



AGENDA
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
October 10, 2017

I. Meeting Opened

- A. Pledge of Allegiance and Invocation
- B. Line of Duty Deaths Reading and Moment of Silence
- C. Additions and Deletions to the Agenda
- D. Approval of the Agenda
- E. Approval of the GNFD Board Minutes for September 13, 2017 1-4
- F. Approval of the GNFD First Budget Hearing Minutes 5-6
- G. Approval of the GNFD Final Budget Hearing Recessed Meeting Minutes 7
- H. Consent Agenda

All matters listed under this item are considered routine and action will be taken by one motion without separate discussion of each item; if discussion is desired by a member of the Board, that item(s) will be removed from the Consent Agenda and considered separately.

- 1. Treasurer Report 8-23
- 2. Operations Section Report - Assistant Chief Sapp 24-27
- 3. Administration and Finance Section Report - Deputy Director Bishop 28
- 4. Planning Section Report - Deputy Director Martin 29
- 5. Logistics Section Report – Deputy Chief Mc Laughlin 30
- 6. Investigation Section Report - Deputy Chief Hanson 31-33
- 7. Disposition of Fixed Asset 18-01- Deputy Director Martin 34-37
 - 1. 2008 Ford Brush Truck
 - 2. 2005 Ford Sport Trac
- 8. At-A-Boys 38-39

H. Awards and Recognition

- 1. Introduction of New Employees – Inspector Jennifer Meredith & Part-time Inspector Ian Stewart
- 2. Introduction of Part-time to Full-time Operational Employees- Firefighters Alexandra Blanco, Charles Pinchevsky and David Rotkvich,
- 3. Promotions- Captains Brandon Bunting, Kevin Schoch, and Scott Wilson
- 4. 10 Year Anniversary- Lieutenant Seth Taylor
- 5. 5 Year Anniversary- Firefighter Mark Stirns
- 6. 20 Year Anniversary – Lieutenant Manny Arroyo
- 7. 30 Year Anniversary and Retirement Recognition- Lieutenant William Douglass



AGENDA
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
October 10, 2017

- I. Fire Administration - Chief Schuldt
 - 1. Fire Chief's Board Update 40-43
- J. Chapter 175 Firefighters' Pension Plan 44
- K. Local 2396 Report – President Trenton Mading
- II. OLD BUSINESS
 - A. Emergency Services Task Force Meeting - Commissioner Hemping
 - B. Draft Revision Policy 901.5 BOFC Rules of Procedure- Deputy Director Bishop 45-53
 - C. Draft Board Chair Role and Responsibilities Policy – Deputy Director Bishop 54-55
 - D. AIW- Strategic Plan Update- Deputy Director Martin 56-69
 - E. AIW- New Apparatus Finance/ Purchase Authorization- Deputy Director Bishop 70-71
 - F. Attorney/Board Correspondence- Commissioner Page 72-73
 - G. Local Delegation Update
 - 1. Local Bill- Deputy Director Bishop 74-101
 - 2. FDOT MM63 Funding- Chief Schuldt
- III. NEW BUSINESS
 - A. AIW- Florida Fire Service GNFD Fuel Agreement- Deputy Director Bishop 102-107
 - B. AIW- Battalion Vehicles Purchase Request- Deputy Director Martin 108-109
 - C. AIW- Alternative Funding- Commissioner Gerrity/Director Bishop 110-119
 - D. Amended FY 16-17 Budgets – Deputy Director Bishop 120-127
 - E. Electronic Application Processing- Commissioner Boyer
 - F. Topics Initiated by the Board of Fire Commissioners
 - G. Public Comment
- IV. SIGNATURE OF BOARD APPROVED ITEMS
- V. ADJOURNMENT

Next Regular BOFC Meeting Tuesday November 14, 2017



MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 13, 2017

MEETING OPENED

Chairman Page called to order the regular meeting of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 5:45 pm., on September 13, 2017 at Administrative Headquarters. Present were Chairman Page, Commissioners Cottiers, Gerrity, Stedman and Henning. Commissioner Boyer attended via phone. Executive staff in attendance: Fire Chief Schuldt and Deputy Director Bishop. Staff in attendance: Suanne Woeste

A. Pledge of Allegiance and Invocation

Chairman Page opened the meeting.

B. Line of Duty Deaths Reading and Moment of Silence

Postponed until next BOFC meeting.

C. Additions and Deletions to the Agenda

Director Bishop asked that Agenda Item H. be postponed, Agenda Items J & K be skipped as no documents have been submitted, II. Old Business Items A, B, C, and D be postponed until October's BOFC meeting as well as III. New Business Item D.

Commissioner Gerrity requested III. New Business Item C. also be postponed until October's meeting, but was advised that is not possible because Item C. is time sensitive and action needs to be taken before next meeting.

D. Approval of the Agenda

Commissioner Henning moved to accept the agenda as amended. Commissioner Stedman seconded the motion. Motion passed 5-0.

E. Approval of the GNFD Board Minutes for August 8, 2017

Commissioner Henning moved to accept the minutes as presented. Commissioner Cottiers seconded the motion. Motion passed 5-0.

F. Approval of the GNFD Budget Workshop Minutes for August 8, 2017

Commissioner Henning moved to accept the minutes as presented. Commissioner Cottiers seconded the motion. Motion passed 5-0.

G. Consent Agenda

Commissioner Henning moved to approve the consent agenda as presented. Commissioner Cottiers seconded the motion. Motion passed 5-0.

1. Treasurer's Report
 2. Operations Section Report – Assistant Chief Sapp
 3. Administration and Finance Section Report – Deputy Director Bishop
 4. Planning Section Report – Deputy Chief Martin
 5. Logistics Section Report
 - a) Deputy Chief Low
 - b) Deputy Chief McLaughlin
 6. Investigation Section Report – Deputy Chief Hanson
 7. At-A-Boys
 - a) Enchanting Shores – Thank You
 - b) James Kehoe (Retired Fire Commissioner – Chicago) – Thank You
- DE Schilling, FF Hamilton and FF/PM Jimenez

G. Awards and Recognition

Postponed until October's BOFC meeting.

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 13, 2017

H. Fire Administration – Chief Schuld

Chief Schuld reported on the following:

- GNFD started prepping for hurricane Irma a week before it was to arrive. Fuel and food supplies were ordered and deployment strategies were put in place. Even with the fuel shortage we never ran out of fuel and had enough food for 100 people to have 3 meals a day. Deployment strategies were worked on and discussed all week in the morning and afternoon staff meetings. Saturday before the storm, up staffing began and approximately 11 additional fire apparatus were brought in.
- Fire & Life Safety and GNFD Headquarters were opened Saturday afternoon to employees and their families, 50 people registered with a turnout of about 25. Later employees at F&LS had to be evacuated because of possible flooding due to the storm surge.
- Sunday night after the storm, firefighters hit the streets to access damage and later to help clear as many main streets as possible. Monday morning crews were sent to high exposure areas, mobile home parks and known flooding areas. As a result of the night operations, GNFD was able to cover a major part of the District by Monday evening. Up staffing continued through Tuesday and was back to normal staffing Wednesday.
- Many GNFD stations reported some type of damage and a few with major damage. Stations 60 is possibly a total loss due to being hit by 4 foot storm surge. Station 90 lost its roof and has water damage and Fleet lost bay doors. Two firefighter and their families lost their homes. We are working with the Union to come up with a plan on how to help them.

I. Chapter 175 Firefighters' Pension Plan – Chairman Arroyo

No Report

J. Local 2396 Report

No Report

II. OLD BUSINESS

A. Emergency Services Task Force Meeting – Commissioner Hemping

Postponed until October's BOFC Meeting.

B. Board Chair Roles and Responsibilities Policy – Director Bishop

Postponed until October's BOFC Meeting.

C. AIW – Strategic Plan Update – Director Martin

Postponed until October's BOFC Meeting.

D. AIW – New Apparatus Finance/ Purchase Authorization – Director Bishop

Postponed until October's BOFC Meeting.

III. NEW BUSINESS

A. AIW – Public Programs Fund Transfer Request to the Foundation – Director Bishop

Commissioner Cottiers moved to support staff's recommendation and authorize the transfer of the Public Program funds to the foundation. Commissioner Stedman seconded. Motion passed 6-0.

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 13, 2017

B. AIW – ULP Settlement Authorization – Chief Schuldt

Chief Schuldt reported that mediation with the Union on the ULP settlement was successful and requested the Board release funds totaling \$1,420,000 from Reserves. *Commissioner Cottiers made a motion to approve.*

Commissioner Gerrity asked if it was determined if the funds are pensionable or not.

Director Bishop stated we are waiting on obtaining written confirmation relevant to the distributions retirement requirements. Discussion continued on why approve now with the uncertainty with FRS. Chief Schuldt requested approval to show the Union good faith and stated that GNFD's payout agreement is not to exceed 1.42 million total.

Commissioner Cottiers amended his motion to approve staff's recommendation to release \$1,420,000 from Reserves pending FRS/Pension contribution letter. Commissioner Gerrity seconded. Motion passed 5-0.

C. AIW – 2017 Local Delegation Bill Proposal – Commissioner Henning

Commissioner Henning recommended GNFD submit a Local Bill during the 2018 Legislative Session to revise the commissioner seat designations to all at-large and codify the District boundaries into one enabling act. *Commissioner Cottiers made a motion to proceed with Bill drafting for the 2018 Legislative Session to include at-large commissioner seat and a codified enabling act to include all boundaries. Additionally, to engage the law firm of Manson, Bolves, Donaldson and Varn in the amount of \$15,000. Seconded by Commissioner Stedman. Motion Passed 4-1. (Gerrity)*

D. Alternative Funding – Commissioner Gerrity

Postponed until October's BOFC meeting.

E. Ratification of Resolution 2017-11 State of Emergency Hurricane Irma – Dir. Bishop

Commissioner Gerrity moved to ratify Resolution 2017-11 State of Emergency Hurricane Irma. Commissioner Cottiers seconded. Motion passed 5-0.

F. Topics Initiated by the Board of Fire Commissioners

None

G. Public Comments

None

IV. SIGNATURE OF BOARD APPROVED ITEMS

1. BOFC Regular Meeting Minutes - August 8, 2017
2. Budget Workshop Meeting Minutes - August 8, 2017

V. ADJOURNMENT

Commissioner Henning moved to adjourn the meeting at 6:25 pm. Commissioner Cottiers seconded the motion. Motion passed 5-0.

**MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
September 13, 2017**

Duly passed with a vote of _____ to _____ and adopted in session on the 13th day of September.

Chairman Jeff Page

Commissioner Rob Boyer

Commissioner Charles Cottiers

Commissioner Brian Cross

Commissioner Kevin Gerrity

Commissioner Steve Hemping

Commissioner Tom Henning

Commissioner David Stedman

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS FIRST BUDGET HEARING
September 13, 2017

Meeting Opened

Chairman Page called to order the First Public Budget Hearing of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 5:35 pm.(delayed start due to hurricane Irma), on September 13, 2017 at Administrative Headquarters. Present were Chairman Page, Commissioners Gerrity, Cottiers, Stedman and Henning, Commissioner Boyer attended via phone. Executive staff in attendance: Fire Chief Schuldt and Deputy Director Bishop. Staff in attendance Suanne Woeste.

A. Pledge of Allegiance and Invocation

Chairman Page opened the meeting with the Pledge of Allegiance followed by the invocation by Commissioner Gerrity.

B. Approval of the Agenda

Motion to approve the Agenda by Commissioner Stedman second by Commissioner Cottiers. Motion passed 6-0.

C. Discussion of Proposed FY 17-18 Proposed General Budget

Deputy Director Bishop presented the Proposed FY17-18 General Budget in the amount of \$34,600,434. No changes were made.

D. Approve Tentative Millage/Rolled Back Rate by Resolution 2017-07

Commissioner Henning moved to approve Resolution 2017-07 Tentative Millage Rate setting the millage rate at 1.5 mils. Commissioner Cottiers seconded the motion. Motion passed 6-0.

E. Approve Tentative FY 2017-18 Budget by Resolution 2017-08

Commissioner Henning moved to approve Resolution 2017-08 Tentative Budget in the amount of \$34,600,434. Commissioner Cottiers seconded the motion. Motion passed 6-0.

F. Discussion of Tentative FY 2017-18 Impact Budget

Director Bishop presented the Tentative Impact Fee Budget in the amount of \$3,320,046. No changes were made.

G. Approve Tentative Impact Fee Rates by Resolution 2017-09

Commissioner Henning moved to approve Resolution 2017-09 Tentative Impact Fee Rates of \$0.26 per square foot for commercial and \$0.22 per square foot for residential. Commissioner Cottiers seconded the motion. Motion passed 6-0.

H. Approve Tentative Impact Fee General Budget Resolution 2017-10

Commissioner Henning moved to approve Resolution 2017-10 Tentative Impact Fee General Budget in the amount of \$3,320,046. Commissioner Cottiers seconded the motion. Motion passed 6-0.

I. Discussion of Hydrant Fund

Director Bishop presented the Hydrant Budget in the amount of \$370,424. No changes were made. *Commissioner Henning made a motion to approve the Hydrant Budget in the amount of \$370,424. Commissioner Cottiers seconded the motion. Motion passed 6-0.*

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS FIRST BUDGET HEARING
September 13, 2017

J. Signature of Board Approved Items

1. Resolution 2017-07 Tentative Millage Rate
2. Resolution 2017-08 Tentative Budget
3. Resolution 2017-09 Tentative Impact Fee
4. Resolution 2017-10 Tentative Impact Fee Budget

K. Close Public Budget Hearing

ADJOURNMENT

Motion offered to adjourn Public Hearing offered by Commissioner Gerrity, seconded by Commissioner Stedman @ 5:42 pm. Motion approved 6-0.

Duly passed with a vote of _____ to _____ and adopted in session on the 26th of September.

Chairman Jeff Page

Commissioner Rob Boyer

Commissioner Charles Cottiers

Commissioner Brian Cross

Commissioner Kevin Gerrity

Commissioner Steve Hemping

Commissioner Tom Henning

Commissioner David Stedman

MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS FINAL BUDGET HEARING
September 26, 2017

Meeting Opened

Chairman Page called to order the Final Public Budget Hearing of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 5:05 pm., on September 26, 2017 at Administrative Headquarters. Present were Chairman Page, Commissioners Gerrity, Cottiers, and Hemping. Executive staff in attendance: Fire Chief Schuldt and Deputy Director Bishop. Staff in attendance Suanne Woeste.

Chairman Page stated there are not enough Commissioners present for a quorum.

Commissioner Gerrity motioned to recess the meeting. Commissioner Cottiers seconded the motion @ 5:08 P.M.

Duly passed with a vote of _____ to _____ and adopted in session on the 26th of September.

Chairman Jeff Page

Commissioner Rob Boyer

Commissioner Charles Cottiers

Commissioner Brian Cross

Commissioner Kevin Gerrity

Commissioner Steve Hemping

Commissioner Tom Henning

Commissioner David Stedman

Balance Sheet
As of 9/30/2017

Greater Naples Fire Rescue District (GNF)

Assets			
CASH IN BANK			
10100-001-0000-001	GENERAL FUND CASH ACCOUNT - GNFRD	\$	2,928,533.03
10100-001-0000-002	PAYROLL - GNFRD	\$	309,586.81
10100-001-0000-003	DENTAL ACCOUNT (GNFRD)	\$	41,479.88
10100-001-0000-004	HEALTH FUND (GNFRD)	\$	408,394.58
10100-001-0000-005	UHC - MEDICARE - GNFRD	\$	43,970.43
10100-001-0000-008	MONEY MARKET - ENCORE	\$	2,063,634.35
10100-001-0015-000	DEBT SERVICE RESERVE FUND	\$	699,818.18
Total CASH IN BANK:			\$ 6,495,417.26
ACCOUNTS RECEIVABLE			
11500-001-0001-000	COLLIER COUNTY RECEIVABLE	\$	18,974.67
11500-001-0003-000	EMPLOYEE RECEIVABLE	\$	8,012.87
11500-001-0007-000	MISCELLANEOUS RECEIVABLE	\$	44,492.22
11500-001-0008-000	MISC. RECEIVABLE- PREVENTION	\$	29,285.00
11500-001-0011-000	RETURNED CHECKS	\$	160.00
11500-001-0013-000	FALSE ALARM RECEIVABLE	\$	2,735.43
Total ACCOUNTS RECEIVABLE:			\$ 103,660.19
DUE FROM OTHER FUNDS			
13300-001-0000-001	DUE FROM M63	\$	8,750.69
Total DUE FROM OTHER FUNDS:			\$ 8,750.69
PROPERTY HELD FOR SALE			
15000-001-0000-000	PROPERTY HELD FOR SALE	\$	1,000,000.00
Total PROPERTY HELD FOR SALE:			\$ 1,000,000.00
PREPAID			
15500-001-0000-000	PREPAID EXPENSES	\$	2,356.68
15500-001-0001-000	PREPAID INSURANCE	\$	18,795.93
15500-001-0004-000	DEPOSIT IN ZENNITH FOR GRIT CLAIMS	\$	20,732.79
Total PREPAID:			\$ 41,885.40
Total Assets:			\$ 7,649,713.54
Liabilities			
VOUCHER PAYABLE			
20100-001-0000-002	AFLAC - PRE TAX	\$	-21.54
20100-001-0000-003	AFLAC - POST TAX	\$	-8.52
20100-001-0000-009	EE ELECTIVE LIFE INS - STANDARD INS	\$	843.67
20100-001-0000-010	EE CONTRIBUTION TO FRS	\$	-0.15
20100-001-0000-012	EE CONTRIB TO 175 RETIREMENT	\$	-189.61
20100-001-0000-022	FSA Contributions from Prior Year	\$	7,840.60
Total VOUCHER PAYABLE:			\$ 8,464.45
OTHER CURRENT LIABILITIES			
22900-001-0001-000	GRIT BANKRUPTCY DISPURSEMENT	\$	33,853.64
Total OTHER CURRENT LIABILITIES:			\$ 33,853.64
Total Liabilities:			\$ 42,318.09
Equity			
PREPAID EXPENSES			
27300-000-0000-001	PREPAID EXPENSES	\$	300,694.69
27300-000-0000-002	LAND HELD FOR SALE	\$	1,000,000.00
Total PREPAID EXPENSES:			\$ 1,300,694.69

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Balance Sheet
As of 9/30/2017

Greater Naples Fire Rescue District (GNF)

FUND BALANCE

28100-001-0000-000	FUND BALANCE - RESTRICTED	\$	697,321.00	
28300-001-0000-000	FUND BALANCE ASSIGNED	\$	3,160,440.00	
28400-001-0000-000	FUND BALANCE - UNASSIGNED	\$	4,288,284.63	
28400-001-0000-002	FUND BALANCE CURRENT YEAR	\$	0.00	
28400-001-0000-002	Retained Earnings-Current Year	\$	<u>-1,839,344.87</u>	
	Total FUND BALANCE:			\$ 6,306,700.76
	Total Equity:			\$ 7,607,395.45
	Total Liabilities & Equity:			<u>\$ 7,649,713.54</u>

GNFRD INCOME STATEMENT
For The 12 Periods Ended 9/30/2017

Greater Naples Fire Rescue District (GNF)

		Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
Revenue									
TAXES									
31100-001-0000-001	AD VALOREM	0.00	0.00	1,939,816.68	86.59	22,820,873.40	84.28	23,277,800.60	86.59
31100-001-0000-002	PRIOR YEAR TAXES	7,170.74	0.94	416.63	0.02	13,507.90	0.05	5,000.00	0.02
31100-001-0000-003	WARRANT DISTRIBUTIONS	859.64	0.11	1,054.13	0.05	18,012.74	0.07	12,650.00	0.05
31100-001-0000-004	COUNTY HELD DISTRIBUTIONS	221.66	0.03	18.75	0.00	662.41	0.00	225.00	0.00
31100-001-0000-005	AD VALOREM INTEREST	27.35	0.00	66.63	0.00	1,564.49	0.01	800.00	0.00
31100-001-0000-006	DISTRICT ONE	0.00	0.00	18,809.75	0.84	162,299.32	0.60	225,717.00	0.84
31100-001-0000-007	EXCESS FEES	0.00	0.00	5,833.37	0.26	0.00	0.00	70,000.00	0.26
31100-001-2060-012	AD VALOREM - OCHOPEE	279,828.63	36.55	104,693.75	4.67	1,419,411.12	5.24	1,256,325.00	4.67
31100-001-2090-012	AD VALOREM - ISLES OF CAPRI	397,800.95	51.96	0.00	0.00	1,067,955.96	3.94	0.00	0.00
Total TAXES:		685,908.97	89.59	2,070,709.69	92.43	25,504,287.34	94.19	24,848,517.60	92.43
INSPECTION FEES NEW									
32901-001-0000-010	INSPECTION FEES NEW CONSTRUCT	44,787.80	5.85	40,291.63	1.80	570,618.45	2.11	483,500.00	1.80
32901-001-0000-011	INSP/RE-INSP FEES NEW CONST. - TII	1,200.00	0.16	0.00	0.00	4,100.00	0.02	0.00	0.00
32901-001-0000-012	RE-INSPECTON - NEW	2,400.00	0.31	4,333.37	0.19	45,860.00	0.17	52,000.00	0.19
32901-001-0000-014	KEY BOX INSPECTION - NEW	0.00	0.00	550.00	0.02	6,525.00	0.02	6,600.00	0.02
32901-001-0000-015	HYDRANT THRUST BLOCK	50.00	0.01	750.00	0.03	6,260.00	0.02	9,000.00	0.03
32901-001-0000-016	HYDRANT THRUST BLOCK RE-INSP	0.00	0.00	62.50	0.00	940.00	0.00	750.00	0.00
32901-001-0000-017	FIRE FLOWS	1,500.00	0.20	2,000.00	0.09	24,750.00	0.09	24,000.00	0.09
32901-001-0000-018	FIRE FLOW RE-INSPECTION	300.00	0.04	62.50	0.00	1,750.00	0.01	750.00	0.00
32901-001-2060-000	INSPECTION FEES NEW - OCHOPEE	0.00	0.00	125.00	0.01	2,016.12	0.01	1,500.00	0.01
32901-001-2090-000	INSPECTION FEES NEW - ISLES OF C/	350.00	0.05	333.33	0.01	6,213.15	0.02	4,000.00	0.01
Total INSPECTION FEES NEW:		50,587.80	6.61	48,508.33	2.17	669,032.72	2.47	582,100.00	2.17
INSPECTION FEES EXISTING									
32910-001-1000-110	IINSP. FEES EXISTING - TIMED	0.00	0.00	0.00	0.00	150.00	0.00	0.00	0.00
32910-001-1000-111	OCCUPATIONAL INSPECTION	2,250.00	0.29	2,258.75	0.10	22,200.00	0.08	27,105.00	0.10
32910-001-1000-112	RE-INSPECTION FEES - EXISTING	200.00	0.03	250.00	0.01	3,055.00	0.01	3,000.00	0.01
32910-001-1000-113	INSPECTION FEES 0 - 3,000 SQ FT EXI	325.00	0.04	166.67	0.01	4,300.00	0.02	2,000.00	0.01
32910-001-1000-114	INSPECTION FEES 3,001 - 30,000 SQ F	0.00	0.00	166.67	0.01	3,825.00	0.01	2,000.00	0.01
32910-001-1000-115	INSPECTION FEES 30,001 - 100,000 SC	150.00	0.02	208.37	0.01	2,450.00	0.01	2,500.00	0.01
32910-001-1000-116	INSPECTION FEES OVER 100,000 SQ F	0.00	0.00	291.67	0.01	5,050.00	0.02	3,500.00	0.01
32910-001-1000-117	KEY BOX INSPECTIONS - EXISTING	150.00	0.02	12.50	0.00	1,125.00	0.00	150.00	0.00
32910-001-1000-119	INSP. FEES APARTMENT/CONDO 4 BL	0.00	0.00	20.87	0.00	110.00	0.00	250.00	0.00
32910-001-1000-120	INSPECT FEES APARTMENT/CONDO(0.00	0.00	0.00	0.00	40.00	0.00	0.00	0.00
Total INSPECTION FEES EXISTING:		3,075.00	0.40	3,375.50	0.15	42,305.00	0.16	40,505.00	0.15

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GNFRD INCOME STATEMENT
For The 12 Periods Ended 9/30/2017

Greater Naples Fire Rescue District (GNF)

		Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
FIREFIGHTERS SUPPLEMENT INCOME									
33500-001-0000-210	FIREFIGHTER SUPPLEMENTAL INCOM	15,166.67	1.98	5,303.50	0.24	65,349.38	0.24	63,642.00	0.24
33500-001-0063-210	FDOT MM 63 GRANT	0.00	0.00	71,724.67	3.20	240,577.86	0.89	860,696.00	3.20
Total FIREFIGHTERS SUPPLEMENT INCOME:		15,166.67	1.98	77,028.17	3.44	305,927.24	1.13	924,338.00	3.44
FIRE & LIFE SAFETY CHARGES & FEES									
34200-001-0000-202	REIMBURSEMENT FOR OT	0.00	0.00	3,833.37	0.17	10,800.00	0.04	46,000.00	0.17
34200-001-0000-203	FALSE ALARMS	3,850.00	0.50	2,083.37	0.09	40,700.00	0.15	25,000.00	0.09
34200-001-0000-204	FIRE WATCH	0.00	0.00	604.17	0.03	7,177.60	0.03	7,250.00	0.03
34200-001-0000-205	INCIDENT RECOVERIES	0.00	0.00	0.00	0.00	37,031.15	0.14	0.00	0.00
34200-001-0000-206	ISO LETTERS	25.00	0.00	25.00	0.00	375.00	0.00	300.00	0.00
34200-001-0000-207	KEY BOXES SOLD	160.00	0.02	500.00	0.02	7,595.00	0.03	6,000.00	0.02
34200-001-0000-208	DUPLICATE NOC'S	30.00	0.00	0.00	0.00	970.00	0.00	0.00	0.00
34200-001-0000-209	DEFICIENCY REVIEWS	200.00	0.03	0.00	0.00	3,600.00	0.01	0.00	0.00
34200-001-0000-210	VARIANCE REQUESTS	100.00	0.01	0.00	0.00	3,600.00	0.01	0.00	0.00
34200-001-0000-211	FIRE WORK PERMITS	0.00	0.00	0.00	0.00	750.00	0.00	0.00	0.00
34200-001-0000-212	TRAINING DONE BY F & L SAFETY	50.00	0.01	50.00	0.00	630.00	0.00	600.00	0.00
34200-001-0000-904	SPECIAL EVENT INSPECTION FEES	0.00	0.00	41.63	0.00	300.00	0.00	500.00	0.00
34200-001-0000-905	OTHER F & L MISC. INCOME	250.00	0.03	83.37	0.00	650.00	0.00	1,000.00	0.00
Total FIRE & LIFE SAFETY CHARGES & FEES:		4,665.00	0.61	7,220.91	0.32	114,178.75	0.42	86,650.00	0.32
INTEREST EARNINGS									
36100-001-0000-001	INTEREST EARNINGS	2,808.15	0.37	2,500.00	0.11	45,459.85	0.17	30,000.00	0.11
Total INTEREST EARNINGS:		2,808.15	0.37	2,500.00	0.11	45,459.85	0.17	30,000.00	0.11
RENTALS & LEASES									
36200-001-0000-001	ADMIN RENTAL PROPERTY	0.00	0.00	200.00	0.01	1,800.00	0.01	2,400.00	0.01
36200-001-0000-002	CELL TOWER LEASE CONTRACT	3,203.80	0.42	10,833.37	0.48	101,807.16	0.38	130,000.00	0.48
36200-001-0000-003	PUBLIC SAFETY - STATION 21	0.00	0.00	470.00	0.02	5,942.71	0.02	5,640.00	0.02
36200-001-0000-004	PUBLIC SAFETY - STATION 22	0.00	0.00	408.37	0.02	5,428.67	0.02	4,900.00	0.02
36200-001-0000-005	PUBLIC SAAFTY - STATION 23	0.00	0.00	300.00	0.01	3,600.00	0.01	3,600.00	0.01
36200-001-0000-006	PUBLIC SAFETY - STATION 20	0.00	0.00	470.00	0.02	8,018.23	0.03	5,640.00	0.02
Total RENTALS & LEASES:		3,203.80	0.42	12,681.74	0.57	126,596.77	0.47	152,180.00	0.57
DISPOSITION OF FIXED ASSETS									
36400-001-0000-001	DISPOSITION OF FIXED ASSETS	0.00	0.00	1,250.00	0.06	15,201.78	0.06	15,000.00	0.06
Total DISPOSITION OF FIXED ASSETS:		0.00	0.00	1,250.00	0.06	15,201.78	0.06	15,000.00	0.06
CONTRIBUTIONS AND DONATIONS									

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GNFRD INCOME STATEMENT
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Greater Naples Fire Rescue District (GNF)

