities. This will cover the personal protective equipment and the types of apparatus utilized.

- C. Determining and promoting the best education and training agenda for the District's fire service personnel.

Training and Education is a priority for the District commencing in 2016 -2017. It includes District reorganization and resources provided to the Training Branch. Leadership, mentoring, and succession training will be developed.

Promoting local, regional, and national opportunities through the use of "Training Opportunity" fliers. Create Company Officer Level Training. Evaluate current practices for capturing training types and hours. The District will continue to look for "best practice" opportunities.

1. Ensure that all District personnel have access to and training on the emerging technologies that will enable them to perform more efficiently.

Provide notification of training opportunities. Provide assistance to employees seeking training opportunities. Review additional platforms for better accessibility and partnerships with local tech school/community College.

2. Engage more of the District's workforce in identifying and designing innovative programs/projects in order to be prepared for future growth and technologies.

Seek more input from employees when the opportunity arises such as station meetings with staff. Move towards development of mentoring & executive level training. Create company officer level training program and requested input and delivery of additional training from interested personnel. Identify technology platforms to support the training needs of the District.

Meet the need of designing innovative programs/projects in order to be prepared for future growth and technology. Through continued succession training, development of new standard operating guidelines for all Sections. Research new platforms of technology, such as MobileEyes inspection platform and ARCGs.

- D. Creating a plan and timetable in which the Fire District can achieve organizational accreditations and certifications such as Center for Public Safety Excellence (CPSE) and Insurance Services Office (ISO).

Provide to the Greater Naples Fire Rescue District Fire Commissioners a 1st quarter report indicating the timetable, costs for Accreditation and ISO maintenance and or improvements.

- E. Develop Section Operating Plans for each of the major functional areas (Finance, Logistics, Operations, Planning, and Investigative) of the organization that will support the District's overall strategic planning efforts (2016).

Provide an annual review from each Section Manager and Command of Operational Plan within ones Section.



STRATEGY 3 Deliver superior service by cultivating and involving both current leaders and young professionals in the development and growth of the Fire District to ensure long-term viability by:

- A. Fostering a work environment that focuses personnel attention on developing and delivering the best solutions to fire and medical emergencies.
- B. Instilling accountability and responsibility by monitoring and measuring performance and efficiencies in every aspect of work.

Educate every member the importance of accountability and their responsibilities. Focusing on officers to promote and hold their subordinates accountable.

The Tenzinga Employee Management Program is the management tool of choice to measure performance and efficiencies. All probationary employees will continue to be evaluated once a week in Tenzinga and all Full-Time Regular employees are evaluated once a month on Tenzinga. Probationary shift personnel will be evaluated every shift. Weekly and Monthly goals are established when appropriate to track efficiencies and aid in monitoring performance.

- C. Understanding the need to build a future workforce the District must institute a mentoring program to identify and develop the next generation of Fire District leaders.

The Tenzinga Employee Management program to will be used to mentor, identify and develop the next generation of Fire District Leaders. A review and implementation will take place annually in the third quarter. The District will work towards bringing future employees into the next level of experience and training for future growth. Shadowing next level supervisors and Chief Officers to promote the next generation of officer. Research into other similar agencies for what they have done to achieve this.

On-going staff cross training in as many areas as possible to facilitate opportunities. Education is encouraged to expand knowledge and introduce additional opportunities. Shadowing during critical Section events (budget, audit, new hire process, etc.) is also encouraged.

D. Making succession planning an integral part of personnel management and development.

Succession planning is exercised on a daily basis within the Section by maintaining open communications and training on fundamentals and leadership. Regular meetings with personnel ensures individual Section leadership direction remains on point with succession planning goals.

E. Creating an educational improvement plan for personnel that considers all education and training opportunities, ensures that there is appropriate value to the Fire District and the employee for the time/resources spent, and enhances the District's Training Branch.

Promoting a variety of internal and external opportunities through the use of fliers, email notification, face to face classes, and use of standardized calendar.

All Section Managers will support the Training Branch to look at all training and educational opportunities available to all District personnel. This will include College and University level educational opportunities, Local, State, and National programs such as Florida Fire Chiefs Association, Emergency Services Leadership Institute, National Fire Academy and Emergency Management Institute.

