



**MINUTES
GREATER NAPLES FIRE RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS MEETING
June 11, 2019**

I. MEETING OPENED

Chairman Henning called to order the regular meeting of the Greater Naples Fire Rescue District's Board of Fire Commissioners meeting at 5:30pm., on June 11, 2019 at Administrative Headquarters. Present were Commissioners Henning, Page, Cottiers, Gerrity, and Stedman. Executive Staff in attendance: Fire Chief Schuldt, Assistant Chief Sapp, Director Bishop, Deputy Chiefs Martin and McLaughlin. Staff in attendance: Suanne Woeste. Public in attendance Rusty Godette and Jarett Cotter. Others were in attendance but did not sign in.

A. Pledge of Allegiance and Invocation

Chairman Henning opened the meeting with the Pledge of Allegiance followed by the invocation by Commissioner Gerrity.

B. Line of Duty Deaths Reading and Moment of Silence

Chief Schuldt reported there were a total of 5 firefighter fatalities for the month of May, bringing the total for 2019 to 19, followed by a moment of silence.

C. Consent Agenda

Commissioner Page moved to approve the Consent Agenda as presented. Commissioner Gerrity requested the Treasure's Report be removed from the Consent Agenda and be discussed separately. Commissioner Page amended his motion to include request. Commissioner Stedman seconded. Motion passed 5-0.

1. Treasurer's Report (*moved to II. Old Business D.*)
2. Disposition of Fixed Assets 19-005
3. At-A-Boy

D. Approval, Additions and Deletions to the Agenda

- Director Bishop added a handout titled Budget Comparison FY 2018-2019, to be added to the Treasure's Report. The Treasure's Report was also moved under II. Old Business D.
- A handout from Union President Nelmes was also inserted for the Local 2396 Report.

Commissioner Henning moved to approve the Agenda as amended. Commissioner Cottiers seconded. Motion passed 5-0.

- For transparency Director Bishop stated Staff is requesting an Executive Session at the close of the BOFC meeting to discuss ongoing Collective Bargaining. The Board had no objections.

E. Approval of the GNFD Board Minutes for May 14, 2019

Commissioner Cottiers moved to approve the minutes as presented. Commissioner Stedman seconded. Motion passed 5-0.

F. Awards and Recognition

Chief Schuldt recognized the following employees:

- Lieutenant Promotions: J. Beckman, J. Bledsoe, and B. Krick
- Driver Engineer Promotions: T. Andrews, D. Festa, and P. Pernak
- Eagle Awards



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- ◆ Firefighters: M. Castaneda, J. Farley, B. Frazier, K. King, R. Oxar, B. Packard, D. Perez, P. Pernak, N. Pratt, D. Rojas, M. Tomaselli, and M. Zmejkoski
- ◆ Driver Engineers: A. Cline, D. Cranor, J. Crouse, K. Moyer, A. Orsolini, and M. Stoller
- ◆ Lieutenants: M. Arroyo, J. Boutilier, M. Lowe, A. McGee, J. Michael, T. Nugent, D. Sawyer, and J. Taylor
- ◆ Captains S. Hogan and J. Seller and Battalion Chief J. Davenport

G. Fire Chief's Report

Chief Schuldt presented report as submitted and added the following:

- Chairman Henning and Chief Schuldt met with Congressman Mario Diaz-Balart regarding future funding strategizes for the Ochopee Fire District.
- District and County staff have been working together to draft a new Ochopee Management Agreement. The District desires to closely align the terms to the FDOT agreement. Also requested is a replacement plan for 2 new fire apparatus for the Ochopee service area. The draft Agreement is currently with the County for their review and acceptance.
- A one-year Extension Agreement for Management Services of the Ochopee Fire and Rescue District will be discussed later tonight to ensure no lapse in coverage. The proposed Extension and Amendment Agreement will extend services to 9/30/2020. Staff will continue to work on a longer-term agreement.
- As of today, the Governor has not yet signed the bill to continue funding for MM63. The legislative session is over and a new budget starts July 1, GNFD does not currently have a funding schedule or an Agreement with FDOT. If funding does not come through decisions will have to be made. Discussion on the deadline followed.
- *Chairman Henning questioned Chief Schuldt's time line on merging with Ochopee.* Chief Schuldt stated 2024 was put into the Agreement to offer flexibility so if the merger doesn't happen by 2022, the Agreement would not have to be amended. It can happen earlier if that is the Board's direction.
- *Commissioner Gerrity stated we cannot move forward with a merger proposal without a funding strategy. Chairman Henning stated it will be included with Bill.*

H. Chapter 175 Firefighters' Pension Plan

No report submitted.

I. Local 2396 Report - President Kevin Nelmes

Report submitted as handout.