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CONTRIBUTIONS AND DONATIONS		(Continued)							
36600-001-0000-001	CONTRIBUTIONS AND DONATIONS	190.00	0.02	125.00	0.01	1,390.00	0.01	1,500.00	0.01
Total CONTRIBUTIONS AND DONATIONS:		190.00	0.02	125.00	0.01	1,390.00	0.01	1,500.00	0.01
OTHER MISCELLANEOUS INCOME									
36900-001-0000-901	BLS TRAINING	0.00	0.00	41.63	0.00	655.00	0.00	500.00	0.00
36900-001-0000-902	FIRE MARSHALL MOU REIMBURSEME	0.00	0.00	3,750.00	0.17	38,110.57	0.14	45,000.00	0.17
36900-001-0000-903	GULF AMERICA CORP (GAC) LAND TR	0.00	0.00	4,352.38	0.19	68,818.64	0.25	52,228.60	0.19
36900-001-0000-904	SHOP REVENUE	0.00	0.00	7,979.17	0.36	139,038.37	0.51	95,750.00	0.36
36900-001-0000-906	OTHER MISC. INCOME	9.13	0.00	833.33	0.04	6,824.62	0.03	10,000.00	0.04
Total OTHER MISCELLANEOUS INCOME:		9.13	0.00	16,956.51	0.76	253,447.20	0.94	203,478.60	0.76
Total Revenue:		765,614.52	100.00	2,240,355.85	100.00	27,077,826.65	100.00	26,884,269.20	100.00
Gross Profit:		765,614.52	100.00	2,240,355.85	100.00	27,077,826.65	100.00	26,884,269.20	100.00
Expenses									
LEGISLATIVE SALARIES									
51100-001-0000-011	LEGISLATIVE SALARIES (COMMISSIOI	4,000.00	0.52	4,000.00	0.18	46,571.60	0.17	48,000.00	0.18
Total LEGISLATIVE SALARIES:		4,000.00	0.52	4,000.00	0.18	46,571.60	0.17	48,000.00	0.18
EXECUTIVE SALARIES & WAGES									
51200-001-0000-011	EXECUTIVE SALARIES	114,135.30	14.91	110,797.25	4.95	1,401,974.10	5.18	1,329,567.00	4.95
51200-001-0000-012	EXECUTIVE 175 PENSION CONTRACT	766.73	0.10	395.83	0.02	5,393.83	0.02	4,750.00	0.02
Total EXECUTIVE SALARIES & WAGES:		114,902.03	15.01	111,193.08	4.96	1,407,367.93	5.20	1,334,317.00	4.96
ADMINISTRATIVE SALARIES									
51300-001-1000-012	SALARIES - NON BARGAINING (ADMIN	62,702.13	8.19	73,780.87	3.29	831,541.32	3.07	885,370.00	3.29
51300-001-1000-014	OVERTIME (NON-BARGAINING)	43,454.64	5.68	6,462.50	0.29	133,039.51	0.49	77,550.00	0.29
Total ADMINISTRATIVE SALARIES:		106,156.77	13.87	80,243.37	3.58	964,580.83	3.56	962,920.00	3.58
BARGAINING UNIT SHIFT SALARIES & WAGES									
51310-001-2000-012	BARGAINING UNIT SALARIES - SHIFT	814,037.20	106.32	807,048.42	36.02	9,661,951.55	35.68	9,684,581.00	36.02
51310-001-2000-013	FIREFIGHTERS - PART TIME	7,392.00	0.97	13,104.00	0.58	104,521.14	0.39	157,248.00	0.58
51310-001-2000-014	OVERTIME - SHIFT	219,096.57	28.62	111,882.67	4.99	1,781,663.71	6.58	1,342,592.00	4.99
Total BARGAINING UNIT SHIFT SALARIES & WAGES:		1,040,525.77	135.91	932,035.09	41.60	11,548,136.40	42.65	11,184,421.00	41.60
BARGAINING UNIT - NON SHIFT									
51320-001-3000-013	FIRE & LIFE SAFETY WAGES	52,749.50	6.89	86,421.00	3.86	680,682.59	2.51	1,037,052.00	3.86
51320-001-3000-014	OVERTIME FIRE & LIFE SAFETY	11,909.13	1.56	10,416.63	0.46	68,497.37	0.25	125,000.00	0.46

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Total BARGAINING UNIT - NON SHIFT:		64,658.63	8.45	96,837.63	4.32	749,179.96	2.77	1,162,052.00	4.32
EARNINGS OTHER									
51330-001-9000-011	DISPLACEMENT PAY	0.00	0.00	12.50	0.00	0.00	0.00	150.00	0.00
51330-001-9000-012	BONUS	0.00	0.00	455.80	0.02	5,466.61	0.02	5,467.00	0.02
51330-001-9000-013	HOLIDAY	277,788.06	36.28	22,404.62	1.00	284,141.34	1.05	268,855.00	1.00
51330-001-9000-014	VACATION	20,406.34	2.67	14,755.63	0.66	70,496.47	0.26	177,068.00	0.66
51330-001-9000-015	SICK TIME	395,039.09	51.60	27,600.12	1.23	424,489.92	1.57	331,201.00	1.23
51330-001-9000-016	BONUS - 457	384.62	0.05	408.33	0.02	4,931.39	0.02	4,900.00	0.02
51330-001-9010-011	LIFE INSURANCE OVER \$50,000	0.00	0.00	0.00	0.00	4,042.41	0.01	0.00	0.00
51330-001-9010-012	LIFE INSURANCE OVER \$50,000	0.00	0.00	0.00	0.00	-4,042.41	-0.01	0.00	0.00
51330-001-9011-012	CLOTHING ALLOWANCE	0.00	0.00	100.00	0.00	1,200.00	0.00	1,200.00	0.00
51330-001-9012-011	DISABILITY BENEFITS	7,326.19	0.96	0.00	0.00	55,139.78	0.20	0.00	0.00
51330-001-9012-012	NET DISABILITY BENEFITS	-7,326.19	-0.96	0.00	0.00	-55,139.78	-0.20	0.00	0.00
Total EARNINGS OTHER:		693,618.11	90.60	65,737.00	2.93	790,725.73	2.92	788,841.00	2.93
DEBT SERVICE									
51700-001-0000-071	DEBT SERVICE - PRINCIPAL PAYMENT	0.00	0.00	62,773.58	2.80	540,702.49	2.00	753,283.00	2.80
51700-001-0000-072	DEBT SERVICE - INTEREST PAYMENT	0.00	0.00	7,500.00	0.33	92,325.07	0.34	90,000.00	0.33
Total DEBT SERVICE:		0.00	0.00	70,273.58	3.14	633,027.56	2.34	843,283.00	3.14
FICA TAXES									
52201-001-0000-011	FICA TAXES	150,629.64	19.67	88,660.58	3.96	1,169,086.76	4.32	1,063,927.00	3.96
Total FICA TAXES:		150,629.64	19.67	88,660.58	3.96	1,169,086.76	4.32	1,063,927.00	3.96
RETIREMENT CONTRIBUTIONS									
52202-001-0010-022	FRS CONTRIBUTIONS	210,747.58	27.53	174,309.50	7.78	2,248,732.13	8.30	2,091,714.00	7.78
52202-001-0011-022	175 RETIREMENT PLAN CONTRIBUTION	58,096.38	7.59	48,770.75	2.18	617,583.40	2.28	585,249.00	2.18
52202-001-0012-022	NATIONWIDE RETIREMENT PLAN	3,998.70	0.52	4,878.08	0.22	44,727.67	0.17	58,537.00	0.22
52202-001-0013-022	DISTRICT DEF COMP MATCH	1,550.00	0.20	863.75	0.04	12,590.00	0.05	10,365.00	0.04
52202-001-0014-022	NATIONWIDE SPECIAL RISK	0.00	0.00	0.00	0.00	10,856.67	0.04	0.00	0.00
Total RETIREMENT CONTRIBUTIONS:		274,392.66	35.84	228,822.08	10.21	2,934,489.87	10.84	2,745,865.00	10.21
LIFE AND HEALTH INSURANCE									
52205-001-0010-023	INS BENEFITS FIXED - DENTAL	1,388.41	0.18	1,300.00	0.06	15,580.10	0.06	15,600.00	0.06
52205-001-0011-023	INSURANCE BENEFITS FIXED - LIFE INS	0.00	0.00	3,300.00	0.15	38,234.56	0.14	39,600.00	0.15
52205-001-0012-023	INS BENEFITS FIXED - MEDICAL	-24,899.71	-3.25	213,599.25	9.53	2,807,577.04	10.37	2,563,191.00	9.53
52205-001-0013-023	INS BENEFITS FIXED - STD/LTD	0.00	0.00	7,507.83	0.34	86,022.72	0.32	90,094.00	0.34
52205-001-0014-023	INS BENEFITS FIXED - VISION	0.00	0.00	2,458.75	0.11	27,290.75	0.10	29,505.00	0.11

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LIFE AND HEALTH INSURANCE		(Continued)							
52205-001-0015-023	INS BENEFITS - DENTAL CLAIMS	16,862.14	2.20	11,916.63	0.53	157,447.48	0.58	143,000.00	0.53
52205-001-0016-023	INS BENEFITS - MEDICAL HRA	43,026.30	5.62	40,833.37	1.82	591,723.07	2.19	490,000.00	1.82
Total LIFE AND HEALTH INSURANCE:		36,377.14	4.75	280,915.83	12.54	3,723,875.72	13.75	3,370,990.00	12.54
WORKERS COMPENSATION									
52210-001-0010-024	WORKERS COMPENSATION PREMIUM	0.00	0.00	27,840.25	1.24	312,627.26	1.15	334,083.00	1.24
52210-001-0011-024	EE WORKERS COMP CHECKS	-2,658.00	-0.35	0.00	0.00	-19,085.28	-0.07	0.00	0.00
52210-001-0012-024	EXPENSES FOR GRIT CLAIMANTS	405.60	0.05	208.37	0.01	405.60	0.00	2,500.00	0.01
Total WORKERS COMPENSATION:		-2,252.40	-0.29	28,048.62	1.25	293,947.58	1.09	336,583.00	1.25
UNEMPLOYMENT COMPENSATION									
52215-001-0000-025	RE-EMPLOYMENT TAX	0.00	0.00	6,849.87	0.31	0.00	0.00	82,198.00	0.31
52215-001-0000-026	POST EMPLOYMENT BENEFITS (OPEB)	0.00	0.00	13,333.33	0.60	160,000.00	0.59	160,000.00	0.60
Total UNEMPLOYMENT COMPENSATION:		0.00	0.00	20,183.20	0.90	160,000.00	0.59	242,198.00	0.90
PROFESSIONAL SERVICES									
52220-001-0000-031	PROFESSIONAL SERVICES	24,579.73	3.21	18,958.37	0.85	203,779.86	0.75	227,500.00	0.85
52220-001-0011-031	CONTRACTUAL SERVICES - ADV COLI	12,788.48	1.67	37,584.42	1.68	475,657.72	1.76	451,013.00	1.68
52220-001-0012-031	CONTRACTUAL SERVICES - IMPACT F	1,053.70	0.14	1,000.00	0.04	14,635.35	0.05	12,000.00	0.04
52220-001-0013-031	CONTRACTUAL SERVICES - PROPER	0.00	0.00	10,530.00	0.47	157,812.19	0.58	126,360.00	0.47
52220-001-1000-031	CONTRACTUAL SERVICES - OTHER	10,514.38	1.37	26,942.00	1.20	211,575.26	0.78	323,304.00	1.20
52220-001-2060-031	CONTRACTUAL SERVICES - OCHOPEI	1,281.19	0.17	1,589.92	0.07	21,311.85	0.08	19,079.00	0.07
52220-001-2090-031	CONTRACTUAL - ISLES OF CAPRI	638.83	0.08	625.00	0.03	13,788.35	0.05	7,500.00	0.03
52220-001-3000-031	CONTRACTUAL SERV FIRE & LIFE SAI	655.00	0.09	0.00	0.00	36,709.09	0.14	0.00	0.00
52220-001-4000-031	CONTRACTUAL SERVICES SHOP	1,500.00	0.20	1,666.63	0.07	8,150.00	0.03	20,000.00	0.07
Total PROFESSIONAL SERVICES:		53,011.31	6.92	98,896.34	4.41	1,143,419.67	4.22	1,186,756.00	4.41
ACCOUNTING & AUDITING									
52225-001-0000-032	ACCOUNTING & AUDITING	0.00	0.00	2,308.33	0.10	28,300.00	0.10	27,700.00	0.10
Total ACCOUNTING & AUDITING:		0.00	0.00	2,308.33	0.10	28,300.00	0.10	27,700.00	0.10
CURRENT CHARGES									
52230-001-0000-037	CURRENT CHARGES	213.00	0.03	3,166.63	0.14	17,872.45	0.07	38,000.00	0.14
Total CURRENT CHARGES:		213.00	0.03	3,166.63	0.14	17,872.45	0.07	38,000.00	0.14
TRAVEL & PER DIEM									
52235-001-0000-040	TRAVEL & PER DIEM	0.00	0.00	0.00	0.00	39.59	0.00	0.00	0.00
52235-001-0010-040	EMPLOYEE TOLLS REIMBURSEMENT	0.00	0.00	12.50	0.00	78.30	0.00	150.00	0.00

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Total TRAVEL & PER DIEM:		0.00	0.00	12.50	0.00	117.89	0.00	150.00	0.00
COMMUNICATIONS & FREIGHT									
52240-001-0000-041	COMMUNICATIONS- CELL PHONES	100.00	0.01	2,801.37	0.13	21,149.47	0.08	33,616.00	0.13
52240-001-0000-042	FREIGHT & POSTAGE SERVICES	86.19	0.01	212.50	0.01	2,928.66	0.01	2,550.00	0.01
52240-001-0015-041	COMMUNICATIONS-GENERAL	11,627.93	1.52	9,345.83	0.42	117,280.07	0.43	112,150.00	0.42
52240-001-2060-041	COMMUNICATIONS - OCHOPEE	1,920.56	0.25	1,666.67	0.07	25,400.60	0.09	20,000.00	0.07
Total COMMUNICATIONS & FREIGHT:		13,734.68	1.79	14,026.37	0.63	166,758.80	0.62	168,316.00	0.63
UTILITY SERVICES									
52245-001-0000-043	UTILITIES	15,569.44	2.03	13,875.87	0.62	177,080.72	0.65	166,510.00	0.62
52245-001-2060-043	UTILITY SERVICES - OCHOPEE	1,201.35	0.16	1,062.50	0.05	14,567.42	0.05	12,750.00	0.05
Total UTILITY SERVICES:		16,770.79	2.19	14,938.37	0.67	191,648.14	0.71	179,260.00	0.67
RENTALS & LEASES									
52250-001-0000-044	RENTALS & LEASES	2,643.12	0.35	1,458.33	0.07	21,332.90	0.08	17,500.00	0.07
52250-001-3000-044	RENTALS & LEASES E-FLEET	5,184.97	0.68	3,741.67	0.17	43,573.67	0.16	44,900.00	0.17
Total RENTALS & LEASES:		7,828.09	1.02	5,200.00	0.23	64,906.57	0.24	62,400.00	0.23
INSURANCE GENERAL									
52255-001-0000-045	GENERAL INSURANCE	0.00	0.00	30,425.50	1.36	399,155.34	1.47	365,106.00	1.36
Total INSURANCE GENERAL:		0.00	0.00	30,425.50	1.36	399,155.34	1.47	365,106.00	1.36
REPAIR & MAINT									
52260-001-0000-046	REPAIR & MAINTENANCE - RADIO	244.80	0.03	916.63	0.04	2,524.48	0.01	11,000.00	0.04
52260-001-1000-046	REPAIR & MAINTENACE - ADMIN	2,400.00	0.31	2,083.37	0.09	17,749.06	0.07	25,000.00	0.09
52260-001-1010-046	GG LAND TRUST - BRUSH TRUCKS	0.00	0.00	4,435.75	0.20	48,318.80	0.18	53,229.00	0.20
52260-001-1050-046	REPAIR & MAINTENANCE - FACILITIES	0.00	0.00	0.00	0.00	29,990.00	0.11	0.00	0.00
52260-001-2000-046	REPAIR & MAINTENANCE - OPERATIO	18,507.38	2.42	6,666.63	0.30	116,580.30	0.43	80,000.00	0.30
52260-001-2060-046	REPAIR AND MAINTENANCE - OCHOP	585.55	0.08	1,166.67	0.05	12,840.83	0.05	14,000.00	0.05
52260-001-2090-046	REPAIR-ISLES OF CAPRI	0.00	0.00	291.63	0.01	904.10	0.00	3,500.00	0.01
52260-001-3000-046	REPAIR & MAINT. FIRE & LIFE SAFETY	1,699.00	0.22	216.67	0.01	10,350.07	0.04	2,600.00	0.01
52260-001-4010-046	VEHICLE REPAIR - GNFRD VEHICLES	63,604.33	8.31	25,000.00	1.12	308,107.82	1.14	300,000.00	1.12
52260-001-4011-046	VEHICLE REPAIR - NON GNFRD	6,726.43	0.88	6,666.67	0.30	88,486.36	0.33	80,000.00	0.30
52260-001-4012-046	REPAIR & MAINTENANCE - MARINE VE	23.98	0.00	500.00	0.02	5,106.46	0.02	6,000.00	0.02
52260-001-4013-046	REPAIR & MAINT. MARINE VESSEL (N	0.00	0.00	0.00	0.00	19,411.76	0.07	0.00	0.00
52260-001-4060-046	VEHICLE REPAIR - OCHOPEE	13,931.07	1.82	2,500.00	0.11	42,255.33	0.16	30,000.00	0.11
52260-001-4061-046	REPAIR & MAIN-OCHOPEE- MARINE V	0.00	0.00	625.00	0.03	4,449.96	0.02	7,500.00	0.03
52260-001-6010-046	REPAIR & MAINTENANCE - DIVE EQUI	6.29	0.00	1,083.37	0.05	647.49	0.00	13,000.00	0.05

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REPAIR & MAINT		(Continued)							
52260-001-6012-046	REPAIR & MAINTENANCE - SCBA	0.00	0.00	833.37	0.04	9,634.41	0.04	10,000.00	0.04
52260-001-7000-046	REPAIR & MAINTENANCE - MEDICAL	0.00	0.00	375.00	0.02	133.00	0.00	4,500.00	0.02
52260-001-9000-046	REPAIR & MAINTENANCE - INSURANA	512.24	0.07	0.00	0.00	-13,217.88	-0.05	0.00	0.00
Total REPAIR & MAINT:		108,241.07	14.14	53,360.76	2.38	704,272.35	2.60	640,329.00	2.38
PRINTING									
52265-001-0000-047	PRINTING & BINDING	0.00	0.00	166.63	0.01	287.40	0.00	2,000.00	0.01
Total PRINTING:		0.00	0.00	166.63	0.01	287.40	0.00	2,000.00	0.01
OFFICE SUPPLIES									
52270-001-0000-051	OFFICE SUPPLIES	875.28	0.11	958.37	0.04	12,462.53	0.05	11,500.00	0.04
Total OFFICE SUPPLIES:		875.28	0.11	958.37	0.04	12,462.53	0.05	11,500.00	0.04
FUELS & LUBRICANTS									
52275-001-0010-052	FUELS & LUBRICANTS	3,743.45	0.49	958.33	0.04	11,516.05	0.04	11,500.00	0.04
52275-001-0011-052	FUELS & LUBRICANTS - UNLEADED	6,047.25	0.79	4,416.67	0.20	54,490.56	0.20	53,000.00	0.20
52275-001-0012-052	FUELS & LUBRICANTS - DIESEL	21,191.52	2.77	9,416.67	0.42	131,458.97	0.49	113,000.00	0.42
52275-001-0060-052	FUEL - OCHOPEE	640.04	0.08	708.33	0.03	8,682.84	0.03	8,500.00	0.03
52275-001-0090-052	MARINE NON-ETHANOL UNLEADED	1,392.33	0.18	687.50	0.03	13,692.33	0.05	8,250.00	0.03
Total FUELS & LUBRICANTS:		33,014.59	4.31	16,187.50	0.72	219,840.75	0.81	194,250.00	0.72
OPERATING SUPPLIES									
52285-001-1000-052	OPERATING SUPPLIES - ADMIN	0.00	0.00	250.00	0.01	569.31	0.00	3,000.00	0.01
52285-001-2000-052	OPERATING SUPPLIES - OPS	8,176.54	1.07	2,916.63	0.13	38,337.97	0.14	35,000.00	0.13
52285-001-2060-052	OPERATING SUPPLIES - OCHOPEE	45.91	0.01	291.67	0.01	3,240.35	0.01	3,500.00	0.01
52285-001-3000-052	OPERATING SUPPLIES - FIRE & LIFE S	9,880.94	1.29	1,250.00	0.06	14,374.99	0.05	15,000.00	0.06
52285-001-4000-052	OPERATING SUPPLIES - SHOP	621.05	0.08	833.37	0.04	5,752.76	0.02	10,000.00	0.04
52285-001-5000-052	OPERATING SUPPLIES - TRAINING	0.00	0.00	250.00	0.01	2,983.50	0.01	3,000.00	0.01
52285-001-6000-052	OPERATING SUPPLIES - SPECIAL OPS	0.00	0.00	291.63	0.01	2,569.95	0.01	3,500.00	0.01
52285-001-7000-052	OPERATING SUPPLIES - MEDICAL	1,472.80	0.19	4,166.63	0.19	36,991.45	0.14	50,000.00	0.19
52285-001-8000-052	OPERATING SUPPLIES - FACILITIES/M	262.44	0.03	291.63	0.01	6,356.26	0.02	3,500.00	0.01
Total OPERATING SUPPLIES:		20,459.68	2.67	10,541.56	0.47	111,176.54	0.41	126,500.00	0.47
EXTRAORDINARY ITEMS									
52900-001-0000-099	EXTRAORDINARY ITEMS	0.00	0.00	0.00	0.00	-28,726.09	-0.11	0.00	0.00
Total EXTRAORDINARY ITEMS:		0.00	0.00	0.00	0.00	-28,726.09	-0.11	0.00	0.00
SMALL EQUIPMENT									

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GNFRD INCOME STATEMENT
For The 12 Periods Ended 9/30/2017

Greater Naples Fire Rescue District (GNF)

		Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
SMALL EQUIPMENT		(Continued)							
52910-001-1000-049	SMALL EQUIPMENT - ADMIN	1,405.98	0.18	1,304.13	0.06	8,491.18	0.03	15,650.00	0.06
52910-001-2000-049	SMALL EQUIPMENT - OPS	25,813.55	3.37	5,716.75	0.26	111,286.36	0.41	68,601.00	0.26
52910-001-2060-049	SMALL EQUIPMENT - OCHOPEE	79.95	0.01	1,000.00	0.04	48,879.25	0.18	12,000.00	0.04
52910-001-3000-049	SMALL EQUIP - FIRE & LIFE SAFETY	95.98	0.01	1,704.63	0.08	17,513.37	0.06	20,456.00	0.08
52910-001-4000-049	SMALL EQUIPMENT - SHOP	550.25	0.07	250.00	0.01	9,520.90	0.04	3,000.00	0.01
52910-001-5000-049	SMALL EQUIP - TRAINING	0.00	0.00	458.33	0.02	352.48	0.00	5,500.00	0.02
52910-001-6010-049	SMALL EQUIP - DIVE RESCUE	12,457.90	1.63	833.37	0.04	12,877.28	0.05	10,000.00	0.04
52910-001-6011-049	SMALL EQUIP - HAZ MAT	0.00	0.00	166.63	0.01	0.00	0.00	2,000.00	0.01
52910-001-6012-049	SMALL EQUIP - USAR	0.00	0.00	583.37	0.03	4,048.92	0.01	7,000.00	0.03
52910-001-7000-049	SMALL EQUIP - MEDICAL	0.00	0.00	666.63	0.03	590.00	0.00	8,000.00	0.03
Total SMALL EQUIPMENT:		40,403.61	5.28	12,683.84	0.57	213,559.74	0.79	152,207.00	0.57
UNIFORMS									
52920-001-1000-052	UNIFORMS - ADMIN	156.70	0.02	916.63	0.04	11,296.67	0.04	11,000.00	0.04
52920-001-2010-052	UNIFORMS - OPERATIONS	141.10	0.02	6,250.00	0.28	72,374.41	0.27	75,000.00	0.28
52920-001-2011-052	UNIFORMS - BUNKER GEAR	0.00	0.00	10,708.37	0.48	188,408.87	0.70	128,500.00	0.48
52920-001-3000-052	UNIFORMS - FIRE & LIFE SAFETY	0.00	0.00	416.63	0.02	3,386.29	0.01	5,000.00	0.02
52920-001-6000-052	UNIFORMS - SPECIAL OPS	0.00	0.00	208.37	0.01	0.00	0.00	2,500.00	0.01
Total UNIFORMS:		297.80	0.04	18,500.00	0.83	275,466.24	1.02	222,000.00	0.83
BOOKS, DUES									
52930-001-1000-055	BOOKS, DUES - ADMIN	399.00	0.05	3,665.87	0.16	31,808.90	0.12	43,990.00	0.16
52930-001-2000-055	BOOKS, DUES - OPERATIONS	11,794.18	1.54	10,833.37	0.48	97,098.89	0.36	130,000.00	0.48
52930-001-3000-055	BOOKS, DUES - FIRE & LIFE SAFETY	400.00	0.05	720.00	0.03	14,391.48	0.05	8,640.00	0.03
52930-001-4000-055	BOOKS, DUES - SHOP	0.00	0.00	1,088.37	0.05	10,449.67	0.04	13,060.00	0.05
52930-001-5000-055	BOOKS, DUES - TRAINING	0.00	0.00	2,028.37	0.09	3,063.84	0.01	24,340.00	0.09
52930-001-5010-055	BOOKS, DUES - CPR TRAINING	0.00	0.00	41.67	0.00	180.00	0.00	500.00	0.00
52930-001-6011-055	BOOKS, DUES - SPECIAL OPS	0.00	0.00	83.33	0.00	0.00	0.00	1,000.00	0.00
52930-001-7000-055	BOOKS, DUES - MEDICAL	0.00	0.00	696.25	0.03	1,988.28	0.01	8,355.00	0.03
Total BOOKS, DUES:		12,593.18	1.64	19,157.23	0.86	158,981.06	0.59	229,885.00	0.86
CAPITAL OUTLAY									
52940-001-0000-062	CAPITAL OUTLAY - BUILDING & IMPRC	0.00	0.00	18,958.33	0.85	29,078.75	0.11	227,500.00	0.85
52940-001-0000-063	CAPITAL OUTLAY - IMPROVEMENTS C	12,600.00	1.65	7,500.00	0.33	128,921.70	0.48	90,000.00	0.33
52940-001-0000-064	CAPITAL OUTLAY - EQUIP & FURNISHI	155,609.98	20.32	33,536.62	1.50	627,771.36	2.32	402,439.20	1.50
52940-001-0000-068	CAPITAL OUTLAY - INTANGIBLE ASSE	19,757.02	2.58	2,216.63	0.10	19,757.02	0.07	26,600.00	0.10
52940-001-4060-062	CAPITAL OUTLAY - OCHOPEE BUILDIN	0.00	0.00	0.00	0.00	4,995.00	0.02	0.00	0.00
52940-001-4060-064	CAPITAL OUTLAY - OCHOPEE EQUIP	0.00	0.00	0.00	0.00	6,158.37	0.02	0.00	0.00

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GNFRD INCOME STATEMENT
For The 12 Periods Ended 9/30/2017

Greater Naples Fire Rescue District (GNF)

	Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
Total CAPITAL OUTLAY:	187,967.00	24.55	62,211.58	2.78	816,682.20	3.02	746,539.20	2.78
Total Expenses:	2,978,418.43	389.02	2,369,691.57	105.77	28,917,171.52	106.79	28,436,295.20	105.77
Net Income from Operations:	-2,212,803.91	-289.02	-129,335.72	-5.77	-1,839,344.87	-6.79	-1,552,026.00	-5.77
Earnings before Income Tax:	-2,212,803.91	-289.02	-129,335.72	-5.77	-1,839,344.87	-6.79	-1,552,026.00	-5.77
Net Income (Loss):	-2,212,803.91	-289.02	-129,335.72	-5.77	-1,839,344.87	-6.79	-1,552,026.00	-5.77

Balance Sheet
As of 9/30/2017

GNFRD Impact Fee (IMP)

Assets			
10100-301-0000-001	IMPACT FEES (IBERAIBANK)	\$ 4,047,453.06	
	Total Assets:		<u><u>\$ 4,047,453.06</u></u>
Equity			
28100-301-0000-001	FUND BALANCE - IMPACT FEES PRIOR YEAR RESTRICTED	\$ 3,548,594.96	
28100-301-0000-002	Retained Earnings-Current Year	\$ 498,858.10	
28100-301-0000-002	FUND BALANCE IMPACT FEES CURRENT YEAR	<u>\$ 0.00</u>	
	Total Equity:		<u><u>\$ 4,047,453.06</u></u>
	Total Liabilities & Equity:		<u><u>\$ 4,047,453.06</u></u>

Impact Fees Income Statement
For The 12 Periods Ended 9/30/2017

GNFRD Impact Fee (IMP)

		Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
Revenue									
IMPACT FEES									
32400-301-0000-110	IMPACT FEES	105,370.28	98.55	83,000.00	99.45	1,307,852.34	98.89	996,000.00	99.45
Total IMPACT FEES:		105,370.28	98.55	83,000.00	99.45	1,307,852.34	98.89	996,000.00	99.45
GRANTS									
33100-301-0000-200	FEDERAL GRANT - PUBLIC SAFETY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33400-301-0000-200	STATE GRANT - PUBLIC SAFETY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total GRANTS:		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INTEREST EARNINGS									
36100-301-0000-100	INTEREST	1,546.78	1.45	458.37	0.55	14,675.91	1.11	5,500.00	0.55
Total INTEREST EARNINGS:		1,546.78	1.45	458.37	0.55	14,675.91	1.11	5,500.00	0.55
OTHER MISCELLANEOUS INCOME									
36400-301-0000-000	DISPOSITION OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36400-301-0000-001	OTHER MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total OTHER MISCELLANEOUS INCOME:		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue:		106,917.06	100.00	83,458.37	100.00	1,322,528.25	100.00	1,001,500.00	100.00
Gross Profit:		106,917.06	100.00	83,458.37	100.00	1,322,528.25	100.00	1,001,500.00	100.00
Expenses									
IMPACT FEE EXPENSE									
51700-301-0000-071	DEBT SERVICES	134,098.33	125.42	21,788.88	26.11	277,812.30	21.01	261,466.56	26.11
51700-301-0000-072	DEBT SERVICES -INTEREST	40,082.50	37.49	0.00	0.00	83,122.86	6.29	0.00	0.00
52200-301-0000-031	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	975.00	0.07	0.00	0.00
52200-301-0000-032	FREIGHT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52200-301-0000-037	CURRENT CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52200-301-0000-044	RENTAL AND LEASE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52200-301-0010-046	NEW VEHICLE SMALL PARTS	0.00	0.00	0.00	0.00	397.97	0.03	0.00	0.00
Total IMPACT FEE EXPENSE:		174,180.83	162.91	21,788.88	26.11	362,308.13	27.40	261,466.56	26.11
CAPITAL OUTLAY									
52900-301-0000-061	LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52900-301-0000-062	BUILDINGS AND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52900-301-0000-063	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52900-301-0000-064	EQUIPMENT AND FURNITURE	0.00	0.00	0.00	0.00	43,263.98	3.27	0.00	0.00

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Impact Fees Income Statement
For The 12 Periods Ended 9/30/2017

GNFRD Impact Fee (IMP)

		Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
CAPITAL OUTLAY		(Continued)							
52900-301-0000-065	CONSTRUCTION WORK IN PROGRES:	0.00	0.00	41,666.63	49.93	0.00	0.00	500,000.00	49.93
52900-301-0000-067	SPECIAL RESPONSE TEAMS	0.00	0.00	5,000.00	5.99	13,595.00	1.03	60,000.00	5.99
52900-301-0000-068	INTANGIBLE ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52900-301-0000-069	VEHICLES	0.00	0.00	0.00	0.00	404,503.04	30.59	0.00	0.00
52900-301-0000-070	CAPITAL OUTLAY-FIRE & RESCUE VEI	0.00	0.00	45,833.37	54.92	0.00	0.00	550,000.00	54.92
52900-900-0000-059	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total CAPITAL OUTLAY:		0.00	0.00	92,500.00	110.83	461,362.02	34.88	1,110,000.00	110.83
Total Expenses:		174,180.83	162.91	114,288.88	136.94	823,670.15	62.28	1,371,466.56	136.94
Net Income From Operations:		-67,263.77	-62.91	-30,830.51	-36.94	498,858.10	37.72	-369,966.56	-36.94
Earnings Before Income Tax:		-67,263.77	-62.91	-30,830.51	-36.94	498,858.10	37.72	-369,966.56	-36.94
Net Income (Loss):		-67,263.77	-62.91	-30,830.51	-36.94	498,858.10	37.72	-369,966.56	-36.94

Balance Sheet
As of 9/30/2017

GNFRD Hydrant Fund (HYD)

Assets			
10100-101-0000-001	HYDRANT OPERATING ACCOUNT	\$ 432,196.98	
	Total Assets:		<u>\$ 432,196.98</u>
Equity			
28200-101-0000-001	FUND BALANCE - HYDRANT ASSIGNED (PRIOR YTD)	\$ 401,708.84	
28200-101-0000-003	Retained Earnings-Current Year	\$ 30,488.14	
28200-101-0000-003	FUND BALANCE-CURRENT YEAR	<u>\$ 0.00</u>	
	Total Equity:		<u>\$ 432,196.98</u>
	Total Liabilities & Equity:		<u>\$ 432,196.98</u>

HYDRANT FUND INCOME STATEMENT
For The 12 Periods Ended 9/30/2017

GNFRD Hydrant Fund (HYD)

	Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
Revenue								
HYDRANT MAINTENANCE INCOME								
32400-101-0000-900 HYDRANT MAINTENANCE	5,000.00	96.94	625.00	91.46	30,000.00	95.27	7,500.00	91.46
Total HYDRANT MAINTENANCE INCOME:	5,000.00	96.94	625.00	91.46	30,000.00	95.27	7,500.00	91.46
INTEREST EARNINGS								
36100-101-0000-100 INTEREST EARNINGS	157.95	3.06	58.37	8.54	1,488.14	4.73	700.00	8.54
Total INTEREST EARNINGS:	157.95	3.06	58.37	8.54	1,488.14	4.73	700.00	8.54
Total Revenue:	5,157.95	100.00	683.37	100.00	31,488.14	100.00	8,200.00	100.00
Gross Profit:	5,157.95	100.00	683.37	100.00	31,488.14	100.00	8,200.00	100.00
Expenses								
52200-101-0000-046 REPAIR AND MAINTENANCE	0.00	0.00	2,916.63	426.80	1,000.00	3.18	35,000.00	426.83
52220-101-0000-031 PROFESSIONAL SERVICES - COUNTY	0.00	0.00	208.37	30.49	0.00	0.00	2,500.00	30.49
Total Expenses:	0.00	0.00	3,125.00	457.29	1,000.00	3.18	37,500.00	457.32
Net Income From Operations:	5,157.95	100.00	-2,441.63	-357.29	30,488.14	96.82	-29,300.00	-357.32
Earnings Before Income Tax:	5,157.95	100.00	-2,441.63	-357.29	30,488.14	96.82	-29,300.00	-357.32
Net Income (Loss):	5,157.95	100.00	-2,441.63	-357.29	30,488.14	96.82	-29,300.00	-357.32



GREATER NAPLES FIRE RESCUE DISTRICT Operations Report

REPORTING OFFICER	Nolan Sapp, Asst. Fire Chief
TYPE	Monthly - Commission
SUBMITTAL DATE	October 4, 2017

September 2017

The Stats:

Total Incidents 2344
Medical / Rescue 1397 calls for service.
Fire / Other 947 calls for service.
Hurricane related runs estimated at 808 incidents

I attended the following meetings:

- ❖ Weekly Executive Command staff meetings.
- ❖ Daily Hurricane Irma Briefings
- ❖ EOC Storm briefings
- ❖ Battalion Chief daily briefings.
- ❖ Labor Management
- ❖ Work with CCSO CAD/MDT operation meeting.
- ❖ Control West communications
- ❖ GNFD Section Managers meeting

Greater Naples Fire Firefighters responded to over 800 calls for service during the week long period during and following the storm. We assisted EOC with Points of Distribution handing out food and water. We assisted with the unloading of over 12,000 blue tarps from five semi-trailers. We then reloaded some semi's to send blue tarps to Puerto Rico.

Many crews completed single missions to low income areas to replenish food and water supplies countless times. We searched several Mobile Home Parks after near complete devastation. Many members worked 72 hours plus through the event. Our personnel worked in the EOC on a 12 hour rotation for days. Our people went above and beyond to help a terrible situation get better.

Due to Image Trend, IT and CAD issues my report is condensed for this meeting. However it does now include fractile data from CCSO often asked for.

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GREATER NAPLES FIRE RESCUE DISTRICT

Operations Report

Operational Special Events:

- 9-1 Truck Request EN73 Gulf Coast High School Varsity Football Standby
- 9-23 Truck Request EN73 St. John Neumann High School Varsity Football Standby
- 9-27 Truck Request EN21 Lely High School Freshman Football Standby
- 9-27 Truck Request LA72 Golden Gate High School JV and Freshman Football Standby
- 9-28 Truck Request LA72 Gulf Coast High School Varsity Football Standby 7pm-930pm at GGHS
- 9-30 Truck Request EN70 St. John Neumann High School Varsity Football Standby

September 2017 Incident Report

Situation		Sept 17
*NA		1
100 Series Fire		223
200 Explosions		3
300 Series Rescue & Emergency Medical Service Incident		1397
400 Series Hazardous Condition(No fire)		46
500 Series Service Call		152
600 Series Good Intent Call		227
700 Series False Alarm & False Call		284
800 Series Severe Weather & Natural Disaster		11
900 Special Incident		0
		2344

Pre and Post Storm Irma	Date	Calls
Saturday	9th	58
Sunday	10th	39
Monday	11th	120
Tuesday	12th	165
Wednesday	13th	144
Thursday	14th	158
Friday	15th	124
Total		808

GREATER NAPLES FRACTILE TRAVEL TIMES										
FROM 9/1/2017 TO 9/30/2017										
Unit	< 4 Min	< 5 Min	< 6 Min	< 7 Min	< 9 Min	< 10 Min	< 11 Min	< 12 Min	> 12 Min	Calls
AT23									0.00	0
AT60	5.56	5.56	11.11	16.67	22.22	27.78	38.89	44.44	55.56	18
AT63									0.00	0
AT90	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	2
BA20	76.92	76.92	76.92	92.31	92.31	92.31	100.00	100.00	0.00	13
BA60	66.67	66.67	66.67	66.67	100.00	100.00	100.00	100.00	0.00	3
BA70	38.46	46.15	46.15	61.54	76.92	76.92	76.92	76.92	23.08	13
EN20	33.16	55.08	70.59	79.68	90.91	94.12	97.33	97.86	2.14	187
EN22	29.63	49.38	60.49	70.99	84.57	88.89	90.12	94.44	5.56	162
EN23	20.25	31.65	44.30	50.63	72.78	78.48	84.18	89.87	10.13	158
EN24	24.04	35.58	45.19	57.69	74.04	82.69	89.42	90.38	9.62	104
EN270									0.00	0
EN271									0.00	0
EN60	8.33	16.67	25.00	25.00	25.00	33.33	33.33	33.33	66.67	12
EN61	46.15	53.85	53.85	61.54	69.23	69.23	69.23	69.23	30.77	13
EN70	34.62	48.72	64.96	73.50	85.90	90.17	93.16	95.30	4.70	234
EN71	14.06	23.44	27.34	41.41	57.81	67.97	71.88	78.13	21.88	128
EN73	17.20	29.03	50.54	60.22	73.12	81.72	84.95	89.25	10.75	93
EN75	22.37	34.21	52.19	64.47	79.39	85.53	91.67	94.30	5.70	228
EN90	10.64	21.28	29.79	36.17	55.32	63.83	72.34	80.85	19.15	47
LA21	34.13	47.62	64.29	80.95	88.89	92.06	92.86	94.44	5.56	126
LA72	19.51	29.27	40.65	50.41	71.54	81.30	86.99	89.43	10.57	123
RE63	21.05	26.32	31.58	31.58	42.11	47.37	47.37	47.37	52.63	19
RE72	15.38	28.21	35.90	43.59	66.67	82.05	87.18	92.31	7.69	39
SQ21	31.25	51.56	66.41	77.34	90.63	91.41	92.19	96.09	3.91	128
SQ76	28.36	41.79	61.19	68.66	86.57	94.03	94.03	95.52	4.48	67
WT63	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	4



GREATER NAPLES FIRE RESCUE DISTRICT

Administration and Finance Report

REPORTING OFFICER	Tara Bishop, Deputy Director
TYPE	Monthly - Commission
SUBMITTAL DATE	October 4, 2017

September 1 to September 30, 2017

1. Administration:

- Participated in Hurricane Irma Planning Meetings
- Participated in Officer Leadership Development Program
- FMAG Applicant Coordination for Hurricane Irma
- Processing of 214s for Hurricane Irma
- Final Budget Hearing Preparation
- Coordination of Foundation efforts
- Preparations of Board Meetings, Agenda and Packet
- Filled 24 public records requests
- Coordination of meeting room reservations
- Processed class funding and travel paperwork
- Daily office operations; mail distribution, walk in traffic interactions and guidance to needed staff Weekly, bi-weekly, monthly review of general ledger, weekly attendance, payroll, monthly purchase report, etc. Attended weekly staff/division and monthly BOFC meetings.

2. HR Specialist:

- Number of new W/C claims: 3 Report Only, 1 New, 2 Continuing
- FMLA – 3 New, 1 Continuing Short Term Disability – 3 New, 1 Continuing
- Job Posting current: Fleet Analyst/ Service Writer, Fleet Supervisor, Fleet Mechanic, and P/T Firefighter
- New Hires: 2 - P/T to F/T 1 – Retiree 5 - Terminations
- Annual Physical Exams for Fall 2017 – ongoing
- I-9 Internal Audit - ongoing
- Notification of FSA card blockage
- Processes open enrollment questions and changes

3. Finance:

- Worked on Compensated and Sick Time yearend payout
- Worked on Insurance spreadsheets for reporting on year end W-2's
- Set up account numbers for Non-Fund Balance accounts and entered balances from GNFD and Impact Fee companies
- Worked on the payroll reporting method for Station 63
- Finished setting up Foundation in Sage and established checking account
- Joined MyFloridaMarket Place.
- Re-notified State of receiving Tax Exempt notice for ENFD and GNFD.
- Processed retirement paperwork and associated retirement calculation requests (Handley, Douglass, Reeve)
- Past due A/R inspection and false alarm collections continue



GREATER NAPLES FIRE RESCUE DISTRICT Planning Section Report

REPORTING OFFICER	Wayne Martin, Deputy Director
TYPE	Monthly- Fire Commission
SUBMITTAL DATE	October 1, 2017

September 1, 2017 to September 30, 2017

Meetings, Training, Conference, Special Events:

- * Assigned Fleet
- * Participated in Command Staff Meetings
- * Facilitate Strategic Planning Meeting
- * ALS Coordinator Interviews

Projects:

- * Hurricane IRMA Fuel Management other duties as assigned
- * Consolidated Section Manager response to Strategic Plan
- * Updated Chief Duty Officer Handbook
- * Assisting with ACLS Renewals for our Paramedics
- * Ordered business cards for Pension Trustees
- * Creation, review, processing of District Standard Operating Guidelines
- * Reviewed data for Emergency Services Task Force
- * Ordered Business Cards for Pension Board
- * Quotes for Fleet Purchases
- * Coordinated Registration and Payment for Leadership Seminar
- * Participant in Hurricane IRMA
- * Track District Pool Vehicles
- * Edited GNFD Fact Sheet
- * Edited GNFD Master Calendar
- * Updated GNFD Phone list
- * Edited SOG's:
- * Call volume & walk in traffic up due to inquiries about pending Hurricane IRMA.
- * Assisted with accepting donations food and water for anyone affected by Hurricane IRMA
- * Fleet Preventive Maintenance Schedule Created
- * New Fleet hours Monday – Saturday 0700 to 1730 hours
- * Provided security for Fleet Facility
- * Conducted Aerial Ladder Annual Testing and Certification Ladder 21 and Ladder 72 Passed



GREATER NAPLES FIRE RESCUE DISTRICT Logistics Section Report, Facilities Branch

REPORTING OFFICER	Alan McLaughlin, Deputy Chief
TYPE	Monthly- Commission
SUBMITTAL DATE	Oct 6, 2017

Sept 1, 2017 to Sept 30, 2017

Meeting, Training, Conference, Special Events:

- * Participated in all Staff Meetings
- * Participated in General Staff Meeting
- * Participated Section Managers Meeting
- * Participated in labor management meeting

Projects: Completed

- * Station 20 window installation complete.

Projects: In Process

- * Station equipment identification in process
- * Bay door opener and safety stop project in process
- * Ferrall Gas continuity supply in process
- * Station 20 Phase One remodel in process
- * Equipment asset control and inventory in process
- * Station site security in process
- * Station 20 generator in permitting
- * Annual hose testing in process
- * Apparatus intake valve standardization on process
- * Nozzle standardization in process
- * Front line apparatus LDH standardization in process
- * Station maintenance program in final review
- * Streamlight hand light repair and distribution project in process
- * High Rise pack replacement in process



GREATER NAPLES FIRE RESCUE DISTRICT

Investigative Section/Fire & Life Safety Report

REPORTING OFFICER

Shawn M. Hanson, Deputy Chief

TYPE

Monthly

SUBMITTAL DATE

October 5, 2017

September 1 through September 31, 2017

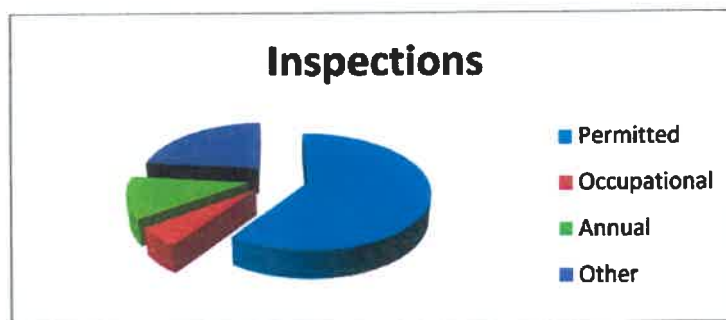
Inspection Statistics

Permitted Inspections: 134

Occupational/Business Tax License Inspections: 15

Annual Inspections: 4

Other Inspections: 89





GREATER NAPLES FIRE RESCUE DISTRICT

Investigative Section/Fire & Life Safety Report

Average wait time for an inspection in September: 1 - 2 Days

Current average wait time as of October 5th is 1 Day

Fire Plan Review Statistics

Fire Plan Building Reviews: 144

- decrease of 178 from August

*each review generates a minimum average of 3 field inspections

Site Development/Planning Reviews: 33

- decrease of 6 from August

Average Review Time: 4 days

Pending Projects From Site Development Meetings

- Rezone 40 +/- acres - 2101, 2301, 2401 County Barn Road (north of Cope Lane), to allow a maximum of 270 residential dwelling units (up to 156 duplexes) which will include single family, multifamily, along with accessory uses, recreational amenity, and associated infrastructure
- 31 Acres located on Port Au Prince Rd off of Collier Boulevard are being rezoned from mobile home use to multi-family residential use - this is proposed to include 280 multi-family units; the property is currently vacant
- Proposed 90,000 square foot rezoning of property located at 7550 Immokalee Road, 8245 and 8251 Logan Blvd for the development of commercial use
- Union Way (Port of the Islands) site development for a 12 unit multi-family building located at the end of the current paved terminus of Union Way.
- Proposed Woodsprings Suites, 4 story hotel, located at 2500 Tamiami Trail E.
- Proposed amendment to the existing site at Marco Shores to permit group housing for Senior on the residential parcel
- Popeye's Chicken - 11899 Collier Blvd. - 2,537 square foot facility with 66 seats
- Moorings Park at Grande Lake located on the East side of Airport Pulling Rd; phase one to include eleven 6-story Independent Living Facility mid-rises (over parking) totaling 164 units.
- 25,248 square foot Aldi Store within Countryside Shopping Center off Santa Barbara Blvd
- Marquesa Isles County Barn Rd., approval for parking lot and sales trailer for future subdivision.
- Azure at Hacienda Lakes - Rattlesnake east of Collier - This phase of the project consists of 56 units (14 multi-family, 4 unit buildings)



GREATER NAPLES FIRE RESCUE DISTRICT

Investigative Section/Fire & Life Safety Report

Special Events/Public Education

Fire Extinguisher Training: 1 class; 40 attendees

AHJ Report

- IS Investigative (IS) staff attended and facilitated the CCFMA (Collier County Fire Marshals) meeting
- IS staff members participated in Target Solutions training
- IS staff members attended and participated in classes, committees and other training, including OMD training, Water-Based Systems Committee meeting, Fire Alarm Committee meeting and Public Education Committee meeting
- IS staff attended the Collier County Task Force meetings
- IS staff attended the DSAC meeting at Collier County Growth Management (GMD)
- Participated in the Strategic Planning activities
- Participated in the Governing Documents Committee activities
- IS staff participated in meetings for plan review items, variance requests, deficiency form requests, site development concerns and other issues
- IS staff assisted with Fire Plans Reviewer interviews at Collier County GMD
- Participated in Florida Fire Sprinkler Coalition activities
- Participated in FFMIA Legislative Committee activities
- IS staff attended the CCFMA Public Education Committee meeting
- IS staff participated in FFMIA Executive Board activities
- Participated in IAFC Diversity Executive Leadership Program (iDELP) activities
- Participated in NFPA Technical Committee activities
- Ongoing cross-training inspectors
- IS staff participated in Labor Management meetings
- Participated in the Collier County Fire and EMS Chiefs Association meeting
- IS staff participated in Health and Safety Committee activities
- Participated in multiple Knox meetings
- Participated in daily Command Staff meetings specific to Hurricane Irma prior to and throughout the critical recovery period of the storm
- IS staff participated Hurricane Irma activities most of the month, including, Section storm meetings, pre-storm preparations, storm duties (Planning Section responsibilities), post-storm activities; damage assessments of all District facilities, welfare checks through the community, assistance with Logistics Section activities, and many other miscellaneous tasks

**Greater Naples Fire Rescue District
Disposition of Fixed Assets
18-01**

[illegible]

Reviewed by: Deputy Director, Tara Bishp
Prepared by: Deputy Director, Wayne Martin

Date: 10/7/2017
Date: 10/6/17

We, the undersigned, certify that the property items listed on this form are in the stated condition and warrant disposition.

Motion to dispose of listed property offered by Commissioner _____, seconded by Commissioner _____. Motion passed by a vote of ____ to _____. Signed this 10th day of October 2018.

Commissioner Jeff Page

Commissioner Steve Hemping

Commissioner Kevin Gerrity

Commissioner Robert A. Boyer

Commissioner David Stedman

Commissioner Brian Cross

Commissioner Charles Cottiers

Commissioner Tom Henning



**GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS
Action Item Worksheet**

CONSENT AGENDA

Agenda Item:

Subject: Declare Surplus Ford 2008 550 Truck VIN 1FDAX57R18EB85462

Meeting Date: October 10, 2017

Prepared By: Wayne J Martin, Deputy Director

Background:

Brush 70 a FORD 550 VIN 1FDAX57R18EB85462 was part of a GCA Land Trust brush truck refurbish program. Brush 72 and 73 have been completed and placed in service. Brush 70 was towed to REV RTC in Ocala, Florida to be the third vehicle to be completed in the brush truck program. Upon inspection by the vendor, REV RTC determined that the vehicle is not roadworthy. Therefore, the truck should be declared surplus and sold for the best price. The GCA Land Trust has been consulted for the proper disposal of said vehicle. The vehicle is in Ocala and it is not cost effective to return vehicle to the District or put any additional funds into the program. REV RTC has agreed to sell the vehicle in whole or part for the best price possible without any commission. The light bar, pump, hose reel, and miscellaneous equipment has been removed and will be returned to District at no charge.

Funding Source/Financial Impact:

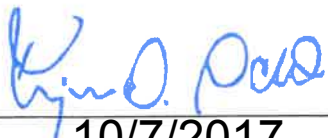
Potential income of \$1,000 to \$5,000 to be placed in General Fund.

Recommendation:

Staff recommends the District declare Brush 70 VIN 1FDAX57R18EB85462 surplus, REV RTC Ocala, Florida be authorized to dispose of said vehicle in whole or part, and funds be remitted to District.

Potential Motion:

Move to declare Brush 70 VIN 1FDAX57R18EB85462 surplus, authorize REV RTC Ocala, Florida to dispose of said vehicle in whole or part, and remitted funds to the District.


10/7/2017

Fire Chief Review



**GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS
Action Item Worksheet**

CONSENT AGENDA

Agenda Item:

Subject: Declare Surplus Ford 2005 Explorer Sport Trac VIN 1FMZU67K854B

Meeting Date: October 10, 2017

Prepared By: Wayne J Martin Deputy Director

Background:

The 2005 Ford Explorer Sport Trac VIN 1FMZU67K854B was destroyed by high water (43") during Hurricane Irma on September 10, 2017. The District insurer VFIS has declared the vehicle totally destroyed. The vehicle has 86,237 miles and was in good condition. The estimated Blue Book trade-in value is \$4,156/ private sale value \$7,154.

The vehicle will be removed by VFIS without additional cost to the District. A final settlement by VFIS is for \$8,952.25 less \$500.00 deductible for a total of \$8,452.25.

Funding Source/Financial Impact:

Income from insurance settlement of approximately \$8,452.25 to be deposited into General Fund for future replacement.

Recommendation:

Staff recommends that the District declare the 2005 Ford Explorer Sport Trac VIN 1FMZU67K854B as totally destroyed, authorize VFIS to remove the vehicle, and accept the \$8,452.25 settlement.

Potential Motion:

Move to declare the 2005 Ford Explorer Sport Trac VIN 1FMZU67K854B destroyed, authorize VFIS to remove the vehicle, and accept the \$8,452.25 settlement.


10/7/2017

Fire Chief Review

2005 Ford Explorer Sport Trac XLT Sport Utility Pickup 4D Trade-In Values - Kelley Blue Book - Internet Explorer
<https://www.kbb.com/ford/explorer-sport-trac-2005/xlt-sport-utility-pickup-4d/> Vehicle Info: 3495656 Content: trade-in-sell-5 Mileage: 86,237 & price type: private-party & options: 6507400 true & conditions

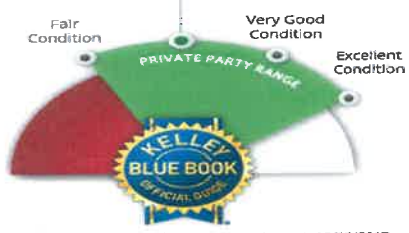
2005 Ford Explorer Sport Trac Pricing Report

Style: XLT Sport Utility Pickup 4D
Mileage: 86,237



Sell To Private Party

Private Party Value (Good Condition)
\$7,154



Fair Condition Very Good Condition Excellent Condition
 PRIVATE PARTY RANGE

Private Party Values valid for your area through 10/12/2017 Good Condition

Vehicle Highlights

Fuel Economy: City 13/Hwy 19/Comb 15 MPG	Max Seating: 5
Doors: 4	Engine: V6, Flex Fuel, 4.0 Liter
Drivetrain: 2WD	Transmission: Automatic
EPA Class: Sport Utility Vehicles	Body Style: Sport Utility Pickup
Country of Origin: United States	Country of Assembly: United States

Your Configured Options

Our pre-selected options, based on typical equipment for this car.

✓ Options that you added while configuring this car.

Engine

V6, Flex Fuel, 4.0 Liter

Transmission

Automatic

Drivetrain

2WD

Braking and Traction

ABS (4-Wheel)

Comfort and Convenience

Air Conditioning
 Power Windows
 Power Door Locks
 Cruise Control

Steering

Power Steering

Entertainment and Instrumentation

AM/FM Stereo
 CD/MP3 (Single Disc)

Safety and Security

Dual Air Bags

Cargo and Towing

Roof Rack

Wheels and Tires

Alloy Wheels


Exterior Color

✓ White

2005 Ford Explorer Sport Trac XLT Sport Utility Pickup 4D Trade-In Values - Kelley Blue Book - Internet Explorer
<https://www.kbb.com/ford/explorer-sport-trac-2005/xlt-sport-utility-pickup-4d/> Vehicle Info: 3495656 Content: trade-in-sell-5 Mileage: 86,237 & price type: trade-in & options: 6507400 true & conditions

2005 Ford Explorer Sport Trac Pricing Report


Style: XLT Sport Utility Pickup 4D
Mileage: 86,237



Trade In To a Dealer

Trade-In Range
\$3,588 - \$4,723

Trade-In Value
\$4,156



TRADE-IN RANGE

Trade-In Values valid for your area through 10/12/2017 Good Condition

Vehicle Highlights

Fuel Economy: City 13/Hwy 19/Comb 15 MPG	Max Seating: 5
Doors: 4	Engine: V6, Flex Fuel, 4.0 Liter
Drivetrain: 2WD	Transmission: Automatic
EPA Class: Sport Utility Vehicles	Body Style: Sport Utility Pickup
Country of Origin: United States	Country of Assembly: United States

Your Configured Options

Our pre-selected options, based on typical equipment for this car.

✓ Options that you added while configuring this car.