F. Comparing each employee's job classification to his/her performance. Work with each employee to design, follow, and monitor a personalized professional development plan.

Provide a review of all job classifications every two years.

G. Continually monitor the local economic environment to insure the District maintains a compensation and benefits plan that addresses the needs and expectations of the workforce and helps the Fire District sustain a cohesive workforce.

Scheduled meeting with Florida Gulf Coast University to engage in updated salary survey for spring 2018 in conjunction with CBA renewal.

H. Conducting regular informational meetings with Fire District stakeholders including the labor unit, civilian employees, elected officials and the community at large.

Continue to deliver through face to face methods as well as multiple social media platforms.

I. Conducting an orientation session and offer other Fire District experiences for Board of Fire Commission members to help them better understand the services and programs that keep the District strong.

Annually review NIMS. Make available training opportunities for the Board of Fire Commissioners. New Fire Commissioner workshop to be conducted following each election. Include an introduction of each Section, pertinent Florida Statutes, and Governign Documents.

Quarterly and Annual Florida Associations of Special Districts (FASD) and Florida Fire Chief's Association educational opportunities are forwarded and attendance encouraged.

- J. **Encouraging District involvement with academic institutions and community organizations to promote interest in the fire service as a career choice.**

Develop joint partnerships with High School and Technical Schools to promote our organization to make a new workforce. Develop handouts for schools.



STRATEGY 4 Create a district-wide environment that encourages open dialogue with consistent, accurate communication by:

- A. Conducting a communications audit to evaluate how, when, and by whom messages are created and disseminated both to the workforce and to the community.

Encourage active participation from the work force through station meetings and partnership with the labor force. Conduct an annual review of customer survey, mail chimp, and public events.

- B. Ensuring that all facilities and all personnel are using compatible technology platforms to expedite information transfer.

On-going review of present technology platforms and compatibility throughout the district sections. Integration of common systems are performed in a budgeted and coordinated implementation. Cyber security?

- C. Enhancing open lines of communication by increasing involvement in the communications process from rank and file to senior management.

Section Managers will continue to work closer and communicate between sections to ensure District continuity.

- D. Advocating for the Fire District by educating legislators and other officials on essential laws and practices that will have an impact on both citizen safety and the professional operation of the District.

Continue to educate community groups, and professional organizations, GNFD Fire Commission, Local Government Leaders, and State of Florida Legislators.

E. Making the District's portfolio of services better known, more accessible and more widely used throughout the Greater Naples community through an organized public relations and communications effort.

Produce educational and informational materials in written, audio, or visual to provide District information to the public.



GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS
Action Item Worksheet

OLD BUSINESS

Agenda Item II. D.
Subject: Apparatus Purchasing Strategy
Meeting Date: September 13, 2017
Prepared By: Tara Bishop, Deputy Director

Background

As discussed by the Board of Fire Commissioners, there is a desire to purchase multiple new fire engines and alter the large apparatus replacement strategy; thereby accelerating the planned purchasing strategy. Alternative funding methods have been explored for discussion, to include the traditional lease to own, a walk away with option to buy at the term end, and a 24 month no payment option. Attached is a model of each financing strategy, using 4 trucks for discussion purposes, the final truck spec/cost will determine final budget figures.

Funding Source/Financial Impact

The purchase will be split between Impact fees for Lord's Way and Lake Park Station trucks and General Fund for the fleet replacement trucks. Using staff's recommendation, the General Fund proposed annual budget figure for large apparatus would be a not to exceed line item of \$300,000 for the five (5) year term. Year 6 would be determined as the trucks are evaluated for purchase or replacement.

Recommendation

Staff recommends the Walk Away Option #1 as a five (5) year term. Option #2 will be available at the end of the Five (5) year term as trucks are evaluated on a case by case basis to be purchased or replaced.

Potential Motion

I move to approve staff's recommendation and move forward with preparing the final truck specifications and authorize the Walk Away Option 1 finance option.

A handwritten signature in blue ink, appearing to be "Tara Bishop", written over a horizontal line.