II. OLD BUSINESS

A. AIW – KNOX Key Secure Update

Director Bishop presented the background information on the Knox KeySecure units. *Commissioner Gerrity moved to accept Staff's recommendation and proceed with the update terms within the Knox correspondence dated June 7, 2019 and move forward with accepting the enhanced Knox KeySecure units to be utilized in frontline apparatus and support vehicles. Commissioner Cottiers seconded. Motion passed 5-0.*



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- B. AIW – Station 21 Generator Grant- Deputy Chief McLaughlin**
Commissioner Gerrity moved to accept staff's recommendation and accept the Fire Management Assistance Grant for the purpose of purchasing and installing a new generator for the Station 21 Public Safety Facility. Commissioner Cottiers seconded. Motion passed 5-0.
- C. AIW – Ochopee Management Agreement Extension & Amendment**
Commissioner Cottiers moved to accept staff's recommendation and approve the one-year extension agreement for management services of the Ochopee Fire and Rescue District. Commissioner Stedman seconded. Motion passed 5-0.
- D. Treasurer Report**
Director Bishop referenced the Budget Comparison FY 2018-2019 handout and stated the ad valorem collection is at 97.87%. Of the projected 30.7 million we have received almost 29.4 million. Revenue is coming in as expected, monies are coming in from the Federal Grant for Hurricane Irma reimbursement and the FMAG 30th Ave fire. Next month's report will reflect an additional \$284,371.00, which was received today for labor costs during Irma. Changes in the interest rate have also provided a collection of 149% of the budgeted amount. Expenses remain on track. *Commissioner Henning made a motion to approve Treasurer Report. Commissioner Cottiers seconded. Motion passed 5-0.*

III. NEW BUSINESS

- A. AIW- Ballistics / NFPA 3000**
Chief Sapp presented information regarding the purchase of ballistic armor. In light of Active Shooter Hostile Event Responses (ASHER), the District wishes to protect our employees, to the best of our ability for these situations. The goal is to have protective armor for each seat of the apparatus that will respond. The purchase not to exceed \$50,000 will be covered with \$25,000 budgeted from General Fund-Uniforms, and \$25,000 Impact Fees, to be released from Impact Fee reserves. *Stedman- Why not use all Impact Funds for purchase? Page- Also questioned why not use all Impact Funds? I think it's time we get a new Impact Fee Attorney. Henning- We can give approval and have Staff seek out legal opinion on the use of Impact Fees. Commissioner Cottiers made motion to move forward with purchase of the ballistic gear and to get legal advice on the use of Impact Fees. Commissioner Stedman seconded. Motion passed 5-0.*
- B. AIW- EMS Position**
Chief Schuldt stated the current ALS Coordinating officer has been a non-exempt temporary assignment and it is necessary to make a formal appointment and transition to Division Chief. An exempt classification will enhance program effectiveness in a number of areas including, but not limited to; infection control, HIPAA compliance, and continuous quality improvement programs, all of which involve confidential patient and emergency services worker related information where an exempt employee is best suited to address. This isn't a financial matter, but a better way to manage the ALS Program here in the District. *Page- Supports moving forward with position, we need to utilize the Medical Director, Dr. Tober in the selection process. Gerrity- It is a step in the right direction, 60% of all calls are medical related. We need to consider staffing Sta. 76 differently, put an on-duty paramedic Battalion Chief who would be the on duty medical person who could handle the things listed above and*



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still be available to run medical calls. Henning responded- This is a management position approved through the budget. Stedman- Why does it need to be a Division Chief? Schuldt- Representing the Fire Chief is better suited in a management position. Stedman- Agreed, but why not Captain or Battalion Chief? Schuldt- Captains are a labor position and BC's are 1st level "shift" officers. Division Chiefs are the 1st level 40 hour Chief officers. The job description is on the GNFD website. Commissioner Stedman made a motion to sunset the current ALS Coordinate Office appointment and reclassify the position to Division Chief – EMS. Commissioner Cottiers seconded. Motioned passed 5-0.

C. AIW- FY 19-20 Budget Meeting Schedule

Director Bishop presented the proposed dates and times for the upcoming Budget meetings. Commissioner Gerrity made a motion to approve the calendar as presented and asked for dates and times to be emailed, along with reminders. Chairman Henning seconded. Motion passed 5-0

D. Public Comment

None

E. Comments by Commissioners

- Commissioner Page appreciates the EMS position moving forward, it is a good step for the future.

IV. ADJOURNMENT

Commissioner Stedman made a motion to adjourn. Commissioner Page seconded. Motion passed 5-0. Meeting Adjourned 6:31pm.

Duly passed with a vote of _____ to _____ and adopted in session on the 9th day July 2019.

Chairman Tom Henning

Commissioner David Stedman

Commissioner Charles Cottiers

Commissioner Jeff Page

Commissioner Kevin Gerrity



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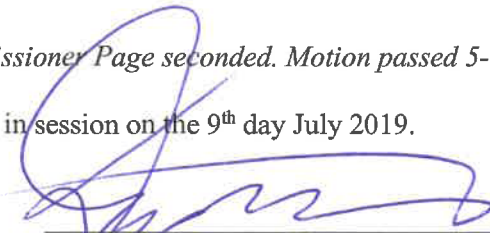
Chairman Tom Henning



Commissioner Charles Cottiers



Commissioner Kevin Gerrity



Commissioner David Stedman



Commissioner Jeff Page