Engine

V6, Flex Fuel, 4.0 Liter

Transmission

Automatic

Drivetrain

2WD

Braking and Traction

ABS (4-Wheel)

Comfort and Convenience

Air Conditioning
 Power Windows
 Power Door Locks
 Cruise Control

Steering

Power Steering

Entertainment and Instrumentation

AM/FM Stereo
 CD/MP3 (Single Disc)

Safety and Security

Dual Air Bags

Cargo and Towing

Roof Rack

Wheels and Tires

Alloy Wheels

Exterior Color

✓ White



GREATER NAPLES FIRE RESCUE DISTRICT

PRESS RELEASE

KINGMAN SCHULDT, FIRE CHIEF

FOR IMMEDIATE RELEASE

Contact: Nicole Chesser, Office of the Fire Chief
Tel: (239) 348-7540

September 25, 2017
Email: nchesser@gnfire.org

Greater Naples Fire Rescue District Earns 2016 Life Safety Achievement Award

The Greater Naples Fire Rescue District was recently presented with a Life Safety Achievement Award for its fire prevention accomplishments in 2016 by the National Association of State Fire Marshals (NASFM) Fire Research and Education Foundation in partnership with Grinnell Mutual. The award was announced by H. Butch Browning, President of the NASFM Fire Research and Education Foundation.

"When we hear the fire truck coming down the street and see its lights, we know firefighters are responding to someone in trouble. What we don't know is that these unsung heroes are doing a lot of things behind the scenes that save lives," said David Miller, Assistant Vice President of Special Investigations at Grinnell Mutual. "The Life Safety Achievement Award recognizes fire departments for their fire prevention programs that have been proven to save lives year after year."

Since 1994, the Life Safety Achievement Award has recognized local fire prevention efforts that have contributed to reducing the number of lives lost in residential fires. The Greater Naples Fire Rescue District is one of 160 fire departments across the United States to receive the award this year for recording zero fire deaths in 2016 or reducing fire deaths by at least 10 percent during the year. In addition, award recipients documented active and effective fire prevention programs as well as a clear commitment to reducing the number of house fires in the community.

Although residential fires in the U.S. account for only 20 percent of all fires, they result in 80 percent of all fire deaths. The NASFM Fire Research and Education Foundation is committed to reducing that number.

"Experience tells us that fire prevention activity and public education can significantly reduce life and property loss from residential fires," Browning said. "Prevention and education are very cost effective compared to the traditional approach of relying on fire suppression."

*If you would like more information regarding this topic, or to schedule an interview,
please contact the Greater Naples Fire Rescue District Headquarters.*



GREATER NAPLES FIRE RESCUE DISTRICT

About NASFM Fire Research & Education Foundation

The NASFM Fire Research & Education Foundation is a public interest group whose mission is to reduce residential fire deaths and injuries. The Foundation advocates the use of residential fire sprinklers, smoke alarms, carbon monoxide detectors and teaching people fire-safe behavior. The Foundation assists fire departments with implementing residential sprinkler/smoke alarm programs on a local basis. The Foundation's partners include the United States Fire Administration, the National Association of State Fire Marshals and private industry/associations with an interest in and commitment to residential fire safety.

About Grinnell Mutual

Grinnell Mutual, in business since 1909, is the 114th-largest property casualty insurance company in the United States and the largest primary reinsurer of farm mutual companies in North America. The company provides reinsurance for farm mutual insurance companies as well as property and casualty insurance. Its products are available in 15 states.

FOR MORE INFORMATION CONTACT:

Jim Narva, Executive Director
NASFM Fire Research and Education Foundation
jnarva@narvaassociates.com
www.firemarshals.org

The 2016 Life Safety Achievement award is sponsored by a grant from Grinnell Mutual.

*If you would like more information regarding this topic, or to schedule an interview,
please contact the Greater Naples Fire Rescue District Headquarters.*



GREATER NAPLES FIRE RESCUE DISTRICT FIRE CHIEF REPORT

SEPTEMBER, 2017

REPORTING OFFICER	Kingman Schuldt, Fire Chief
TYPE	Monthly – Commission
SUBMITTAL DATE	October 5, 2017

ACTIVITIES REPORT

Hurricane Irma – Since September 4th, six days prior to landfall of Hurricane Irma, the District has been largely consumed with preparatory, response and recovery efforts. During initial response efforts Operational staffing was increased and assets responded to numerous emergency incidents.

Day	Date	Calls	Additional Apparatus	Personnel
Saturday	9th	58	2 Engines, 5 Heavy Brush, 4 Attack, 1 Rescue	26
Sunday	10th	39	2 Engines, 5 Heavy Brush, 4 Attack, 1 Rescue	26
Monday	11th	120	2 Engines, 5 Heavy Brush, 4 Attack, 1 Rescue	26
Tuesday	12th	165	1 Rescue, Maintain Squad 21	4
Wednesday	13th	144	1 Rescue, Maintain Squad 21	4
Thursday	14th	158	1 Rescue, Maintain Squad 21	4
Friday	15th	124	1 Rescue, Maintain Squad 21	4

In days immediately following the storm Fire and Life Safety Fire Inspectors conducted a damage assessment of all District facilities, providing staff with a detailed report of all damage resulting from the storm. District communications were severely impacted for an extended period. It was not until September 24 that all connectivity was reestablished.

The District's insurance provider (VFIS) completed inspections of the hardest hit facilities (60, 90, 23, Fleet) and will return in the next few weeks to inspect the remaining facilities.

Station 60 remains out of service due to flooding. The shell of the building will remain but the interior must be gutted and rebuilt. Most all contents were destroyed and will need to be replaced. A contractor initiated demolition with immediate plans to begin restoration. It is expected to take a minimum of six months to conduct the rebuild. A temporary fire station arrived on October 2nd and arrangements are underway to facilitate the utility hookups, secure furniture and ready the mobile structure for use. The existing structure will have limited capabilities necessary to house Engine and Medic/Rescue 60. The water tender and squad will be stowed in the existing canopy that was damaged.



GREATER NAPLES FIRE RESCUE DISTRICT FIRE CHIEF REPORT

Chief Morris and AA Swisher are being relocated to the Everglades City Hall temporary facility. Until such time we are able to permanently return to the station I have ordered the Operations Section to maintain a physical presence in Zone 60 from dawn to dusk. This is being accomplished by rotating Engines 60 and 61 throughout the day.

The District is also providing administrative and logistical support to Everglades City, Chokoloskee, and surrounding areas; managing the Disaster Relief Center located in the center of town. Staff is coordinating the intake and distribution of relief donations, and meal donations by many organizations/restaurants.

Fire and Life Safety staff is assisting the City to provide technical assistance during the damage assessment process, and administrative staff members are working alongside City officials to provide technical support in a variety of functional areas.

Station 90 was initially deemed to be out of service in the days directly after the storm. In the days immediate following, District staff made an initial assessment of the station. The roof was largely affected and the boat dock received significant damage. Temporary repairs were made and fire rescue services were returned to the island, although marine operations remain closed. With no alternate location to moor the boat it was determined to leave the vessel out of the water and conduct some preventative maintenance work. The District's insurance provider authorized staff to initiate some immediate repairs in order to expedite the process.

Fleet received moderate damage, losing all the overhead doors. As a result, the EVT's initially staffed the facility 24/7 in order to maintain security (and ensure all apparatus were operable during the event). The District acquired security from 7P – 7A daily with our EVT's working a modified schedule to provide services, typically Monday – Saturday from 7A – 5P.

Staff is currently assessing vendors for costs and timelines to begin replacement of roof insulation, carpet, bay doors, etc. at all facilities affected. New doors have been ordered and expected to be installed in the next few weeks if all goes well.

Station 23 received moderate damage to the roof and is in need of several overhead doors replaced. A secondary roof leak was recently reported and preventative measures were taken to make temporary repairs.

Staff continues to assess vendors for costs and timelines to begin replacement of the roof insulation carpet, and bay doors at several facilities.

All other facilities have been initially assessed by District staff and will receive further review when the District's insurance provider returns to complete their inspection work.



GREATER NAPLES FIRE RESCUE DISTRICT FIRE CHIEF REPORT

Formal Operational periods concluded on September 25, and normal operations were initiated to the best of abilities. Numerous projects previously placed on hold (hurricane) were re-established:

- Driver/Engineer testing – *Rescheduled and under way*
- ALC Credentialing class – *Rescheduled and under way*
- Acting Battalion Chief List - *Completed*
- Transition of Apprentice to Full-time positions - *Completed*
- ALS Coordinator assignment - *Pending*
- Aerial testing - *Completed*
- Annual blood tests and physicals – *Rescheduled and under way*
- Annual benefits open enrollment – *Rescheduled and under way*

Hurricane Irma generated 31 Facebook and 18 website inquiries regarding welfare checks, community services requests that can be verified. Additionally, the District assumed social media communications for Everglades City's Facebook page due to a lack of connectivity and personnel to manage the site. These outlets served of great benefit to maintain informative communications during the storm event.

The District will maintain a heavy footprint in Everglades City and the surrounding areas with logistical and administrative support for some time to come. I anticipate a number of Command, Operations, and Fire & Life Safety staff members committing considerable time to support the needs of the community. Logistics and Finance staff members will be addressing documentation, insurance, repair, and reimbursement issues. I also anticipate Operations personnel will maintain high visibility in the community throughout the recovery period.

Greater Naples Fire Foundation – The Foundation established a fund to assist two GNFD employees who lost their homes during Hurricane Irma. The Foundation is also coordinating a number of other fund raising events to provide further assistance.

Equipment Upgrade Program – The balance of equipment authorized for purchase by the Board of Fire Commissioners was received, including five hydraulic rescue tools and more than 13,000' of fire hose. The Logistics Section is currently working to inventory and ready equipment for service.

North Collier Joint Staffing Initiative – Operational staff members from both organizations were regularly meeting prior to Hurricane Irma. In consultation with North Collier Fire Chief Cunningham, it was agreed that we have been extraordinarily busy with the planning, response and recovery efforts. We have additionally agreed to personally meet in the next couple of weeks in order to redirect the effort.

Tentative Travel

October 6 Southwestern Association of Fire Chiefs' Executive Leadership Conference; Houston, TX
Oct 13 Florida Fallen Firefighter Memorial; Ocala, FL
October 24 – 26 IAFC Connexions; Fairfax, VA



GREATER NAPLES FIRE RESCUE DISTRICT FIRE CHIEF REPORT

Public Programs

6 Events in September

3,950 Contacts in September

152 Events YTD

135,625 Contacts YTD

*18 events were cancelled due to Hurricane Irma

Customer Satisfaction Surveys

Emergency Response- 2

Fire & Life Safety- 0

Administrative- 0

MEETINGS AND EVENTS

- Participated in the following teleconferences as board or committee member for the following organizations:
 - Southeastern Association of Fire Chiefs
 - EMS Advisory Council
 - Disaster Response Committee
- Meetings
 - Weekly Command Staff
 - Labor Management
 - Interviews
 - Fully Involved
 - Priority Dispatch's EFD Program Presentation
 - CCFEMSCA



Greater Naples Fire Rescue District

Firefighters' Pension Plan 14575 Collier Blvd., Naples, FL 34119-9605

TRUSTEES

Emanuel Arroyo, Chairman, Seat #1
Scott Hogan, Vice Chairman, Seat #3
Timothy D. Sims, Secretary-Treasurer, Seat #5
Karl R. Potteiger, Seat #2
George Danz, Seat #4

Joyceanna "JA" Rautio, Administrator
Rautio & Associates, Inc
10261 Windsor Way
Naples, FL 34109-1646
Phone: 239.591.1130

Email address: 175pensionplans@earthlink.net

Memo to: Chairman Jeff Page, Board of Fire Commissioners
From: Chairman Emanuel Arroyo, Greater Naples Fire Rescue District Firefighters' Pension Plan
Date: October 4, 2017
Subject: 10-10-2017 BOFC Agenda Item 1- J (1) Chapter 175 Firefighters' Pension Plan

Item #1: Portfolio Investment Summary as of June 30, 2017

In the third quarter of the Fiscal Year 2016-2017, the Plan earned **\$670,000** or plus 2.7% net. For the 12-month period, the Plan earned \$2.6 million or a net plus 11.7%. The total ending portfolio market value for the quarter has increased to **\$25,491,321.00**.

Item #2: Receipt of Insurance Premium Taxes for 2016.

On August 11, 2017, a check in the amount of **\$663,220.66** was received for the first distribution of the 2016 Insurance Premium Tax funds. On October 3, 2017 the supplemental or second distribution for 2016 was received in the amount of **\$36,084.23**. The total 2016 Insurance Premium Tax funds received is **\$699,304.89**. These checks were promptly processed for deposit to the Plan's Salem Trust account within the required 5 days of receipt.

Item #3: Invitation to Attend the Next Regular Board of Trustees' Quarterly Meeting

The Chapter 175 Firefighters' Pension Plan Board of Trustees will hold its next **quarterly meeting** on **Friday, November 3, 2017 at 9:00 AM**. The public and all interested parties are invited to attend.



GREATER NAPLES FIRE RESCUE DISTRICT POLICIES

Apprc
01/12
Revis

POLICY # 901.5

Board of Fire Commissioners Rules of Procedure

Purpose

The Rules of Procedure Policy shall govern the conduct of all meetings of the Board of Fire Commissioners and their interaction with District personnel.

Policy

1. Governing Rules

Except as otherwise required by law of these rules, the conduct of Board business, questions of order and methods of organization shall be governed by the most available edition of Robert's Rules of Order Revised in all cases in which they are applicable.

2. Board Meetings

a. Types and Frequency:

- i. Regular monthly meetings shall be held on the second Tuesday of each month, unless a different date is approved by the Board. Notice of regular monthly meetings shall be provided in accordance with Section 189.417, Florida Statutes, as amended.
- ii. Special meetings may be called by the Chair as necessary for the purpose of considering specific matters, or matters upon which action is required before the next regular meeting. Notice of special meetings shall be provided in accordance with Section 189.417, Florida Statutes, as amended.
- iii. Emergency Meetings may be called by the Chair as necessary, with reasonable notice in accordance with Florida law. Any action taken at an emergency meeting must be subsequently ratified by the Board as a regular or special meeting.
- iv. Workshops may be conducted for informational purposes as deemed necessary by the Chair or a majority of the Board. Notice of workshops shall be provided in accordance with Section 189.417, Florida Statutes, as amended. No formal action or votes may be taken at a workshop; therefore, a

quorum of the Board need not be present.

- b. Meetings Open to Public: All meetings of the Board shall be open to the public in accordance with the Sunshine Law, Section 286.011, Florida Statutes, except for those meetings that are exempt ~~from~~ the Sunshine Law.
- c. Exempt Meetings: Florida law provides that certain meetings of governmental bodies are exempt from the Sunshine Law and may be held in private, as long as specific statutory procedures are followed. These exempt meetings include; executive sessions to discuss collective bargaining matters in accordance with Section 447.605(1), Florida Statutes; meetings regarding risk management claims pursuant to Section 768.28(15)(c), Florida Statutes, and meetings to discuss matters of pending ~~or threatening~~ litigation pursuant to Section 286.011(8), Florida Statutes. The Board shall follow all statutory requirements for exempt meetings.
- d. Seating Capacity: Due to the need to comply with seating capacity requirements of the Fire Code, there may be occasions when entrance by the public to the meeting room shall be limited by the maximum room or building capacity, as determined by the Fire Marshal. If seating capacity requirements are limited, the District will designate an overflow room in which the public can watch the meeting or the meeting will be rescheduled to a later time and location in order to accommodate the public.
- e. Accessibility: All meetings of the Board will be conducted in a public accessible building.

3. Quorum

- a. Quorum: A majority of the entire Board shall constitute a quorum. A quorum shall be determined based on the number of Commissioners who are physically present in the meeting room. In extraordinary circumstances, a Commissioner may participate in a meeting by telephone or video teleconference and shall be considered to be present and able to participate for other purposes, including voting, but shall not be counted for the purpose of determining a quorum, ~~but shall be considered to be present and able to participate for other purposes, including voting~~. No resolution, policy, or motion shall be adopted by the Board without the affirmative vote of the majority of the members present, or if required by the Florida Statutes, an extraordinary majority vote of the members present.
- b. Remaining in the Meeting Room: During Board meetings, Commissioners shall remain in the meeting room at all times unless an emergency or illness should occur. ~~Commissioners present in the meeting room shall not absent themselves for a particular item.~~
- c. Conflict of Interest: Any member of the Board who announces a conflict of interest on a particular matter pursuant to Sections 112.3143 or ~~Section~~ 286.012, Florida Statutes, and decides to refrain from voting or otherwise participating in the proceedings related to that matter, shall be deemed present for the purpose of constituting a quorum.
- d. Loss of Quorum: In the event that a Commissioner is required to depart a Board meeting prior to adjournment, and the departure causes a loss of quorum, no further official action, other than adjournment, may be taken until or unless a quorum is restored.
- e. No Quorum: Should no quorum attend within 30 minutes after the hour appointed

for the meeting of the Board, or upon a meeting have commenced with a quorum and, which quorum was never shall have been lost, the Chair or the Vice Chair, or in their absence, another Commissioner, in order of seniority, shall adjourn the meeting. The names of the members present and their action as such meeting shall be recorded in the minutes.

4. Presiding Officer

- a. Chair: The Presiding Officer is the Chair of the Board. The Chair presides at all meetings of the Board. The Chair's responsibility shall include, but not be limited to:
 - i. Opening meetings at the appointed time and calling the meeting order, having ascertained that a quorum is present.
 - ii. Announcing the business to come before the Board, in accordance with the prescribed order of business.
 - iii. Recognizing all Commissioners, the Fire Chief, District staff, attorneys, consultants and members of the public, who seek the floor under correct procedure.
 - iv. Limiting the duration of public comment, discussion of agenda items, and debate.
 - v. Preserving decorum and order, and in case of disturbance or disorderly conduct in the meeting room, may cause the same to be cleared and cause a disruptive individual, including any member of the Board or District staff, to be removed.
 - vi. Calling to order any member of the Board who violates any of these procedures and, when appropriate, deciding questions of order, subject to a majority vote on a motion to appeal.
 - vii. Expediting business in every way compatible with the interests of Commissioners and the public.
 - viii. Retaining gavel for motions. The Chairman may make a motion and participate in debate without relinquishing the gavel.
 - ix. Declaring the meeting adjourned when the Board so votes, or at any time in the event of an emergency affecting the safety of those present.
- b. Vice Chair: The Vice Chair's responsibility shall include, but not be limited to:
 - i. In the absence of the Chair or in the event of the Chair's inability to serve by reason of illness or accident, the Vice Chair shall perform the duties and functions of the Chair until the Chair's return and resumption of duty.
- c. Secretary: The Secretary's responsibility shall include, but not be limited to:
 - i. Review Board Meeting Minutes and District Reports for completeness and accuracy.
 - ii. Serve as the second point of contact for reviewing and signing District checks.
 - iii. In the absence of the Chair and Vice Chair, or in the event of the Chair and Vice Chair's inability to serve by reason of illness or accident, the Secretary shall perform the duties and functions of the Chair until either the Chair or Vice Chair's return and resumption of duty.
- d. Treasurer: The Treasurer's responsibility shall include, but not be limited to:
 - i. Review all budgets, checks and financial reports and report the District's financial position to the Board.
 - ii. Serve as the first point of contact for reviewing and signing District checks.

- iii. In the absence of the Chair, Vice Chair and Secretary, or in the event of the Chair, Vice Chair and Secretary's inability to serve by reason of illness or accident, the Treasurer shall perform the duties and functions of the Chair until the Chair, Vice Chair or Secretary's return and resumption of duty.

5. Order of Business

- a. Official Agenda: There shall be an official agenda for every meeting of the Board, which shall determine the order of business conducted at the meeting. All proceedings and the order of business at all meetings of the Board shall be conducted in accordance with the official agenda. In accordance with Section 189.069(2)(a)16, Florida Statutes as amended, the District is required to post the official agenda for a meeting at least 7 days prior to the meeting and to distribute any meeting materials available in an electronic format, excluding confidential and exempt information. ~~Any Commissioner may place an item on the next Board meeting's official agenda by communicating the item to the Board during the Commissioner Comments section of the agenda. Chair or staff member responsible for preparing agenda prior to the day of the meeting.~~ Recognizing that the requirement to post the official agenda at least 7 days prior to the meeting is to ensure that the public has been given sufficient notice of the items to be considered by the Board, aAny Commissioner may request to add an item to the official agenda on the day of the meeting upon the Chair determining that good cause exists as it's an emergency circumstance for such item to be added to the official agenda in light of the public not being given notice that the Board will consider such item. with consent of a majority of the Commissioners present.
- b. Agenda Format. Availability. Supporting Information: The agenda shall be prepared in the appropriate form approved by the Board.
 - i. Regular Board Meeting – A copy of the agenda and all supporting information shall be made available to the Commissioners on or before the Monday before the regularly scheduled monthly prior to the meeting. In the event supporting information is not available, the agenda item shall be removed from the agenda and considered at a later meeting.
 - ii. Special Meetings, Workshops, Exempt Meetings – The agenda shall be prepared in an appropriate format for the focus of the special meetings. A copy of the agenda and supporting information shall be made available to the Commissioners at least 7 days prior to the meeting. as far in advance as practical.
 - iii. Emergency Meetings – An agenda shall be prepared in an appropriate format stating the reason for the Emergency Meeting with a copy of the agenda copies and supporting information distributed as soon as practicable. ~~just before the beginning of the meeting.~~
- c. Agenda Format for Regular Meetings: The agenda format for a regular Board meeting shall be in substantially the form as set forth below:
 - i. Pledge of Allegiance and Invocation
 - ii. Line of Duty Deaths/ Moment of Silence
 - iii. Approval, Additions, Deletions to Agenda
 - iv. Approval of Minutes
 - iv-v. Consent Agenda

- ~~v-vi.~~ Awards and Recognition
 - ~~vi-vii.~~ Fire Chief's Report
 - ~~vii-viii.~~ IAFF Local Report
 - ~~viii-ix.~~ Old Business (including those items removed from Consent Agenda that were previously considered by the Board)
 - ~~ix-x.~~ New Business (including those items removed from Consent Agenda that have not been considered by the Board)
 - ~~xi.~~ Public Comment on Items not Listed on the Agenda
 - ~~x-xii.~~ Comments by Commissioners
 - ~~xi.~~ ~~Signature of Board Approved Items~~
 - ~~xii-xiii.~~ Adjournment
- d. Consent Agenda: Items placed on the Consent Agenda are considered to be routine in nature and do not deviate from past Board direction or policy. Any Commissioner may withdraw an item from the Consent Agenda for individual discussion and consideration prior the motion to approve. Once withdrawn from the Consent Agenda, the item shall be considered under Old Business or New Business, whichever is appropriate, and voted on individually.
 - e. Public Hearings: Public Hearings shall be held as required to receive public comments on matters of special importance or as required by law. At the discretion of the Chair, public comments may be limited in duration and taken on a first-request basis. Public testimony will be limited to three (3) minutes per person, unless the Board adopts a motion extending time.
 - f. Discussion of Comments Items by Commissioners: On the portion of the agenda designated as "Comments by Commissioners," no assignments shall be given to the Fire Chief or District staff without express approval of the majority of the Board. The Board shall take no action on any item discussed during "Comments by Commissioners." For those items in which action is desired, an item shall be placed on the official agenda for the next regularly scheduled meeting or special meeting. ~~policy action without an agenda item unless such is accomplished through a super majority vote of the Board, and then only in the event of emergency circumstances.~~ At discretion of the Chair, discussion may be limited in duration.
 - g. Departure from the Order of Business: ~~Old Business:~~ Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Board present at the meetings.
 - h. Additions, Deletions, or Corrections to Agenda: Additions, deletions, or corrections to the agenda may be considered by the Board and adopted by the passage of a single motion. Non-agenda matters shall be confined to items that are informational only.
 - i. Announcing the Agenda: The Chair shall announce each item on the agenda. The Fire Chief or designee shall then present the item to the Board.

6. Parliamentary

The attorney for the Board or ~~Board member designated by the Chair~~ shall act as parliamentarian ~~and shall advise and assist the Chair in matters of parliamentary law.~~ In the absence of a Rule of Procedure as provided by these Rules, the parliamentarian shall refer to the most current available addition of Robert's Rules of Order Revised on all rulings.

7. Rules of Debate

a. Decorum:

- i. Every Commissioner desiring to speak should address the Chair, and upon said recognition by the Chair, should confine discussion to the question under debate, avoiding all personalities and indecorous language.
- ii. Commissioners shall refrain from attacking another Commissioner's motives, speaking adversely on a prior motion not pending, speaking while the Chair or another Board member is speaking, and disturbing the Board.
- iii. A Commissioner, once recognized, should not be interrupted when speaking unless said Commissioner is being called to order. The Commissioner should then cease speaking until the question of order is determined, without debate, by the Chair. If in order, said Commissioner may shall be at liberty to proceed.
- iv. A Commissioner shall be deemed to have yielded the floor when he or she has finished speaking. A Commissioner may claim the floor only when recognized by the Chair.

b. Motions:

- i. A motion and a second to the motion must proceed any action on the agenda matter unless there are speakers to be heard on the agenda matter.
- ii. All motions shall be made and seconded before debate.
- iii. When a motion is presented and seconded, it is under consideration and no other motion shall be received thereafter, except to adjourn, to lay on the table, to postpone, to substitute, or to amend until the question is decided. These motions shall have preference in the order in which they are mentioned.
- iv. Any Commissioner may move to close debate, and call the question on the motion being considered. A successful vote on the motion to close the debate will end discussion of the item. The Commissioner moving the adoption of a resolution or motion shall have the privilege of closing debate.
- v. If the Chair wishes to put forth or second a motion, he or she shall not be required to relinquish the Chair to the Vice Chair.
- vi. The following motions are not debatable: to adjourn, to lay on the table, to take from the table, or to call the question.

c. Motion to Amend: An amendment to a motion must be germane, that is, it must relate to the substance of the main motion. An amendment may not introduce an independent question, and an amendment may not serve as the equivalent of rejecting the original motion. A Commissioner may amend the main motion in either of the following two methods:

- i. By consent of the Commissioners. The Chair, or another Commissioner through the Chair, may ask for certain changes to be made to the main motion. If there are no objections from the maker of the motion, the motion shall stand as amended.
- ii. Formal Amendment. An amendment may be presented formally by moving to amend the motion in some way. If it is in the form of a formal motion to amend, a second shall be required and discussion shall follow on the amendment. If an amendment passes, the main motion shall be the motion as amended. If it fails, the motion shall be the motion as it was

before the amendment was presented.

8. Voting

- a. Voice Vote: Unless otherwise directed by the Chair, all votes shall be taken by voice.
- b. Tabulating the Vote: The Chair shall tabulate the votes and announce the results. Upon any roll call, there shall be no discussion by any Commissioner prior to voting, and each Commissioner shall vote "aye" or "nay."
- c. Vote: Every Commissioner who is in the meeting room when the motionquestion was put forth must give his or her vote, unless the Commissioner has publicly stated he or she is abstaining from voting due to a conflict of interest pursuant to Sections 112.3143 or 286.012, Florida Statutes. If any Commissioner declines to vote "aye" or "nay" by voice, his or her silence shall be counted as an "aye" vote. A Commissioner may request that a vote be taken by roll call.
- d. Absent for Vote; Changing Vote: Any Commissioner momentarily absent for a vote on a particular item may record his or her vote, and any Commissioner may change his or her vote before the next item is called for consideration, or before a recess or adjournment is called, whichever occurs first, but not thereafter, with the consent of all the Commissioners who voted thereon.
- e. Voting Conflict: No Commissioner shall vote on a matter when the Commissioner has a voting conflict of interest as specified in Section 112.3143 or 286.011, Florida Statutes. A Commissioner shall file with the Board "Form 8B Memorandum of Voting Conflict" ("Memorandum") prior to the meeting in which consideration of the matter will take place. The Memorandum shall describe the nature of the conflict. The Memorandum shall be received by the Chair and incorporated into the meeting minutes as an exhibit. A Commissioner abstaining from voting due to a conflict shall announce the conflict prior to discussion on the matter.

If disclosure has not been made prior to the meeting, or if any conflict is unknown prior to the meeting, the Commissioner shall file a Memorandum with the Board within fifteen (15) days following that Board meeting. The Memorandum shall be received by the Board and incorporated into the meeting minutes as an exhibit.
- f. Majority Vote; Extraordinary Majority Vote; Tie Vote: The passage of any motion, policy or resolution shall require the affirmative vote of at least the majority of the members of the Board who are present and eligible to vote. If an extraordinary majority vote is required by the Florida Statutes, or a District policy, this shall require affirmative vote of an extraordinary majority (two-thirds of the members voting) of the members of the Board who are present and eligible to vote. In the case of a tie in votes on any motionpreposal, the motionpreposal fails.