Truck Financing Strategy
Based on minimum 4 truck order

Lease to Own Option						
\$430,000 truck value						
One payment per year						
Term Length	Rate%	Annual payment per truck	Total cost per truck	Cost of Finance Interest plus \$400 doc fee	Total Cost of 4 trucks	Annual Budget # for 4 trucks
5 years	2.52%	92,609.44	463,047.20	132,588.80	1,852,188.80	370,437.76
7 years	2.63%	68,058.52	476,409.64	186,038.56	1,905,638.56	272,234.08

Walk Away Options						
\$430,000 truck value						
One payment per year / 15,000 miles per year- .35 for each additional mile						
Option 1						
Turn trucks back in and order new trucks at end of term						
Term Length	Rate%	Annual payment per truck	Total cost per truck	Cost of Finance Interest plus \$400 doc fee	Total Cost of 4 trucks	Annual Budget # for 4 trucks
5 years	3.07%	63,028.71	315,143.55	141,730.96	1,260,574.20	252,114.84
7 years	3.17%	59,209.23	414,464.61	188,331.12	1,657,858.44	236,836.92

Option 2						
Buy the truck at the end of the term						
		Balloon Payment (to own truck)		Total Finance cost	Total Cost of 4 trucks	buy out year annual Budget # for 4 trucks
5 years		154,800.00		146,341.77	1,879,774.20	619,200.00
7 years		64,500.00		190,312.95	1,915,858.44	258,000.00

No Payment for 24- month Option						
\$430,000 truck value						
One payment per year (7 year term with 6 payments)						
Term Length	Rate%	Annual payment per truck Payment per truck	Total cost per truck	Cost of Finance Interest plus \$400 doc fee	Total Cost of 4 trucks	Annual Budget # for 4 trucks
7 years	3.11%	82,144.19	492,865.14	251,860.56	1,971,460.56	328,576.76



GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS
Action Item Worksheet

NEW BUSINESS

Agenda Item: III. A.
Subject: Request for funds transfer from Public Programs to the Foundation
Meeting Date: September 13, 2017
Prepared By: Tara Bishop, Deputy Director

Background

The Greater Naples Fire Foundation, Inc. (Foundation) has been established as a Florida Corporation and has been issued an Employer Identification Number (EIN) by the Internal Revenue Service (IRS). The Foundation has received tax exempt status from the IRS and is a qualified 501 (c) (3). The District has separated publicly donated funds into the Public Funds Account for many years for programs such as the Sneaker Drive, Toy Drive, benevolent activities and various other community driven charitable events. It is these funds that will serve as the Foundation's opening account balance.

Funding Source/Financial Impact

Transfer from Public Programs checking to the Foundation checking account funds in the amount of \$39,893.95

Recommendation

Staff recommends transferring funds in the amount of \$39,893.95 from the Public Programs account to The Foundation account.

Potential Motion

I, move to support staff's recommendation and authorize the transfer of the Public Programs funds to the Foundation.

A handwritten signature in blue ink, appearing to be "Tara Bishop", written over a horizontal line.



GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS
Action Item Worksheet

NEW BUSINESS

Agenda Item: III. B.
Subject: ULP Settlement Authorization
Meeting Date: September 13, 2017
Prepared By: Tara Bishop, Deputy Director

Background

As directed by the Board of Commissioners, Staff attended mediation to discuss a resolution to the Union's pending ULP Appeal. The session was successful and an agreement was signed by the Local 2396 officers on 7/31/2017. The parties are in the process of obtaining written confirmation relevant to the distributions retirement requirements, once obtained allocations are ready for distribution pending authorization of reserve funds release by the Board of Fire commissioners.

Funding Source/Financial Impact

Funding to be released from Reserves not to exceed \$1,420,000.

Recommendation

Staff recommends release of Reserve funds totaling \$1,420,000.

Potential Motion

I move to approve staff's recommendation and move forward to release \$1,420,000 from Reserves.

A handwritten signature in blue ink, appearing to read "K. Bishop", written over a horizontal line.



GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS
Action Item Worksheet

NEW BUSINESS

Agenda Item: III. C.
Subject: Legislative Action 2018 Session
Meeting Date: September 13, 2017
Prepared By: Commissioner Henning

Background

In 2016 the Greater Naples Fire Board sought legislative change too make Board Members elected District- wide instead of Sub-districts for several reasons, however Representative Matt Hudson was not in favor of the request therefore no change was made.

