



**FINAL APPROVED MINUTES**  
**GREATER NAPLES FIRE RESCUE DISTRICT**  
**BOARD OF FIRE COMMISSIONERS MEETING**  
**June 13, 2023**

**I. MEETING OPENED**

Chairman Duffy called to order the regular meeting of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 9:00 a.m., on June 13, 2023, at the Administrative Headquarters. Present were Commissioners Duffy, Biondo, Cherney, Cross, and Dearborn.

**A. Pledge of Allegiance and Invocation**

**B. Consent Agenda**

1. Treasurer Report
2. GNFD Board Minutes May 9, 2023

*Commissioner Dearborn moved to approve the Consent Agenda as presented. Commissioner Biondo seconded. Motion passed unanimously 5-0.*

**C. Approval, Additions and Deletions to the Agenda**

*Commissioner Cherney moved to approve the agenda as submitted. Commissioner Biondo seconded. Motion passed unanimously 5-0.*

**D. Fire Chief's District Report**

1. Fire Chief Sapp presented the report as submitted and badge pinnings for the month of June.
2. Fire Chief Sapp announced 3 firefighter line-of-duty deaths for the month of May.
3. Fire Chief Sapp recognized Captain Cruz for receiving Fire Inspector of the Year.

**E. Chapter 175 Firefighters' Pension Plan – Chairman Tim Sims**

Chairman Tim Sims reported there will be a couple resolutions brought to the Board soon.

**F. Local 2396 Report – President Chris Diaz**

Vice President Vaughn Palmateer reported that the Union and Staff have signed off on 15 Articles during negotiations and that negotiations have been going smoothly.

**II. OLD BUSINESS**

**A. Fire Chief Hiring Process- Commissioner Cherney**

Commissioner Cherney stated the process is going well and requested scheduling a workshop following July's Board meeting.

**B. Grant Writing- HR Director Janice Monteagudo**

HR Director Janice Monteagudo stated the District is waiting for a response from one vendor and has a contract proposal from Lexipol.

**C. In-House Plan Review Cost Benefit Analysis- Fire Chief Sapp**

Fire Chief Sapp recommended not making any changes to the plan review process. Fire Chief Sapp stated the County has offered to cover the complete salary for the District's Fire Marshal. The Board agreed to keep the Plan Review Process in place if the County pays the full Salary of the Fire Marshal. Fire Chief Sapp stated he will send the County a letter accepting the offer to reimburse the Fire Marshal's salary. There was a discussion to review the agreement once a year. Amelia Vasquez thanked the Board and Staff for reviewing the plan review process.



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- D. AIW-Commissioner Pay and Benefit Policy- HR Director Janice Monteagudo**  
HR Director Janice Monteagudo presented the Commissioner Pay and Benefit Policy as submitted.

*Commissioner Cherney moved to approve the motion as presented (I move to approve the revised Policy 903.5 (new number 700) Commissioner Pay and Benefits policy with suggested edits from District Staff). Seconded by Commissioner Biondo. Motion passed unanimously 5-0.*

- E. AIW-Resolution #2023-04 Fire and Life Safety Fee Schedule- Assistant Chief Hanson**  
Assistant Chief Hanson presented the Resolution as submitted.

*Commissioner Cross moved to approve the fee increase schedule Resolution 2023-04. Seconded by Commissioner Cherney.*

Amelia Vasquez requested 12-weeks before the changes take effect. There was a discussion that the Fee Schedule has not been changed for 20 years.

*Motion passed unanimously 5-0.*

### **III. NEW BUSINESS**

- A. AIW-FY 23-24 Budget Meeting Schedule- Chief of Staff Chesser**

Chief of Staff Nicole Chesser requested the Board approve the budget meeting schedule. Chief of Staff Nicole Chesser informed the Board that the 21-22 fiscal year audit and an amended budget for the current fiscal year will be presented in the July Board Meeting.

*Commissioner Cherney moved to approve Staff's recommended days. Seconded by Commissioner Biondo seconded. Motion passed unanimously 5-0.*

- B. AIW-Station 74- Fire Chief Sapp**

Fire Chief Sapp presented the bid as submitted and stated the importance of a dual ownership for this building. Commissioner Cross stated that he is against owning/building and would rather lease bays. Chairman Duffy stated he would agree to a 50/50 split ownership.

*Commissioner Cross moved to not move forward with committing capital to be an owner at 74, instead move forward to negotiate a lease in the future when we have funding available to provide staffing for that station. Seconded by Commissioner Dearborn.*

*Commissioner Cross clarified his motion and moved to not move forward with spending any Impact Fees on Station 74 at this time. In the future, when we have funding available to staff that station should the needs be there based on what our Chief tells us, that we will address that with a lease with the County. Seconded by Commissioner Dearborn. Motion passed 3-2. (Duffy, Cherney)*

- C. Public Input for Issues Not Listed on the Published Agenda**

No public comments

- D. Comments by Commissioners**

Commissioner Cross made a comment on a map in the Strategic Plan.

### **IV. ADJOURNMENT**

*Commissioner Dearborn made a motion to adjourn at 9:48 a.m. Meeting adjourned.*