9. Citizen Input: Addressing the Board of Fire Commissioners

- a. Citizen Input: The Board recognizes the importance of protecting the right of all citizens to express their opinions on the operation of District government and encourages citizen's participation in the local government process. The Board also recognizes the necessity for conducting orderly and efficient meetings in order to complete District business in a timely manner. The Board shall comply

with Section 286.0114, Florida Statutes, which allows members of the public to be given a reasonable opportunity to be heard on a proposition prior to the Board taking official action on the proposition. The Board shall accept public comment prior to taking action on any item. If a member of the public wishes to be heard on an item on the Consent Agenda, such item shall be removed from the Consent Agenda and be considered under Old Business or New Business, whichever is appropriate.

b. Decorum:

- i. Order must be preserved. No persons shall by speech or otherwise, delay or interrupt the proceedings of the peace of the Board, or disturb any person having the floor. No person shall refuse to obey the orders of the Chair of the Board. Any person who becomes disorderly or who fails to confine remarks to the identified subject or business at hand shall be cautioned by the Chair and given the opportunity to conclude remarks on the subject in a decorous manner and within the designated time limit. Any person failing to comply as cautioned shall be barred from making any additional comments during the meeting by the Chair, unless permission to continue or again address the Board is granted by the majority of the Board members present.
- ii. If the Chair or the Board declares an individual out of order, he or she will be requested to relinquish the floor. If the person does not do so, he or she is subject to removal from the meeting room and may be arrested by the Sheriff in accordance with Section 810.08(1), Florida Statutes.
- iii. Any person, including any member of the Board or District staff, who becomes disruptive or interferes with the orderly business of the Board, may be removed from the meeting room for the remainder of the meeting.

10. Organization and Procedure

- a. The Board of Fire Commissioners as the Policy-Making Body: The Board of Commissioners serves as the policy-making body of the District. The Board is also the District's legislative body as that term is used in section 447.203(10), Florida Statutes, with respect to collective bargaining matters.
- b. The Fire Chief as the Chief Executive Officer: The Fire Chief Serves as the Chief Executive Officer of the District, and is responsible to the Board for directing the day-to- day operations of the District. The Fire Chief is also the Chief Executive Officer of the District as that term is used in section 447.203(9), Florida Statutes, for the purpose of representing the District in collective bargaining matters.
- c. Chain of Command and Commissioners' Communication with District Employees: The Board recognizes the importance of the chain of command in carrying out the District's mission and policies. The Board also recognizes that receiving clear and accurate information from staff is essential to the ability of the Commissioners to carry out their duties and responsibilities. As a matter of procedure, Commissioners will not order or direct District employees to perform any duty or task, or otherwise interfere with the District's chain of command. Requests for information concerning District operations, procedures or policies shall normally be directed to the Fire Chief or an appropriate senior staff member. However, Commissioners may communicate directly with employees concerning any matter related to the District, and may request information

concerning the District from an employee as long as such request does not impede District operations.

DRAFT



GREATER NAPLES FIRE RESCUE DISTRICT POLICIES

Approved:

Revised:

POLICY # Click here to enter text.

BOARD CHAIR ROLE AND RESPONSIBILITIES

Purpose

Provide a general description of roles and responsibilities of the Board Chair, and relationship to the Management team.

Policy

The Board serves as the policy-making body for the District. The CEO serves as the chief executive officer of the District and is responsible to the Board for the operations of the District. The CEO is responsible for all personnel, property and the operation of the District. The CEO will conduct the operations of the District in accordance with District policies as established by the Board. In addition to the role and responsibilities granted to the Chair in Policy 905.1, the Chair has the duties and responsibilities historically associated with the presiding officer in an organizational setting, as governed by the latest edition of Robert's Rules of Order, as well as certain other specific duties established by Board policy. The principal role of the Chair of the Board of Fire Commissioners (BFC) is to manage and to provide leadership to the BoardBFC of the District. The Chair is accountable to the Board and acts as a direct liaison between the Board and the management of the District, through the Fire Chief/Chief Executive Officer ("CEO"). The Chair acts as the communicator for Board decisions where appropriate.

The concept of separation of the role of the Chair from that of the CEO implies that the Chair should be independent from management and free from any interest and any business or other relationship which could interfere with the Chair's independent judgment and the CEO's ability to manage District operations.

More specifically, the duties and responsibilities of the Chair generally include, but are not limited to:

- Act as a liaison between District CEO and the Board;
- Provide clarification On behalf of the Board, provide advice and counsel to the CEO of Board actions when clarification is requested by the CEO;
- Kept abreast generally of the activities of the District and its Management through the CEO, or as designated by the CEO;
- Ensure that the Board is properly informed and that sufficient information is provided to enable the Commissioners to form appropriate judgments
- Approve In coordination with the CEO, develop and set the agendas for meetings of the Board as developed by the CEO;

- If items are requested to be added to the agenda after its posting, make a determination whether there is good cause to revise the agenda, and if he or she determines that good cause exists, state such good cause into the record of the Board meeting;
- Using the Chair's prerogative, when applicable, to limit member debate by enacting time limits in accordance with Board policy;
- Using the Chair's prerogative, when appropriate, to grant exception to any time limit allowed to members of the public wishing to address the Board;
- Ensure compliance with Board Policy 901.5 during Board meetings, and when proposed action deviates from such requirements, inform the Board of the deviation prior to a vote on the proposed action;
- Presiding over annual Board officer elections in accordance with Board policy;
- Annually appoint members, Committee chairs and Board liaisons to various Committees after seeking input from Commissioners;
- ~~Act as Chair at meetings of the Board~~
- Recommend an annual schedule of the date, time, and location of Board and Committee meetings;
- Act as Parliamentarian during Board meetings;
- ~~Review and sign minutes of Board meetings, after Board approval.~~
- Sit on ~~other~~ Committees of the Board where appropriate as determined by the Board;
- Call special meetings and emergency meetings of the Board where appropriate and in accordance with Florida law;
- Execute Emergency Resolutions/Declarations on behalf of the Board, to be ratified at the next regular Board meeting in accordance with Florida law; and
- Approve vacation and sick leave as requested by the CEO and revoke such approval when a state of emergency has been declared for Collier County.



**GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS
Action Item Worksheet**

OLD BUSINESS

Agenda Item:

Subject: Strategic Plan Update 2017

Meeting Date: September 13, 2017

Prepared By: Wayne J Martin Deputy Director

Background

The Greater Naples Fire Rescue District Strategic Plan was adopted in 2015. It was subsequently updated in 2016. In 2017 staff reviewed and added expanded Section strategies to facilitate continued implementation of the plan.

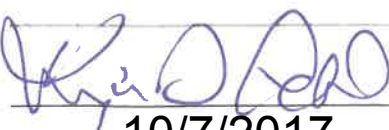
Funding Source/Financial Impact NA

Recommendation

Staff recommends to Board of Fire Commissioners affirm the Strategic Plan review of 2017.

Potential Motion

I, move to affirm the Strategic Plan review of 2017.


10/7/2017

Fire Chief Review



Greater Naples Fire Rescue District
2015 Strategic Plan
Updated July 2016
Reviewed July 2017



INTRODUCTION

In November 2014, the Greater Naples community voted to create the **Greater Naples Fire Rescue District** by bringing together the Fire Districts for East Naples and Golden Gate.

This decision offered a tremendous opportunity for the fire service to create a comprehensive operational and financial approach to the way that it provides the community with fire and medical emergency response services and education.

The leadership of the new Fire District recognized the need for a strategic plan that would incorporate the best vision and forward-thinking of the men and women whose services are essential to the District's operations and future growth.

To accomplish this, the District called upon 30 fire service professionals and community leaders whose opinions and recommendations would help shape and focus the new strategic plan. Working with an experienced strategic planning consultant from January through April 2015, this group has articulated the Mission, Vision, Values, and Strategies that will make the Greater Naples Fire Rescue District strong.

The **Greater Naples Fire Rescue District Strategic Plan** was affirmed by the members of the Board of Fire Commission at its meeting on May 12, 2015.

The District will now move to create the operational and tactical plans that will support each of the strategies and goals that are outlined on the following pages.

Greater Naples Fire Rescue District
14575 Collier Blvd.
Naples, FL 34119
(239) 348-7540
www.greaternaplesfire.org



2016 UPDATE

On June 1, 2016 as a result of a Staff review of the Strategic Plan the District published the Annual Strategic Planning Update memo to the membership in effort to communicate the accomplishments made since the Plan's adoption in 2015. Then, on June 29, 2016 the District conducted the first annual health check of the Strategic Plan. With guidance from the original facilitator of the Plan a comprehensive review of organizational achievements was conducted, as well as identifying opportunities for improvement for the upcoming year. With 17 members of the District, Commission, labor unit and community at large, the team navigated through the Plan; stimulating conversation and debate on the organizational achievements as well as identifying areas of possible opportunity. The Team was challenged to recognize accomplishments while encouraging District members to raise the bar, exceed expectations and strive for excellence. There were three areas identified as opportunities of improvement. During this next year the District's Leadership team will be challenged to emphasize three additional efforts; enhance the standards of cover (operational readiness and response), develop individual Section operating plans and focus on the development of future leaders of the organization.

The Greater Naples Fire Rescue District Strategic Plan was re-affirmed by the members of the Board of Fire Commission at its meeting on July, 19, 2016.



MISSION

The mission of the **Greater Naples Fire Rescue District** is to protect life and property by providing emergency response services and education for the residents, businesses and visitors of our community.

VISION

Increase response effectiveness
Enhance professionalism and operational efficiencies
Use taxpayer dollars responsibly

VALUES

Professionalism ~ Integrity ~ Compassion



STRATEGY 1 Ensure that the Fire District is ready to meet the community's emergency service and life safety needs by:

- A. Taking steps to anticipate and meet conditions throughout Greater Naples by examining the geographic and economic growth of the community and the financial resources available to the Fire Rescue District.

Financial considerations explored per each developed/proposed community development. Review annually the feasibility of incident recovery based on a three year window forecast of all revenue sources.

As the District continues to grow, it is essential to continue the process of pre-identifying growth areas along with the District functions that may need to be enhanced or evolve in order to sustain the growth and meet the challenges associated with the growth of the District.

Identification of future growth areas will be based upon site development meetings attended by fire plans review personnel and further analyzed by Section staff.

Section staff will evaluate annually in the 3rd quarter of each fiscal year existing fee schedules to determine the necessity of fee modification to stay progressive and in-line with code, geographic, and technological changes to ensure efficiencies.

- B. Preparing comprehensive financial and logistic plans that:

1. Evaluate existing vehicles and equipment to prepare an accurate assessment of the current fleet and to develop a financial allocation and timetable for major acquisitions and necessary repairs.

Assessment of operating equipment, tools, and vehicles for standardization compatibility is performed annually and incorporated into the yearly budgeting process for replacement, repair, upgrade, best practices and standardization.

2. Determine the best location, size, and use for current and future facilities throughout the Fire District.

Present to the Greater Naples Fire Commission during a 3rd quarter meeting a comprehensive and statistical look at current and future facilities.

3. Define an optimal deployment strategy to ensure the Fire District's readiness to respond to the community's needs with the most appropriate personnel and resources.

Looking at historical data, bi-annually take into consideration a plan to utilize smaller Squads or Rescue type vehicles to reduce large apparatus and provide a rapid response.

- C. Renovating current fire rescue and support facilities, as necessary, to help ensure effective and efficient operations throughout the Fire District.

Fire Rescue and support facilities are reviewed annually for renovation and upgrades. Qualification needs and priorities are set for budgeting purposes.

- D. Capitalizing on opportunities for county-wide cooperation and operational efficiencies in Fire Rescue, Emergency Medical, and Life Safety Services.

Continue dialogue with Collier County Emergency Medical Service and Collier County Sheriff for future joint facilities. Utilize CAD and GPS to provide a true closest unit response to the call for service.

- E. Develop a Standards of Response Coverage plan by adopting written policies and procedures that determines the distribution, concentration and reliability of fixed and mobile response forces for fire, emergency medical services, hazardous materials and other forces of technical response (2016).

Continue to maintain staffing allocations. Develop a standard of cover (SOC).



STRATEGY 2 Identify and implement policies and practices that enhance the professional quality of services that the Fire District provides to the Greater Naples Community by:

- A. Developing and monitoring policies and operational procedures that use personnel talent and other Fire District resources effectively and efficiently.

Annually review, update, and prioritize an overview and timeline for implementation of Policies, Standard Operating Guidelines and conversion of General Orders for the District.

- B. Taking proactive steps to conduct research and create operational solutions that reduce risk and maximize benefits for the District's workforce. Then, standardize and institute these solutions District wide.

Research and development through Command Staff along with cooperative discussions with the Labor Unit. This will occur through the regular Joint Health and Safety Committee meetings, and educational opportunities. This will cover the personal protective equipment and the types of apparatus utilized.

- C. Determining and promoting the best education and training agenda for the District's fire service personnel.

Training and Education is a priority for the District commencing in 2016 -2017. It includes District reorganization and resources provided to the Training Branch. Leadership, mentoring, and succession training will be developed.

Promoting local, regional, and national opportunities through the use of "Training Opportunity" fliers. Create Company Officer Level Training. Evaluate current practices for capturing training types and hours. The District will continue to look for "best practice" opportunities.

1. Ensure that all District personnel have access to and training on the emerging technologies that will enable them to perform more efficiently.

Provide notification of training opportunities. Provide assistance to employees seeking training opportunities. Review additional platforms for better accessibility and partnerships with local tech school/community College.

2. Engage more of the District's workforce in identifying and designing innovative programs/projects in order to be prepared for future growth and technologies.

Seek more input from employees when the opportunity arises such as station meetings with staff. Move towards development of mentoring & executive level training. Create company officer level training program and requested input and delivery of additional training from interested personnel. Identify technology platforms to support the training needs of the District.

Meet the need of designing innovative programs/projects in order to be prepared for future growth and technology. Through continued succession training, development of new standard operating guidelines for all Sections. Research new platforms of technology, such as MobileEyes inspection platform and ARCGs.

- D. Creating a plan and timetable in which the Fire District can achieve organizational accreditations and certifications such as Center for Public Safety Excellence (CPSE) and Insurance Services Office (ISO).

Provide to the Greater Naples Fire Rescue District Fire Commissioners a 1st quarter report indicating the timetable, costs for Accreditation and ISO maintenance and or improvements.

- E. Develop Section Operating Plans for each of the major functional areas (Finance, Logistics, Operations, Planning, and Investigative) of the organization that will support the District's overall strategic planning efforts (2016).

Provide an annual review from each Section Manager and Command of Operational Plan within ones Section.



STRATEGY 3 Deliver superior service by cultivating and involving both current leaders and young professionals in the development and growth of the Fire District to ensure long-term viability by:

- A. Fostering a work environment that focuses personnel attention on developing and delivering the best solutions to fire and medical emergencies.
- B. Instilling accountability and responsibility by monitoring and measuring performance and efficiencies in every aspect of work.

Educate every member the importance of accountability and their responsibilities. Focusing on officers to promote and hold their subordinates accountable.

The Tenzinga Employee Management Program is the management tool of choice to measure performance and efficiencies. All probationary employees will continue to be evaluated once a week in Tenzinga and all Full-Time Regular employees are evaluated once a month on Tenzinga. Probationary shift personnel will be evaluated every shift. Weekly and Monthly goals are established when appropriate to track efficiencies and aid in monitoring performance.

- C. Understanding the need to build a future workforce the District must institute a mentoring program to identify and develop the next generation of Fire District leaders.

The Tenzinga Employee Management program will be used to mentor, identify and develop the next generation of Fire District Leaders. A review and implementation will take place annually in the third quarter. The District will work towards bringing future employees into the next level of experience and training for future growth. Shadowing next level supervisors and Chief Officers to promote the next generation of officer. Research into other similar agencies for what they have done to achieve this.

On-going staff cross training in as many areas as possible to facilitate opportunities. Education is encouraged to expand knowledge and introduce additional opportunities. Shadowing during critical Section events (budget, audit, new hire process, etc.) is also encouraged.

D. Making succession planning an integral part of personnel management and development.

Succession planning is exercised on a daily basis within the Section by maintaining open communications and training on fundamentals and leadership. Regular meetings with personnel ensures individual Section leadership direction remains on point with succession planning goals.

E. Creating an educational improvement plan for personnel that considers all education and training opportunities, ensures that there is appropriate value to the Fire District and the employee for the time/resources spent, and enhances the District's Training Branch.

Promoting a variety of internal and external opportunities through the use of fliers, email notification, face to face classes, and use of standardized calendar.

All Section Managers will support the Training Branch to look at all training and educational opportunities available to all District personnel. This will include College and University level educational opportunities, Local, State, and National programs such as Florida Fire Chiefs Association, Emergency Services Leadership Institute, National Fire Academy and Emergency Management Institute.

F. Comparing each employee's job classification to his/her performance. Work with each employee to design, follow, and monitor a personalized professional development plan.

Provide a review of all job classifications every two years.

G. Continually monitor the local economic environment to insure the District maintains a compensation and benefits plan that addresses the needs and expectations of the workforce and helps the Fire District sustain a cohesive workforce.

Scheduled meeting with Florida Gulf Coast University to engage in updated salary survey for spring 2018 in conjunction with CBA renewal.

H. Conducting regular informational meetings with Fire District stakeholders including the labor unit, civilian employees, elected officials and the community at large.

Continue to deliver through face to face methods as well as multiple social media platforms.

I. Conducting an orientation session and offer other Fire District experiences for Board of Fire Commission members to help them better understand the services and programs that keep the District strong.

Annually review NIMS. Make available training opportunities for the Board of Fire Commissioners. New Fire Commissioner workshop to be conducted following each election. Include an introduction of each Section, pertinent Florida Statutes, and Governing Documents.

Quarterly and Annual Florida Associations of Special Districts (FASD) and Florida Fire Chief's Association educational opportunities are forwarded and attendance encouraged.

- J. Encouraging District involvement with academic institutions and community organizations to promote interest in the fire service as a career choice.

Develop joint partnerships with High School and Technical Schools to promote our organization to make a new workforce. Develop handouts for schools.



STRATEGY 4 Create a district-wide environment that encourages open dialogue with consistent, accurate communication by:

- A. Conducting a communications audit to evaluate how, when, and by whom messages are created and disseminated both to the workforce and to the community.

Encourage active participation from the work force through station meetings and partnership with the labor force. Conduct an annual review of customer survey, mail chimp, and public events.

- B. Ensuring that all facilities and all personnel are using compatible technology platforms to expedite information transfer.

On-going review of present technology platforms and compatibility throughout the district sections. Integration of common systems are performed in a budgeted and coordinated implementation. Cyber security?

- C. Enhancing open lines of communication by increasing involvement in the communications process from rank and file to senior management.

Section Managers will continue to work closer and communicate between sections to ensure District continuity.

- D. Advocating for the Fire District by educating legislators and other officials on essential laws and practices that will have an impact on both citizen safety and the professional operation of the District.

Continue to educate community groups, and professional organizations, GNFD Fire Commission, Local Government Leaders, and State of Florida Legislators.

- E. Making the District's portfolio of services better known, more accessible and more widely used throughout the Greater Naples community through an organized public relations and communications effort.

Produce educational and informational materials in written, audio, or visual to provide District information to the public.



**GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS
Action Item Worksheet**

OLD BUSINESS

Agenda Item

Subject: Apparatus Purchasing Strategy
Meeting Date: September 13, 2017
Prepared By: Tara Bishop, Deputy Director

Background

As discussed by the Board of Fire Commissioners, there is a desire to purchase multiple new fire engines and alter the large apparatus replacement strategy; thereby accelerating the planned purchasing strategy. Alternative funding methods have been explored for discussion, to include the traditional lease to own, a walk away with option to buy at the term end, and a 24 month no payment option. Attached is a model of each financing strategy, using 4 trucks for discussion purposes, the final truck spec/cost will determine final budget figures.

Funding Source/Financial Impact

The purchase will be split between Impact fees for Lord's Way and General Fund for the fleet replacement trucks. Using staff's recommendation, the General Fund proposed annual budget figure for large apparatus would be a not to exceed line item of \$300,000 for the five (5) year term. Year 6 would be determined as the trucks are evaluated for purchase or replacement.

Recommendation

Staff recommends the Walk Away Option #1 as a five (5) year term. Option #2 will be available at the end of the Five (5) year term as trucks are evaluated on a case by case basis to be purchased or replaced.

Potential Motion

I move to approve staff's recommendation and move forward with preparing the final truck specifications and authorize the Walk Away Option 1 finance option.

Truck Financing Strategy

Based on minimum 4 truck order

Lease to Own Option						
\$430,000 truck value						
One payment per year						
Term Length	Rate%	Annual payment per truck	Total cost per truck	Cost of Finance Interest plus \$400 doc fee	Total Cost of 4 trucks	Annual Budget # for 4 trucks
5 years	2.52%	92,609.44	463,047.20	132,588.80	1,852,188.80	370,437.76
7 years	2.63%	68,058.52	476,409.64	186,038.56	1,905,638.56	272,234.08

Walk Away Options						
\$430,000 truck value						
One payment per year / 15,000 miles per year- .35 for each additional mile						
Option 1						
Turn trucks back in and order new trucks at end of term						
Term Length	Rate%	Annual payment per truck	Total cost per truck	Cost of Finance Interest plus \$400 doc fee	Total Cost of 4 trucks	Annual Budget # for 4 trucks
5 years	3.07%	63,028.71	315,143.55	141,730.96	1,260,574.20	252,114.84
7 years	3.17%	59,209.23	414,464.61	188,331.12	1,657,858.44	236,836.92

Option 2						
Buy the truck at the end of the term						
		Balloon Payment (to own truck)		Total Finance cost	Total Cost of 4 trucks	buy out year annual Budget # for 4 trucks
5 years		154,800.00		146,341.77	1,879,774.20	619,200.00
7 years		64,500.00		190,312.95	1,915,858.44	258,000.00

No Payment for 24- month Option						
\$430,000 truck value						
One payment per year (7 year term with 6 payments)						
Term Length	Rate%	Annual payment per truck Payment per truck	Total cost per truck	Cost of Finance Interest plus \$400 doc fee	Total Cost of 4 trucks	Annual Budget # for 4 trucks
7 years	3.11%	82,144.19	492,865.14	251,860.56	1,971,460.56	328,576.76



ALLEN NORTON & BLUE
PROFESSIONAL ASSOCIATION

1477 West Fairbanks Avenue, Suite 100 • Winter Park, Florida 32789
Telephone 407-571-2152 • Facsimile 407-571-1496

September 27, 2017

Via email jpage@qnfire.org

Chairman Jeff Page

Re: Union Letter of No Confidence

Dear Jeff:

As a member of the Board of the Greater Naples Fire District, you have asked for my advice regarding how the Board should respond to letters sent by IAFF Local 2396 to the Board dated July 26, 2017 and August 7, 2017, setting out the Union's expression of no confidence in the Fire Chief. In addition to providing copies of those two letters, I was provided a copy of the employment agreement between the District and the Fire Chief.

Initially, it should be noted that the Chief's employment agreement specifically provides that "no confidence votes by district employees or union executives/members will not be grounds for severance of this agreement." Accordingly, the mere fact that the Union has provided the Board with its expression of no confidence, by the clear terms of the Chief's employment agreement, would not be grounds for termination.

The next issue is what action, if any, the Board should take to investigate the allegations set forth in the two letters; and more specifically, whether these letters should cause the Board to initiate an investigation by an outside investigator.

A careful review of these letters show that a number of the concerns raised by the Union relate to ongoing day-to-day operational issues. For example, in the July 26 letter, the Union raises concerns such as the ALS program manager position not being filled, allowing a lieutenant to work as a certified paramedic who is not ACLS certified, that Engine 23 is out of service and replaced with Rescue 72, that 40 to 50% of the fleet is out of service, mold in Station 23, generators being out of service, repairs to a seat belt module, not performing preventative maintenance on vehicles and not conducting hose testing. In the August 7 letter, the Union complains that the Chief misused district funds by accepting additional payments for overtime, failing to take command of an incident, fire apparatus being unsafe, various equipment not being maintained, requesting postponement of the ISO evaluation and failing to maintain an appropriate complement of employees causing overtime. These types of complaints relate to day-to-day operational issues

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which are within the purview of the Chief's responsibilities. I do not see that these are the type of complaints an outside investigator should necessarily be involved in.

Certainly, the Board has the duty to oversee the District, as well as the duty to evaluate the Fire Chief on an annual basis. The Board may deem it appropriate to ask the Chief to respond to some of these allegations so they can determine whether or not the issues require Board attention. For example, issues relating to the number of employees, or the maintenance of equipment may relate to available funding and other justifiable reasons, which the Chief may be able to easily address.

I then note that these letters include a number of allegations relating to unresolved discrimination/harassment cases as well as pending grievances and three outstanding lawsuits. To the extent there are outstanding lawsuits, those matters are presumably being handled in the forums in which they were brought. It would be inappropriate for an outside investigator to separately investigate ongoing litigation or grievances; and you certainly do not want to take any action that would prejudice the District's positions in these matters. Rather, those matters should continue to be handled in the normal due course of litigation.

To the extent these letters include allegations of possible other discriminatory remarks or harassment, the individual employees have procedures available to them should they wish to pursue any such claims. These employees could possibly file a specific grievance, could register a complaint of discrimination or harassment themselves, or they certainly have the right and opportunity to file discrimination charges with appropriate state and/or federal agencies. The fact that the Union or an employee is investigating or considering whether or not to file such claims, does not warrant a premature investigation.

Based on the information provided, it does not appear to be necessary that the Board hire an outside investigator to address the allegations relating to the Union's expression of no confidence in the Chief.

After you have a chance to review this letter, please feel free to contact me if you need any additional information or have questions.

Sincerely,



Mark E. Levitt

MEL/fkb

GREATER NAPLES FIRE RESCUE DISTRICT

Proposed Local Bill

This proposed local bill codifies the Greater Naples Fire Rescue District's (District) special acts into a single special act. In addition, the proposed local bill:

- Revises the District's boundaries to reflect the referendum approved boundary expansions (Naples Reserve, Fiddler's Creek, Isle of Capri and District One);
 - With the numerous expansions over the last several years, there is no one special act in which the District's boundaries are accurate.
- Revises the election process resulting in all fire commissioner seats being elected districtwide rather than by division/at-large;
 - This revision elevates any concerns and questions related to the constitutionality of voting by district that have unequal number of voters and conforms the District's charter to the one-person/one-vote doctrine.
- Preserves all powers previously granted to the District;
- Clarifies the District's responsibility for referendum and special election costs as well as its financing authority;
- Moves sections of existing act into the District's charter;
- Removes obsolete language and updates statutory references; and
- Repeals the District's prior special acts.

This proposed local bill takes effect upon becoming a law.

BILL

YEAR 2018

1 A bill to be entitled
2 An act relating to the Greater Naples Fire Rescue
3 District, Collier County; providing for codification
4 of special laws of the district; providing that the
5 district is an independent special district; providing
6 legislative intent; codifying and reenacting
7 provisions of chapter 14-240, Laws of Florida, as
8 amended; providing for applicability of chapters 191
9 and 189, F.S., and other general laws; providing a
10 district charter; providing boundaries; providing for
11 a district board; providing authority of the board;
12 providing for staff; providing duties and powers of
13 the board; providing for elections to the board;
14 providing for salaries of board members; providing for
15 removal of board members; providing for financing of
16 the district; providing a savings clause for the
17 existing district authority to levy up to 1.5 mills
18 and all other current authorizations; providing for
19 raising of revenue; providing for taxation; providing
20 for non-ad valorem assessments; providing for impact
21 fees; providing for collection and disbursement of
22 such fees; providing for deposit of taxes,
23 assessments, and fees and authority to disburse funds;
24 providing for compliance with specified statutory
25 provisions; providing that a special act of the
26 Legislature is required to repeal the district;

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providing for exemption from taxation; providing for immunity from tort liability; proving savings clause for all obligations, contracts, powers and revenue approvals; providing for liberal construction; providing for severability; providing that this act shall take precedence over any conflicting law to the extent of such conflict; repealing chapters 14-240, 15-188, 15-189, 16-261 and 16-262, Laws of Florida; providing an effective date.

Be It Enacted by the Legislature of the State of Florida:

Section 1. This act constitutes the codified charter of the Greater Naples Fire Rescue District, Collier County. It is the intent of the Legislature to provide a single, comprehensive special act charter for the district, including all current legislative authority to the district by its several legislative enactments, including the authority to annually assess and levy against the taxable property within the district, levy and collect impact and inspection fees, and to conform the charter to chapter 191, Florida Statutes, the Independent Special Fire Control District Act, and other provisions of general law.

Section 2. Chapters 14-240, 15-188, 15-189, 16-261 and 16-262, Laws of Florida, relating to the Greater Naples Fire Rescue District are codified, reenacted, amended, and repealed as herein provided.

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Section 3. Corporate status.—All of the incorporated lands in Collier County, as described in section 2.01 of section 4, shall be incorporated into the district under the name of the Greater Naples Fire Rescue District. The district is an independent special fire control and rescue district in Collier County. The district is organized and exists for all purposes and shall hold all powers set forth in this act and chapters 189 and 191, Florida Statutes. The district charter may be amended only by special act of the Legislature.

Section 4. The charter for the Greater Naples Fire Rescue District is re-created and reenacted to read:
This act establishes a charter for the Greater Naples Fire Rescue District ("district"), an independent special district in Collier County, supersedes and repeals all previous special acts relating to the district, and sets forth within this charter those matters, as applicable, which are covered by such previous special acts. Amendments to this charter may be made only by special act of the Legislature. This act shall be construed so as to preserve all powers previously granted to the district.