Collier Election Officer Dave Carpenter expressed a concern in 2016 about how sub-districts were created and now expanded boundaries (Isle of Capri incorporated into the Fire District) sighting Constitutional issue of "One Man One Vote". The rule that, under the Equal Protection Clause of the Constitution, legislative voting districts must be the same in population size. The idea behind the rule is that one person's voting power ought to be roughly equivalent to another person within the state. See Reynolds v. Sims

Funding Source/Financial Impact

Attorney engagement \$ 15,000 covers bill drafting, committee work and all meeting attendance.

Recommendation

Recommendation to submit a Local Bill during the 2018 Legislative Session to revise the commissioner seat designations to all at-large and codify the Districts boundaries into one enabling act.

Strike the following
~~Seats 1 and 2 shall be elected as at large seats for the East Naples Division. Seats 4 and 5 shall be elected as at large seats for the Golden Gate Division.~~

Replace with similar language:
All seats shall be elected as at-large seats for the District as a whole.

One codified Enabling Act would incorporate Chapters 2015-188 (Fiddlers), 2015-189 (Naples Reserve), 2016-261 (Isles of Capri), and 2016-262 (District one); providing one document for refence to the Districts boundaries.

Potential Motion

I move to proceed with Bill drafting for the 2018 Legislative Session to include at-large commissioner seats and a codified enabling act to include all boundaries. Additionally, to engage the law firm of Manson, Bolves, Donaldson and Varn in the amount of \$15,000.

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A bill to be entitled
An act relating to the Greater Naples Fire Rescue
District, Collier County; amending chapter 2014-240,
Laws of Florida; providing for the election of fire
commissioners district-wide; providing an effective
date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Section 4.02 of Article IV of section 4 of
chapter 2014-240, Laws of Florida, is amended to read:

Section 4.02 The office of each board member is designated as a
seat on the board, distinguished from each of the other seats by
a numeral. Each candidate must designate, at the time he or she
qualifies, the seat on the board for which he or she is
qualifying. The name of each candidate who qualifies shall be
included on the ballot in a way that clearly indicates the seat
for which he or she is a candidate. The candidate for each seat
who receives the most votes shall be elected to the board. The
cost of such elections shall be paid from funds of the district.
The board of commissioners shall initially be composed of eight
members. The commissioners holding seats 2, 5, 6, and 7 shall
have initial terms that expire in November 2016. Commissioners
for seats 6 and 7 shall subsequently be elected to 2-year terms
that expire in November 2018. The commissioners holding seats 1,

BILL

ORIGINAL

YEAR

27 | 3, 4, and 8 shall have initial terms that expire in November
 28 | 2018. Seats 6, 7, and 8 shall be eliminated in November 2018.
 29 | The foregoing provisions establish, after the November 2018
 30 | election, a board having five commissioners with 4-year
 31 | staggered terms. All seats ~~Seats 1 and 2 shall be elected as at-~~
 32 | ~~large seats for the East Naples Division. Seats 4 and 5 shall be~~
 33 | ~~elected as at-large seats for the Golden Gate Division. Seat 3~~
 34 | shall be elected as ~~an~~-at-large seats ~~seat~~ for the district as a
 35 | whole.

36 |
 37 | Section 2. This act shall take effect upon becoming a law.



Integrity. Intelligence. Diligence.

September 5, 2017

VIA ELECTRONIC
MAIL

Tara Bishop
Deputy Director/Administration & Finance
Greater Naples Fire Rescue District
14575 Collier Blvd.
Naples, Florida 34119

**Re: 2018 Legislative Representation
Local Bill Revising Charter/Elections**

Dear Deputy Director Bishop:

Thank you for considering Manson Bolves Donaldson Varn, PA (MBDV) in the provision of legislative services to the Greater Naples Fire Rescue District (District). As discussed, this letter will serve as a proposal of the terms under which MBDV will provide services to the District regarding a proposed local bill that revises the District's charter related to the election of fire commissioners. The proposed local bill may also include the codification of the District's boundaries into one special act. The representation includes drafting the proposed local bill and advocating for its passage before the Florida Legislature and the Governor.

Currently, our hourly rates range from \$200 per hour for our most junior associates to \$425 per hour for our most senior partner. For this representation, MBDV proposes a flat fee of \$15,000 to be paid in six equal monthly payments of \$2,500 with the first payment being made in October 2017 and the last payment being made in March 2018.

The District will be provided the most effective support systems available, while at the same time allocating the costs of such systems in accordance with the usage of the services by individual clients. Therefore, in addition to fees for legal services, the District will also be charged separately for certain costs and expense disbursements, including travel expenses; messenger, courier and other communication costs; long-distance telephone; document reproduction; and computer research facilities.

Billing statements will be rendered on a monthly basis and are due and payable upon receipt. Every effort will be made to include disbursements in the statement for the month in which the disbursements are incurred. Some disbursements are not available until the following month in which case a supplemental statement will be rendered for these additional charges.

Tallahassee

Tampa

Orlando

1101 West Swann Avenue Tampa, FL 33606 (T) 813.514.4700 (F) 813.514.4701
www.mansonbolves.com

9/8/2017

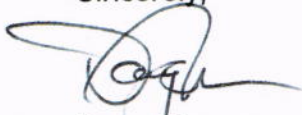
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Tara Bishop, Deputy Director
September 5, 2017
Page 2

Please indicate your understanding of the agreement to the above-described engagement by signing and dating this letter in the spaces provided below. Also, your execution of this letter signifies your agreement that MBDV may disclose fees paid in accordance with Florida's Lobbyist Financial Disclosure laws.

MBDV appreciates the opportunity to be of service to the District now and in the future. Our goal is to provide legal services to the District on the most efficient basis possible. Please do not hesitate to contact us should you have any questions or comments.

Sincerely,



Doug Manson

ACKNOWLEDGED AND AGREED:

Dated: _____



September 1, 2017

Via Electronic Mail

Kingman Schuldt
Fire Chief
Greater Naples Fire Rescue District
Headquarters
14575 Collier Blvd.
Naples, FL 34119

Re: Proposal to Develop the Greater Naples Fire Rescue District Fire Protection Assessment Program Methodology

Dear Chief Schuldt,

Per our recent discussion, Government Services Group (GSG) is pleased to provide a proposal to assist the Greater Naples Fire Rescue District (District) in developing the District's strategy for funding Fire and EMS services. GSG understands the work to be performed and is pleased to assist the District by submitting our qualifications, project approach and scope of services. GSG will provide professional consulting and project management services, data analysis and specialized assistance to the District with developing non ad-valorem assessment programs using the historical demand methodology.

As demonstrated in the *Proposed Scope of Services*, GSG has developed and implemented more special assessment programs in the State of Florida than any other consulting firm. GSG developed some of the first assessment programs in Florida, and over the years we have continued to help write the laws for special assessments. What we believe the following attributes differentiates GSG from other consulting firms. These attributes are:

State Recognized	Proven Results	Industry Leader
<ul style="list-style-type: none"> Recognized by the Courts as an Expert in the development and implementation of special assessment programs Recognized by the Florida Department of Revenue, Property Appraisers and Tax Collectors as an Expert in the area of assessment roll development and certification The only consulting firm that is endorsed by the Florida Fire Chiefs Association as the Expert in developing and implementing fire services special assessment programs 	<ul style="list-style-type: none"> GSG has a proven track record of creating legally defensible special assessment programs and assisting its clients with successful implementation GSG has been involved in more than 250 special assessment programs (over 100 fire assessment programs) and has created the "gold standard" apportionment methodology for fire services assessment programs in the State GSG knows what it takes to get the job done and will negotiate a lump sum fee based on the goals and objectives of our client. There are no hidden costs or add-ons 	<ul style="list-style-type: none"> GSG is the Leader in the State for the development and implementation of fire services special assessment programs. GSG has developed and implemented more fire services special assessment programs in Florida than any other consulting firm GSG provides a thorough analysis of the call data and parcel-level data, as well as the financial impact of providing fire services.