ARTICLE I

NAME OF THE DISTRICT

Section 1.01 The name of the district shall be the Greater Naples Fire Rescue District ("district").

Section 1.02 The district shall be an independent special district of the State of Florida and a body corporate and

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politic and is organized and exists for all purposes set forth
in this act and chapter 191, Florida Statutes.

ARTICLE II

BOUNDARIES OF THE DISTRICT

Section 2.01 The lands to be incorporated within the Greater
Naples Fire Rescue District consist of the following described
lands in Collier County:

A. Township 48 South, Range 26 East, Sections 25, 26, 27, 28,
33, 34, 35, 36. Township 48 South, Range 27 East, Sections 29,
30, 31, 32. Township 49 South, Range 26 East, Sections 1, 2, 3,
4, 9, 10, 11, 12, 13, 14, 15, 16, 17, 20, 21, 22, 23, 24, 25,
26, 27, 28, 33, 34, 35, 36. Township 49 South, Range 27 East,
Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16,
17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32,
33, 34, 35, 36. Township 49 South, Range 28 East, Sections 4, 5,
6, 7, 8, 9, 16, 17, 18, 19, 20, 21, 28, 29, 30, 31, 32, 33.
Township 50 South, Range 26 East, Sections 2, 3, 4, 9, 10, 11,
14, 15, 16.

B. Beginning at the northeast corner of the Northwest quarter
of Section 27, Township 49 South, Range 25 East, thence along
the north line of said Section 27, east 45 feet to the east
right-of-way line of C-851 (also known as Goodlette-Frank Road),
(which right-of-way line lies 45 feet east of, measured at right
angles to, and parallel with the north and south quarter section
line of said Section 27), to the north line of Lot 11, Naples

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105 Improvement Company's Little Farms, Plat Book 2, Page 2; thence
 106 east to the east section line of Section 27, Township 49 South,
 107 Range 25 East; then north along the east line of said Section 27
 108 to the northeast corner of said Section 27; said point also
 109 being the southeast corner of Section 23 Township 49 South,
 110 Range 25 East thence east along the north line of Section 26,
 111 Township 49 South, Range 25 East to a point 990.0 feet west of
 112 the west right-of-way line of Airport-Pulling Road; thence south
 113 01°30'00" East, 1320.0 feet; thence north 89°25'40" East, 660.0
 114 feet; thence north 01°30'00" West, 1320.0 feet to the north line
 115 of said Section 26; thence east along said north line of Section
 116 26 to the west right-of-way line of Airport-Pulling Road; to the
 117 south line of said Section 26 (said right-of-way line lying 50
 118 feet west of the southeast corner of said Section 26); thence
 119 westerly along said south line to the southwest corner of said
 120 Section 26; thence northerly along the west line of said
 121 Section 26; to the southerly right-of-way line of Golden Gate
 122 Parkway (100 feet wide); thence easterly along said southerly
 123 right-of-way line to a point lying 1220.00 feet west of the west
 124 line of said Airport- Pulling Road; thence northerly parallel
 125 with said west right-of-way line to the northerly right-of-way
 126 line of said Golden Gate Parkway; thence westerly along the
 127 north right-of-way of Golden Gate Parkway to a point 620 feet
 128 east and 235.46 feet south of the northwest corner of Lot 8,
 129 Naples Improvement Company's Little Farms; thence north 235.46
 130 feet to the north line of Lot 8; thence west along said north

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131 line 620 feet to the northwest corner of said Lot 8; thence
 132 southerly to that angle point in said east right-of-way line
 133 which lies on a line 400.00 feet northerly of (measured at right
 134 angles to) and parallel with the north line of Section 34,
 135 Township 49 South, Range 25 East; thence continuing along said
 136 east right-of-way to the north line of Gordon River Homes
 137 Subdivision; thence east along the north line of Lots 50, 49,
 138 and 48 to a point 22.5 feet east of the northwest corner of Lot
 139 48; thence south parallel to the west line of Lot 48 to the
 140 south line of Lot 48; thence west along the south line of Lots
 141 48, 49, and 50 to the east right-of-way line of Goodlette-Frank
 142 Road; thence continuing along said east right-of-way line, which
 143 line lies 100.00 feet east of, measured at right angles to, and
 144 parallel with the north and south quarter section line of
 145 said Section 34; thence continuing along said east right-of-
 146 way line to a point on the north line of the southwest quarter
 147 of the northeast quarter of Section 34, Township 49 South, Range
 148 25 East; thence continue on said right of way line 460.0 feet;
 149 thence north 89°41'30" East 494.99 feet; thence south 0°34'06"
 150 East 615.88 feet to a point of curvature; thence southwesterly
 151 343.97 feet along the arc of a tangential circular curve,
 152 concave to the northwest have a radius of 243.97 feet and
 153 subtended by a chord which bears south 44°33'25" West 345.84
 154 feet; thence south 89°41'30" West 250.0 feet to the easterly
 155 right of way line of Goodlette-Frank Road; thence south along
 156 said right-of-way line to a point 48.41 feet south of the north

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157 line of the south half of Section 34, Township 49 South, Range
 158 25 East; thence north 89°56'59" East 249.79 feet; thence
 159 northeasterly 173.98 feet along the arc of a circular curve
 160 concave to the northwest having a radius of 293.97 feet and
 161 being subtended by a chord which bears north 72°59'41" East
 162 171.46 feet; thence south 89°47'31" East 808.79 feet; thence
 163 north 89°55'05" East 993.64 feet to a point on that bulkhead
 164 line as shown on Plate recorded in Bulkhead Line Plan Book 1,
 165 Page 25 Collier County Public Records, Collier County, Florida;
 166 thence run the following courses along the said Bulkhead line,
 167 47.27 feet along the arc of a non-tangential circular curve
 168 concave to the west, having a radius of 32.68 feet and subtended
 169 by a chord having a bearing of south 14°08'50" East and a length
 170 of 43.26 feet to a point of tangency; south 27°17'25" West for
 171 202.44 feet to a point of curvature; 296.89 feet along the arc
 172 of a curve concave to the southeast, having a radius of 679.46
 173 feet and subtended by a chord having a bearing of south
 174 14°46'21" West and a length of 294.54 feet to a point of reverse
 175 curvature; 157.10 feet along the arc of a curve concave to the
 176 northwest, having a radius of 541.70 feet, and subtended by a
 177 chord having a bearing of south 10°33'47" West and a length of
 178 156.55 feet to a point of reverse curvature; 307.67 feet along
 179 the arc of a curve concave to the northeast; having a radius of
 180 278.30 feet, and subtended by a chord having a bearing of south
 181 12°47'59" East and a length of 292.24 feet to a point of reverse
 182 curvature; 135.31 feet along the arc of a curve concave to the

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183 southwest having a radius of 100.00 feet and subtended by a
 184 chord having a bearing of south 05°42'27" East and a length of
 185 125.21 feet to a point of tangency; thence South 33°03'21" West
 186 for 295.10 feet; and South 33°27'51" West 1.93 feet to the north
 187 line of the River Park East Subdivision which is also the north
 188 line of the south half of the southeast quarter of Section 34,
 189 Township 49 South, Range 25 East; thence along the north line of
 190 the south half of the southeast quarter of said Section 34,
 191 easterly to the west line of Section 35, Township 49 South,
 192 Range 25 East; thence along the west line of said Section 35,
 193 northerly 1320 feet more or less to the northwest corner of the
 194 south half of said Section 35; thence along the north line of
 195 the south half of said Section 35, easterly to the west right-
 196 of-way line of State Road No. 31 (Airport Road), which right-of-
 197 way lies 50.0 feet west of, measured at right angles to, and
 198 parallel with the east line of said Section 35; thence along
 199 said right-of-way line of State Road No. 31, south 00°13'57"
 200 West 1800 feet more or less to a point on said west right-of-way
 201 line, which lies north 00°13'57" East 848.02 feet and south
 202 89°46'03" West 50.00 feet from the southeast corner of said
 203 Section 35; thence continuing along said west right-of-way line
 204 southerly 325.02 feet along the arc of a tangential circular
 205 curve concave to the east, radius 2914.93 feet, subtended by a
 206 chord which bears south 2°57'43" East 324.87 feet; thence
 207 continuing along said west right-of-way line, tangentially
 208 south 6°09'22" East 3.13 feet, thence southerly along a curve

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209 concave to the southwest, having a central angle of 6°23'18" and
 210 a radius of 1860.08 feet, a distance of 207.34 feet; thence
 211 south 0°13'57" West 313.03 feet more or less to a point on the
 212 north line of and 20 feet west of the northeast corner of
 213 Section 2, Township 50 South, Range 25 East; thence
 214 southeasterly, 300.7 feet more or less to a point on the east
 215 line of said Section 2 which point lies 300.0 feet south of the
 216 northeast corner of said Section 2; thence along the east line
 217 of the north half of said Section 2, southerly to the southeast
 218 corner of the north half of said Section 2; thence along the
 219 south line of the north half of said Section 2; westerly to the
 220 northeast corner of the southeast quarter of Section 3, Township
 221 50 South, Range 25 East; thence southerly along the east line of
 222 the southeast corner of said Section 3 for a distance of 2013.98
 223 feet; thence North 89°37'20" East 662.04 feet; thence South
 224 00°17'20" East 119.26 feet; thence South 89°27'40" West 322.00
 225 feet; thence South 00°17'20" East 10.00 feet; thence South
 226 89°27'40" West 68.00 feet; thence South 00°17'20" East 361.00
 227 feet; thence North 89°27'40" East 68.00 feet; thence South
 228 00°17'20" East 140.00 feet; thence South 89°27'40" West 221.81
 229 feet; thence North 01°05'56" West 6.99 feet; thence westerly
 230 along the arc of a non-tangential circular curve concave to the
 231 north having a radius of 370.00 feet through a central angle of
 232 18°34'13" and being subtended by a chord which bears North
 233 81°50'17" West 119.40 feet for a distance of 119.92 feet to a
 234 point on the east line of said Section 3; thence southerly along

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235 the east line of Section 3, and along the east lines of Sections
 236 10, 15, 22, and 27, all in Township 50 South, Range 25 East, to
 237 the southeast corner of said Section 27, Township 50 South,
 238 Range 25 East; thence westerly along the south line of said
 239 Section 27, Township 50 South, Range 25 East, and along the
 240 western prolongation of said south line to a point 1,000 feet
 241 west of the mean low water line of the Gulf of Mexico; thence
 242 southeasterly along said shoreline to the south line of Section
 243 3, Township 51 South, Range 25 East, thence easterly along the
 244 south line of said Section 3, Section 2, Section 1, Township 51
 245 South; thence along the south corner of said Section 5; thence
 246 north along the east line of Section 5, Township 51 South, Range
 247 26 East; thence continue on the north line of Section 25, 26 and
 248 part of Section 27, Township 49 South, Range 25 East to the
 249 point of beginning and also,
 250 C. All those lands in Collier County described as: Sections 21,
 251 22, 23, 26, 27, 28, 33, 34 and 35, Township 50 South, Range 26
 252 East; Section 2, 3, 4, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18,
 253 23, 24, 25, 26, 35 and 36, Township 51 South, Range 26 East;
 254 Sections 1, 2, 3 and those portions of Sections 10, 11, 12, and
 255 13, Township 52 South, Range 26 East, that lie North of the
 256 Marco River; those portions of Sections 5, 6, 7 and 18, Township
 257 52 South, Range 27 East, that lie West and North of State Road
 258 92; and Sections 7, 8, 16, 17, 18, 19, 20, 21, 22, 27, 28, 29,
 259 30 and 31, Township 51 South, Range 27 East, and those
 260 portions of Sections 32 and 33, Township 51 South, Range 27

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261 East, that lie west and North of State Road 92,
 262 D. Less and except the North 1/2 of Section 2 of Township 50
 263 South, Range 25 East and the South 1/2 of Section 35 of Township
 264 49 South, Range 25 East.
 265 E. Less and except approximately 21.99 acres, more or less: A
 266 portion of Lots 7 through 9 of Naples Improvement Company's
 267 Little Farms as recorded in Plat Book 2 at page 2 of the Public
 268 Records of Collier County, Florida, being more particularly
 269 described as follows:
 270 Commence at the intersection of the East right-of-way of
 271 Goodlette-Frank Road (C.R. 851) and the South right-of-way of
 272 Golden Gate Parkway; thence run along said South right-of-way
 273 for the following four (4) courses:
 274 (1) Thence run North 44°42'45" East, for a distance of 35.36
 275 feet;
 276 (2) Thence run North 89°42'45" East, for a distance of 122.57
 277 feet;
 278 (3) Thence run North 80°12'12" East, for a distance of 159.63
 279 feet;
 280 (4) To a point on a circular curve concave northwest, whose
 281 radius point bears North 11°26'26" West, a distance of 813.94
 282 feet therefrom; thence run Northeasterly along the arc of said
 283 curve to the left, having a radius of 813.94 feet, through a
 284 central angle of 22°36'33", subtended by a chord of 319.10 feet
 285 at a bearing of North 67°15'18" East, for an arc length of
 286 321.18 feet to the intersection of the South right-of-way of

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287 said Golden Gate Parkway and the West line of the East 338.24
 288 feet of the West 958.34 feet of Lot 7 of Naples Improvements
 289 Company's Little Farms Subdivision as recorded in Plat Book 2 at
 290 page 2 of the Public Records of Collier County, Florida, also
 291 being the point of beginning of the parcel of land herein
 292 described; thence run South 00°16'32" East, along the West line
 293 of the East 338.24 feet of the West 958.34 feet of said Lot 7,
 294 for a distance of 302.90 feet to a point on the South line of
 295 said Lot 7; thence run along said South line for the following
 296 two (2) courses:
 297 (1) Thence run North 89°41'51" East, for a distance of 338.41
 298 feet;
 299 (2) Thence run North 89°50'24" East, for approximately 850 feet
 300 to a point on the mean high water line of the west bank of
 301 Gordon River, said point herein called Point "A", thence return
 302 to the aforementioned point of beginning, thence run along the
 303 south right-of-way of said Golden Gate Parkway for the following
 304 four (4) courses:
 305 (1) Beginning at a point on a circular curve concave
 306 northwest, whose radius point bears North 34°02'58" West a
 307 distance of 813.94 feet therefrom; thence run Northeasterly
 308 along the arc of said curve to the left, having a radius of
 309 813.94 feet, through a central angle of 05°09'09", subtended by
 310 a chord of 73.17 feet at a bearing of North 53°22'27" East, for
 311 an arc length of 73.20 feet to the end of said curve;
 312 (2) Thence run North 50°47'53" East, for a distance of 459.55

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313 feet;

314 (3) To the beginning of a tangential circular curve concave
315 south; thence run Easterly along the arc of said curve to the
316 right, having a radius of 713.94 feet; through a central angle
317 of 38°52'20"; subtended by a chord of 475.13 feet at a bearing
318 of North 70°14'03" East, for an arc length of 484.37 feet to the
319 end of said curve;

320 (4) Thence run North 89°40'13" East, for approximately 724 feet
321 to a point on the mean high water line of the west bank of
322 Gordon River; thence meander Southwesterly along the mean high
323 water line for approximately 900 feet to the aforementioned
324 Point "A" and the point of ending.

325 F. Less and except approximately 112.82 acres, more or less:
326 All of East Naples Industrial Park, according to the plat
327 thereof recorded in Plat Book 10, Pages 114 and 115, of the
328 Public Records of Collier County, Florida; all of East Naples
329 Industrial Park Replat No. 1, according to the Plat thereof
330 recorded in Plat Book 17, Pages 38 and 39, of the Public Records
331 of Collier County, Florida; and the Northerly 200 feet of the
332 Southerly 510 feet of the Easterly 250 feet of the Northeast 1/4
333 of Section 35, Township 49 South, Range 25 East, Collier County,
334 Florida, less and excepting the Easterly 50 feet thereof.

335 G. Less and except approximately 6.17 acres, more or less: All
336 that part of Lots 12, 13, and 14, Naples Improvement Company's
337 Little Farms, as recorded in Plat Book 2, Page 2 of the Public
338 Records of Collier County, Florida, being more particularly

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339 described as follows:
 340 Commencing at the Southwest corner of Lot 12, thence along the
 341 South line of said Lot 12, North 89°26'51" East 20.00 feet to
 342 the East right-of-way line of Goodlette-Frank Road; thence along
 343 the East right-of-way line North 00°39'49" East 10.00 feet to
 344 the Point of Beginning of the herein described parcel; thence
 345 continue along said East right-of-way North 00°39'49" West
 346 580.00 feet; thence leaving said East right-of-way North
 347 89°20'11" East 260.12 feet; thence North 59°31'13" East, 153.66
 348 feet; thence South 30°28'42" East, 119.01 feet; thence South
 349 00°33'09" East, 554.02 feet to a line lying 10 feet North of and
 350 parallel with said South line of Lot 12; thence along the said
 351 parallel line South 89°26'51" West, 451.54 feet to the point of
 352 beginning of the herein described parcel.
 353 Bearings are based on the said East line Goodlette-Frank Road
 354 being North 00°33'49" East.
 355 H. Less and except approximately 12.77 acres, more or less: The
 356 West one-half (W 1/2) of the Northwest one-quarter (NW 1/4) of
 357 the Northwest one-quarter (NW 1/4) of Section 11, Township 50
 358 South, Range 25 East, lying South of State Road 90 (Tamiami
 359 Trail, U.S. 41), in Collier County, Florida, except the South
 360 264 feet, and All that part of the South 264 feet of the
 361 Southwest one-quarter (SW 1/4) of the Northwest one-quarter (NW
 362 1/4) of the Northwest one-quarter (NW 1/4) of Section 11,
 363 Township 50 South, Range 25 East, in Collier County, Florida,
 364 lying north of the north line of Walker's Subdivision as

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365 delineated on a Plat of record in plat book 1, at page 36, of
 366 the Public Records of Collier County, Florida.
 367 TOGETHER WITH:
 368 Lots 1 to 8, inclusive, COL-LEE-CO TERRACE, according to plat in
 369 Plat Book 1, Page 32, Public Records of Collier County, Florida.
 370 LESS AND EXCEPT
 371 Those parcels described in Official Records Book 1969, Page 977,
 372 and Official Records Book 2119, Page 1344 both of the Public
 373 Records of Collier County, Florida.
 374 I. Less and except approximately 6.16 acres, more or less:
 375 Being a part of Estuary at Grey Oaks Roadway, Clubhouse and
 376 Maintenance Facility Tract, Plat Book 36, pages 9-16, Estuary at
 377 Grey Oaks Tract B, Plat Book 37, pages 13-18 and part of Section
 378 26, Township 49 South, Range 25 East, Collier County, Florida.
 379 All that part of Estuary at Grey Oaks Roadway,
 380 Clubhouse and Maintenance Facility Tracts according to the plat
 381 thereof as recorded in Plat Book 36, pages 9-16, Estuary at Grey
 382 Oaks Tract B according to the plat thereof as recorded in Plat
 383 Book 37, pages 13-18, Public Records of Collier County, Florida,
 384 and part of Section 26, Township 49 South, Range 25 East,
 385 Collier County, Florida being more particularly described
 386 as follows:
 387 Commencing at the northwest corner of Tract M of said Estuary at
 388 Grey Oaks Roadway, Clubhouse and Maintenance Facility Tracts;
 389 Thence along the west line of said Tract M South 00°East 613.48
 390 feet to the Point of Beginning of the parcel herein described;

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391 Thence continue South 00°20'09" East 406.67 feet; Thence North
 392 89°24'29" West 660.00 feet;
 393 Thence North 00°20'09" West 406.66 feet to a point on the
 394 boundary of Golf Course Tract 1 of said Estuary at Grey Oaks
 395 Tract B;
 396 Thence along said boundary South 89°24'33" East 660.00 feet to
 397 the Point of Beginning of the parcel herein described;
 398 Bearings are based on the west line of said Tract M being South
 399 00°20'09" East.
 400 J. The North 1/2 (N 1/2) of Section 22, Township 51 South,
 401 Range 26 East.
 402 K. That portion of Sections 11, 14, 23, 24 and 25, Township 51
 403 South, Range 25 East, that lie east of the Gulf of Mexico;
 404 All of Sections 12 and 13 Township 51 South, Range 25 East;
 405 All of Sections 1, 12, 13, 24, 25, and 36, Township 50 South,
 406 Range 26 East;
 407 All of Sections 7 and 8 Township 51 South, Range 26 East;
 408 That portion of Sections 24 through 29, Township 52 South, Range
 409 26 East, that lies east and South of the Marco Island City
 410 limits;
 411 All of Sections 33, 34, and 35, Township 52 South, Range 26
 412 East;
 413 All of Sections 3, 4, 5, 9, 10, and 11, Township 53 South, Range
 414 26 East;
 415 All of Sections 1 through 36, Township 50 South, Range 27 East;
 416 All of Sections 1 through 6, 9 through 15, 23 through 26, and

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417 that portion of Sections 32 and 33, that lies South and East of
 418 the North and West right-of-way line of State Road 92, Township
 419 51 South, Range 27 East;
 420 All of Sections 2 through 4, that portion of Sections 5, 7 and 8
 421 that lies East of the West right-of-way line of State Road 92,
 422 all of Sections 9 through 17, that portion of Section 18 that
 423 lies East and South of the West and North right-of-way line of
 424 State Road 92, less that portion of Section 18 located in
 425 Ordinance No. 98-114, all of Section 19, less that portion
 426 located in Ordinance No. 98-114, all of Sections 20 through 36,
 427 Township 52 South, Range 27 East;
 428 All of Sections 1, 2, 3 11, 12, and 13, Township 53 South, Range
 429 27 East;
 430 All of Sections 25, 26, 27, 34, 35 and 36, Township 49 South,
 431 Range 28 East;
 432 All of Sections 1 through 36, Township 50 South, Range 28 East;
 433 All of Sections 1 through 36, Township 51 South, Range 28 East;
 434 All of Sections 1, 2, 7, 12, 15 through 23 and 25 through 36,
 435 Township 52 South, Range 28 East;
 436 All of Sections 1 through 36, Township 53 South, Range 28 East;
 437 All of Sections 25 through 36, Township 49 South, Range 29 East;
 438 All of Sections 3 through 10, 15 through 22, and 27 through 34,
 439 Township 50 South, Range 29 East;
 440 All of Sections 3 through 10, 15 through 22, and 27 through 34,
 441 Township 51 South, Range 29 East;
 442 All of Sections 3 through 10, 15 through 17, and 29 through 34,

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443 Township 52 South, Range 29 East;
 444 All of Sections 3 through 10, all of Section 15, less that
 445 portion of 15 located in Ordinance No. 92-100, all of Sections
 446 16 through 22, that portion of Section 23 not included in
 447 Ordinance No. 92-100, that portion of Section 26 not included in
 448 Ordinance No. 92-100, all of Sections 27 through 35 and that
 449 portion of Section 36 not included in Ordinance 92-100, Township
 450 53 South, Range 29 East;
 451 All of Sections 1 through 36, Township 49 South, Range 30 East;
 452 All of Sections 1 through 36, Township 49 South, Range 31 East;
 453 All of Sections 1 through 36, Township 49 South, Range 32 East;
 454 All of Sections 1 through 36, Township 49 South, Range 33 East;
 455 All of Sections 1 through 36, Township 49 South, Range 34 East;
 456 Collier County, Florida.
 457 L. All that land located within Sections 19, 20, 21, 27, 28,
 458 29, 30, 31, 32, 33 and 34 of Township 51 South, Range 26 East,
 459 the south 1/2 (S 1/2) of Section 22, Township 51 South, Range 26
 460 East, and those portions of Sections 4, 5 and 6 of Township 52
 461 South, Range 26 East, which lie north of the Marco River,
 462 Collier County, Florida. Bearings are based on the west line of
 463 said Tract M being South 00°20'09" East.
 464 M. All of Section 1, Township 51 South, Range 26, East.
 465 Section 2.02 Chapter 171, Florida Statutes, shall apply to all
 466 annexations by a municipality within the district's boundaries.

ARTICLE III

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POWERS OF THE DISTRICT

Section 3.01 The district shall have the authority and responsibility for and on behalf of the people residing, visiting, or passing through the district to establish, equip, operate, and maintain a fire department and rescue service, including, but not limited to, providing fire hydrants or other types of water supply, buildings for housing fire equipment and personnel, training facilities for fire and rescue, and other buildings deemed necessary by the district board to provide adequate protection from unwanted fire and to carry out rescue operations. In addition, the district shall have the authority to extend its services beyond the district boundaries, provided it is in cooperation with another governmental entity, whether federal, state, county, or municipal.

Section 3.02 The district shall have the authority to provide a paid staff to carry out its responsibilities. This staff shall serve at the pleasure of the district board.

Section 3.03 The district shall have all powers and duties granted by this charter and chapters 189 and 191, Florida Statutes.

ARTICLE IV

GOVERNING BOARD

Section 4.01 The business and affairs of the district shall be conducted and administered by a board of fire commissioners elected pursuant to chapter 191, Florida Statutes, by the

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495 electors of the district in a nonpartisan election held at the
496 time and in the manner prescribed for holding general elections
497 in s. 189.04(2)(a), Florida Statutes. Except as expressly
498 provided in this charter, each member of the board shall be
499 elected for a term of 4 years and shall serve until his or her
500 successor assumes office.

501 Section 4.02 The office of each board member is designated as a
502 seat on the board, distinguished from each of the other seats by
503 a numeral. Each candidate must designate, at the time he or she
504 qualifies, the seat on the board for which he or she is
505 qualifying. The name of each candidate who qualifies shall be
506 included on the ballot in a way that clearly indicates the seat
507 for which he or she is a candidate. The candidate for each seat
508 who receives the most votes shall be elected to the board. The
509 cost of such elections shall be paid from funds of the district.
510 The eight member board of fire commissioners shall be reduced to
511 five members in the November 2018 general election.
512 Commissioners holding seats 1, 3, 4, 6, 7, and 8 shall have
513 terms that expire in November 2018 and seats 6, 7, and 8 are
514 eliminated in November 2018. Commissioners holding seats 2 and
515 5 shall have terms that expire in November 2020. Beginning with
516 the November 2018 general election, seats shall be elected as
517 at-large seats for the district as a whole. The foregoing
518 provisions establish, after the November 2018 election, a board
519 having five commissioners with 4-year staggered terms with all
520 seats elected as at-large seats for the district as a whole.

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521 Section 4.03 In accordance with chapter 191, Florida Statutes,
522 each member of the board must be a qualified elector at the time
523 he or she qualifies and continually throughout his or her term.
524 Section 4.04 Each elected member shall assume office 10 days
525 after the member's election. Within 60 days after the newly
526 elected members have taken office, the board shall meet and
527 elect from its membership a chair, vice chair, secretary, and
528 treasurer or secretary-treasurer.
529 Section 4.05 In accordance with s. 191.005, Florida Statutes,
530 members of the board may each be paid, from the funds of the
531 district, a salary or honorarium for his or her services in an
532 amount not to exceed \$500 per month for each member. In
533 addition, members may be reimbursed for travel and per diem
534 expenses as provided in s. 112.061, Florida Statutes.
535 Section 4.06 If a vacancy occurs on the board due to the
536 resignation, death, or removal of a board member or the failure
537 of anyone to qualify for a board seat, the remaining members may
538 appoint a qualified person to fill the seat until the next
539 general election, at which time an election shall be held to
540 fill the vacancy for the remaining term, if any. The board shall
541 remove any member who has three consecutive, unexcused absences
542 from regularly scheduled meetings. The board shall adopt
543 policies by resolution defining excused and unexcused absences.
544 Section 4.07 The procedures for conducting district elections
545 or referenda and for qualification of electors shall be pursuant
546 to chapters 189 and 191, Florida Statutes.

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547 Section 4.08 The board shall have those administrative duties
 548 set forth in this charter and chapters 189 and 191, Florida
 549 Statutes.

550 Section 4.09 The board is authorized to adopt rules and
 551 regulations for the prevention of fire and for fire control in
 552 the district, which rules and regulations shall have the same
 553 force and effect as law 10 days after copies thereof executed by
 554 the chair and secretary of the board have been posted in at
 555 least three public places.

556 Section 4.10 A quorum of the board shall be a majority of its
 557 members. In order to take official action, an affirmative vote
 558 of a majority of those voting members present shall be required.

559 Section 4.11 It shall be considered a conflict of interest and
 560 unlawful for board members to enter into any type of agreement
 561 with the district which will bring about personal, monetary, or
 562 other gain, or to individually interfere with the day-to-day
 563 operations of the district staff.

564
 565 ARTICLE V

566 FINANCES

567 Section 5.01 The powers, functions, and duties of the district
 568 regarding ad valorem taxation, bond issuance, other revenue-
 569 raising capabilities, budget preparation and approval, liens and
 570 foreclosure of liens, use of tax deeds and tax certificates as
 571 appropriate for non-ad valorem assessments, and contractual
 572 agreements, and the methods for financing the district and for

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573 collecting non-ad valorem assessments, fees, or service charges,
574 shall be as set forth in this charter, in chapters 170, 189,
575 191, and 197, Florida Statutes, and in any applicable general or
576 special law. The district may be financed by any method
577 established in this charter, chapters 189 or 191, Florida
578 Statutes, or any other applicable general law.

579 Section 5.02 The district shall levy and collect ad valorem
580 taxes in accordance with s. 191.009, Florida Statutes, and
581 chapter 200, Florida Statutes. The taxes levied and assessed by
582 the district shall be a lien upon the land so assessed along
583 with the county taxes assessed against such land until such
584 assessments and taxes have been paid, and if the taxes levied by
585 the district become delinquent, such taxes shall be considered a
586 part of the county tax subject to the same penalties, charges,
587 fees, and remedies for enforcement and collection and shall be
588 enforced and collected as provided by general law for the
589 collection of such taxes. The district shall have the authority
590 to levy a millage rate up to 1.5. This charter does not prevent
591 the district from levying a millage rate as provided for in s.
592 191.009, Florida Statutes, which has been approved by
593 referendum.

594 Section 5.03 The board shall annually prepare, consider, and
595 adopt a district budget pursuant to the applicable requirements
596 of chapters 189 and 191, Florida Statutes. The fiscal year shall
597 be from October 1 through September 30. The budget shall state
598 the purpose for which the money is required and the amount

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599 necessary to be raised by taxation within the district. Such
 600 budget and proposed millage rate shall be noticed, heard, and
 601 adopted in accordance with chapters 189, 192, and 200, Florida
 602 Statutes.

603 Section 5.04 All warrants for the payment of labor, equipment,
 604 materials, and other allowable expenses incurred by the district
 605 board in carrying out the provisions of this charter shall be
 606 payable on accounts and vouchers approved by the district board.

607 Section 5.05 The methods for assessing and collecting non-ad
 608 valorem assessments, fees, or service charges shall be as set
 609 forth in this charter, chapters 170, 189, 191, or 197, Florida
 610 Statutes.

611 Section 5.06 Impact fees.—

612 (1) The district shall have the authority to charge and collect
 613 impact fees for capital improvements on new construction within
 614 the district as prescribed in chapter 191, Florida Statutes, or
 615 any other applicable general law.

616 (2) The district shall comply with the requirements in ss.
 617 163.31801 and 191.009(4), Florida Statutes, in its collection
 618 and use of impact fees. New facilities and equipment shall be as
 619 provided for in s. 191.009(4), Florida Statutes.

620 (3) The district is authorized to enter into agreements
 621 regarding the collection of impact fees.

623 ARTICLE VI

624 MISCELLANEOUS

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625 Section 6.01 Requirements for financial disclosure, meeting
 626 notices, reporting, public records maintenance, and per diem
 627 expenses for officers and employees shall be as set forth in
 628 this charter and chapters 112, 119, 189, 191, and 286, Florida
 629 Statutes.

630 Section 6.02 The district shall exist until the Legislature
 631 approves a special act providing for its dissolution, and such
 632 special act is contingent upon approval by the electors of the
 633 district.

634 Section 6.03 The district's property and assets are exempt from
 635 taxation pursuant to s. 191.007, Florida Statutes.

636 Section 6.04 The district and its officers, agents, and
 637 employees shall have the same immunity from tort liability as
 638 other agencies and subdivisions of the state. The provisions of
 639 chapter 768, Florida Statutes, shall apply to all claims
 640 asserted against the district.

641 Section 6.05 The district commissioners and all officers,
 642 agents, and employees of the district shall have the same
 643 immunity and exemption from personal liability as is provided by
 644 chapter 768, Florida Statutes.

645 Section 6.06 In accordance with chapter 768, Florida Statutes,
 646 the district shall defend all claims against the district
 647 commissioners and officers, agents, and employees of the
 648 district which arise within the scope of employment or purposes
 649 of the district and shall pay all judgments against such
 650 persons, except where such persons acted in bad faith or with

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651 malicious purpose or in a manner exhibiting wanton and willful
652 disregard of human rights, safety, or property.

653 Section 5. All contracts, obligations, rules, resolutions,
654 policies, or approvals related to ad valorem or other revenues
655 existing on the date of enactment of this act shall remain in
656 full force and effect, and this act shall in no way affect the
657 validity of such contracts, obligations, rules, resolutions,
658 policies, or approvals related to ad valorem or other revenues.
659 This act does not affect the terms of office of the present
660 district board nor does it affect the terms and conditions of
661 employment of any employee of the district.

662 Section 6. Liberal construction.—The provisions of this
663 act shall be liberally construed in order to effectively carry
664 out the purposes of this act in the interest of the public
665 health, welfare, and safety of the citizens served by the
666 district.

667 Section 7. Severability.—It is declared to be the
668 intent of the Legislature that if any section, subsection,
669 sentence, clause, phrase, or portion of this act is for any
670 reason held invalid or unconstitutional by a court of competent
671 jurisdiction, such portion shall be deemed a separate, distinct,
672 and independent provision, and such holding shall not affect the
673 validity of the remaining portions hereof.

674 Section 8. Conflict.—In the event of a conflict of any
675 provision of this act with the provisions of any other act, the
676 provisions of this act shall control to the extent of such

Page 26 of 27

local bill with line numbering 9-28-17 4844-9251-8225 v.1

CODING: Words ~~stricken~~ are deletions; words underlined are additions.

V

10/7/2017

100

BILL

YEAR 2018

677 conflict.

678 Section 9. Determination of millage.—The district shall
679 maintain the authority to levy a millage rate up to 1.5 mills
680 that was previously approved by referendum as required by the
681 State Constitution and chapter 191, Florida Statutes.

682 Section 10. Chapters 14-240, 15-188, 15-189, 16-261 and
683 16-262, Laws of Florida, are repealed.

684 Section 11. This act shall take effect upon becoming a
685 law.

686

687



**GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS
Action Item Worksheet**

NEW BUSINESS

Agenda Item:

Subject: Interlocal Agreement – Greater Naples Fire Rescue and Florida Forest Service

Meeting Date: October 10, 2017

Prepared By: Kingman Schuldt, Fire Chief

Background

The Greater Naples Fire Rescue District's Board of Fire Commissioners' previously approved enhancements to the existing Wildfire Mitigation Plan, including the provision of diesel fuel to the Florida Forest Service for their work in creating and maintaining firebreaks within the District's boundaries. The attached interlocal agreement (Attachment 1) addresses that provision.

The creation and maintenance of fire breaks within our District's boundaries are important in order to avoid a forest fire's encroachment into urban areas resulting in the potential destruction of homes, structures and lives.

As there is a public purpose and benefit to the residents of the Greater Naples Fire Rescue District in assisting Florida Forest Service in its fire control duties within the boundaries of the District, the District will not ask for reimbursement of the cost of the diesel fuel.

Funding Source/Financial Impact

Anticipated diesel fuel usage is approximately 720 gallons (90 gallons of fuel per week for eight weeks) at an average cost of \$2.50 per gallon or \$1,800. Please note that diesel fuel costs can and will fluctuate. The Board previously voted to approve District funds in an amount not to exceed \$6,000.00 be allocated for this purpose.

Recommendation

Approve the Interlocal Agreement between the GNFD and Florida Forest Service (attached).

Potential Motion

I move to support Staff's recommendation to approve the Interlocal Agreement between the GNFD and Florida Forest Service.

INTERLOCAL AGREEMENT
BETWEEN
FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES,
DIVISION OF FORESTRY,
AND
GREATER NAPLES FIRE RESCUE DISTRICT

This Memorandum of Understanding ("MOU") is entered into this ____ day of _____, 2017, by and between the Florida Department of Agriculture and Consumer Services, Division of Forestry ("Division") and the Greater Naples Fire Rescue District ("GNFD"), an independent special fire district created and operating pursuant to Chapter 191, Florida Statutes, and Chapter 2015-191, Laws of Florida (collectively referred to as the "Parties").

W I T N E S S E T H

WHEREAS, the Division has the responsibility for fire prevention and control of forest fires on lands owned by the State of Florida and/or private lands, including creating and maintaining firebreaks; and

WHEREAS, the GNFD has the responsibility for fire suppression and prevention within its boundaries, which includes interfacing with the Division in the control of forest fires within the district boundaries in order to prevent and minimize damage and destruction of buildings and structures; and

WHEREAS, section 191.006(13), Florida Statutes, authorizes the GNFD to cooperate or contract with other government agencies as necessary in connection with providing mutual aid and furthering any power, duty or purpose authorized by chapter 191, Florida Statutes; and

WHEREAS, when a forest fire encroaches into urban development, homes, structures and lives are threatened; and

WHEREAS, there are portions of the GNFD that are highly susceptible to impacts from forest fires, including the Golden Gates area; and

WHEREAS, the purpose of a firebreak is to deny a fire any combustible material and are used to prevent advancing surface flames from coming in direct contact with homes and structures; and

WHEREAS, a firebreak is an area where all vegetation and organic matter is removed down to mineral soil, and is created and maintained by having tractors pull roll choppers through designated areas; and

WHEREAS, there is a benefit to the residents of the GNFD of having the Division create and maintain additional firebreaks within GNFD in order to avoid a forest fire's encroachment into urban areas resulting in the potential destruction of homes, structures and lives; and

WHEREAS, GNFD has determined that providing diesel fuel for the Division's tractors to pull roll choppers to create and maintain additional firebreaks within the GNFD is a method of furthering GNFD's duty and purpose of fire suppression and prevention; and

WHEREAS, GNFD has diesel fuel pumps at several fire stations within its boundaries and has a standard operating procedure regarding the use of such pumps and diesel fuel; and

WHEREAS, the Parties agree that a standard operating procedure will need to be jointly developed providing the process for the provision of diesel fuel to the Division, including how the diesel fuel quantities will be monitored and logged and safeguards to ensure the use of such diesel fuel is solely for the creation and maintenance of firebreaks within GNFD.

NOW THEREFORE, in consideration of the mutual promises contained herein and given by each party to the other, the Parties hereby do covenant and agree as follows:

SECTION 1 - RECITATIONS: The recitations set forth above are incorporated herein by reference in their entirety and form a material part of this MOU upon which the Parties have relied.

SECTION 2 - PURPOSE: The purpose of this MOU is for GNFD to provide diesel fuel to the Division for the creation and maintenance of new and existing firebreaks within GNFD. The Parties understand and agree that the MOU is not intended to subsidize the Division's normal day-to-day use of diesel fuel or to provide diesel fuel for activities outside of GNFD.

SECTION 3 – STANDARD OPERATING PROCEDURES: The Division Director and the GNFD Fire Chief, or their designees, shall jointly develop standard operating procedures ("SOP"), which upon its approval by each Party, shall become Exhibit A without further action by the Parties. The SOP shall provide the procedures in which the Division will obtain the diesel fuel for its tractors in order to create and maintain new and existing firebreaks within GNFD. It shall include, at a minimum, the method in which the quantities pumped by the Division will be monitored. The SOP shall not amend the purpose of this MOU or restriction that the ability to use GNFD diesel fuel by the Division is limited to creating and maintaining new and existing firebreaks within GNFD.

SECTION 4 – DIESEL FUEL: The Division is authorized to use the GNFD diesel fuel pumps to withdraw and use the withdrawn diesel fuel for the creation and maintenance of new and existing firebreaks within the boundaries of GNFD in accordance with the SOP. The Parties agree that this MOU may not result in the exceedance of the GNFD line-item for diesel fuel within the GNFD’s budget, unless an amendment to the budget is appropriately approved by the GNFD’s Board of Fire Commissioners.

SECTION 5 - PAYMENT: As there is a public purpose and benefit to the residents of the GNFD in assisting the Division in its fire control duties within the boundaries of the district, the Division shall not reimburse the GNFD the cost of the diesel fuel.

SECTION 6 - TERM AND TERMINATION: This MOU shall take effect upon execution by both Parties and expires on September 30, 2018. It may be renewed for two one-year renewal periods upon agreement by the Parties and the adoption of an amendment prior to expiration. The GNFD may terminate this MOU immediately upon written notice to the Division.

SECTION 7 - LIABILITIES AND INDEMNIFICATION: No Party, its respective officers, employees or agents, shall assume any liability for the acts, omissions or negligence of the other Party, its officers, employees or agents. Nothing herein shall be construed as a waiver of sovereign immunity. The Parties intend to avail themselves of the benefits of Section 768.28, Florida Statutes, and of other statutes and common law governing sovereign immunity to the fullest extent possible. Neither party is jointly liable for the torts of the officers, employees or agents of the other, or any other tort attributable to the other, and that each Party shall be liable for the torts of its officers, employees or agents and then only to the extent of the waiver of sovereign immunity or limitation of liability specified in Section 768.28, Florida Statutes, and other applicable law. Nothing in this MOU is intended to inure to the benefit of any third party for the purposes of allowing any claim which would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law. This section shall survive the expiration or early termination of this MOU.

SECTION 8 - NOTICES: Whenever a Party is required to give or deliver any notice to the other Party, or desires to do so; such notices shall be sent via certified mail, private postal service or hand delivery to:

DIVISION:

James Karels, Director
Florida Forest Service
3125 Conner Boulevard
Tallahassee, FLL 32399-1650

With a Copy to:

Mike Weston, Manager
Caloosahatchee Forestry Center
Florida Forest Service
10941 Palm Beach Blvd.
Ft. Myers, FL 33905-5904

GNFD:

Jeff Page, Chairman
Greater Naples Fire Rescue District
14575 Collier Blvd.
Naples, FL 34119

With a Copy to:

Kingman Schuldt, Fire Chief
Greater Naples Fire Rescue District
14575 Collier Blvd.
Naples, FL 34119

A Party may, by like notice, designate any further or different address to which subsequent notices shall be sent. Any notices hereunder signed on behalf of the notifying Party by a duly authorized attorney at law shall be valid and effective to the same extent as if signed on behalf of such Party by a duly authorized officer or employee.

SECTION 9 – EXECUTION OF MOU: This MOU shall be executed in two duplicate originals, any of which shall be regarded for all purposes as an original and all of which shall constitute the same instrument.

SECTION 10 – ASSIGNMENTS AND AMENDMENTS: This MOU or any interest therein shall not be assigned, transferred or otherwise encumbered, under any circumstances, by GNFD or the Division. It is further agreed that no modification, amendment or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed by both parties.

IN WITNESS WHEREOF, the Parties to this MOU have caused the same to be signed by their duly authorized representatives this _____ day of _____, 2017.

“GNFD”

GREATER NAPLES
FIRE RESCUE DISTRICT

“DIVISION”

FLORIDA DEPARTMENT OF
AGRICULTURE AND CONSUMER
SERVICES, DIVISION OF FORESTRY

By: _____

JEFF PAGE, Chairman

By: _____

JAMES KARELS, Director



**GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS
Action Item Worksheet**

NEW BUSINESS

Agenda Item:

Subject: Battalion Replacement Vehicles

Meeting Date: October 10, 2017

Prepared By: Wayne J Martin Deputy Director

Background:

For Fiscal Year 2017-2018 two replacement command vehicles have been budgeted for the Fire Operations Section. The District reached out to find the most cost effective vehicles to replace a 2008 Dodge mileage 180,068 and a 2010 Ford mileage 148,423.

The Command Vehicles are assigned to the North and South Battalion Chiefs. They operate 24/7/365. They are set up as Command Vehicles transporting the Battalion Chief, radios, computer, self-contained breathing apparatus, fire extinguishers, etc. They are used in locations that require four wheel drive. Loaded weight is expected to be approximately 1450 pounds.

The Dodge and Ford vehicle may be placed in reserve status for limited use and other vehicles will be disposed of in the future.

This purchase will be a Piggyback of Sarasota County Fire Rescue Command Vehicle bid.

Funding Source/Financial Impact:

\$150,000 budgeted from General Fund.

Recommendation:

Staff recommends the District purchase two 2018 Ford F-250 Command Vehicles from REV RTC, Ocala Florida for \$69,805.08 each for total cost of \$139,611.60.

Potential Motion:

Move to purchase two 2018 Ford F-250 Command Vehicles from REV RTC, Ocala, Florida for \$69,805.08 each for total cost of \$139,611.60, and piggyback the Sarasota County Fire Rescue Command Vehicle Bid.



725 SW 46th Avenue
Ocala, Florida 34474
T (352) 629-6305
M (941) 345-5958
F (352) 629-2018

FIRE APPARATUS PROPOSAL

October 6, 2017

This proposal has been prepared for:
Greater Naples Fire Rescue
14575 Collier Blvd
Naples, FL 34119

Hall-Mark RTC is pleased to offer Greater Naples Fire Rescue one 2018 REV RTC Battalion unit. Built on a 2018 Ford F250 4X4 crew Cab. This unit is priced using the open contract between Hall-Mark Fire Apparatus and Sarasota County approved on September 10th, 2013. This vehicle shall be in accordance with the attached specifications. The purchase price shall also include all vehicle components and equipment as requested by the fire department and listed in the attached documentation. Delivery will be F.O.B. Greater Naples, FL and will be 60 days after receipt of chassis at Rev RTC in Ocala, FL. The current purchase price for the specified unit is as follows:

2018 Ford F250 4X4 Crew Cab with OEM price: (see attached)	\$ 37,810.00
Whelen Warning Light Package includes custom built center console with installation of customer provided radios and antennas:	\$ 9,500.00
Leer fiberglass topper painted to match chassis color and installed:	\$ 3,325.00
Up Fitting By Dealer: \$75.00 per hour at 80 hrs:	\$ 6,000.00
Allowance for rear command area in bed: Brand and style TBD:	\$ 6,000.00
Graphics to match current fleet:	\$ 2,000.00
MSO And Title Application Provided At Delivery:	\$ 0.00
Truck Net Cost:	\$ 64,635.00
Dealer Net Plus 8%:	\$ 5,170.80
TOTAL COST OF TRUCK:	\$ 69,805.80

This proposal shall expire unless accepted within 45 days after the date first set above. This expiration date may be extended, in writing, providing chassis pricing and availability has not changed.

Sincerely,

Steve Kern
Steve Kern



**GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS
Action Item Worksheet**

NEW BUSINESS

Agenda Item

Subject: Alternative Funding

Meeting Date: October 10, 2017

Prepared By: Tara Bishop, Deputy Director

Background

As authorized by the Board of Fire Commissioners, there is a desire to work in unison with our neighboring fire districts towards a 2020 consolidation referendum and as part of the effort, Staff has been working on identifying alternative funding strategies (i.e. non- ad valorem assessment fee). Government Services Group (GSG) was contacted to discuss alternative strategies which may be implemented to facilitate a unified ad valorem millage rate and non-ad valorem assessment to fund the District's needs. The GSG proposal includes individual reports for each agency as well as a consolidated report for Greater Naples, North Collier and Immokalee Fire Districts potential consolidation.

Funding Source/Financial Impact

Total cost of the assessment is \$142,400. The cost will be split between the Greater Naples, North Collier and Immokalee Fire Districts.

Recommendation

Staff recommends participating in the study as the goal in a future consolidation would be one millage rate, to accomplish this it is a necessity to look at all alternative funding options.

Potential Motion

I move to approve Staff's recommendation and participate in the GSG joint agency assessment, including a shared cost of the study between the three participating agencies.



September 26, 2017

Via Electronic Mail

Sal A. D'Angelo III, Executive Director
North Collier Fire Control and Rescue District
1885 Veterans Park Drive
Naples, FL 34109

Re: Proposal to Develop Fire and EMS Services Assessment Program Methodologies and Consolidation Funding Option Analyses

Dear Executive Director D'Angelo,

I enjoyed meeting with you and the North Collier Fire Control and Rescue District ("North Collier") Board of Fire Commissioners last week to discuss the various alternatives to funding fire rescue services provided by North Collier, Greater Naples Fire Rescue District ("Greater Naples") and Immokalee Fire Control District ("Immokalee"). At North Collier's request, this correspondence is written to present a proposed Scope of Services for Government Services Group, Inc. (GSG) to provide professional services and specialized assistance to the three Districts and their staff with the development of special assessment programs to fund fire rescue services within each District and various consolidation options in Collier County, as well as providing information about the potential use of other funding sources such as ad valorem taxes.

The objective of this project is to develop individual and consolidated fire rescue services non-ad valorem assessment programs based on public policy set forth by District officials within the constraints of readily available data and legal precedent. To accomplish this objective, we will provide services that assist the Districts in developing legally defensible methods of apportionment that are conducive to using the Districts ad valorem tax roll database.

Attached as Appendix A is a proposed scope of services which articulates the professional services and specialized assistance required by GSG to assist with the development of preliminary proforma assessment rate scenarios as well as the impacts of using other funding sources. Individual Assessment Memorandums will be prepared and presented, along with various consolidation options for the three Districts. In addition, GSG will provide a proprietary interactive database that shows the impact of each funding source to property owners, as well as a summary of the total revenues by funding source based on various rate options. This will allow the Districts to find that "happy medium" between the various funding options and make informed decisions on the funding levels that works best for each District and/or consolidated benefit areas. The analysis and findings provided by GSG will allow the Districts to make informed decisions regarding whether to proceed with implementing the assessment programs.

The Scope of Services is based on the assumption that the Districts will be active participants and provide the necessary budget information and fire call data required to develop the assessment methodologies. Each District will also be responsible for conducting fieldwork for missing ad valorem tax roll information in their District. Usually, missing tax roll information includes data related to institutional tax-exempt properties such as government buildings, churches, and school properties. GSG will provide the Districts with lists of missing and incomplete information and will assist the Districts in determining the appropriate means and method for ascertaining and acquiring the required information.

For the professional services and specialized assistance provided by GSG, we will work under a lump sum professional fee arrangement as described in the Proposal Scope of Services. A lump sum method of compensation eliminates any

uncertainty in the total fee. Please note that the lump sum fee for the three District analysis provides for a total of four on-site visits by GSG to the Districts with a discount of 14.54% from the individual fee structure. The discount provided by GSG anticipates consolidation of efforts for gathering and analyzing data, as well as consolidation of on-site meetings required during the project.

As requested by North Collier we have also provided GSG's lump sum professional services fees for the following Optional Analysis:

- Option 1 North Collier analysis and Assessment Memorandum. This does not include any consolidation analysis.
- Option 2 North Collier and Greater Naples analysis. This includes a stand-alone Assessment Memorandum for North Collier, along with consolidation analysis for North Collier and Greater Naples.
- Option 3 North Collier and Immokalee analysis. This includes a stand-alone Assessment Memorandum for North Collier, along with consolidation analysis for North Collier and Immokalee.
- Option 4 North Collier, Greater Naples and Immokalee analysis. This includes a stand-alone Assessment Memorandum for North Collier, along with consolidation analysis for North Collier, Greater Naples and Immokalee.

As demonstrated in the proposed scope of services, GSG has developed and implemented more special assessment programs in the State of Florida than any other consulting firm. GSG developed some of the first assessment programs in Florida, and over the years we have continued to help write the laws for special assessments. The following are attributes we believe differentiates us from other consulting firms.

State Recognized	Proven Results	Industry Leader
<ul style="list-style-type: none"> Recognized by the Courts as an Expert in the development and implementation of special assessment programs Recognized by the Florida Department of Revenue, Property Appraisers and Tax Collectors as an Expert in the area of assessment roll development and certification The only consulting firm that is endorsed by the Florida Fire Chiefs Association as the Expert in developing and implementing fire services special assessment programs 	<ul style="list-style-type: none"> GSG has a proven track record of creating legally defensible special assessment programs and assisting its clients with successful implementation GSG has been involved in more than 250 special assessment programs (over 100 fire assessment programs) and has created the "gold standard" apportionment methodology for fire services assessment programs in the State GSG knows what it takes to get the job done and will negotiate a lump sum fee based on the goals and objectives of our client. There are no hidden costs or add-ons 	<ul style="list-style-type: none"> GSG is the Leader in the State for the development and implementation of fire services special assessment programs. GSG has developed and implemented more fire services special assessment programs in Florida than any other consulting firm GSG provides a thorough analysis of the call data and parcel-level data, as well as the financial impact of providing fire services.

When the Districts hire GSG, they can be assured that they will get:

- A legally defensible non ad-valorem apportionment methodology that is specifically tailored to meet the District's goals and objectives.
- A thorough understanding of the benefit received by property owners.
- A thorough understanding of the financial impact on all affected property owners.
- A matrix of sound and reasoned recommendations for successful implementation.
- A consulting firm with a successful track record and proven experience.
- A consulting firm with a problem-solving reputation.
- A consulting firm with a total commitment to quality.

GSG is very excited about the opportunity to work with all three Districts on this very important project. To further discuss this response, or any other related questions or matters, please feel free to contact me at (850) 681-3717 or djahosky@govserv.com.

Sincerely,



David G. Jahosky
Managing Director

cc: Kingman Schuldt, Fire Chief, Greater Naples Fire Rescue District
Michael J. Choate, Fire Chief, Immokalee Fire Control District

Proposed Scope of Services

**STRATEGY FOR FUNDING FIRE AND EMS SERVICES
NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT,
GREATER NAPLES FIRE RESCUE DISTRICT, AND
IMMOKALEE FIRE CONTROL DISTRICT**

Project Approach

GSG's approach, which has been developed for over 20 years, was garnered through similar projects involving over 160 Florida cities, counties, and special districts. Our approach reflects our vast experience and provides credibility to our recommendations. In fact, GSG has been designated by the Courts as an expert witness in the development of special assessments (specifically fire assessments). Being acknowledged by the Courts as an expert in developing and defending special assessments, GSG is able to work with our clients to create an apportionment methodology that meets their specific goals while also satisfying case law requirements.

Our approach has been designed and structured based on our prior work experiences, our discussions with staff, and our understanding of the work necessary to meet the Districts' goals. Our goal is ensuring a successful outcome including the greatest likelihood of achieving political and community acceptance. GSG proposes the following tasks to complete the project objectives

Task 1. Project Initiation

Meet with the three Districts staff to finalize project objectives, scope of services, critical events schedule and project deliverables.

Task 2. Evaluate Reports and Research Issues

Evaluate the Districts' existing legal documents, ad valorem tax roll information, fire call data, agreements, reports and other data pertaining to the provision of fire rescue services. Also, evaluate the Districts' proposed service delivery scenario(s) to identify any potential issues related to the analysis such as corresponding service delivery areas and levels of service.

Task 3. Analyze the Fire and EMS Incident Data

Analyze the fire and EMS incident data for a specified period of time to serve as the basis for the assessment methodology. Identify alternative sources of revenue to fund the service delivery costs and determine the net service delivery revenue requirements.

Task 4. Identify Full Cost of Service

Evaluate the full cost of the fire rescue service delivery using the Districts' most current financial information and identify service delivery issues, which may affect the apportionment methodology. Using the full costs of services and cost allocation factors, identify the fire and emergency medical services costs.

Task 5. Determine Preliminary Revenue Requirements

Advise the Districts in determining the total fire and EMS assessment revenue requirements to ensure the Districts recover the costs of: (a) net fire and EMS service delivery revenue requirements and (b) collecting the assessments.

Task 6. Develop the Apportionment Methodology

Develop fair and reasonable methods of apportionment and accurate classifications of parcels using the current ad valorem roll and fire and EMS incident data reports. Review the assessment methodologies for legal sufficiency and compatibility with the tax bill method of collection. Create preliminary assessment roll databases using the current tax roll and apply the apportionment methodologies to the databases to test the validity and legal sufficiency.

Task 7. Calculate Preliminary Proforma Schedule of Rates

Using the summary billing unit data, calculate a proforma schedule of rates based on the updated apportionment methodologies and revenue requirements for the assessment programs.

Task 8. Provide Various Consolidation Service Assessment Rate Analysis and Databases with Property Specific Impacts under Each Scenario

Provide proprietary interactive databases that shows the impact of each funding source to property owners, as well as a summary of the total revenues by funding source based on the various consolidation service assessment rate options.

Task 9. Prepare and Present Assessment Reports

Prepare and present Assessment Reports for each District, which document proposed apportionment methodologies and proforma assessment rates, as well as consolidation services and assessment rate options.

Task 10. Community Outreach/Education Assistance

GSG will provide the Districts with educational brochures, FAQs, phone bank training materials, general and specific PowerPoint presentations, website information, and typical public information documents. GSG will attend community workshops or meetings with neighborhood organizations (additional fee may apply depending on the number of site visits scheduled).

Fee and Costs

The lump sum fee for GSG to provide the professional services described in this proposed Scope of Services will be \$142,400. It is anticipated that the three Districts will determine the appropriate split of GSG's fees amongst themselves.