When the District hires GSG, they can be assured that they will get:

- A legally defensible non ad-valorem apportionment methodology that is specifically tailored to meet the District's goals and objectives.
- A thorough understanding of the benefit received by property owners.
- A thorough understanding of the financial impact on all affected property owners.
- A matrix of sound and reasoned recommendations for successful implementation.
- A consulting firm with a successful track record and proven experience.
- A consulting firm with a problem-solving reputation.
- A consulting firm with a total commitment to quality.

GSG is very excited about the opportunity to work with the District on this very important project. To further discuss this response, or any other related questions or matters, please feel free to contact me at (850) 681-3717 or djahosky@govserv.com.

Sincerely,



David G. Jahosky
Managing Director

Proposed Scope of Services

**STRATEGY FOR FUNDING FIRE AND EMS SERVICES
GREATER NAPLES FIRE RESCUE DISTRICT**

Project Approach

GSG's approach, which has been developed for over 20 years, was garnered through similar projects involving over 160 Florida cities, counties, and special districts. Our approach reflects our vast experience and provides credibility to our recommendations. In fact, GSG has been designated by the Courts as an expert witness in the development of special assessments (specifically fire assessments). Being acknowledged by the Courts as an expert in developing and defending special assessments, GSG is able to work with our clients to create an apportionment methodology that meets their specific goals while also satisfying case law requirements.

Our approach has been designed and structured based on our prior work experiences, our discussions with your staff, and our understanding of the work necessary to meet the District's goals. Our goal is ensuring a successful outcome including the greatest likelihood of achieving political and community acceptance. GSG proposes the following tasks to complete the project objectives

Task 1. Project Initiation

Meet with the District staff to finalize project objectives, scope of services, critical events schedule and project deliverables.

Task 2. Evaluate Reports and Research Issues

Evaluate the District's existing legal documents, ad valorem tax roll information, fire call data, agreements, reports and other data pertaining to the provision of fire protection services. Also, evaluate the District's proposed service delivery scenario(s) to identify any potential issues related to the analysis such as corresponding service delivery areas and levels of service.

Task 3. Analyze the Fire Incident Data

Analyze the fire incident data for a specified period of time to serve as the basis for the assessment methodology. Identify alternative sources of revenue to fund the service delivery costs and determine the net service delivery revenue requirements.

Task 4. Identify Full Cost of Service

Evaluate the full cost of the fire protection service delivery using the District's most current financial information and identify service delivery issues, which may affect the apportionment methodology. Using the full costs of services and cost allocation factors, identify the fire services costs versus the emergency medical services costs.

Task 5. Determine Preliminary Revenue Requirements

Advise the District in determining the total fire assessment revenue requirements to ensure the District recovers the costs of: (a) net fire service delivery revenue requirements and (b) collecting the assessments.

Task 6. Develop the Apportionment Methodology

Develop a fair and reasonable method of apportionment and accurate classification of parcels using the current ad valorem roll and fire incident data reports. Review the assessment methodology for legal sufficiency and compatibility with the tax bill method of collection. Create a preliminary assessment roll database using the current tax roll and apply the apportionment methodology to the database to test validity and legal sufficiency.

Task 7. Calculate a Preliminary Proforma Schedule of Rates

Using the summary billing unit data, calculate a proforma schedule of rates based on the updated apportionment methodology and revenue requirements for the assessment program.

Task 8. Prepare and Present Assessment Report

Prepare and present an Assessment Report, which documents proposed apportionment methodology and proforma assessment rates.

Task 9. Community Outreach/Education Assistance

GSG will provide the District with educational brochures, FAQs, phone bank training materials, general and specific PowerPoint presentations, website information, and typical public information documents. GSG will attend community workshops or meetings with neighborhood organizations (additional fee may apply depending on the number of site visits scheduled).

Task 10. Optional EMS Assessment Analysis

GSG will conduct additional analysis similar to tasks 1 through 9 above in order to prepare and present an Assessment Report which documents a proposed assessment methodology and proforma assessment rates allowing the District to recoup the legally allowable costs of providing EMS service through a non ad-valorem assessment program.