Task	Description	Hours	Fees
1	Project Initiation	48	8,400
2	Evaluate Reports and Research Issues	62	10,850
3	Analyze Fire and EMS Incident Data	156	27,300
4	Identify Full Cost of Service	96	16,800
5	Determine Preliminary Revenue Requirements	60	10,500
6	Develop Apportionment Methodology	76	13,300
7	Calculate Preliminary Proforma Schedule of Rates	92	16,100
8	Various Consolidated Services Assessment Rate Analysis	61	10,675
9	Prepare and Present Assessment Report	72	12,600
10	Community Outreach/Education Assistance	55	9,625
Subtotal Fees		778	136,150
Travel expenses for 4 trips			\$6,250
Total Lump Sum Fee			142,400

The lump sum fee for professional services includes a total of four on-site visits by GSG staff. Meetings in excess of these on-site visits may be arranged at our standard hourly rates provided below. Expenses related to additional meetings will be billed in accordance with section 112.061, Florida Statutes.¹ If necessary, in lieu of on-site visits, periodic telephone conference calls may be scheduled to discuss project status.

The standard hourly rates for GSG are as follows:

Chief Executive Officer.....	\$235
Senior Vice President/Managing Director.....	\$195
Senior Project Manager/Consultant/Project Coordinator.....	\$175
Consultant/Database Analyst/Technical Services	\$150
Administrative Support	\$ 75

¹ Additional on-site visits can be arranged at a lump sum fee of \$1,500 per visit.

Proposed Project Schedule

Event	Schedule
Notice to Proceed	October 2017
Budget and Data Collection, Call Data and Property Data Analysis	November 2017 - January 2018
Develop Assessment Methodologies	January – March 2018
Calculate Proforma Assessment Rates	March – April 2018
Prepare and Present Assessment Reports	May – June 2018
Community Outreach	June - August 2018

Payment Schedule

Payment will be based on the following schedule, assuming that notice to proceed is received by October 2017. If notice to proceed occurs after this date, payment will be pro-rated on the basis of a condensing of the anticipated number of months include in the project.

Payment Due	Percent of Total	Amount Due
December 2017	25% of lump sum fee	\$35,600.00
February 2018	25% of lump sum fee	\$35,600.00
May 2018	25% of lump sum fee	\$35,600.00
June 2018	25% of lump sum fee	\$35,600.00
Total		\$142,400.00

ACCEPTED AND AGREED TO:

BY _____
North Collier Fire Control and Rescue District

Date

BY _____
Greater Naples Fire Rescue District

Date

BY _____
Immokalee Fire Control District

Date

Optional Analysis

STRATEGY FOR FUNDING FIRE AND EMS SERVICES NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT ONLY²

² Does not include the individual reports for Greater Naples and Immokalee.

Optional Analysis Fee and Costs

As requested by North Collier we have also provided GSG's lump sum professional services fees for the following Optional Analysis:

- Option 1 North Collier analysis and Assessment Memorandum. This does not include any consolidation analysis.
- Option 2 North Collier and Greater Naples analysis. This includes a stand-alone Assessment Memorandum for North Collier, along with consolidation analysis for North Collier and Greater Naples.
- Option 3 North Collier and Immokalee analysis. This includes a stand-alone Assessment Memorandum for North Collier, along with consolidation analysis for North Collier and Immokalee.
- Option 4 North Collier, Greater Naples and Immokalee analysis. This includes a stand-alone Assessment Memorandum for North Collier, along with consolidation analysis for North Collier, Greater Naples and Immokalee.

		Options			
		1 - North Collier Only	2 - North Collier & Greater Naples	3 - North Collier & Immokalee	4 - North Collier, Greater Naples & Immokalee
Task	Description	Fees	Fees	Fees	Fees
1	Project Initiation	\$2,800	\$2,800	\$2,800	\$2,800
2	Evaluate Reports and Research Issues	\$5,250	\$5,250	\$5,250	\$5,250
3	Analyze Fire and EMS Incident Data	\$11,550	\$17,150	\$15,050	\$20,650
4	Identify Full Cost of Service	\$7,000	\$14,000	\$11,200	\$18,200
5	Determine Preliminary Revenue Requirements	\$4,200	\$8,400	\$7,000	\$11,200
6	Develop Apportionment Methodology	\$5,250	\$10,500	\$8,750	\$14,000
7	Calculate Preliminary Proforma Schedule of Rates	\$7,000	\$14,000	\$11,200	\$18,200
8	Various Consolidated Services Assessment Rate Analysis	\$4,200	\$4,200	\$4,200	\$4,200
9	Prepare and Present Assessment Report	\$4,900	\$9,800	\$7,700	\$12,600
10	Community Outreach/Education Assistance	\$4,200	\$4,200	\$4,200	\$4,200
Subtotal Fees		\$56,350	\$90,300	\$77,350	\$111,300
Travel expenses for 3 trips		\$5,610	\$5,610	\$5,610	\$5,610
Total Lump Sum Fee		\$61,960	\$95,910	\$82,960	\$116,910



GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS
Action Item Worksheet

NEW BUSINESS

Agenda Item

Subject: Final Amended FY 16-17 Budget
Meeting Date: October 10, 2017
Prepared By: Tara Bishop, Deputy Director

Background:

In order to stay compliant with standard accounting practices, meet operational needs, incorporate modifications due to Board action releasing Capital project funds and the recent natural disaster expenditures, it is appropriate at this time to amend the FY 16-17 annual General Fund, Impact Fund and Hydrant budgets.

Funding Source/Financial Impact : General Fund Modifications

Budget Summary	Amended FY 16-17	Final Amended FY 16-17
Income		
All Revenue Sources	26,879,120	28,102,038
Carry Forward (Appropriated Funds)	7,895,855	7,895,855
Total General Fund Revenue	34,774,975	35,997,893
Expenses		
Employee Cost Sub-Total	23,240,114	23,867,311
Outside Services Sub- Total	2,689,667	2,862,872
Materials and Supplies Sub-Total	936,342	1,080,779
Capital Outlay Sub-Total	746,539	981,250
Debt Services Sub-Total	843,283	643,052
Operating Budget Sub-Total	28,455,945	29,435,264
Reserved for Contingency	6,319,030	6,562,629
General Fund Budget Total	34,774,975	35,997,893

Recommendation

Staff recommends the adoption of the FY 16-17 Amended Budgets as presented with the additions to Income and modifications to the Expense line items.

Potential Motion

I, move to accept staff's recommendation, and make a motion to Approve the Amended FY 16-17 General Fund Budget in the amount of \$35,997,893, the Amended FY 16-17 Impact Fee Budget in the amount of \$4,717,492 and the Hydrant Fund Budget in the amount of \$433,209.

	Revenue	Approved FY 16-17 Budget	1st Amended FY 16-17 Budget	Final Amended FY 16-17 Budget
NON-OPERATING REVENUE		23,296,875.60	\$24,552,800.60	\$25,524,775.00
31100-001-0000-001	AD VALOREM	22,496,404.70	\$22,496,404.70	\$23,000,000.00
31100-001-0000-002	PRIOR YEAR TAXES	5,000.00	\$5,000.00	\$14,000.00
31100-001-0000-003	WARRANT DISTRIBUTIONS	12,650.00	\$12,650.00	\$18,500.00
31100-001-0000-004	COUNTY HELD DISTRIBUTIONS	625.00	\$225.00	\$700.00
31100-001-0000-005	AD VALOREM- INTEREST	800.00	\$800.00	\$1,575.00
31100-001-2090-012	AD VALOREM- Isles of Capri	781,395.90	\$781,395.90	\$1,070,000.00
31100-001-2060-012	AD VALOREM- Ochopee		\$1,256,325.00	\$1,420,000.00
FEES FOR NEW CONSTRUCTION AND OTHER SERVICES		578,850.00	\$578,600.00	\$687,675.00
32901-001-0000-011	NEW CONSTRUCTION - INSPEC FEES	480,000.00	\$480,000.00	\$580,000.00
32901+001-0000-011	NEW CONSTRUCTION - INSPEC FEES TIMED			\$4,100.00
32901-001-0000-012	RE-INSPECTION - NEW	52,000.00	\$52,000.00	\$52,000.00
32901-001-0000-014	KEY BOX INSPECTION - NEW	6,600.00	\$6,600.00	\$6,600.00
32901-001-0000-015	HYDRANT THRUST BLOCK	9,000.00	\$9,000.00	\$9,000.00
32901-001-0000-016	HYDRANT THRUST BLOCK RE-INSP	3,500.00	\$750.00	\$950.00
32901-001-0000-017	FIRE FLOWS	24,000.00	\$24,000.00	\$25,000.00
32901-001-0000-018	FIRE FLOWS RE-INSPECTION	250.00	\$750.00	\$1,750.00
32901-001-2090-000	INSPECTION FEES- Isles of Capri	3,500.00	\$4,000.00	\$6,250.00
32901-001-2060-000	INSPECTION FEES- Ochopee		\$1,500.00	\$2,025.00
FEES FOR EXISTING CONSTRUCTION AND OTHER SERVICES		37,505.00	\$40,505.00	\$47,480.00
32910-001-1000-110	INSPECTION FEES EXISTING -TIMED			\$150.00
32910-001-1000-111	OCCUPATIONAL INSPECTION	27,105.00	\$27,105.00	\$27,105.00
32910-001-1000-112	RE-INSPECTIONS FEES - EXISTING	500.00	\$3,000.00	\$3,100.00
32910-001-1000-113	INSPECTION FEES 0 -3,000 SQ FT - EXISTING	1,000.00	\$2,000.00	\$4,300.00
32910-001-1000-114	INSPECTION FEES 3,001 - 30,000 SQ FT - EXISTING	3,000.00	\$2,000.00	\$3,825.00
32910-001-1000-115	INSPECTION FEES 30,001 - 100,000 SQ FT - EXISTING	2,500.00	\$2,500.00	\$2,500.00
32910-001-1000-116	INSPECTION FEES OVER 100,000 SQ FT - EXISTING	2,000.00	\$3,500.00	\$5,050.00
32910-001-1000-117	KEY BOX INSPECTONS - EXISTING	1,150.00	\$150.00	\$1,200.00
32910-001-1000-119	INSPECTION FEES - APT/CONDO 4 BUILDING	250.00	\$250.00	\$250.00
GRANT INCOME AND STATE REVENUE		45,840.00	\$924,338.00	\$927,696.00
33100-001-0000-201	FEDERAL GRANTS APPLIED FOR	0.00		\$0.00
33100-001-0000-210	FEDERAL GRANTS (FEMA)	0.00		\$0.00
33500-001-0000-210	FIREFIGHTER SUPPLEMENTAL INCOME	45,840.00	\$63,642.00	\$67,000.00
33500-001-0063-210	FDOT MM 63 GRANT		\$860,696.00	\$860,696.00
OTHER CHARGES AND FEES		465,217.00	\$481,217.00	\$420,917.00
34200-001-0000-201	DISTRICT ONE	225,717.00	\$225,717.00	\$225,717.00
34200-001-0000-202	EXCESS FEES	70,000.00	\$70,000.00	\$70,000.00
34200-001-0000-203	FALSE ALARMS	25,000.00	\$25,000.00	\$41,000.00
34200-001-0000-204	FIRE WATCH	5,000.00	\$7,250.00	\$8,000.00
34200-001-0000-205	INCIDENT RECOVERIES	0.00	\$0.00	\$37,100.00
34200-001-0000-206	ISO LETTERS	300.00	\$300.00	\$400.00
34200-001-0000-207	KEY BOXES SOLD	6,000.00	\$6,000.00	\$7,600.00
34200-001-0000-208	DUPLICATE NOC'S			\$1,000.00
34200-001-0000-209	DEFICIENCY REVIEWS			\$3,600.00
34200-001-0000-210	VARIANCE REQUESTS			\$3,600.00
34200-001-0000-211	FIRE WORKS PERMITS			\$750.00
34200-001-0000-212	TRAINING DELIVERED BY FLS			\$650.00
34200-001-0000-501	REIMBURSEMENT FOR OT INSPECTIONS	46,000.00	\$46,000.00	\$20,000.00
34200-001-0000-502	SPECIAL EVENT INSPECTION FEES	500.00	\$500.00	\$500.00
34200-001-0000-901	COLLECTION FEE	0.00	\$0.00	\$0.00
34200-001-0000-905	OTHER MISCELLANEOUS FLS INCOME	1,000.00	\$11,000.00	\$1,000.00
OTHER INCOME		303,709.00	\$301,659.00	\$493,495.00
36100-001-0000-001	INTEREST EARNINGS - GENERAL	30,000.00	\$30,000.00	\$45,500.00
36200-001-0000-001	ADMIN RENTAL PROPERTY	2,400.00	\$2,400.00	\$2,400.00
36200-001-0000-002	CELL TOWER LEASE CONTRACT	130,000.00	\$130,000.00	\$130,000.00
36200-001-0000-003	PUBLIC SAFETY - STATION 21	5,640.00	\$5,640.00	\$6,000.00
36200-001-0000-004	PUBLIC SAFETY- STATION 22	4,900.00	\$4,900.00	\$5,500.00

36200-001-0000-005	PUBLIC SAFETY - STATION 23	3,600.00	\$3,600.00	\$3,600.00
36200-001-0000-006	PUBLIC SAFETY - STATION 20	5,640.00	\$5,640.00	\$9,000.00
36400-001-0000-001	DISPOSITION OF FIXED ASSETS - OPERATIONS	15,000.00	\$15,000.00	\$15,500.00
36600-001-0000-001	CONTRIBUTIONS AND DONATIONS	1,500.00	\$150.00	\$1,500.00
36900-001-0000-901	BLS TRAINING	500.00	\$500.00	\$675.00
36900-001-0000-902	FIRE MARSHAL MOU REIMBURSEMENT	45,000.00	\$45,000.00	\$45,000.00
36900-001-0000-903	GULF AMERICA CORP (GAC) LAND TRUST	53,229.00	\$52,229.00	\$68,820.00
34200-001-0000-904	SHOP REVENUE	92,000.00	\$95,750.00	\$150,000.00
36900-001-0000-906	OTHER MISCELLANEOUS INCOME	0.00	\$600.00	\$10,000.00
Operating Budget Sub-Total		26,159,117.60	\$26,879,119.60	\$28,102,038.00
	APPROPRIATED FUNDS	7,895,855.00	\$7,895,855.00	\$7,895,855.00
TOTAL GENERAL FUND BUDGET		33,533,972.60	\$34,774,975	\$35,997,893

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	EXPENSES	Adopted Budget FY 16-17	Amended Budget FY 16-17	Final Amended FY 16-17
51100-001-0000-011	LEGISLATIVE SALARIES (COMMISSIONERS)	48,000	48,000	48,250
51200-001-0000-011	EXECUTIVE SALARIES (Exempt)	1,329,567	1,329,567	1,403,000
51200-001-0000-012	EXECUTIVE 175 PENSION CONTRACTUAL	3,960	4,750	5,400
51300-001-1000-012	SALARIES - NON BARGAINING (Non-Exempt)	885,370	885,370	830,000
51300-001-1000-014	OVERTIME (NON BARGAINING)	77,550	77,550	133,100
51310-001-2000-012	BARGAINING UNIT SALARIES (SHIFT)	8,618,384	9,684,581	9,684,581
51310-001-2000-013	PART TIME EMPLOYEE SALARIES (FIREFIGHTER)	157,248	157,248	105,000
51300-001-2000-014	FLSA (OT FF)	986,644	1,342,592	1,785,000
51320-001-3000-012	BARGAINING UNIT SALARIES (FIRE & LIFE)	1,037,052	1,037,052	700,000
51320-001-3000-014	OVERTIME (FIRE & LIFE)	125,000	125,000	68,500
51330-001-9000-011	DISPLACEMENT PAY		150	150
51330-001-9000-012	BONUS PAY	0	5,467	5,467
51330-001-9000-013	HOLIDAY PAY	268,855	268,855	284,145
51330-001-9000-014	VACATION PAY	177,068	177,068	71,000
51330-001-9000-015	SICK LEAVE PAY	331,201	331,201	425,000
51330-0019000-016	457 BONUS		4,900	4,950
51330-001-9011-012	CLOTHING ALLOWANCE		1,200	1,200
52201-001-0000-011	FICA TAXES	1,010,576	1,063,927	1,170,086
52202-001-0010-022	RETIREMENT CONTRIBUTIONS - FRS	1,638,884	2,091,714	2,248,750
52202-001-0011-022	RETIREMENT CONTRIBUTIONS - 175	204,460	585,249	617,600
52202-001-0012-022	RETIREMENT CONTRIBUTIONS - NATIONWIDE	88,537	58,537	45,727
52202-001-0013-022	457 MATCH		10,365	12,600
52205-001-0010-023	INS BENEFITS FIXED - DENTAL	15,600	15,600	15,600
52205-001-0011-023	INS BENEFITS LIFE INSURANCE	39,600	39,600	39,600
52205-001-0012-023	INS BENEFITS FIXED - MEDICAL	2,363,191	2,563,191	2,807,600
52205-001-0013-023	INS BENEFITS FIXED STD/LTD INS	83,000	90,094	90,094
52205-001-0014-023	INS BENEFITS FIXED - VISION	29,400	29,505	29,505
52205-001-0015-023	INS BENEFITS DENTAL CLAIMS	143,000	143,000	160,000
52205-001-0016-023	INS BENEFITS MEDICAL HRA	490,000	490,000	600,000
52210-001-0010-024	WORKERS COMPENSATION PREMIUM	334,083	334,083	315,000
52210-001-0011-024	EE WORKERS COMP CHECKS	0	0	0
52210-001-0012-024	EXPENSES FOR GRIT CLAIMANTS	2,500	2,500	406
52215-001-0000-025	RE-EMPLOYMENT TAXES (unemployment)	82,198	82,198	0
52215-001-0000-026	HEALTH INSURANCE - PEHP	265,000	160,000	160,000
	Employee Cost Sub-Total	20,835,928	23,240,114	23,867,311
52220-001-0000-031	PROFESSIONAL SERVICES	227,500	227,500	227,500
52220-001-0011-031	CONTRACTUAL SERVICES - ADV COLLECTION	441,013	451,013	475,700
52220-001-0012-031	CONTRACTUAL SERVICES - IMPACT FEE COLLECTION	12,000	12,000	15,000
52220-001-0013-031	CONTRACTUAL SERVICES - PROPERTY APPRAISER	126,360	126,360	158,000
52220-001-0014-031	CONTRACTUAL SERVICES - SHOP	20,000	20,000	20,000
52220-001-1000-031	CONTRACTUAL SERVICES - OTHER	333,304	323,304	255,575
52220-001-2090-031	CONTRACTUAL SERVICES - ISLES OF CAPRI	19,605	19,650	13,800
52220-001-2060-031	CONTRACTUAL SERVICES - OCHOPEE		19,079	21,500
52220-001-2090-031	CONTRACTUAL SERVICES - FLS		7,500	36,750
52225-001-0000-032	ACCOUNTING & AUDITING	27,000	27,700	28,300
52230-001-0000-037	CURRENT EXPENSES	38,000	38,000	38,000
52235-001-0010-040	EMPLOYEE TOLLS REIMBURSEMENT		150	150
52240-001-0000-041	COMMUNICATIONS - CELL PHONES	33,616	33,616	33,616
52240-001-0000-042	FREIGHT & POSTAGE SERVICES	2,550	2,550	3,000
52240-001-0015-041	COMMUNICATIONS - GENERAL	108,370	112,150	118,280
52240-001-200-041	COMMUNICATIONS - OCHOPEE		20,000	25,400
52245-001-1900-043	UTILITY SERVICES	166,510	166,510	178,250
52245-001-2060-043	UTILITY -OCHOPEE		12,750	15,000
52250-001-0000-044	RENTALS & LEASES	7,000	17,500	21,350
52250-001-3000-044	RENTALS & LEASES- (E- Fleet)		44,900	44,900
52255-001-0000-045	GENERAL INSURANCE	365,106	365,106	399,156
52260-001-0000-046	REPAIR & MAINTENANCE - RADIO	11,000	11,000	5,000
52260-001-1000-046	REPAIR & MAINTENANCE - ADMIN	25,000	25,000	20,000
52260-001-1010-046	GG LAND TRUST - BRUSH TRUCKS	53,229	53,229	48,320
52260-001-1050-046	REPAIR & MAINTENANCE- FACILITIES			30,000
52260-001-1900-046	REPAIR & MAINTENANCE- FLS	1,550	2,600	10,375

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52260-001-2000-046	REPAIR & MAINTENANCE - OPERATIONS	80,000	80,000	120,000
52260-001-2060-046	REPAIR & MAINTENANCE - OCHOPEE		14,000	14,000
52260-001-2090-046	REPAIR & MAINTENANCE - ISLES OF CAPRI	3,500	3,500	1,000
52260-001-4010-046	REPAIR & MAINTENANCE - VEHICLE REPAIR	300,000	300,000	310,000
52260-001-4011-046	REPAIR & MAINTENANCE VEHICLE REPAIR - OUTSIDE SHOP	30,000	80,000	90,000
52260-001-4012-046	REPAIR & MAINTENANCE - MARINE VESSEL	6,000	6,000	6,000
52260-001-4013-046	REPAIR & MAINTENANCE- MARINE VESSEL NON GNFD			20,000
52260-001-4060-046	REPAIR & MAINTENANCE -VEHICLE REPAIR OCHOPEE		30,000	42,500
52260-001-4061-046	REPAIR & MAINTENANCE - MARINE VESSEL OCHOPEE		7,500	4,500
52260-001-6010-046	REPAIR & MAINTENANCE - SPECIAL OPERATIONS	13,000	13,000	750
52260-001-6012-046	REPAIR & MAINTENANCE - SCBA	10,000	10,000	10,000
52260-001-7000-046	REPAIR & MAINTENANCE - MEDICAL	4,500	4,500	150
52265-001-0000-047	PRINTING & BINDING	2,000	2,000	1,050
	Outside Services Sub- Total	2,467,713	2,689,667	2,862,872
52270-001-0000-051	OFFICE SUPPLIES	11,500	11,500	12,500
52275-001-0010-052	FUELS & LUBRICANTS	10,000	11,500	11,525
52275-001-0011-052	FUELS & LUBRICANTS - UNLEADED	40,000	53,000	60,000
52275-001-0012-052	FUELS & LUBRICANTS - DIESEL	100,000	113,000	141,458
52275-001-0060-052	FUELS & LUBRICANTS - OCHOPEE		8,500	8,700
52275-001-0090-052	FUELS & LUBRICANTS - MARINE		8,250	14,000
52285-001-1000-052	OPERATING SUPPLIES - ADMIN	3,000	3,000	1,000
52285-001-2000-052	OPERATING SUPPLIES - OPS	35,000	35,000	40,000
52285-001-2060-052	OPERATING SUPPLIES - OCHOPEE		3,500	3,500
52285-001-3000-052	OPERATING SUPPLIES - FIRE & LIFE SAFETY	15,000	15,000	15,000
52285-001-4000-052	OPERATING SUPPLIES - SHOP	10,000	10,000	7,500
52285-001-5000-052	OPERATING SUPPLIES - TRAINING	2,500	3,000	3,000
52285-001-6000-052	OPERATING SUPPLIES - SPECIAL OPS	3,500	3,500	3,500
52285-001-7000-052	OPERATING SUPPLIES - MEDICAL	50,000	50,000	40,000
52285-001-8000-052	OPERATING SUPPLIES - FACILITIES/MAINT	3,500	3,500	6,500
52910-001-1000-049	SMALL EQUIPMENT - ADMIN	15,650	15,650	10,000
52910-001-2000-049	SMALL EQUIPMENT - OPS	68,601	68,601	111,500
52910-001-2060-049	SMALL EQUIPMENT - OCHOPEE		12,000	49,000
52910-001-2090-049	SMALL EQUIPMENT- ISLES OF CAPRI	500	0	0
52910-001-3000-049	SMALL EQUIPMENT - FIRE AND LIFE SAFETY	20,456	20,456	20,456
52910-001-4000-049	SMALL EQUIPMENT - SHOP	1,000	3,000	9,750
52910-001-5000-049	SMALL EQUIPMENT - TRAINING	7,500	5,500	400
52910-001-6010-049	SMALL EQUIPMENT - SPECIAL OPERATIONS DIVE	10,000	10,000	12,900
52910-001-6011-049	SMALL EQUIPMENT- SPECIAL OPERATIONS- HAZ MAT	2,000	2,000	0
52910-001-6012-049	SMALL EQUIPMENT - USAR	7,000	7,000	4,150
52910-001-7000-049	SMALL EQUIPMENT - MEDICAL	8,000	8,000	1,000
52920-001-1000-052	UNIFORMS - ADMIN	11,000	11,000	11,350
52920-001-2010-052	UNIFORMS - OPERATIONS	75,000	75,000	73,000
52920-001-2011-052	UNIFORMS - BUNKER GEAR	128,500	128,500	188,500
52920-001-3000-052	UNIFORMS - FIRE AND LIFE SAFETY	5,000	5,000	3,500
52920-001-6000-052	UNIFORMS - SPECIAL OPS	2,500	2,500	0
52930-001-1000-055	BOOKS, DUES - ADMIN	43,990	43,990	35,000
52930-001-2000-055	BOOKS, DUES - OPERATIONS	130,000	130,000	130,000
52930-001-3000-055	BOOKS, DUES - FIRE AND LIFE SAFETY	8,640	8,640	14,500
52930-001-4000-055	BOOKS, DUES - SHOP	13,060	13,060	10,500
52930-001-5000-055	BOOKS, DUES - TRAINING	24,340	24,340	24,340
52930-001-5010-055	CPR TRAINING	1,000	500	250
52930-001-6011-055	BOOKS, DUES - SPECIAL OPS	1,200	1,000	0
52930-001-6012-055	BOOKS, DUES - CERT	2,000	0	0
52930-001-7000-055	BOOKS, DUES - MEDICAL	8,355	8,355	2,500
	Materials and Supplies Sub-Total	879,292	936,342	1,080,779
52940-001-0000-061	LAND	0	0	0
52940-001-0000-062	BUILDINGS AND IMPROVEMENTS	117,500	227,500	150,000
52940-001-0000-063	INFRASTRUCTURE	0	90,000	150,000
52940-001-0000-064	EQUIPMENT AND FURNITURE	94,120	402,439	650,000
52940-001-0000-068	INTANGIBLE	26,600	26,600	20,000
52940-001-0000-065	CONSTRUCTION WORK IN PROGRESS	0	0	0
52940-001-0000-069	VEHICLES	131,000	0	0
52940-001-0000-070	FIRE & RESCUE VEHICLES (LARGE APPARATUS)	0	0	0
52940-001-4060-062	OCHOPEE BUILDING			5,000

52940-001-4060-064	OCHOPEE EQUIPMENT			6,250
Capital Outlay Sub-Total		369,220	746,539	981,250
51700-001-0000-071	DEBT SERVICE - PRINCIPAL PAYMENT	843,283	753,283	550,702
	DEBT SERVICE - INTEREST PAYMENT		90,000	92,350
Debt Services Sub-Total		843,283.00	843,283	643,052
Operating Budget Sub-Total		25,395,436.20	28,455,945	29,435,264
RESERVED FOR CONTINGENCY		\$7,228,415	6,319,030	6,562,629
GENERAL FUND BUDGET TOTAL			34,774,975	35,997,893

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GNFD IMPACT FEE BUDGET FY 16-17

REVENUE	Name	Final Budget FY 16-17	Amended FY 16-17 Impact Budget
	INTEREST EARNINGS	5,500.00	14,700.00
	RESERVES	3,306,301.00	3,390,940.00
	IMPACT FEES INCOME	996,000.00	1,308,852.00
	TOTAL	4,307,801.00	4,714,492.00

EXPENSE	Name	Final Budget FY 16-17	Amended FY 16-17 Impact Budget
	IMPACT FEE EXPENSE		
	Debt Services: Iberia Bank Facility Loan	174,203.00	174,203.00
	Debt Services: Station 70 Lease	12,595.56	12,595.56
	Debt Services: Fire & Rescue Apparatus (107' pymt 3/3)	135,571.00	135,571.00
	Interest		84,000.00
	Professional Services		1,000.00
	New Vehicle Small Equipment/Parts		500.00
	CAPITAL OUTLAY		
	Rescue Apparatus (Station 76)	150,000.00	150,000.00
	Station 76 Medical and Rescue Equipment	60,000.00	60,000.00
	New Fire Station Facility Site Development Phase	500,000.00	500,000.00
	Marine Vessel and Equipment	475,000.00	475,000.00
	IMPACT FEES CARRIED FORWARD	2,800,431.44	3,121,622.44
	TOTAL	4,307,801.00	4,714,492.00

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GNFD HYDRANT BUDGET FY 16-17

<u>REVENUE</u>	Name	Final Budget FY 16-17	Amended FY 16-17 Hydrant Budget
28200-101-0000-001	RESERVES	362,224.00	401,709.00
32400-101-0000-900	HYDRANT MAINTENANCE INCOME	7,500.00	30,000.00
36100-101-0000-100	INTEREST EARNING	700.00	1,500.00
	TOTAL	370,424.00	433,209.00

<u>EXPENSES</u>	Name	Proposed Budget FY 16-17	Amended FY 16-17 Hydrant Budget
52200-101-0000-046	REPAIR AND MAINTENANCE	35,000.00	35,000.00
	Annual Hydrant 5 user license software	2,500.00	2,500.00
	CARRY FORWARD	332,924.00	395,709.00
	TOTAL	370,424.00	433,209.00

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