Task 11. Optional Countywide Service Assessment Rate Analysis

GSG will calculate a schedule of pro forma rates based on the combined information for the North Collier Fire Control and Rescue District, Immokalee Fire Control District, and Greater Naples Fire Rescue District. The scenarios will provide for funding mechanisms (assessment vs. millage), combined unincorporated area vs. separate districts, as well as EMS transport services absorbed by the combined District. Additional fees may apply if all three District's do not retain GSG to conduct services similar to those presented in this proposal during a similar time frame.

Fee and Costs

The lump sum fee for GSG to provide the professional services described in this proposed Scope of Services will be \$51,810 for the District only assessment strategy (Tasks 1 through 9 and associated trips) and \$61,960 which includes the optional services outlined in Tasks 10 and 11.

Task	Description	Hours	Fees
1	Project Initiation	16	\$2,800
2	Evaluate Reports and Research Issues	30	\$5,250
3	Analyze Fire Incident Data	32	\$5,600
4	Identify Full Cost of Service	40	\$7,000
5	Determine Preliminary Revenue Requirements	24	\$4,200
6	Develop the Apportionment Methodology	30	\$5,250
7	Calculate A Preliminary Proforma Schedule of Rates	40	\$7,000
8	Prepare and Present Assessment Report	28	\$4,900
9	Community Outreach/Education Assistance	24	\$4,200
10	Optional EMS Assessment Analysis	34	\$5,950
11	Optional Countywide Service Assessment Rate Analysis	24	\$4,200
Subtotal Fees		322	\$56,350
		Travel expenses for 3 trips	\$5,610
		Total Lump Sum Fee	\$61,960
Discount of 7.5% if all three District's retain GSG concurrently			(\$4,650)
		Discounted Lump Sum Fee	\$57,310

For Tasks 10 and 11, GSG is proposing the proportionate share of the hours and fees to each District. Should all three Districts not select the optional services, fees may change to reflect the hours and associated costs as economies of scale may be diminished.

Proposed Project Schedule

Event	Schedule
Notice to Proceed	October 2017
Budget and Data Collection, Call Data and Property Data Analysis	November 2017 - January 2018
Develop Assessment Methodology	January – March 2018
Calculate Proforma Assessment Rates	March – April 2018
Prepare and Present Assessment Report	May – June 2018
Community Outreach	June - August 2018

Payment Schedule

Payment will be based on the following schedule, assuming that notice to proceed is received by November 2017. If notice to proceed occurs after this date, payment will be pro-rated on the basis of a condensing of the anticipated number of months include in the project.

Payment Due	Percent of Total	Amount Due
December 2017	25% of lump sum fee	\$15,490
March 2018	25% of lump sum fee	\$15,490
June 2018	25% of lump sum fee	\$15,490
August 2018	25% of lump sum fee	\$15,490
Total		\$61,960

If all three Districts retain GSG concurrently, then each invoice will be discounted by 7.5% and the revised invoice amount will be \$14,327.50. The remainder of the payment schedule remains unchanged,

ACCEPTED AND AGREED TO:

BY _____
District

Date



RESOLUTION 2017-11

**STATE OF EMERGENCY
HURRICANE IRMA**

WHEREAS, Jeff Page, Chairman of the Board of Fire Commissioners of the Greater Naples Fire Rescue District is authorized pursuant to the authority establishing the fire rescue district known as the Greater Naples Fire Rescue District, as covered by Chapter 2014-240 Laws of Florida, to declare a Local State of Emergency due to the current and predicted path of Hurricane Irma.

WHEREAS, The Governor of Florida, Rick Scott, has issued Executive order number 17-235 effective September 4, 2017 declaring a state of emergency in every county in the state of Florida.

WHEREAS, the declaration is a proactive measure to allow the District to be prepared for any unforeseen expenditures due to the storm and to use the districts' emergency operations plan.

NOW, THEREFORE, BE IT RESOLVED, the State of Emergency for the said District shall be effective September 5, 2017 and continue until such time it is declared otherwise.

BE IT FUTHER RESOLVED, that this resolution will be recorded in the next regularly scheduled Board meeting minutes of the Greater Naples Fire Rescue District.

APPROVED BY:

A handwritten signature in blue ink that reads "Jeff Page". The signature is written over a horizontal line.

Chairman of the Board, Jeff Page